

**VILLAGE OF BROCKPORT 2016-2017 RESIDENTIAL RENTAL REGISTRATION APPLICATION**

**DUE: Due September 15, 2016**  
 A late fee of 10% will be added to delinquent payments.

**FEE: \$125 per building** per Brockport Village Code Ch. 36-4F  
 Checks payable to Village of Brockport.

► Owners are responsible for submitting this application and the fee by the due date. Registration applications are not transferable. Registration period is September 15, 2016 – September 15, 2017. If information on a current Residential Rental Registration Application changes, an updated form must be submitted by the owner within 90 days of such change. Per local law Chapter 36-27 F, "...any person who violates any provision of the...residential rental registration...shall be liable to a civil penalty of not more than \$350 for each day...such violation continues."

*Office Stamp*

**RENTAL PROPERTY ADDRESS:** \_\_\_\_\_

**CLASSIFICATION:**  Single Family (210)     2-Family (220)     3-Family (230)  
 Combo–stores/offices/apts (449/210, 425/220, 483, 481, 415, 465)  
 Apartments (411)     Rooming House (418)     Other \_\_\_\_\_

**COMPLETE FOR EACH DWELLING UNIT:** (each apartment is one dwelling unit; a rooming house is one dwelling unit):  
 Village of Brockport Zoning Code 58-2 defines *family* as: A. Includes (1) One, two or three persons occupying a dwelling unit; or (2) Four or more persons occupying a dwelling unit and living together as a traditional family or the functional equivalent of a traditional family. B. It shall be presumptive evidence that four or more persons living in a single dwelling unit who are not related by blood, marriage or legal adoption does not constitute the functional equivalent of a traditional family.

*Dwelling Unit Name (i.e. "A", "24", "Upper Front")	*Number of Sleeping Spaces <i>Sleeping space: A room or part of a room that can be used...on an occasional or permanent basis, for sleeping. (Ch 36-1 C)</i>	*Total Number of Tenants Occupying this Unit	*Are tenants of this unit family members with each other?	
			Yes	No
			Yes	No
			Yes	No
			Yes	No
			Yes	No

	LEGAL OWNER #1:	LEGAL OWNER #2:	Local Property Manager/Agent: <i>(Required if owner is an LLC or resides more than 50 miles from the Village boundaries.)</i>
Name (& Contact Name if owner is LLC)			
Address			
City / State / Zip			
Residence Address (if different)			
Cell Phone			
Home Phone			
E-Mail			

*(For additional Owners or Dwelling Units, please indicate above information on separate sheet.)*

**APPLICANT / OWNER CERTIFICATION OF STATEMENTS:**

The applicant(s) hereby affirm(s) under penalty of law that the above information is accurate and complete, to the best of his/her knowledge and he/she/they is/are the title owner(s) of the property or has/have been authorized by the title owner(s) to make this application.

Applicant/owner signature: \_\_\_\_\_ Date: \_\_\_\_\_