

Kick-off Meeting notes

September 23, 2014

Attendees:

Margay Blackman, Village of Brockport
Ray Duncan, Walk Bike Brockport
Harry Donahue, Village of Brockport
Elizabeth Murphy, FLHSA
Rochelle Bell, Monroe County
John Osowski, SUNY Brockport
Greg Lund
Lora Barnhill, NYSDOT
Paul Kimball
Shelia Matthews, Lifetime Assistance
Milton Waye, BCS
Harry Shifton
Pam Ketchum
Peter Randazzo
Kristina Galbalski, Suburban News

Meeting purpose: project initiation and kick-off meeting with steering committee and consultant team

Items Discussed:

1. Attendees introduced themselves.
2. Ray Duncan provided a brief introduction to the project
3. Tom Robinson, project manager (Barton & Loguidice) provided an overview of the project including project purpose, scope and preliminary schedule (meeting agenda and list of topics is attached)
4. Several questions on the process for the project were answered.
5. A number of comments were made by meeting attendees regarding existing conditions and areas needing improvements:
 - a. The Canal Path is a major active transportation feature in the Village. Access and connectivity to the Canal Path needs improvement.
 - b. Existing bridges crossing over the canal present sight distance, surfacing and safety issues. Additional signage may be needed to clarify where bicyclists should ride.
 - c. Steps on Smith Street Bridge are in need of repair.
 - d. Bicycle parking on Main Street needs to be addressed.
 - e. Wheel chair users in Brockport need to be considered in the Plan.
 - f. Consider possible traffic calming measures for Lake Road.
 - g. Possible traffic pattern revisions are being considered for the 531/31 intersection. Verify current plans with NYSDOT and consider impacts to active transportation.
 - h. On-road bicycle facilities (bike lanes, shared-use lanes) are often not appropriate for children and less skilled adult riders. Traffic-separated bicycle facilities are preferable.
 - i. Consider all potential active transportation modes, including adult tricycles, recumbent bicycles, etc.
 - j. Intersection at New Campus Drive and Redman Road is hazardous for pedestrians and bicyclists. Safe connections to Sweden Town Park need to be established.
 - k. Brockport Walk To School Day is October 1, 2014.

VILLAGE OF BROCKPORT ACTIVE TRANSPORTATION PLAN

Brockport, New York

Next Steps

1. Next Steering Committee meeting will consist of Walking and Bicycling Tours of the Village. Steering Committee members will organize, plan routes, and guide the Tours. Preliminary discussions indicated that Saturday mornings may be a good time. Tours should be completed before the end of October.

These meeting minutes were prepared by Tom Robinson of Barton & Loguidice. Please contact with any discrepancies.
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Village of Brockport Active Transportation Plan

UPWP Task No. 8762

September 23, 2014 Kick-off meeting agenda

A. Introductions

1. Village staff and committee members
2. B&L staff:
Tom Robinson RLA, LEED AP
Nicole Bader, Assistant Landscape Architect
Jonathan Walczak, PE
Sharon Lilla, Senior Land Use Planner
Greg Lesniak, hydro geologist (and Brockport resident)



B. Project Purpose

“The primary purpose of the study is to look beyond isolated, per-project “spot” improvements to implement improvements as part of a Village-wide strategically conceived plan designed for maximum circulation efficiency and safety and that extends as needed to the Towns of Sweden and Clarkson.”

Goals:

- Improve safety
- Improve connectivity
- Shift mode share

C. Project Phases

1. Study Coordination
2. Inventory of Existing and Planned Conditions
3. Needs Assessment*
4. General Study/ Plan Content
5. Follow-on Activities
6. Produce Final Report

*Areas of Concern (from 9/5/14 meeting):

- Rt 31 down Rt 19 into the Village, from Wegmans Plaza
- Campus Drive to Redman Road and a safe pedestrian crossing at Redmond Rd to Sweden Community Park
- Owens Road from Lowe’s to the Canal & from there into Village
- Route 19 through Clarkson to Rt. 104
- Safe route up to the Sweden Community Center (on Rt. 19 or a Goat Trail from Tim Horton’s up the hill going South)

D. Steering Committee Meetings

Steering Committee #1- Project Kick-off meeting.
Review project purpose, scope, and schedule.

Steering Committee #2- Walking & Bicycling tours of Brockport with committee members.

Steering Committee #3- Review of Existing Conditions Inventory and Needs Assessment.
Typically held 1-2 weeks prior to Public Meeting #1

VILLAGE OF BROCKPORT ACTIVE TRANSPORTATION PLAN

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Steering Committee #4- Review of the Draft plan.
Typically held 1-2 weeks prior to Public Meeting #2

- Committee review of final plan document

E. Public Meetings

Public Meeting #1 (Inventory of Existing Conditions and Needs Assessments)

Public Meeting #2 (Input on draft recommendations)

F. Preliminary Schedule

PROJECT PHASE	KEY MEETINGS	TIMING
1. Study Coordination	Kickoff – Village, GTC and PSC meeting #1	September 2014 (on-going)
2. Inventory of Existing and Planned Conditions	Village Staff, as needed PSC meeting #2	September-December 2014
3. Needs Assessment	Village Staff, as needed PSC Meeting #3 Public Meeting #1	January–March 2015
4. General Study/ Plan Content	Village Staff, as needed PSC Meeting #4 Public Meeting #2	April-June 2015
5. Follow-on Activities	Village Staff, as needed	July 2015
6. Produce Final Report	Village Staff, as needed	August 2015

G. Next Steps:

Walking Tour and Cycling tour of Brockport

H. Questions