

Parks Minutes, Monday, September 12, 2016
Local History Room, Seymour Library, 7PM
161 East Avenue, Brockport, NY 14420, 637-1050

ATTENDANCE:

Present: Hanny Heyen, John LaPierre, Losh Spalla, Joe Blosenhauer, Linda Ketchum, Annie Crane, Sandi Henschel

Not present: Lynda Cochran, Kristin Stiles, Karen Agostinelli, Barbara Blosenhauer

President Hanny H. began the meeting at 7:00pm.

Some corrections needed to be made to the minutes. Hanny H. explained the reason for the corrections.

Linda K. made a motion to accept the minutes with the corrections. Losh S. seconded.

Discussion followed re: the difference between an audit and an inspection. .

The minutes were unanimously approved as corrected.

CORRESPONDENCE

OLD BUSINESS:

- Parks Law:

The public hearing for the final parks' law was held at the August 15, 2016 Village Board meeting.

- BISCO:

The date for the meeting has been changed to October 4, 2016 at the Seymour Library, 5:30 PM.

Hanny H. will attend.

John L. suggested Hanny tell BISCO we need new swing sets for four parks (Corbett, Evergreen, Barry, and Havenwood) to bring them up to new safety standards. Corbett park might be covered by a grant.

- Sagawa Park: Dedication Interpretive Sign/Mural (Portraits of the Past, Rick Muto),

The dedication of the Interpretive Sign/Mural is being postponed to a time to be determined.

- Parks Signage: BOCES, (L. Spalla), An update

Losh S. explained that nothing can be done until October, but things are underway. Losh requested we decide what should go on the signs. He further explained the dimensions of the sign. It was agreed that the name of the park [ie., *Monika's Park*] in larger letters would go above, with the *Village of Brockport* in smaller letters on the lower part of the sign. The signs will be dark green and deep burgundy with gold.

- South Avenue Playground Installation: Ben Frasier, WNY Rep., Parkitects, DPW, Volunteers
Tentative Schedule:

1. September 26-29, 2016 –The excavation will begin.
2. September 30, 2016 – The area will be staked out. Holes will be drilled. There is a need for volunteers.

3. October 1, 2016 – Goals:

Installing the play area will take 10-15 volunteers. Questions arose as to whether we would need to provide lunch/snacks/beverages for the volunteers; John is going to ask Wegmans if they'll donate snacks.

4. There will be an organizational meeting on Thursday morning, September 15, 2016, at the Village Hall to discuss installation. Ben Frasier, John LP., Hanny H., Joe B., and Losh S. will attend.

- Playground Inspections: Audits, costs, (Parkitects) - The cost of an audit for the 6 parks with play equipment is not final. Depending on the proposed cost, the following information will be the guideline and is part of the amended [8/18/16] Purchasing/Procurement Policy of the Village of Brockport:

Guideline 3: All purchases of goods, services, equipment or public works contracts:

- (a) Less than \$10,000 but greater than \$2,500 require a written request for proposal [RFP], written/fax quotes from three (3) vendors.
- (b) Purchases equal to or in excess of \$2,500 will also require approval of the Village Board.
- (c) Purchases of less than \$2,500 are at the discretion of the Department Head.

- Annual Fall Saturday of Service, August 27, 2016, A report: L. Ketchum

Linda reported that the students were wonderful. Corbett was supervised by Han and Losh. Linda supervised Evergreen; Sandi supervised Monika's with volunteer Sarah Hackley.

Everything got done as listed on the original list:

At Corbett; The lilac beds were weeded; the swing set mats buried under mulch; Picnic tables sanded and painted black; 3 garbage surrounds were sanded and painted; weeding in play equipment area.

At Evergreen; weeding in play equipment area; swing set mats buried under mulch; garage surrounds sanded and painted; bike rack sanded and painted; Spray paint over the words "tot lot."

At Monika's Park; swing set mats buried under mulch; bike rack sanded and painted; garbage surrounds sanded and painted; parking barriers painted; weeding under play area and pavilion.

Han has pictures and the press release ready to go.

Han thanked Linda for organizing the entire event and for making it such a success.

- Parks' brochure (Karen, HH), Norm Frisch, An Update

Karen worked on the brochure. Han sent a letter to Norm Frisch. Norm put the brochure together indicating where each park is and what each park features. Members were very impressed by the brochure.

Corbett Park Exercise Equipment: Kristin, John and Harry inspected the old southern-most exercise structure/equipment. It was removed by DPW because it was deemed unsafe.

- After inspection, removal by DPW of the old northern-most exercise structure (safety issue)

NEW BUSINESS:

- Corbett Park: Removal of diseased trees

John said the emerald ash borer is definitely in the village of Brockport. The ash trees have to come down. Most of the ash trees in Brockport are in Corbett Park. Hanny suggests the public should be made aware that they have been located here. Safety issues must be addressed because the diseased trees might fall on people.

- Make a Difference Day, October 29, 2016

We aren't going to participate this year.

- Winter Events

Tabled for future meeting.

OTHER:

- Meeting w/Melissa Brown, new Tree Board chair, September 1, 2016 (H. Heyen)

Hanny met with the new chair of Tree Board. They discussed how the Parks Committee can work together with the Tree Board.

- The bench request form is in final draft. Applications can be picked up and should be turned to the Village Hall.

The meeting was adjourned at 8:00pm

NEXT MEETING:

Wednesday, October 12, 2016

Respectfully submitted,

Sandi Henschel,

Secretary

