

VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

VILLAGE BOARD – MEETING AGENDA

Monday, May 4, 2015 7:00pm

Location: Village Hall conference room

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **BROCKPORT HISTORICAL MOMENT:**
- **OATH OF OFFICE:** none
- **PUBLIC HEARINGS:** none
- **CERTIFICATES & PROCLAMATIONS:**
 - Girl Scout Troop 692 - participation in 4/18 Canal Clean Sweep
- **GUESTS:**
 - American Cancer Society – Anne Tatarsky – re Friday, 6/12 Relay For Life
 - Peddling-Soliciting application – Barton's Parkside Hots – 5/18-8/28 10am-2pm – Capen Hose parking lot
 - Navy Club – Robert Currier – request use of ½ Clinton St parking lot for Saturday, 6/6 charity event
- **PUBLIC COMMENT:** 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day)
- **CONSENSUS ITEMS:**
 - Approval of minutes – 4/20 & 4/27
 - Approval of bills to be paid
- **CLERK REPORT:**
 - Clerk – Leslie Ann Morelli (excused – Deputy Clerk-Treasurer Erica L. Linden to take minutes)
 - Sidewalk café permit applications
 - 2015 Events schedule
- **PERSONNEL ITEMS:**
 - Appoint 2 new Welcome Center Greeters
 - Appoint to fill 2 Parks Committee vacancies
 - Accept resignation of Doug Wolcott as ELK Museum Board member (change status to volunteer)
 - Accept resignation of Rayleen Bucklin as ELK Museum volunteer
 - Appoint 14 new ELK Museum volunteers
 - Part Time Court Attendant – hiring to fill 1 vacancy per Justices recommendation
 - Amend Employee Handbook §701 Longevity Increments re Non-Union (to match approved budget)
- **OLD or NEW BUSINESS:**
 - Select EAP provider for 6/1/15 start
 - Declare surplus, list on Auctions International Truck #15 1997 Chevy pickup & authorize replacement
 - Authorize replacement of 2014 Loader per annual agreement with Cat
 - Comprehensive Plan
 - Authorize up to \$350 from Shafer Trust for shades/curtains for ELK Museum
- **VILLAGE BOARD REPORTS:**
 - Mayor Margaret B. Blackman
 -
 - Trustee/Deputy Mayor William G. Andrews
 -
 - Trustee Valerie A. Ciciotti
 -
 - Trustee John D. LaPierre
 -
 - Trustee Katherine J. Kristansen
 -
- **EXECUTIVE SESSION (if needed)**
- **ADJOURNMENT**

Village Board meeting: 7pm Monday, 5/18 (with Attorney & Treasurer & Department Heads)

Village Hall closed for holiday: Friday, 5/22 & Monday, 5/25

Town Board meeting: 7pm Tuesday, 5/26 (re: public hearing re joint comprehensive plan)

Village Board meeting: 7pm Monday, 6/1

Village Elections: Noon-9pm Tuesday, 6/16

Village Board work session: 7pm Monday, 6/22

GUIDELINES **FOR PUBLIC COMMENT:**

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

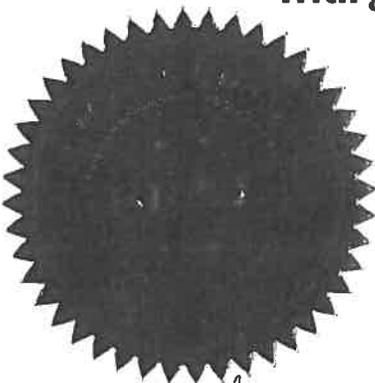
- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

**Village of Brockport
Certificate of Appreciation
for
Girl Scout Troop 692**

**in recognition of volunteer service
for participating in the
New York State Canal Corporation and Parks & Trails New York
10th Annual Canal Clean Sweep
in recognition of Earth Day 2015
and in advance of the 191st consecutive navigation season
of the New York State Canal System**

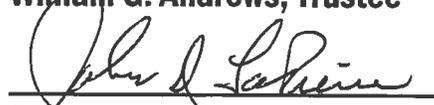
**clean up conducted on April 18th, 2015
in the Village of Brockport
along the canal between the
Park Avenue Bridge and the Smith Street Bridge**

With gratitude, signed this 4th day of May 2015.





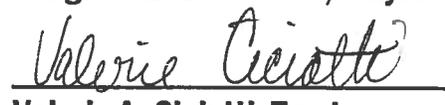
William G. Andrews, Trustee



John D. La Pierre, Trustee



Margaret B. Blackman, Mayor



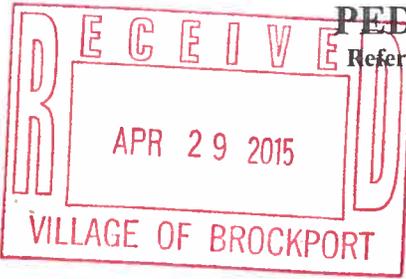
Valerie A. Ciciotti, Trustee



Katherine J. Kristansen, Trustee

VILLAGE OF BROCKPORT
PEDDLING-SOLICITING APPLICATION

Refer to Brockport Village Code Chapter 23 - Peddling and Soliciting



Date of Application: 4/27/15
Fee submitted: after approval
Date scheduled on Village Board agenda: 5/4/15 7pm
Note: Applicant must attend Village Board meeting.

BUSINESS or ORGANIZATION: Barton's Parkside Hots

PERSON(S) IN CHARGE: Jim Barton

ADDRESS: 104 West Ave. Spencerport, NY 14559

TELEPHONE: 585-303-4265 FAX: 585 352-3676

E-MAIL: _____

LICENSE TO COVER DATES FROM: May 18, 2015 to August 28, 2015

TIME OF DAY FROM: 10:00 am to 2:00 pm

• Products to be sold or for which orders are to be solicited: Hot Dogs, Hamburgers, Italian Sausage, Steak, chicken, water, pop

• Items / publications to be distributed (attach a sample): N/A

• Nature of other solicitation: None

Vehicle to be used (if any):
Year 1992 Make Ford Model Van Color Blue State of Registry NY Plate # PXV 7559

Mobile food units (if applicable):

✓ Must attach State and County Health Department compliance certificate(s). -attached

Proposed location: Capen Hose Fire House

Private property: ✓ (M) Municipal property: _____

If private property: signature & contact information of property owner: letter attached

James S. Barton
SIGNATURE OF APPLICANT

Capen Hose Fire Museum
237 S. Main Street
Brockport , NY 14420

April 24 , 2015

Jim Barton
Barton's Parkside Hots
104 West Avenue
Spencerport , NY 14559

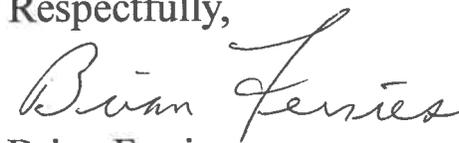
Jim,

I am pleased to inform you that the Capen Hose Co. has approved your use of our north parking lot in order to operate your food cart.

