

**Village of Brockport  
Planning Board  
Meeting Agenda  
Monday, May 12, 2014 7pm**

**CALL TO ORDER / PLEDGE / ROLL CALL**

**APPROVAL OF MINUTES** of April 14, 2014

**CORRESPONDENCE:**

**OLD BUSINESS APPLICATIONS:**

1. Name: James White for Creative Inking  
Address: 52 Main Street  
Tax Map #: 068.52-4-19  
Zoning: B-Business  
Parcel Size: 17' wide x 116.16' deep  
Prop. Class: 481  
Purpose: Alteration to existing space (vacant to tattoo shop)

**NEW BUSINESS APPLICATIONS:**

1. Name: Katie Logan  
Address: 5 Market Street  
Tax Map #: 069.45-2-22  
Zoning: B-Business  
Parcel Size: 32.7' wide x 70.75' deep  
Prop. Class: 481  
Purpose: Alteration to existing space (vacant to photography studio)
  
2. Name: Erica Gurak  
Address: 65 Fayette Street  
Tax Map #: 069.37-2-12  
Zoning: O-Residential  
Parcel Size: 68' wide x 126' deep  
Prop. Class: 210  
Purpose: Extend current driveway to connect to service road at rear of property

**ADJOURNMENT:**

**UPCOMING REGULAR MEETINGS/DEADLINES (only upon application):**

- Monday, June 9, 2014 7pm. Deadline: Tuesday, May 27, 12noon
- Monday, July 14, 2014 7pm. Deadline: Monday, June 30, 12noon

**PENDING OLD BUSINESS APPLICATIONS:**

- 24 North Main Street, proposed commercial building



# VILLAGE OF BROCKPORT

49 State Street, Brockport, New York 14420  
Telephone: (585)-637-5300 Fax: (585)-637-1045  
Website: [www.brockportny.org](http://www.brockportny.org)

## PLANNING BOARD APPLICATION

**DEADLINE: MONDAY Noon, 2 weeks prior to meeting**

Meeting Date: 5/12/14 at 7:00pm

Application Fee: \$ 35

Date Submitted: 5/5/14

Plans Submitted (10 copies): \_\_\_\_\_

Environmental Assessment Form Submitted:

Change of Use: \_\_\_\_\_ Addition: \_\_\_\_\_  
Subdivision: \_\_\_\_\_ Site Plan: \_\_\_\_\_  
Other: driveway extension

Please note:

- Applicant must attend meeting(s).
- Failure to show, withdrawal of application, or denial will result in forfeiture of fee.
- Applicant may be billed for Village Engineer fees related to the review of application.
- The Planning Board will determine the need for a public hearing. If so, a separate fee will be billed.

PROPERTY ADDRESS: 65 Fayette St Brockport, NY 14420

Tax Map Parcel #(s): 069.37-2-12 Parcel size: 68' width 126' depth

Property Zoning District: O-Res Property Class: 210

Present Use of Property: Residential Proposed Use of Property: \_\_\_\_\_

Flood Zone:  Yes  No Map # \_\_\_\_\_ Map Date \_\_\_\_\_

Description of Proposal: Extend current Driveway (13.5ft wide x 62ft long) to 14.5ft wide, by cur connect to service road, extending it to 54ft long (10ft wide)

Value of Construction: \$ 1200-1500 Building Permit required after Planning Board approval: \_\_\_ yes \_\_\_ no

### Certification of Statements:

The applicant(s) hereby affirms that the above information is accurate and complete, to the best of his/her knowledge and he/she/they is/are the title owner(s) of the property or has/have been authorized by the title owner(s) to make this application.

I/We hereby certify that I/We are title owner(s) of the property property identified in the above application and that the applicant(s) named is/are authorized to make the application described herein.

Erica Gurak  
Applicant Signature

Erica Gurak  
Owner Signature

Erica Gurak  
Applicant Name Printed/Typed

Erica Gurak  
Owner Name Printed/Typed

617.20  
Appendix B  
Short Environmental Assessment Form

**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>		
Name of Action or Project: <u>Driveway Extension</u>		
Project Location (describe, and attach a location map): <u>65 Fayette St, Brockport NY 14420</u>		
Brief Description of Proposed Action: <u>- Current Driveway measures 13.5ft wide x 62ft long</u> <u>- would like to widen driveway by 1ft, + extend by 54ft to connect to service road behind house (taper to 10ft wide)</u>		
Name of Applicant or Sponsor: <u>Erica Curak</u>		
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	NO  X	YES  *EG
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:	NO  X	YES
3.a. Total acreage of the site of the proposed action?	<u>0.18</u> acres	
b. Total acreage to be physically disturbed?	<u>0.05</u> acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	<u>0.18</u> acres	
4. Check all land uses that occur on, adjoining and near the proposed action.		
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other (specify): <u>Service road belonging to The Villager Apartments</u> <input type="checkbox"/> Parkland		



18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	X	
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	X	
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	X	
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor name: <u>Erica Guak</u>		Date: <u>5/5/14</u>
Signature: <u>Erica Guak</u>		

**Part 2 - Impact Assessment.** The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	X	
2. Will the proposed action result in a change in the use or intensity of use of land?	X	
3. Will the proposed action impair the character or quality of the existing community?	X	
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	X	
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	X	
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	X	
7. Will the proposed action impact existing:		
a. public / private water supplies?	X	
b. public / private wastewater treatment utilities?	X	
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	X	
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	X	

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	X	
11. Will the proposed action create a hazard to environmental resources or human health?	X	

**Part 3 - Determination of significance.** The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

RE: Driveway Extension  
65 Fayette St.  
Brockport, N.Y. 14420  
05/05/2014

To whom it may concern,

I am writing with my request for approval for the driveway to my private residence to be extended. I am wishing to extend my driveway to a private service road behind my house that is owned by The Villager Apartment complex. I have already spoken with Steve Nickels, V.P. Regional Management, at The Villager, whom has given me verbal permission to connect to this service road. Mr. Nickels has stated he will finalize the written paperwork of his consent once he has documentation from the village approving the driveway extension. The connection of a driveway to this service road has already been performed at my neighbor's property and would greatly improve parking at my property. I have worked with David Miller over the past few weeks to ensure the extension of my driveway meets all codes and ordinances required by the Village of Brockport and Mr. Miller has approved the drive extension plans. My house is considered an historical house and I have already spoken with Kathy Goetz from the Brockport Historic Preservation Board who also has also given me the go ahead with the driveway extension. I would greatly appreciate your consideration in this manner and look forward to working with you in the future.

Please do not hesitate to contact me with any further questions, comments, or concerns.

Sincerely,



Erica Gurak





# A.J. BAREA - PLS

Professional Land Surveying

P.O. Box 92 - Churchville, New York 14428

AJBareaPLS@msn.com - (585) 750-4563



## INSTRUMENT SURVEY

- VILLAGE OF BROCKPORT -

Parcel at TOWN OF SWEDEN - COUNTY OF MONROE - STATE OF NEW YORK

SECTION 8 - TOWNSHIP 3

No. 65

PART OF TOWN

Subdivision TRIANGULAR TRACT

Street

FAYETTE STREET

Lot No.

16

S.B.L. No. 069,37-1-12

FIRST AMERICAN TITLE INS. CO.

ABSTRACT No. 376123, DTD. 09/19/12

