

**Special meeting of the Village of Brockport Planning Board was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, Monday, June 27, 2013 at 7:00pm.**

**PRESENT:** Chair Charles Switzer, Member Arthur Appleby, Member Annette Locke, Member Bernard Daily, Building/Zoning Officer Scott C. Zarnstorff, Clerk Pamela W. Krahe.

**ALSO PRESENT:** Village Attorney Coyne, David Strabel

**CALL TO ORDER:** Chair Switzer called the meeting to order and led the Pledge of Allegiance.

**PUBLIC HEARINGS:** None

**OLD BUSINESS:**

1. Application of:	Name:	Jose Mendez
	Address:	24 N. Main Street
	Tax Map #:	069.45-1-1
	Zoning:	B-Business
	Parcel Size:	~1.7 acres
	Prop. Class:	465
	Purpose:	Final Site Plan approval and SEQR for proposed Construction of a 56'x100' office building

**Presentation/discussion:**

Chair Switzer reminded that the written agreement between Mr. Mendez and Villager Apartments was to be in place. Mr. Strabel indicated there had been an onsite meeting Tuesday, June 25, but that the agreement is not yet in writing. He asked if SEQR could be disposed of tonight. Mr. Strabel brought VA Coyne up-to-date stating there is a verbal agreement by Mr. Nickels of Longley-Jones Management to allow an easement through the Villager Apartments property, agreeing to an 8" existing storm sewer, to split the cost of the materials with Mr. Mendez, and have the Village DPW perform the work. It was noted Mr. Nickels has been otherwise indisposed with a family member in the hospital since the onsite meeting Tuesday.

Mr. Strabel realized the legal wording still needs to be drawn up before the easement can be filed with the county. He wondered if approval could be made contingent upon having no building permit issued until the easement is drawn up. He supposed Mr. Mendez' lawyer would draw up the document and Mr. Nickels' lawyer would approve it.

Mr. Strabel explained that VE Schepp approved the engineering piece as long as the easement is in place. This had been communicated to the Board via email from VE Schepp.

Chair Switzer indicated the next regular meeting is July 8 and the application will be placed on the agenda.

**NEXT REGULAR MEETING:** Monday, July 8, 2013 7:00pm

**ADJOURNMENT:**

➔ Member Locke moved, Member Appleby seconded, unanimously carried that the meeting be adjourned at 7:09pm.

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Pamela W. Krahe, Clerk