

**Village of Brockport
Code Review Committee (CRC) Meeting Minutes
October 16, 2017**

Called to order at 5:30pm by Chair Staub.

Members present: Chair Ronald Staub, Vice Chair Bob Duff, Mark Kristansen

Absent: Secretary John O'Kane

Also present: Trustee Annie Crane, Trustee Kathy Kristansen (Village Board liaisons), BI/CEO David Miller

Minutes:

Ron reviewed corrections he made to the unapproved minutes of 8/28/17 meeting he reviewed with Leslie prior to the meeting as highlighted in his handout to those present.

→ Motion by Mark Kristansen, second by Bob Duff, unanimously carried to approve the 8/28/17 minutes as amended.

→ Motion by Bob Duff, second by Mark Kristansen, unanimously carried to approve the 9/25/17 minutes as written.

Officers:

Chairman Staub was thanked for his fine service on the CRC as this was his last meeting.

Regarding Officers positions, Mark agreed to act as 'Chair' and Bob agreed to continue as 'Vice chair'.

Ron passed his CRC materials to Mark.

Village Code Chapters 21, 22, 26, 27, 28:

The following sections of the Code were reviewed (notations of changes were made by Annie on a working copy that she will deliver to Leslie): Chapters 21, 22, 26, 27 and 28.

CEO Miller recommended that definitions should be located at the beginning of each chapter of the Code for the sake of consistency.

Ending 10 minutes earlier prompted the general agreement:



Adjourn:

→ At 6:50pm motion by Bob Duff, second by Mark Kristansen, unanimously carried to adjourn.

Next meeting date: 10/23/17 5:30pm-7pm (to review Village Code Chapters 32, 33, 34, 35)