Contingent upon your business executing a written agreement with the F. F. Capen Hose Company and submitting acceptable evidence of documents that are required by various governmental agencies to operate your business. Also, you must present evidence of sufficient Insurance whereby F. F. Capen Hose Company is named as additional insured on your business policy.

Thank you for your participation . If there is anything else you require from us please contact us .

Respectfully,



Brian Ferries

Secretary , Capen Hose Co. 4

**BARTON'S PARKSIDE HOTS
104 WEST AVENUE
SPENCERPORT, NY 14559
(585)303-4265**

TO: LESLIE ANN MORELLI

FROM: JIM BARTON

DATE: April 30, 2015

SUBJECT: HEALTH DEPT. PERMIT & INSURANCE CERTIFICATE

No. of pages: 4 INCLUDING COVER PAGE

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

111 Westfall Road

Rochester, New York 14620

PERMIT

No. 278820408
M800580

AS PROVIDED IN CHAPTER 1, PART 14 OF THE NEW YORK STATE SANITARY CODE THIS PERMIT IS GRANTED TO JAMES BARTON DBA BARTON'S PARKSIDE HOTS TO OPERATE A FOOD SERVICE ESTABLISHMENT KNOWN AS:

BARTON'S PARKSIDE HOTS TRAILER #2
104 WEST Avenue
SPENCERPORT NY 14559

PART 14 OF THE NEW YORK STATE SANITARY CODE REQUIRES THAT THIS PERMIT BE PROMINENTLY DISPLAYED AT EACH FOOD SERVICE ESTABLISHMENT WHERE IT CAN BE SEEN BY THE CONSUMER.

ISSUE DATE: 1/1/2015

Byron Kennedy M.D.
DIRECTOR OF HEALTH

~~12/31/2015~~
DATE OF EXPIRATION

Robert E. Mauro
ISSUED BY

Permitted Food Items WARNING: ANY ALTERATION INVALIDATES THIS CERTIFICATE. THIS PERMIT IS NOT TRANSFERABLE
hot dogs, hamburgers(commercial pre-formed), pre-cooked sausage,pre-cooked chicken, commercial hot sauce.

IMPORTANT!

HEALTH PERMITS ARE NOT TRANSFERABLE FROM ONE OPERATOR TO ANOTHER. PLEASE NOTIFY THE FOOD PROTECTION SECTION OF ANY CHANGES IN OPERATOR OR NAME OF ESTABLISHMENT, INCLUDING ADDITIONS/DELETIONS OF OPERATORS/PARTNERS.

NEW YORK STATE HAS SMOKING REGULATIONS THAT WENT INTO EFFECT ON JULY 24, 2003. RESTAURANTS AND BARS ARE NOW REQUIRED TO PROHIBIT SMOKING IN ALL AREAS INSIDE THE FACILITY. DESIGNATED OUTDOOR DINING AREAS WITH AN OVERHEAD COVERING (EXCLUDING TABLE UMBRELLAS) MUST ALSO BE SMOKE FREE. IN UNCOVERED OUTDOOR DINING AREAS, SMOKING MAY BE ALLOWED IN NO MORE THAN 25% OF THE SEATING WITH A 3 FOOT BUFFER BETWEEN SMOKING AND NON-SMOKING AREAS. SMOKING IS ALLOWED IN OUTDOOR AREAS OF BARS AND RESTAURANTS THAT ARE NOT DESIGNATED FOR DINING. FOR MORE INFORMATION CALL 753-5065.

Please note: The Food Worker Training requirements are as follows:
All establishments classified as "High Risk" (H) or "Medium Risk" (M) must have a Level I certified food handler in charge and enough Level II trained employees to have one present at all operating times. "Low Risk" (L) classified establishments must have enough Level II trained employees at all operating times.
if you have any questions concerning training, please contact our office at 753-5869.

REMEMBER: YOU MUST POST YOUR TRAINING CERTIFICATE(S) ALONG WITH YOUR PERMIT TO OPERATE.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/30/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Spencerport Insurance Agency 117 South Union Street PO Box 103 Spencerport NY 14559	CONTACT NAME: Dana Rodriguez PHONE (A/C No, Ext): (585) 352-5756 FAX (A/C No): (585) 352-3285 E-MAIL ADDRESS: drodriguez@spencerportinsuranceagency.com														
INSURED JAMES S BARTON 104 WEST AVENUE SPENCERPORT NY 14559-1333	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Erie Insurance Company</td> <td style="text-align: center;">26263</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Erie Insurance Company	26263	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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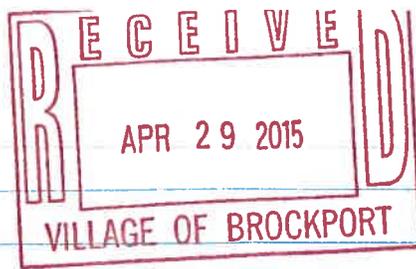
COVERAGES **CERTIFICATE NUMBER: CL1543008603** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																				
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			Q41-7650007	5/26/2015	5/26/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000																				
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> HIRED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$																				
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$																				
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	Q90-5100472	6/1/2015	6/1/2016	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;">PER STATUTE</td> <td style="width: 10%;">OTH-ER</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td></td> <td></td> <td>\$</td> <td style="text-align: right;">100,000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td></td> <td></td> <td>\$</td> <td style="text-align: right;">100,000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td></td> <td></td> <td>\$</td> <td style="text-align: right;">500,000</td> </tr> </table>		PER STATUTE	OTH-ER			E.L. EACH ACCIDENT			\$	100,000	E.L. DISEASE - EA EMPLOYEE			\$	100,000	E.L. DISEASE - POLICY LIMIT			\$	500,000
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E.L. DISEASE - POLICY LIMIT			\$	500,000																							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Bot Dog vender

CERTIFICATE HOLDER Capen Hose 237 Sout Main Street Brockport, NY 14420	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Linda Rauber/ANNIE
--	--



April 29, 2015

Leslie,

My name is Robert Currier, I am the commanding Officer at the Navy Club of Lake Ontario. We are located at 21 Clinton Street, Brockport, N.Y.

