

**Village of Brockport
Code Review Committee (CRC) Meeting Minutes
November 27, 2017**

Called to order at 5:30pm by Chair Kristansen.

Members present: Chair Mark Kristansen, Vice Chair Bob Duff, Secretary John O’Kane

Also present: Trustee Annie Crane, Trustee Kathy Kristansen (Village Board liaisons), BI/CEO David Miller

Minutes:

→ Motion by John O’Kane, second by Bob Duff, unanimously carried to approve the 10/23/17 minutes as written.

Village Code Chapter 43 – Signs & Billboards:

Village Attorney Dan Mastrella was unable to attend. He will be invited to attend the 1/22/18 meeting. CRC had discussion centered around review of the feedback provided in letter form by the Village Attorney dated 10/16/17.

CRC concurred with the feedback from Village Attorney as to Sections 43-6-B; 43-6-D; 43-14.

Discussion of Section 43-6-H revolved around the issue of “temporary sign” exemption. A-Frame signs are designated as portable but not temporary. Therefore, a permit would be required for such. Temporary was discussed as limited to how many days, how often within a specific time frame, or possibly placing “Real Estate Signs” in a separate category not within temporary and no permit required.

CRC needs further clarification from Village Attorney on 43-6 and 43-7.

CRC recommends new section (43-13?) as to enforcing the chapter – issue tickets – and propose language related to enjoyment and recovery of associated costs.

A clean copy of the chapter review dated as 03/28/16 #13 Final was marked up by Trustee Crane for the Village Clerk to refer to the Village Attorney on behalf of CRC.

Adjourn:

→ At 7:10pm motion by Bob Duff, second by Mark Kristansen, unanimously carried to adjourn.

Next meeting dates:

1/9/18 5:30pm-7pm

(to review Village Code Chapter 36 – Minimum Housing & Buildings Code)

1/22/18 5:30pm-7pm

(to review Village Code Chapter 43 - Signs & Billboards with Village Attorney Daniel Mastrella)