

Village of Brockport  
Historic Preservation Board Meeting  
February 22<sup>nd</sup> 2018  
Minutes

Call to order: 6:31 pm

Members present: Christine McCabe, Kevin McCarthy, Bill Andrews, Allan Macpherson, Lynda Vandenburg, Tiffany Rawlings, Jason Dauenhauer, Adam Rich

Members excused: Pam Ketchum, Christine McCabe

**Old business:**

Minutes for 12-21-17 and 1-18-18 approved. Tiffany first, Allan second, all in favor

Lynda Vandenburg made a motion to approve 205 Park Ave for local designation. Jason Dauenhauer second, approval was universally carried by the board.

Kevin updated the board that the Village code review committee will use HPB's proposed signage guidelines from other municipalities as a reference guide, but not necessarily as code. It was noted that if codes aren't revised to reflect specific signage guidelines, issues with enforcement and requirements will continue.

**New Business:**

Historic Housewalk planned for June 2018 will be postponed until June 2019. This will allow more time to recruit homeowners and designate more homes. It's important to communicate with the Landmark Society to select a June 2019 date that does not conflict with their tour. From there, HPB members need to approach potential home owners and take exterior photos of homes during the summer.

Owner of the Stoneyard building on Main Street is rebuilding many upper floor windows so they remain historically correct. This is a significant accomplishment for the HPB considering the owner was considering new replacement windows for the entire building.

Board reviewed and completed answers to questions for annual CLG report due in March.

HPB voted to authorize the Village Board to approve a request to submit a CLG grant; grant is due March 19. Once approved Bill and Kevin to contact James Finelli at SHPO for guidance.

Jason Dauenhauer provided his resignation from HPB due to other commitments and limitations on time. Board to post opening in Suburban News regarding vacancy; Kevin's son in law may have interest in serving on the Board.

Upcoming NYS preservation conference to be held in Albany, April 26-28<sup>th</sup>; interested members need to apply for scholarships through the Landmark Society soon. All members are required to participate in periodic training.

Adam Rich enthusiastically accepted the position as Secretary for HPB effective in March 2018.

Motion to adjourn made by Bill Andrews, second by Allan Macpherson. 7:26 pm.

**Next meeting date: March 15th, 6:30 pm**