I would like to request to be put on the Docket for May 24th, 2015. I would like to request half of the police station parking lot for our Annual Pig Roast. To be held June 10th, 2015.

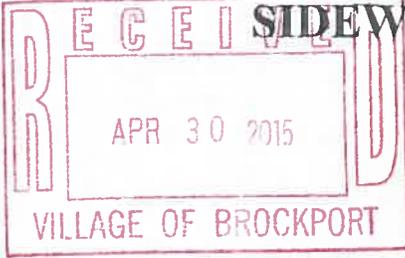
I would like to Thank the board in advance for the support the Village has given the Navy Club.

Any questions I may be reached at 585-967-21935 (cell phone) and 637-1010 (navy club)

V/R Robert Currier
Commanding Officer

VILLAGE OF BROCKPORT

SIDEWALK CAFÉ PERMIT APPLICATION



Date of Application: 4-30-2015

Fee submitted: \$200 ck# 5529

Proof of Insurance submitted: to come

Date scheduled on Village Board agenda: 5/4/15

Note: New applicants must attend the Village Board meeting.

BUSINESS: Java Junction

PERSON / PERSONS IN CHARGE: Peter Apicella

ADDRESS: 56 Main St.

TELEPHONE: 637 9330 FAX: 637 0728

E-MAIL: javajct@Frontier.net

WHICH DAYS OF WEEK SIDEWALK IS TO BE USED: Mon - Sun

WHAT HOURS OF DAY SIDEWALK IS TO BE USED: 7 am - 7 pm

DESCRIBE EXACTLY WHAT WILL BE PLACED ON SIDEWALK: (# of tables, # of chairs, umbrellas, trash receptacle, cigarette receptacle...)

2 tables 8 chairs

→ ATTACH A SIMPLE DIAGRAM WITH MEASUREMENTS & PLACEMENT OF TABLES & CHAIRS...

APPLICANT AGREES TO ABIDE BY THE REGULATIONS SET FORTH IN VILLAGE OF BROCKPORT CODE REGARDING SIDEWALK CAFÉS (§58-11F).

[Signature] SIGNATURE OF APPLICANT





Village of Brockport



May 1-Dec 31 2015 EVENTS

Available online at www.brockportny.org

SEASONAL OPENINGS

Erie Canal (NYSCC)

May 8-June 3; 7a-5p

June 4-Sept 9; 8a-6p

Sept 10-Nov 18; 7a-5p

Welcome Center at Harvester Park, 11 Water St. (VoB)

Open daily May 8-June 4; 8a-5p

June 5-Oct; 8a-8p

Farmers Market (VoB)

Sundays, June 21-Oct 25; 8a-1p, Market St

Emily L. Knapp Museum & Library of Local History (VoB)

Open April-Oct; 49 State St.

Tues; 6pm-8pm, Wed, 2-4p & 6-8p

Beginning June 1st additional hours available.

1st Friday of the Month; 6-9p

1st Sunday of the Month; 1-4:30p or by appointment

Foodlink at The Center

Wednesdays; July 8-September; 11a-12p, 133 State St

EVENTS BY DATE

MAY

3 CROP Hunger Walk, 1:30p, Newman Center, 101 Kenyon St; (BFS)

3 Clean the Port, Sun, 1-3p, meet @ Union Mall, SUNY; (E.C.O.S.)

9 "Porgy & Bess" in concert, Sat, 7:30p, Tower Fine Arts Center Mainstage, 180 Holley St.; (SUNY)

14th-16 Low Bridge High Water Festival (see box)

16 "Downton Abbey" Clothing Display, Sat, 1-4p; Emily L. Knapp Museum; 49 State St.; (ELK)

16 Re-dedication of the Welcome Center, 11 Water St.; (VoB)

23 Fallen Veterans Ceremony, Sat, 11a, 222 West Ave.; (BAVC)

JUNE

5-7 Special Olympics State Summer Games, Fri-Sun, SUNY

6 Chicken BBQ, Sat, 4-6p Morgan Manning House; (WNHIS)

12 Cool Kids; Fri, 7-8p, Sagawa Park; rain location First Baptist Church, 124 Main St.; (GenCool)

13 "Take Back" event, Sat, 8a-2p, The Center, 133 State St.; (The Center & BPD)

19 Cool Kids; Fri, 7-8p, Sagawa Park; rain location First Baptist Church, 124 Main St.; (GenCool)

21 Farmers Market, Sun, 8a-1p, Market St.; (VoB)

25 Summer Serenades: Julie Dunlap & High Maintenance, Thurs; 7p; Welcome Center; (GDBC)

26 Cool Kids; Fri, 7-8p, Sagawa Park; rain location First Baptist Church, 124 Main St.; (GenCool)

28 Farmers Market; Sun, 8a-1p; Market St.; (VoB)

JULY

2 Summer Serenades: Zaks Pac; Thurs, 7p, Welcome Center; (GDBC)

3 Cool Kids; Fri; 7-8p; Sagawa Park; rain location First Baptist Church, 124 Main St.; (GenCool)

4 Old Fashioned 4th of July; Sat; 10a-3p, Morgan Manning House; (WNHIS)

5 Farmers Market; Sun; 8a-1p; Market St.; (VoB)

5 Sunday on the Canal; performer TBA; Sun, 5p, Welcome Center; (GDBC)

9-11 Sidewalk Sale; Thur-Sat; 9a-5p; various merchants; (BMA)

9 Summer Serenades: 3rd Degree; Thurs; 7p; Welcome Center; (GDBC)

10 Cool Kids; Fri; 7-8p; Sagawa Park; rain location First Baptist Church, 124 Main St.; (GenCool)

11 Mind-Body-Bliss Fest; Sat; 1-5p; along canal by Welcome Center; (Beyond Yoga Center)

12 Farmers Market; Sun; 8a-1p; Market St.; (VoB)

12 Bike the Erie Canal Tour; 500mi across NYS; Sun, 9a-1p; greet at Main St. bridge w/ water & serve dinner at Brockport Exempts Club, West Ave; (WIBIB)

12 Sunday on the Canal; performer TBA; Sun; 5p; Welcome Center; (GDBC)

Low Bridge, High Water

Canal Opening Festival, May 14-16

May 14, Thursday, 7pm

- **Slide Talk: "New and Exciting Projects for the NYS Canal System"** by Tom Grasso, President of NY Canal Society, Morgan Manning House

May 15, Friday, 5-11pm

- **Local Craft Beer Big Tent Event**, Water St.

