

Village of Brockport Parks Committee Meeting  
Ellwanger Room, Seymour Library 7pm  
August 10, 2016

**Present:** H. Heyen, L. Ketchum, L. Spalla, J. Blosehauer, K. Agostinelli, K. Stiles, A. Crane, J. LaPierre

Not Present: S. Henschel, B. Blosehauer, L. Cochran,

**Approval of Meeting Minutes:** July 11, 2016 – L. Ketchum made a motion to approve the July 11<sup>th</sup> minutes. L. Spalla seconded. The minutes were approved by the members present.

**Correspondence:** Email from Ben Frasier, WNY rep., Parkitects re: Safety inspections of Village Parks & Supervision of South Avenue playground project; Erick Hart, Director of Athletics, The College at Brockport re: Donation of used Tennis nets/posts

**Old Business:**

**Parks Law** – On August 1, 2016 the Village Board called for a public hearing to be held August 15, 2016 regarding approval of the rewritten law. Suggested changes for Article I-A) Meetings and Surveys;

The Parks Committee will:

- 1) Meet as needed
- 2) The parks' playgrounds and furnishings will be inspected by certified safety personnel and checked by parks members. A summary report will be sent to the Village Board and Superintendent of Public Works of the findings identifying needs, unsafe conditions including necessary replacements and repairs, and maintenance concerns in our parks.

L. Ketchum made a motion that the Parks Law change be presented for public Hearing. L. Spalla seconded the motion. All were in favor of agreement to the Parks Law changes being presented for public hearing.

**Village Board Meeting, July 18, 2016** – H. Heyen notified the Board that July is National Parks Month. She presented information regarding the state of Corbett Park and applying for a grant to help with the overhaul of this, our largest, park.

**Village Board Workshop, July 25, 2016** – H. Heyen and L. Ketchum were present to notify the board of the needs of the Parks. Our DPW is very busy with current priorities and can't get to all the concerns in our parks. The Board voted in agreement that inspections of playground equipment should be carried out by certified safety personnel. (J. LaPierre also stated today that committee members should accompany the inspectors when their assigned park is inspected to learn about the conditions first hand.)

**Playground Audits and Inspections** – The Village Board voted to pay Parkitects to audit our parks. An audit is a more detailed report than just an inspection and is initially done once for every park. Parkitects inspects equipment that they have installed for free. The yearly inspections check for safety infractions and are a follow-up to earlier audits.

The preferred company to carry out audits is Parkitects, but bids are necessary if the cost reaches a certain amount. K. Stiles thought we could keep costs down by picking one park to audit at first. J. LaPierre stated that we need to go to the next level and get all the audits done at once. L. Ketchum thought that, if needed, a piece of equipment can be closed until it is made safe. A discussion followed in support of pursuing a full audit of any playground that has play equipment.

After the discussion, a motion was made by L. Ketchum that we pursue a full audit of any playground that has play equipment. The motion was seconded by L. Spalla. The motion passed unanimously.

Note: Art Appleby invited H. Heyen to BISCO's September meeting regarding funding for new playground equipment needed in Corbett Park.

**Parks Brochure** – K. Stiles and/or H. Heyen will go with K. Agostinelli to meet Norm Frisch and discuss the brochure in development so far.

**Flower planting at Harvester Park** – This flower planting is currently on hold.

**Tennis Nets/6 posts** – H. Heyen sent a thank-you to Erick Hart at The College of Brockport, Athletics Department. L. Cochran coordinated the effort and Nate Bull, Athletic Facilities Coordinator, made sure the nets were delivered to the DPW. Erick Hart replied that he will keep us in mind for future donations.

**Annual Fall Saturday of Service** – L. Ketchum is planning the August 27, 2016 event using the surveys provided by the committee members. She noted that the same three sites are best because of their proximity to the college. H. Heyen and L. Spalla will supervise at Corbett Park. S. Henschel and a friend will supervise at Monika's Park. L. Ketchum will supervise at Evergreen Park. Water and first aid kits are needed and set up is at 1:45pm. Students begin walking to the sites at 2pm. L. Ketchum will do final evaluation of the three sites and present the plan to Harry Donahue for other supplies needed.

**Parks Committee Meeting Times** – Many people had conflicts with the last meeting date even though it was planned well in advance. Our next meeting is planned for September 12<sup>th</sup> at 7pm and everyone present agreed that it was still a good idea to meet the second Monday of the month at 7pm.

#### **New Business:**

**Playground Installation** – South Avenue. Several dates were suggested for the coordinated effort with Ben Frasier of Parkitects. Everyone agreed that October 1, 2016 was the best date. H. Heyen will contact Bonduelle for availability of volunteers. Ben Frasier is also in contact with Joel Agate, Department of Recreation and Leisure at The College of Brockport, to find out

if there are student volunteers available. We all need to help by volunteering and finding more volunteers.

**Grant** – Request for Corbett Park Upgrade, NYS Parks and Recreation Grant (CFA), 25% match, J. O’Connell & Assoc., Grant Development Services. Carol McNees/Harry Donahue (DPW), Erica Linden, Losh Spalla, Hanny Heyen and letters of support – Submitted July 29, 2016 in the amount of \$206K. Grant request: \$154,747. Applicant-In-Kind share: \$51,582\*. Anticipated award announcement is in December 2016. If successful, projected work begins April-June 2017 and ends July-September 2018.

New swings, paths, grills, tables, etc. are some of the projects included. Dredging the pond is part of the in-kind portion that the Village is responsible for. New signage with costs researched by L. Spalla will account for \$5K of the in-kind services also. L. Spalla found lumber prices from three companies and BOCES will construct the signs as part of instruction no earlier than October.

K. Stiles made a motion to support the NYS Parks and Recreation Grant in the amount of \$206K. J. Bloshauer seconded. The motion passed unanimously.

**Commemorative Bench Request Form** – The draft is still being worked on. It was suggested that the other side of the form have a place for the purchaser to note what a plaque should say. The purchaser’s cost: the 6’ cast iron bench w/ steel seat: \$1,010.00, a 2” x 10” plaque: \$325.00, and freight: \$160.00--totaling \$1,495.00. Cost reflects current prices. If Harry Donahue determines a cement footer is needed, \$300 extra is required.

**South Avenue Honorary Tree Planting**

The planting was delayed due to weather. David Moore said it would be better to do it in this fall because of the current drought.

**Boathouse Project** – There was a community meeting at Corbett Park on July 26, 2016. Katy Robertson and 30+ neighbors have concerns about the placement of a boathouse in their neighborhood. The proposed siting, liabilities, maintenance, time-line, usage, purpose, etc. were all addressed by Mayor Blackman and Trustees LaPierre and Kristansen. H. Heyen was present and made comments about the plans to improve Corbett Park asking if anyone wants to become involved with the Parks Committee. There were no immediate volunteers. J. LaPierre stated that there were numerous communication problems with this project and he is 99% sure that it won’t be located in Corbett Park.

**Other:**

**Sagawa Park Interpretive Sign for Mural** – The World Mural Conference is being held in Fairport, NY from September 18-25, 2016. It is hoped that the interpretive panel will be ready for dedication and that conference members can travel to Brockport to see the mural (Portraits of the Past by Rick Muto) and celebrate with us.

**Motion to close the meeting** – K. Stiles made the motion that we adjourn. L. Ketchum seconded and all were in favor. The meeting was adjourned at 8:14pm.

Next Meeting: Monday, September 12, 2016, 7pm.  
Respectfully submitted,  
Linda Ketchum, Vice President