

**MINUTES OF THE MEETING - EMILY KNAPP MUSEUM  
OCTOBER 26, 2016**

**CALL TO ORDER: 6:30**

**PRESENT:** Pat O'Brien, Allan Berry, Sue Savard, Bill Andrews, Norm Knapp

**OLD BUSINESS:**

- ✓ Allan moved and Norm seconded to accept of the September minutes. Sarah and Alicia's approval was solicited before the meeting, as they were unable to attend. Minutes accepted. The resolution was approved unanimously.
- ✓ The three maps have been restored, returned to the village, and invoiced.
- ✓ Keith Marshall from the DPW skim coated and primed the foyer walls in preparation for painting.
- ✓ Norm and Allan are continuing to work on painting the foyer.
- ✓ Doug Bull repaired the foyer's tile floor.

**NEW BUSINESS:**

- ✓ Members present agreed to deaccession the large desk in the Museum's office to make room for filing cabinets. The resolution was approved unanimously and the request will be submitted to the Village Board.
- ✓ Greg Lawrence of Holley, digitized all three maps.
- ✓ Jim Glidden will soon submit a cost estimate for the map shadowboxes. As soon as that is received, Pat will send a proposal to the Trustees for approval of the expense. Frame Wright if framing the cemetery map.
- ✓ Pat, Sue, and volunteer Margi Lewis have painted and reorganized the MJ Holmes Room.
- ✓ Norm brought in items being deaccession by the VFW. Two items, specifically related to the village or town were accepted, the other items were returned to the VFW. Norm will get the donation forms signed by the VFW.
- ✓ The group's attempt to investigate repairs to the third floor were postponed due to lack of lighting. This item was tabled until our November meeting.

**Adjournment: Meeting adjourned at 7:15**

**Next Meeting: November 16, 2016**

**Minutes Submitted by Allan Berry, Secretary**