Local Craft Beverages, Signature Eats, Live Music, Tasting tickets \$15 advance, \$20 at door, \$5 general. Tickets available at Brockport Village Hall, Stoneyard Brewing Co. and [www.eventbrite.com/tentevent.com](http://www.eventbrite.com/tentevent)

More info: www.facebook.com/BrockportLocalCraftBeerEvents

Proceeds to benefit Bring Rowing to Brockport, Camp Abilities Brockport & Camp Good Days

May 16, Saturday, 10am-4pm

- **Barge Charge 5k Run**, 10am Corbett Park, Smith Street

Advance sign up available at Village Hall or online at www.yellowjacketracing.com

- **On the Barge Stage**, 10am-4pm, The Welcome Center, Water St.

Opening ceremony & awards, rowing demo, kayak rentals, Golden Eagle String Band, Pizza Olympics (noon), Yoga, Bollywood Dance Mania and much more!

More info: www.facebook.com/LowBridgeHighWater



Village of Brockport



May 1-Dec 31 2015 EVENTS

JULY Continued

- 16 **Summer Serenades: Los Vagabands**, Thurs, 7p, Welcome Center, (GDBC)
- 17 **Cool Kids**, Fri, 7-8p, Sagawa Park, rain location First Baptist Church, 124 Main St.; (GenCool)
- 19 **Farmers Market**; Sun, 8a-1p, Market St.; (VoB)
- 19 **Sunday on the Canal**, performer TBA, Sun, 5p, Welcome Center; (GDBC)
- 23 **Summer Serenades: Grand Canyon Rescue Episode**, Thurs, 7p, Welcome Center; (GDBC)
- 24 **Cool Kids**; Fri, 7-8p, Sagawa Park, rain location First Baptist Church, 124 Main St.; (GenCool)
- 26 **Farmers Market**; Sun, 8a-1p, Market St.; (VoB)
- 26 **Sunday on the Canal**, performer TBA, Sun, 5p, Welcome Center, (GDBC)
- 30 **Summer Serenades: The Brockport Big Band**, Thurs, 7p, Welcome Center; (GDBC)
- 31 **Cool Kids**; Fri, 7-8p, Sagawa Park, rain location First Baptist Church, 124 Main St.; (GenCool)

AUGUST

- 2 **Farmers Market**, Sun, 8a-1p, Market St. (VoB)
- 6 **Summer Serenades: Big Mike & the Motivators**, Thurs, 6:30p, Welcome Center; (GDBC)
- 8 **21st Annual Brockport Arts Festival**; Sun, 10a-6p, Main St., (BISCO)
- 9 **21st Annual Brockport Arts Festival**, Sun, 10a-5p, Main St.; (BISCO)
- 9 **Farmers Market**, Sun, 8a-1p, Market St.; (VoB)
- 13 **Summer Serenades: Smooth Groove**, Thurs, 6:30p, Welcome Center; (GDBC)
- 16 **Farmers Market**, Sun, 8a-1p, Market St.; (VoB)
- 20 **Summer Serenades: 8 Days a Week**, Thurs, 6:30p, Welcome Center; (GDBC)
- 23 **Farmers Market**, Sun, 8a-1p; Market St.; (VoB)
- 27 **Summer Serenades: Miles Watts**; Thurs; 6:30p; Welcome Center, (GDBC)
- 29 **Saturday of Service**, Sat; 2-5p; TBA; (VoB Parks Committee)
- 30 **Farmers Market**, Sun, 8a-1p; Market St.; (VoB)

Abbreviations for Sponsoring Organizations and Contact Information:

BAVC: Brockport Area Veterans Club	637-5012
BISCO: Brockport Integrated Service & Community Organization	http://brockportartsfestival.com
BMA: Brockport Merchants Association	www.brockportmerchantsassoc.org
BFS: Brockport Ecumenical Food Shelf	637-8189 / www.brockportfoodshelf.org
BPD: Brockport Police Department	www.brockportpolice.org
E.C.O.S.: Environmentally Conscious Organization for Society (SUNY Student Group)	
ELK: Emily L. Knapp Museum & Library of Local History	museum@brockportny.org
GBDC: Greater Brockport Development Corporation	www.growbrockport.org
GenCool: Generation Cool Productions	coolkids@rochester.n.com
SL: Seymour Library	www.seymourlibraryweb.org
SUNY: State University of New York, College at Brockport	www.brockport.edu
The Center (Town of Sweden/Parks & Recreation)	637-8161
VoB: Village of Brockport	www.brockportny.org
W!B!B!: Walk/Bike/Brockport! Action Group	www.brockportny.org
WMHS: Western Monroe Historical Society	www.morganmanninghouse.org
Welcome Center	www.brockportny.org

SEPTEMBER

- 6 **Farmers Market**, Sun, 8a-1p, Market St.; (VoB)
- 12 **Peddlers Market & Collectibles Sale**, Sat, 10a-3p, Morgan Manning House; (WMHS)
- 13 **Farmers Market**, Sun, 8a-1p, Market St.; (VoB)
- 20 **Farmers Market**, Sun, 8a-1p, Market St.; (VoB)
- 26 **Presentation, "Smoke, Fire & Ashes;"** Sat, 7:30p, Morgan Manning House; (WMHS)
- 27 **Farmers Market**, Sun, 8a-1p, Market St.; (VoB)

OCTOBER

- 4 **Farmers Market**, Sun, 8a-1p, Market St.; (VoB)
- 7 **International Walk to School Day**, Wed, morning; (W!B!B!)
- 11 **Farmers Market**, Sun, 8a-1p, Market St.; (VoB)
- 14-17 **Seymour Library Fall Book Sale**; Wed-Sat; (SL)
- 17 **Anniversary Dinner**; WMHS; Sat, NY Room at SUNY; (WMHS)
- 18 **Farmers Market**, Sun, 8a-1p, Market St.; (VoB)
- 23 **Halloween Happenings**, Fri evening, downtown commercial district; (BMA)
- 25 **Farmers Market**, Sun, 8a-1p, Market St.; (VoB)

NOVEMBER

- 7 **After Hours @ the Library**, Sat, evening, Seymour Library; (SL)
- 28 **Small Business Saturday**, Sat, Main & Market Sts.; (BMA)

DECEMBER

- 4 **Candlelight Christmas Sale**, Fri, 10a-9p, Morgan Manning House; (WMHS)
- 5 **Candlelight Christmas Sale**, Sat, 10a-6p, Morgan Manning House; (WMHS)
- 5-6 **Merchants Open House**, Sat & Sun, downtown commercial district; (BMA)
- 6 **Pictures with Santa**, Sun, 3-5p, Morgan Manning House; (WMHS)
- 6 **Holiday Lights Spectacular** parade & tree lighting, Sun, 5p, Main St/Sagawa Park; (VoB & Stetson Club)

Listings are those provided to the Village by the requested deadline.

