

MINUTES OF THE MEETING - EMILY KNAPP MUSEUM
September 28, 2016
Village Conference Room

CALL TO ORDER: 6:30 p.m.

PRESENT: Pat O'Brien, Sue Savard, Bill Andrews, Norm Knapp, Chris McCabe, Karen Owens.

Motion made by Chris and seconded by Norm to accept the August 24, 2016 minutes. Unanimously approved.

OLD BUSINESS:

Deaccession items: One Edison phonograph to be deaccessioned as we recently acquired another one in excellent working order. Donated by Ron Raleigh.

One VFW jacket, recently acquired. Duplicative item (pending sign-off).

Duplicate and multiple copies of Mary Jane Holmes books have been brought to the Liftbridge Book Store. They are interested in purchasing them.

Vesitbule: Front vestibule. Norm and Allan have prepared it for skim coating. The DPW will do this work as soon as their road construction project is completed.

Doug Bull volunteered and repaired the front vestibule tile floor.

Adopt A Picture: The Adopt A Picture Program is ongoing. When money is received from the Liftbridge, we hope to apply that money to more pictures.

Rugs: Nothing new at this time.

NEW BUSINESS:

October Event: Board members volunteered to provide snacks for the October 7 event.

Accession: Sue and volunteers are beginning the accession process by entering everything in the museum into our PastPerfect software.

VFW Donation: Norm will take the donation forms to the VFW for sign-off on the military uniforms, which they have donated to our museum.

Diary: Bill Andrews donated an 1890 diary written by a Mr. Rogers.

Records: John Zima donated multiple 78 RPM records to our museum to be used on our old phonograph machine. He also voluntarily repaired one of our radios.

39 Star Flag: On Friday, Sue and Pat have an appointment at the Conservation Department of the Univ. of Buffalo to get advice on the proper care and preservation of this valuable artifact found in our collection.

Promotions: Much discussion followed regarding other ways to promote our museum. Many ideas were floated and will be implemented in the spring of 2017.

Garret: Our board discussed the rehab of the third floor garret area. Our October meeting will be held in the museum so board members can assess the situation and make recommendations. At that time, the board will develop a formal proposal to be submitted to the Village Trustees for consideration.

Meeting Adjourned: 7:35 p.m.

Next Meeting: October 26, 2016 (Meet in the museum)

Minutes Submitted by: Allan Berry, Secretary