

Emily L Knapp Museum

Agenda

October 26, 2016

6:30 PM Museum Office

➤ Discussion items:

- Approval of Sept Meeting Minutes - all
- Review and approval of Oct deaccession list – Sue Savard
- Rugs – Alan Berry
- Foyer painting and stripping status – Alan Berry/Norm Knapp
- Feedback on Special event for October – Sue Savard/all
- Capital Improvement Suggestions - All

MISSION STATEMENT: The mission of the Emily L. Knapp Museum, an educational institution, is to collect, preserve, and provide access to the heritage and history of the greater Brockport community.

Emily L. Knapp Museum & Library of Local History
Deaccession Documentation

Quantity	Description	Reason	Course of Action	Comments	Deaccession Date
1	Large Desk	Not relevant to the history of Brockport or its residents	Sell		Oct-16

Reasons
Not relevant to the history of Brockport or its residents
Proper Preservation within Museum facilities is not possible
Legality of ownership is in question
Duplicate item
Condition of the item is no longer sufficient to enable display and review

Courses of Action
Gift to another institution
Return to donor
Sell
Recycle
Destroy

Next Meetings

- 11/16/16 (Third Wednesday)
- Dec no meeting
- 1/25/17
- 2/22/17
- 3/22/17
- 4/26/17
- 5/24/17
- 6/28/17
- 7/26/17
- 8/23/17
- 9/27/17
- 10/25/17
- 11/15/17 (Third Wednesday)
- Dec no meeting