

--APPROVED--

Regular meeting of the Village of Brockport Planning Board was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, Tuesday, July 17, 2012 at 7:00pm.

PRESENT: Chair Charles Switzer, Member Arthur Appleby, Member Annette Locke, Member Bernard Daily, Clerk Pamela W. Krahe.

EXCUSED: Member R. Scott Winner

ALSO PRESENT: Lorenzo Zaragoza, Teddy Mosher, Village Engineer Jason Foote

CALL TO ORDER: Chair Switzer called the meeting to order and led the Pledge of Allegiance.

REVIEW OF MEETING MINUTES: Chair Switzer called for a motion to approve the minutes of the previous meeting.

➔ Member Appleby moved, Member Locke seconded, unanimously carried to approve the minutes of June 18, 2012 as written.

CORRESPONDENCE: None

PUBLIC HEARINGS: None

OLD BUSINESS:

1. Application of:	Name:	Lorenzo Zaragoza
	Address:	10 Water St.
	Tax Map #:	069.45-2-26
	Zoning:	B-Business
	Parcel Size:	54' wide x 50' deep
	Prop. Class:	330 – vacant commercial
	Purpose:	Convert grass lot to parking lot

Discussion:

Village Engineer Foote explained to Mr. Zaragoza and Mr. Mosher the details that were still needed on the drawings, as well as the need to revise the SEQR form. Chair Switzer and Engineer Foote clarified that many of the rules and guidelines for parking lots were established long ago, and some are even regulated by NY State. Chair Switzer mentioned that no matter how large or small a project is, the same procedure must be followed. Clerk Krahe will get a copy of the SEQR form to the applicant. She noted she could also email any new drawings to the Village Engineer, if need be. It was suggested the applicant get started right away so as much as possible is in place for the next meeting.

NEW BUSINESS:

1. Application of:	Name:	William Riddell
	Address:	173 Main Street
	Tax Map #:	068.68-2-20
	Zoning:	B-Business
	Parcel Size:	66' wide x 165' deep
	Prop. Class:	331 – vacant commercial with improvements
	Purpose:	Review site plan to use current empty lot for parking for retail store at 177 Main Street

Clerk Krahe previously emailed the Board that Mr. Riddell was unable to attend tonight's meeting and he respectfully requested to be placed on the August agenda.

NEXT REGULAR MEETING: Tuesday, August 21, 2012 7:00pm. Application materials due by Noon, Tuesday, August 7. Organizational matters to be discussed August 21 as well.

ADJOURNMENT:

➔ Member Locke moved, Member Appleby seconded, unanimously carried that the meeting be adjourned at 7:14pm.

Pamela W. Krahe, Clerk