For the most current event listings, please visit www.brockportny.org.

For changes or additions to appear on the Village website, please email:

elinden@brockportny.org or call (585) 637-5300 x10.

700 COMPENSATION

701 Wage and Salary

Rate of Pay - An employee's rate of pay will be established by the Village Board.

Longevity Increments - A full-time employee may receive a longevity increment, provided the employee has not received an unsatisfactory evaluation. The longevity increment will be at the discretion of the Village Board. The longevity increment will be paid in the first pay period after the employee's anniversary date following completion of required years as listed below:

on the last payroll during the month of June in the fiscal year the member is entitled as follows.

\$500
\$100

\$450	After 5 years of continuous service
Additional \$90	Each completed year, thereafter

Union Employees - An employee who is a member of a collective bargaining unit is not covered by the Wage and Salary provisions set forth above and should refer to the applicable collective bargaining agreement.

702 Overtime

Authorization - A Department Head may require an employee to work additional hours beyond the employee's normal workday and workweek. An employee must receive prior approval from the employee's Department Head or supervisor before working additional hours. An employee is not entitled to overtime pay for additional hours worked without proper authorization.

FLSA Non-Covered and Exempt Employees - In accordance with the Fair Labor Standards Act, FLSA non-covered and exempt employees will not be paid for overtime nor receive "compensatory time" for any hours worked in excess of the employee's normal workday or workweek.

FLSA Non-Exempt Employees - In accordance with the Fair Labor Standards Act, an FLSA non-exempt employee will be paid one and one-half times the employee's regular hourly rate of pay for all authorized time worked over forty hours in a given workweek.

Credit for Paid Leave - Sick leave, bereavement leave, personal leave, vacation leave, and holidays will be included as time worked for the purpose of computing overtime. Jury duty leave, all military leave, and any other leaves of absence will not be included as time worked for the purpose of computing overtime.

Termination from Employment - An employee whose employment with the Village is terminated will receive cash payment for unused compensatory credits to which the employee is properly entitled at the employee's then current rate of pay.

Union Employees - An employee who is a member of a collective bargaining unit shall receive overtime compensation in accordance with the provisions of the FLSA and is also subject to the overtime provision of the applicable collective bargaining agreement.



GUARDIAN®

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Less complicated



WorkLifeMatters

Your Confidential Employee Assistance Program

Support and guidance is just a phone call away. Professional counselors are available to assist you with family and personal issues you might be facing or questions you might have.

- Anxiety
- Dependent Care and Care Giving
- Depression
- Drug & Alcohol
- Education
- Grief Assistance
- Legal & Financial
- Lifestyle & Fitness Management
- Parenting
- Pet Care
- Work Issues
- And More

Connect to a counselor for free support services:

1-800-386-7055

Available 24 hours a day, 7 days a week

Visit www.ibhworklife.com

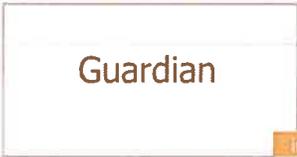
(User name: Matters Password: wlm70101)

WorkLifeMatters Program services are provided by Integrated Behavioral Health, Inc., and its contractors. Guardian does not provide any part of WorkLifeMatters Program services. Guardian is not responsible or liable for care or advice given by any provider or resource under the program. This information is for illustrative purposes only. It is not a contract. Only the Administration Agreement can provide the actual terms, services, limitations and exclusions. Guardian and IBH reserve the right to discontinue the WorkLifeMatters Program at any time without notice.

PUB 3755 (06/11)
2008 1241

The Guardian Life Insurance Company of America, 7 Hanover Square New York, NY 10001

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Communications Material

WorkLifeMattersSM, an Employee Assistance Program*, through **Integrated Behavioral Health**, provides a variety of communication materials to support your efforts in communicating the program to your employees and providing ongoing education and tips to help balance home and work life.

WorkLifeMattersSM Brochure

A brochure describing the program is available to you to distribute to your employees. The brochure explains how the program works, the types of issues that the program can assist with and how to access the services. Available in English and Spanish.

Posters to Announce Your Program

These posters can be hung in prominent areas such as break rooms and bulletin boards so your employees are aware of the services available to them. Available in English and Spanish.

FrontLine Employee Newsletter

Each month, you will receive an electronic newsletter to distribute to your employees. The newsletter includes short articles on timely topics helpful to employees, such as coping with holiday stress and helping children succeed in school. Available in English and Spanish.

FrontLine Supervisor Newsletter

Each month, you will also receive an electronic newsletter to distribute to the supervisors and managers in your company. It is designed to offer support to more effectively manage their direct reports.

Monthly WorkLifeMatters Poster

This poster highlights the topic of the month from the WorkLifeMattersSM website. You can place the poster in prominent places such as break rooms and bulletin boards to keep tips for leading a balanced life top of mind for your employees. Available in English and Spanish.

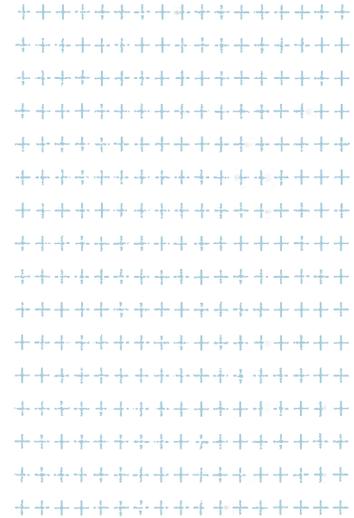
Special Email Alerts

Sent in response to significant current events, these emails contain resources and tips to help cope with the situation. Some examples of topics for past alerts include Avian Bird Flu, Hurricane Katrina, and the Virginia Tech Shooting.

