

MINUTES OF THE MEETING - EMILY KNAPP MUSEUM
June 23, 2016
Village Conference Room

CALL TO ORDER: 9:37 a.m.

PRESENT: Allan Berry, Sue Savard, Sarah Cedeno, Bill Andrews, Norm Knapp, Pat O'Brien, Dan Burns.

Correction to the May 25 minutes: The next meeting date was incorrectly stated and did not reflect our change to Thursday mornings at 9:30 a.m. Unanimous agreement and the change so indicated on the May minutes.

OLD BUSINESS:

- ✓ **Rugs:** Sue presented Brockport Carpet's estimate for stair runners between the second and third floors: \$418 materials plus \$150 for installation for covering only the straight section of the stairs. Another \$418 materials plus \$175 for installation if we also cover the curved stairs. Sue brought five different Victorian style carpet samples to the meeting from which the attending members selected the Royal Dutch, Ramona pattern #581 in Crimson. Carried unanimously.

Allan made a motion to cover the entire stairway between the second and third floor including the curved stairs. Carried unanimously.

Allan also made a motion, seconded by Sarah that we get a quote for the stairway between the first and second floor, and all the hallways on the second and third floor--using the same #581 carpet. Once the quotes are submitted, Pat will circulate them to all voting members of the Board for a yes or no vote, after which she will prepare a formal proposal to submit to the Village Trustees for approval. Carried unanimously.

- ✓ **Golden Eagles:** Melissa Ierlan (Clarendon's Historian) will transport one golden eagle to George Dante's New Jersey studio on July 19. Either members of our board or Sarah's husband and father-in-law will prepare the eagle for shipment prior to that date and load it into the vehicle. Sarah agreed to make arrangements with Melissa before her July 19 departure.
- ✓ **File Cabinets:** To accommodate more files, the DPW moved a three-drawer cabinet and a two-drawer fireproof cabinet from the Museum's office and replaced them with two four-drawer cabinets donated to the museum by the Morgan Manning house. Sarah will draft a thank-you letter to the DPW and deliver it with doughnuts (paid for by Allan Berry).

NEW BUSINESS:

- ✓ **William Seymour Picture:** Sue proposed that we request the return from the Seymour Library of the William Seymour picture painted by Helen Hastings, great niece of William, who started the museum in 1946. Pat made a motion, seconded by Norm asking Sarah to draft a letter *politely* requesting the Seymour Library Board explore such a

possibility. Sarah and Sue will deliver the letter to Carl for presentation to the board. Carried unanimously.

- ✓ **Student Visit Program:** Sarah has written letters to all of the district schools about our museum. She has met with Barclay school principal, Scott Morrison, regarding establishing a student visitation program. He plans to meet with grade level chairpersons to see how a student visit could coordinate with their curricula. Sarah will meet with him again during the summer months and has also offered to give him a personal tour of our museum.
- ✓ **Virtual Visits:** Thus far, Sarah has had 47,448 hits to our blog and recently posted the last of a three-part series on the Page family. Sarah shared the Page information on Facebook with 786 friends, which generated 115 additional visits to our blog. She also posted two recently developed pictures of a three-ring circus we believe to be from the 1970s and a number of the people in the pictures have already been identified. Recently, Sarah has been developing stories about each of our former historians and is currently putting together an article about Eunice Chesnut.
- ✓ **Promo Flyer:** Sarah and Sue developed a new flyer about the museum's current hours and a brief description of each room. Sarah submitted it to Brockport Central's Virtual Backpack program. It will go to 500 students who have signed up for the program and the district will include the information in the parent's E-mails.
- ✓ **Semi-annual Report to the Village Trustees:** Pat presented a report (including pictures) to the trustees at their June 6 meeting highlighting all the work that has been done in the past six months. She felt the report was well received and the trustees were impressed with the amount that has been accomplished. At that meeting, she requested and received a "Yes" vote to proceed with the golden eagle restoration. (see above)
- ✓ **Adopt A Picture Program:** Recently an early 1900s Knight's of Columbus picture was discovered in the museum. Pat approached the current organization's members (consisting of men from Brockport, Spencerport, and Hilton) who agreed to pay for the picture's conservation.
- ✓ **Special Invitation:** Norm made a motion that we extend an invitation for a special open house (complete with refreshments) to the village trustees so they can view the newly updated museum. Motion seconded by Allan. Sarah will draft an invitation. The museum board agreed that September might be an appropriate month. Carried unanimously.
- ✓ **Dan Burn's Request:** A fan for the main office. Allan made a motion, seconded by Sarah, that Dan purchase a fan of his choosing and submit a bill to our board. He also asked that some reference books that he uses for research be moved back to the annex for the convenience of those doing research. Dan will provide a list of those books that are to be re-located. Carried unanimously. At Dan's request, the captain's chairs have both been moved into the Canal Room.
- ✓ **Visit to the 1840s Dulles Inn:** At the request of Marion and James Dulles Seymour (the only two surviving descendants of James Seymour who settled in Brockport in 1823), Sue attended the ribbon-cutting ceremony of the newly restored Dulles home in Auburn, NY. Once the home of Nataline Dulles, sister to Allen W. Dulles and John Foster Dulles,

and mother of Marion and James. Elizabeth and Paul Koenig spent three years bringing the house back to its original beauty and have now opened it as an inn.

- ✓ **Tozier Diary**: Sue has transcribed the Joseph Tozier diary (1858-1864) and scanned a number of original documents from his scrapbook. She asked permission to publish the book--any proceeds from its sale to go to the museum. Pat made a motion to support the publication. Sarah seconded. Carried unanimously.
- ✓ **Life Of A Union Army Officer**: Bill Andrews has graciously offered the museum a copy of his newest book. This will be a great addition to our Local Authors collection.

Meeting Adjourned: 11:03 a.m.

Next Meeting: July 28, 2016

Minutes Submitted by Allan Berry, Secretary

APPROVED

