

Village of Brockport
Historic Preservation Board

Minutes

Meeting of March 17, 2016

1. The meeting came to order at 7:18pm, Bill Andrews as chair in the absence of Chair Kevin McCarthy, excused. Those present were Jackie Morris, Lynda VandenBerg, Pam Ketchum, Tiffany Rawlings, and Allan MacPherson. Jason Dauenhauer and Sriram Bakshi were excused.
2. Secretary Dauenhauer being absent, approval of the minutes was deferred.
3. The Board agreed, on motion by Ketchum seconded by MacPherson, to ask the Village Board to authorize an application for a Preserve New York grant to provide part of the matching funds for the Certified Local Government grant applied for earlier.
4. The Board agreed, on motion by MacPherson seconded by Rawlings, to ask the Code Review Committee to propose to the Village Board that Chapter 58 Paragraph 23 B. of the Village Code be amended to add the clause “to the extent available in the community,” after the words “all Village residents, including,”.
5. The Board agreed, on motion by Morris seconded by MacPherson, to ask the Village Clerk to arrange with the Monroe County Clerk’s Office to place in the County records a list of the structures that have been designated local historic landmarks by this Board and to add to that list annually.
6. The Board reviewed the list of structures in the historic residential district that had not been designated local historic landmarks. Ketchum agreed to apply for such designation for 86 Park Avenue and to contact Marilyn J. Day (110 Park Avenue) and Jose A. Mora (51 South Street) and Andrews agreed to contact Mark Rice (47 Park Avenue), Victoria DiMatteo (67 Park Avenue), Peter Smith (54 South Street), Jose Mendez (15 State Street), and Scott Hunsinger (80 State Street) to invite them to apply for designation of their homes. The Board agreed to send letters to the owners of houses listed but not locally designated inviting them to consider applying for designation. Enclosed with the letters would be copies of the Historic Preservation local law and the Q & A memo. [After the meeting, Andrews determined that 26 and 33 South Street had not been included in the final list of structures included in the historic residential district. The Board had made no decision with respect to the possible designation of those two homes.]
7. Andrews announced that he will be attending the 2016 NY Statewide Preservation Conference in Albany, May 5-7 and invited other Board members to accompany him. He reminded them that Historic Preservation Board members are expected to attend such conferences and workshops whenever possible.
8. The meeting adjourned at 8:21pm