Employee Program Highlights

- Unlimited telephone consultations with an EAP Counselor
- Referrals to local counselors with up to 3 sessions at no charge
- State-of-the-art website featuring planning tools
- Free consultations with financial and legal professionals – plus discounts on legal services

www.ibhworklife.com
1-800-386-7055



WorkLifeMattersSM Program services are provided by Integrated Behavioral Health, Inc. (IBH), and its contractors. The Guardian Life Insurance Company of America (Guardian) does not provide any part of WorkLifeMatters Program services. Guardian is not responsible or liable for care or advice given by any provider or resource under the program. This information is for illustrative purposes only. It is not a contract. Only the Administration Agreement can provide the actual terms, services, limitations and exclusions. Guardian and IBH reserve the right to discontinue the WorkLifeMatters Program at any time without notice.

Legal services will not be provided in connection with or preparation for any action against Guardian, IBH, or your employer.



DENTAL | DISABILITY | LIFE | VISION | CRITICAL ILLNESS | CANCER | ACCIDENT

Village of Brockport

FORMAL PROPOSAL



Presented by **eni** 

March 23rd, 2015

Your EAP Needs??

Based on working with municipalities all over the country; can we assume this covers some of the Village of Brockport's needs?

- **A proactive and attentive vendor that reaches out and is interested in employee engagement.**
- **An EAP vendor WITH A LARGE LOCAL AND NATIONAL NETWORK OF TOP-NOTCH COUNSELORS .**
- **High EAP utilization and engagement among employees and their families.**
- Help Reduce Employee Turnover: it is very hard to replace good employees who leave for a better job or for personal problems.
- An established and experienced CISD team with the capability of handling large numbers of employees in case of a large emergency or critical incident.
- Active case management for mandated employees and attentive return-to-work follow-up.
- Lowering healthcare costs, primarily mental health, as this is one of most companies' top 5 healthcare expenditures.
- Communication that the EAP is a confidential resource.

eni is an industry leading employee benefits provider specializing in Employee Assistance Programs (EAP), Corporate Wellness Programs and Health Advocacy Services. *Balance Works* is our fully integrated work/life Employee Assistance Program (EAP), designed to help your employees effectively balance the competing demands of work and life before personal problems effect professional performance.

eni has developed the most comprehensive EAP case management process in the industry. Our highly qualified EAP team members and our global network of Providers offer exceptional customer service. Our client-centered approach and unparalleled commitment to quality ensures our ability to take better care of your people. We work with you to fully customize an Employee Assistance Program and session model that will drive the most behavioral change within your organization's culture. Our flexible, comprehensive program can be seamlessly integrated into existing benefit programs.

Formal Proposal

BalanceWorks EAP Services:

eni's EAP benefit consists of goal oriented pre-paid counseling that will help to reduce your employees' use of their costly health insurance benefits for behavioral health issues. eni's EAP line is staffed 24 hours a day, 365 days a year by our Care Management staff who handle all counseling requests from our client-dedicated toll free phone number. eni's Care Managers are experienced Mental Health Professionals with Master's level degrees or higher.

When a client calls the EAP line, Care Managers will first determine if the individual is at any risk of harm, danger to self or others or if there are any imminent needs for immediate medical care or emergency services. Each Care Manager is fully trained in crisis response and has access to resources (police, ambulance, etc) for emergency situations.

Client calls are handled immediately and assessment appointments are scheduled following eni's protocol standards that include Emergency Calls (immediate), Urgent Calls (within 24 hours), and Non-Urgent or Routine Calls (within 1- 3 business days).

eni has created a proprietary intake questionnaire that documents current symptoms, previous history and current safety concerns. After conducting a thorough intake, our care management staff chooses an appropriate network provider and makes the referral directly to a carefully chosen provider. The individual attention provided by eni assures that members receive the maximum value from the EAP.

A Care Manager will follow up to make sure the appointment was made and kept, and will consult with the provider after two sessions to see if further service integration is appropriate and recommended (financial, legal, childcare, etc). To ensure continuity of care and efficiency of treatment, each and every case is managed from initial contact to case completion.

Our Care Managers work with the counselors to tailor an appropriate treatment program, and closely monitor the client's progress throughout the treatment process. If the counselor's initial evaluation indicates a need for long-term treatment or highly specialized assistance, a rapid referral is made to an appropriate resource.

Evaluation of our cases is done at case closure with feedback from the provider and our clients. This feature of follow-up care is an integral piece of our performance management and quality improvement process. Through this process we are able to measure the impact of our interventions and produce customized reports of these measures to our Corporate Partners. In addition, eni *continuously* tracks new clients in order to ensure that service is provided in a timely fashion and in accordance with our policies and procedures. Internal audits of these procedures are conducted to ensure that our services and our procedures are consistently improved.



Mandatory Referrals/ Supervisory Consultations

Supervisors are encouraged to contact the EAP and speak to a credentialed Care Manager in regards to any issue they are having with an employee. The Care Manager will discuss various approaches that the Supervisor can utilize when dealing with the employee or the issue of concern. They can also inform the Supervisor of the strategy to use with a troubled employee to avoid any further issues. Our Care Managers can address and provide suggested solutions to issues involving performance concerns, motivation, absenteeism, workplace conflict, and much more. Finally, if necessary and policy based, the Care Manager will walk the Supervisor through making a “mandatory referral” for an employee to seek counseling, which would be covered under the EAP.

If a Supervisor decides to make a mandatory referral, they will then provide information to the Care Manager regarding their referral, which will be documented in the clinical database. This is done to ensure that when the employee calls for services, they are flagged that the case is an administrative referral. The Care Manager will then inform the Supervisor of the complete mandated process. Once the referred employee calls the EAP, an eni Care Manager will discuss procedures regarding release of information and timelines for communication with them as well as providing the employee with a referral to a counselor in our provider network. The Care Manager will follow up to make sure the appointment was made and kept, and will consult with the provider to ensure that the employee has met all stipulations detailed in the initial mandatory referral.



National Provider Network

eni's provider network covers **100%** of your employees locally and nationally, guaranteeing that your entire population will have access to a qualified counselor from the start of the contract. In addition, our national provider network consists of over 40,000 credentialed counselors, which enables us to provide coverage wherever your employees are located now and in the future. We also have an extensive network of global providers.

