

**Village of Brockport  
Historic Preservation Board  
Meeting  
January 15, 2015**

**Call to order:** 7:15pm

**Members Present:** Bill Andrews, Kathy Goetz, Pam Ketchum, Kevin McCarthy, Tiffany Rawlings, Lynda VanDenberg

**Also Present:** Trustee / VB Liaison Kathy Kristansen

**Approval of minutes:** 11/20/14 and 1/7/15 minutes were approved

**Old Business:**

60 Clinton Street – Jo Matela of GBDC has been doing much work on this project. She has worked with main Street Technical Assistance to obtain a \$19,000 grant with GBDC having to put in \$1,000. An RFP will be issued in March. A marketing plan will be developed that will provide a more comprehensive plan than any previous plans. The plan could potentially be completed by September 2015.

Progress on Main Street Grant – The members of the committee are each working with merchants regarding their properties.

Life's Luxuries – new store on Main Street. The sign is approved and in place.

Field Trip – A field trip to either Buffalo or East Rochester was discussed. It was decided that a visit to East Rochester might be more pertinent to our efforts. They have a Main Street Grant, an excellent Codes Officer, and have done much in historic preservation. Their new municipal building, the Eyer Building, was recently opened. Potentially, this could be a very informative trip. Pam Ketchum will explore the possibility of visiting East Rochester in March.

Sagawa Park Mural – has not yet been decided.

**New Business:**

Progress on the State & National Nomination – Public Hearing 7pm February 25<sup>th</sup> – A letter should be sent to each home in the proposed district as an invitation to the meeting explaining the process and the desired outcome. Virginia Bartos will be in attendance to answer questions with the Historic Preservation Board. It should go out about 2 weeks in advance. Kathy Goetz will write the letter. We can get the addresses from Katie Eggers-Comeau and the brochures from Virginia Bartos to have Leslie Morelli print them to be enclosed with each letter and to have at the meeting. It was decided that we should ask Cynthia Howk to be at the February 25<sup>th</sup> meeting as well. Kathy Goetz will contact her. Bill Andrews will contact Leslie Morelli who will prepare the letter for mailing and who will notify the general public via a notice.

**Meeting adjourned:** 8:15pm

**Next meeting:** February 19, 2015 / February 25, 2015 public hearing