

TRAILERS

- Trailers of any type are permitted to be stored or parked in the frontal driveway area only from April 15 through November 15.
 - Trailers of any type need to be stored or parked in the rear yard from November 15 through April 15.
- Trailers that cannot be located in the rear yard shall be reviewed by the Building Inspector for alternatives.**
- Trailers of any type shall not be parked or stored closer than 15 feet from a street or public sidewalk.
 - Trailers shall not be stored or parked closer than four feet from a side or rear property line.
 - Properties are permitted to store or park up to two trailers.
 - No person shall occupy a portable structure including tents longer than 48 hours where camping is permitted.

NOTES _____

ANIMALS

- No dog owner or animal caregiver shall allow animal waste to be left in any public place. Such waste shall be removed in a sanitary manner.
- Animal waste shall not be deposited or discarded in an unsanitary manner.
- Lack of animal care or annoyance issues are prohibited.

NOTES _____

IMPORTANT PHONE NUMBERS and WHO TO CONTACT

FIRE – POLICE – DANGEROUS CONDITIONS 911

Village Municipal Offices

Village Clerk, Water Clerk, Treasurer 637-5300
Fax 637-1045
Website www.brockportny.org

Fire Department (non-emergency) 637-1030
Fax 637-1031

Department of Public Works

Office 637-1060
Fax 637-1062
After-hours for problems 911

Code Enforcement / Building Department / Fire Marshal

Office 637-5300
Fax 637-1045

Police Department (non-emergency) 637-1020
Fax 637-1016

Town of Sweden Dog Control 637-4260

Monroe County Dept of Health (Mold) 753-5171



Village of Brockport

Code Enforcement Department
Brockport, NY 14420

Ph: (585) 637-5300 x14
Fax: (585) 637-1045

Email: dmiller@brockportny.org
Website: www.brockportny.org

Village of Brockport

Exterior Property Regulations

This brochure summarizes a few of the Village of Brockport's codes and regulations relating to property maintenance.

- To preserve and improve the Village's appearance, quality of life, and citizenry pride.
- To prevent blight, deterioration, unsightliness, and property devaluation.
- To assure public safety, health, and welfare by providing cost-saving, efficient Village services.

Date: _____

Inspection type: _____

Address: _____

GENERAL EXTERIOR MAINTENANCE

- Grass and weeds:** High grass and weeds must be cut, trimmed, or eliminated. Hazardous plant growth and leaves must be removed.
- Yards and lots:** Yards, courts, and open areas must be kept clear and free of hazards, refuse, dead or dying trees, and the accumulation of brush. Notes: _____
- Drainage:** Standing surface waters are to be properly drained and drainage swales maintained.
- Buildings:** Exterior surfaces must be maintained in good condition. Paint or other suitable protective coating shall be applied and/or repaired. Additional exterior building elements and accessory structures shall be maintained. Notes: _____
- Building numbers:** All principal buildings shall have a prominently displayed address number visible from a public street. The numbers must be located on the primary building or store location, be 5 (five) inches in height, and be colored in contrast to the building.
- Driveways, parking areas** and similar areas shall be maintained so as to afford safe passage. Potholes and/or hazards shall be repaired.

STORAGE & PARKING OF MOTOR VEHICLES

- Storage:** Not more than one unregistered vehicle may be stored out of doors unless said vehicle displays a current NYS inspection. Wrecked, abandoned, or dismantled motor vehicles are not permitted to be stored or parked outdoors or left visible to public view.
- Parking:** Unauthorized motor vehicles shall not park or stop on any public sidewalk, lawn, yard, or on any non-approved area.
- Commercial vehicle storage/parking:** At no time shall there be parked or stored in a dwelling's driveway any commercial or commercially-used van or truck in excess of 1 ton.

SIGNS

- Signs:** Permanent signs, banners, or other types of temporary signs shall not be displayed without first obtaining necessary permits or approvals from the Village of Brockport.
- Garage sale signs:** May be three (3) square feet in size and may be located on the property where the sale is being held, with one off-site directional sign allowed. Signs must be removed at the close of each sale day.
- Sign attachment:** Temporary or permanent signs shall not be attached to any utility pole, street sign, or village maintained tree.
- Safety hazard:** Remove doors from refrigerator.

REFUSE, RECYCLING, & BULK TRASH

- Trash/ Refuse:** Refuse shall be stored in containers with adequately sealed lids. Refuse shall be stored between collection days so as not to pose a health hazard or unsightly condition. trash cans, totes, and recycling bins must be screened from public view While being stored between collections,. Refuse may not be placed curbside more than 24 hours prior to scheduled collection. Trash cans, totes, and recycling bins shall be removed from curb by day's end after collection.
- Electronic waste:** Not picked up curbside. You must recycle these items.
- Bulk trash:** Large items (furniture, etc.)* are not collected by the Village unless specified by the DPW Superintendent. Contact your private waste hauler for pickup. Bulk items at the curb after collection shall be removed.
**Refrigerators placed outdoors shall have doors removed.*
- Brush:** Brush and limbs are collected by the Village DPW generally on the last Monday of April and October (contact DPW for dates.) Place brush curbside no earlier than the weekend before. Brush shall be no longer than 6' in length with butt ends outward. Loose, raked leaves are removed in the fall. Curbside placement of leaves must not cause a traffic hazard.
- Construction waste:** Construction waste is not collected curbside by the Village. Removal is the responsibility of either the contractor or homeowner.

ADDITIONAL CODE REQUIREMENTS

- Furniture:** The outdoor use of furniture designed for indoor use is prohibited. These items include couches, chairs, sofas, bed frames, box springs, and mattresses. These items CANNOT be used, placed, or stored on any open porches, balconies, decks, roofs, fire escapes, landings, yards, or driveways.
- Barbequing/Grilling:** It is prohibited to grill or cook with open flame or charcoal on porches, balconies, decks, roofs, landings, or fire escapes.
- Pool enclosures:** Fences or gates to pool areas are to be provided and maintained. Portable pool ladders shall be removed when not in use.
- Pool electrical:** Shall be provided by safe and acceptable means.
- Swimming pools:** Must be kept clean and in a sanitary condition. Gates, railings, doors, and safety fencing must be maintained in good repair.

PERMITS

- Construction permit applications:** May be obtained at the Village Office, 49 State Street. Construction permits are required for the following:
 - ___ Fences located in front yards
 - ___ Accessory structures, sheds, decks, pools
 - ___ Additions and interior remodeling
 - ___ Commercial tenant changes and remodeling
 - ___ Changes to plumbing and mechanical systems
 - ___ Temporary and permanent business signs
 - ___ Lot filling and excavation
 - ___ Architectural changes/restoration to downtown commercial buildings
 - ___ Other _____