Our directories are continuously updated and housed in our eCura® Information System. eCura®'s Relationship Manager Module is used to record personal, organizational and demographic information about our providers. Our Clinical Module uses a unique system to provide a graphic representation of the provider and level of care ranking for placement. The screen is divided into sections, color-coded to designate which provider is most appropriate for that member, suitable for that member, or not available. eni's provider matching process identifies the providers who are qualified to handle the member's specific needs and located in the closest geographic proximity to the member's address. eCura® is an integrated system, which has the unique ability to track all facets of care rendered from initial call through closing of the case.

Work/Life Services:

Personal Assistants

A Personal Assistant is a work/life expert that acts as a human search engine to complete personal tasks and projects, compile research, and provide referrals at our client's request. Personal Assistants can be reached via phone or web portal. Every employee is assigned their own PA who is available 24/7 to respond to requests on virtually any topic. Requests are completed in 1-5 days based on selected priority, and sent in PDF format to the employee's web portal. PAs help your employees effectively manage their personal and professional lives and lower stress. Sample Requests topics include:

- Travel
- Child/Elder Care
- Wellness/Health Information
- Financial Information
- Locating Specialists
- Home Projects
- Convenience Services
- Pet Care
- Automotive Services
- Academic Information
- Gift Ideas
- Wedding Planning
- Medical Information

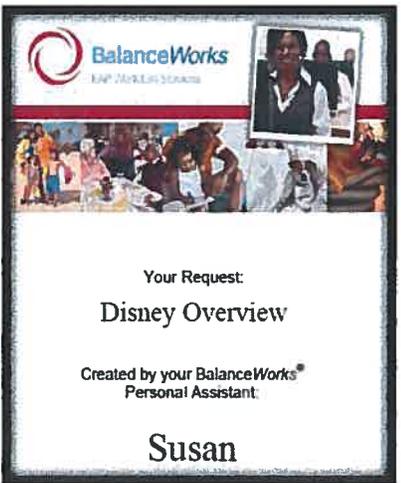


Welcome to your Personal Assistant Home Page!

To submit a request to your Personal Assistant, click the button below.
Click here for more info about this.

[Start New Request →→→](#)

Pending Requests (0)		Completed Requests (9)	
Date Closed	Subject	Date Closed	Subject
12/06/2010	22222222222222222222	12/06/2010	fdgfg
05/03/2010	Trip to London	06/22/2007	Wellness Info
01/11/2005	Requesting Information	01/10/2005	Just testin
01/06/2005	Answer me	12/30/2004	Test reply
12/13/2004	Grief and the holidays		



BalanceWorks
EAP • WELLNESS SERVICES

Your Request:
Disney Overview

Created by your BalanceWorks®
Personal Assistant

Susan



BalanceWorks
EAP • WELLNESS SERVICES

Your Request:
Elder Care

Created by your BalanceWorks®
Personal Assistant

Tony

Formal Proposal

Personalized Web Portal

eni's exclusive web-portal further enables members to achieve work/life balance by providing a plethora of virtual resources. The web portal contains hundreds of work/life tools, articles, assessments, calculators, and interactive videos for personal and professional development. In addition, members can interact with their Personal Assistants exclusively online if they prefer. Employees may chat live with or submit requests to their Personal Assistant, manage requests, and view past requests.

The image displays several overlapping screenshots of the eni web portal. The top-left screenshot shows an article titled "Answers About Anxiety" under the "Mental Health > Anxiety Disorders > Generalized Anxiety Disorder" category. The main content area features a "Balanced Life" article with a photograph of sand dunes. Below this is a "FEATURED ARTICLE" titled "Common Responses to Traumatic Events" with a photograph of a hand holding a bird. The bottom-left screenshot shows a "Child Care Locator" section with links for "Housing and Assisted Living", "Nursing Home", "Child Care Centers", and "Family Child Care Providers". The bottom-right screenshot shows a "Financial Calculators" section with a "Checkbook Balancer" tool. The tool displays a balance of \$0.00 and a table of transactions:

Your checkbook balance is \$0.00	
Balance on statement: \$0.00	
Total checks outstanding: \$0.00	
Total deposits outstanding: \$0.00	
Check 1: \$0.00	
Check 2: \$0.00	
Check 3: \$0.00	
Check 4: \$0.00	
Check 5: \$0.00	
Check 6: \$0.00	
Check 7: \$0.00	
Check 8: \$0.00	
Check 9: \$0.00	
Check 10: \$0.00	
Other checks: \$0.00	
Deposit 1: \$0.00	
Deposit 2: \$0.00	
Deposit 3: \$0.00	
Deposit 4: \$0.00	
Deposit 5: \$0.00	
Other deposits: \$0.00	

Buttons for "Calculate" and "View Report" are visible at the bottom of the calculator interface.

Legal Consultations and Referrals

eni partners with lawyers who are available to assist your employees with issues such as divorce, custody, estate planning, lawsuits, bankruptcy, adoption, and much more. eni warm transfers clients to experienced attorneys to ensure uninterrupted service. Legal services include:

- Free telephonic legal advice or a ½ hour free in-person consultation to be scheduled within three business days if the issue cannot be resolved over the phone.
- 25% discount off the network attorney's normal fees if more extensive legal counsel is needed and the issue cannot be resolved within 1 session.
- An immediate review of legal documents.

Financial Consultation and Referrals

eni is available to assist your employees with a myriad of financial challenges including debt consolidation, refinancing, retirement planning, investment strategies, budgeting, and much more. Our financial counselors are accredited by the Association of Consumer Credit Counselors and can help your employees improve their present lifestyle and reach their future goals. Financial resources include:

- Free immediate telephonic financial advice from certified financial counselors
- A free personalized financial analysis
- Debt management
- Budgeting tools
- Home buying information
- Identity theft
- Bankruptcy information
- Student loan assistance
- Credit Counseling

Child and Elder Care Resource/Referral Services

eni will conduct a complete assessment to determine our client's elder and child care needs, budgetary constraints and selection criteria. After this thorough review, our experts will deliver an up-to-date list of appropriate care providers including fees, locations and telephone numbers. In addition, eni's Personal Assistants are always available to conduct research or provide information at our client's request and each client's personalized web portal contains a wide variety of resources. A sample of child/elder care resources that eni can assist your employees with include:

Elder Care Referrals for:

