



VILLAGE OF BROCKPORT

Building/Code Enforcement Department
49 State Street · Brockport, New York 14420
Telephone (585) 637-5300 Ext. 14 · Fax (585) 637-1045
Website: www.brockportny.org

2017 Exterior Property Maintenance Inspection Schedule

Start Date	End Date	Street(s)
7/10/2017	7/14/2017	Clark Street
7/17/2017	7/21/2017	Smith Street, Graves Street, Carolin Drive
7/24/2017	7/28/2017	Kimberlin Drive, Evergreen Road, Morgan Court, Cherry Drive Meadowview Drive
7/31/2017	8/4/2017	Creekside Drive, Beverly Drive, Idlewood Drive, Willowbrooke Drive
8/7/2017	8/11/2017	West Avenue, Briar Rose Lane, Cailyn Way, Redman Road

The goal for these inspections is to uphold a quality standard of exterior property maintenance for all property owners, as regulated by the International Property Maintenance Code and the Code of the Village of Brockport. Exterior property areas and structures must be maintained in good repair and in a sanitary condition to reflect a positive impression of not just the owner, but of the entire neighborhood and Village.

Exterior of Structures and General Maintenance

The exterior of every structure and/or accessory structure, including fences, shall be maintained in good repair and be free of conditions reflective of deterioration or inadequate maintenance. For example, siding materials must be maintained in good repair without holes, loose or rotting materials, or peeling paint. Roof shingles must be in good repair, not worn or missing.

Exterior Property Areas

Premises shall be maintained so that lawns, hedges, and bushes shall not become overgrown and unsightly where exposed to public view and shall not constitute a blighting factor that impairs the good residential character of the neighborhood. Junk, debris, garbage/trash, litter and other similar items, including noxious or offensive materials, shall not be allowed to accumulate on a property. Garbage for collection shall be in approved, covered containers and have proper screening or enclosures. Motor vehicles parked outdoors must be in operable condition, in good repair, and carrying a current inspection and registration.



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Inspection Process

During the inspection process, all inspections will be conducted from Village streets, sidewalks or rights-of-way, and at no point will an inspector enter private property unless permission is given by the property owner to enter the premises. Property owners are encouraged to ask questions and be involved. **BE PROACTIVE! NOT REACTIVE!** If you know you have an issue, don't wait until the scheduled week of inspection to find out it's a violation. Please remedy the condition. Your neighbors will appreciate it!

What to expect AFTER the initial inspection

If there are property maintenance violations observed on premises, the property owner will be afforded an opportunity to rectify deficiencies within an allotted timeframe based on the severity of the issue(s). You will receive a Notice of Violation detailing the code citation and section of code it violates, and it will contain the time deemed necessary to complete.

If at any time throughout this process, there are questions or concerns, please feel free to contact me and I will get back to you as soon as I can.

