

**Village of Brockport
Code Review Committee (CRC) Meeting Minutes
May 1, 2017**

Called to order at 5:30pm by Chair Staub.

Members present: Chair Ronald Staub, Vice Chair Bob Duff, Secretary John O'Kane, Mark Kristansen

Also present: Trustee Annie Crane, Trustee Kathy Kristansen (Village Board liaisons),

Minutes:

→ Motion by Secretary O'Kane, second by Chair Staub, unanimously carried to approve the minutes of the 4/24/17 Code Review Committee meeting as written.

Purpose: review of the following:

- Village Code Chapter 16 - Driveways
- Village Code Chapter 19 – Fire Prevention

Further recommendations regarding Village Code Chapter 16: Driveways:

- 1) Section 16-6 – Paving materials on public sidewalks – replace adjoining lands with property
- 2) Section 16-7 – Application for permits; conditions of construction – in 2 instances - eliminate Village Superintendent of Streets and replace with Building Inspector and replace Village Clerk with DPW Superintendent
- 3) Section 16-8 – Repair of nonconforming sidewalks – "...sidewalk is to be repaired..."

Recommendations regarding Village Code Chapter 19: Fire Prevention:

Chair Staub had this chapter of the Village Code reviewed by Brockport Fire Department.

- 1) Section 19-3 – Administration and Enforcement – insert "current" in front of State Fire Prevention Code
- 2) Section 19-5 – Rules and regulations – insert "current" in front of State Fire Prevention Code
- 3) Section 19-6 – Permits D. (13) Explosive ammunition and blasting agents – need to rewrite
- 4) Section 19-9 – Penalties for offenses – insert "current" in front of State Fire Prevention Code
- 5) Section 19-10 – Records – replace Building-Zoning Officer with Fire Marshall
- 6) Section 19-11 – Dangerous buildings or structures – C. replace Building-Zoning Officer with Fire Marshall & add Fire Marshall after "unless authorized by" & delete "Except for the owner" at beginning of third sentence.
- 7) Section 19-11 – Dangerous buildings or structures - D. replace Building-Zoning Officer with Fire Marshall
- 8) Section 19-12 – Review Board – A. replace Building-Zoning Officer with Fire Marshall & insert "current" before State Uniform Fire Prevention and Building Code..." B. replace Building-Zoning Officer with Fire Marshall

Adjourn:

→ At 6:30pm motion by Secretary O'Kane, second by Vice Chair Duff, unanimously carried to adjourn.

Next meeting date: Monday, 5/15/17 5:30pm

Chapter 23 – Peddling & Soliciting - particularly as it relates to food trucks/carts (Duff & O'Kane)