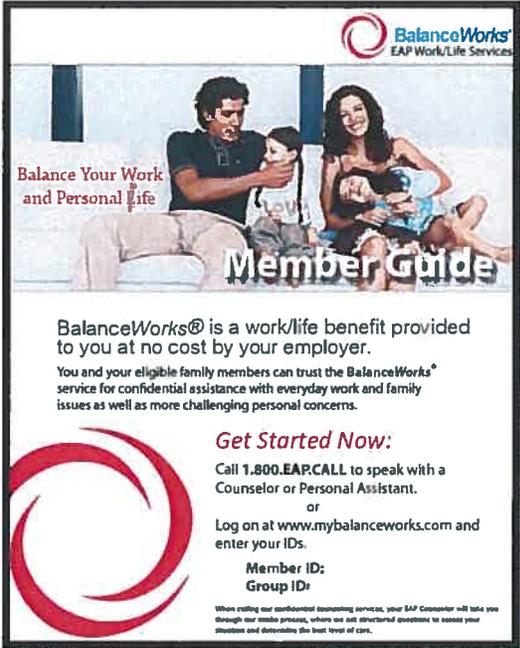
- Meal delivery services
- Home health care services
- Nursing homes
- Local and national agencies on aging
- Home modification
- Legal and financial counseling
- Estate Planning
- Disease management
- Caregiver support groups

Child Care Referrals for:

- Day care services
- Babysitting services
- Tutoring services
- Pediatricians
- After school programs
- School districts
- Colleges
- Financial aid options
- Immunizations

Employee Orientation and Benefit Awareness Campaign:

eni drives utilization of our programs through a robust employee awareness campaign that keeps the programs fresh in the minds of supervisors, faculty, staff, employees and family members. You will receive posters and Member Guides at the start of the contract. All members will also receive quarterly electronic mailings of material that promotes the EAPs value and accessibility, as well as a monthly newsletter on various behavioral health and work-life related topics. These newsletters serve to educate your workforce; while also serving as a reminder that the EAP is available should they need it, as the newsletters contain eni's contact information.



BalanceWorks®
EAP Work/Life Services

Balance Your Work and Personal Life

Member Guide

BalanceWorks® is a work/life benefit provided to you at no cost by your employer.

You and your eligible family members can trust the BalanceWorks® service for confidential assistance with everyday work and family issues as well as more challenging personal concerns.

Get Started Now:
Call **1.800.EAP.CALL** to speak with a Counselor or Personal Assistant.
or
Log on at www.mybalanceworks.com and enter your IDs.
Member ID:
Group ID:

When calling our confidential counseling services, your EAP Counselor will take you through our intake process, where we ask structured questions to assess your situation and determine the best level of care.



BalanceWorks®
EAP Work/Life Services

Counseling Services
Our counselors are Licensed Mental Health Professionals who provide confidential counseling in person or over the phone for a variety of stressful issues such as marital, family, substance abuse, depression, stress, grief, health, and more. Each counselor carefully listens to your needs and either offers short-term counseling focused on coping strategies or makes an appropriate referral to long-term counseling or specialized care.

Child/Elder Care Resources
Limitless resources are available to find the child and elder care that you need. We assist you with finding a pediatrician, babysitter/nanny, camps, sports lessons, music lessons, and college applications and financial aid. Your eldercare resources include help with housing options, assisted living facilities, Medicare, doctors, financial planning, and transportation.

Legal and Financial Consultations
You have access to free legal and financial consultations over the phone and in-person, referrals, and discounted fees. Call today for assistance with legal issues such as bankruptcy, divorce, custody disputes, adoption, and financial issues: debt consolidation, tax questions, student loans, investments, credit problems, retirement, and more.

Personalized Web Portal
Log on to access hundreds of work/life articles, self-help tools, and interactive videos for personal and professional development. You can also submit and track requests to your Personal Assistant, chat live, and use the interactive calendar and date reminder.

Personal Assistant
Your BalanceWorks® Personal Assistant (PA) is a work/life expert who provides you with useful referrals, research, or information on just about any topic. You are assigned your very own exclusive personal assistant who is available 24/7 to respond to your requests - helping you make informed decisions while saving you valuable personal time.

CALL 1.800.EAP.CALL
(1.800.327.2255)
or log on at
www.mybalanceworks.com
BalanceWorks® is a service provided by
eni

Your Personal Assistant can help:
- Plan a trip or vacation
- Coordinate health insurance
- Research your school
- Explore relocation information
- Locate family and professional
- Find the perfect gift
- Organize family appointments, events, etc.

Employee Orientation and Training

The eni Institute, which is the corporate training division of eni, offers innovative, challenging, and leading-edge career training. The eni Institute offers a balanced program of training offerings that provides insight, skills, and tools for personal, managerial, and organizational improvement and development. Learn from our dynamic speakers who will lead a variety of programs, from informational lunchtime “brown bag” discussions to multiple-day off-site retreats, all designed to fit the dynamics and needs of your changing workplace. In addition, most workshops are presented by on-site instructors but alternative delivery methods, such as the interactive CDs and internet-based e-Learning, are available.

Administrative/Supervisory Training:

eni will provide training programs for Supervisors and Managers on all aspects of the EAP available in person and/or WebEx. These trainings explain the mechanics of the EAP service, how to discuss the EAP with employees, how to recognize inappropriate behavior caused outside of the workplace, how to appropriately access support services, and how to use the EAP to improve performance. Trainings can be delivered in person or via Web-Ex and can be scheduled at the time that is most convenient for you.



Ask-A-Counselor Service

This is a convenient service that offers professional advice and answers to your Members non-emergency behavioral health requests. A counselor can be easily accessed online through the employee portal. All questions and answers are within personal web portals and can only be accessed by the individual making the request. If preferred, information is also available via text message.

BalanceWorks® Newsletter

This newsletter is written by our EAP work/life experts at eni and will be distributed monthly via email to your HR or Benefits contact, which can then be distributed to your employee population. The newsletter includes helpful mental health and work/life tips and advice to help your employees balance their work and life.

Wellness Resources

In addition to work/life resources, employees can find articles, tools, videos, and calculators on a wide range of health, nutrition, and fitness topics. Topics include healthy eating, physical fitness, smoking cessation, diabetes, dieting, heart health, prenatal health, and more. Employees can also use health risk assessments and calculators to track wellness.

Critical Incident Stress Debriefings (CISDs)

eni provides immediate, on-site CISD support if your company experiences an emergency situation. CISD providers are available to counsel employees to ease the stress and anxiety customary in emergencies. Your staff can directly contact eni and we will immediately dispatch specialized counselors to the affected location. eni also has the capability of dispatching a large number of CISD responders in the event of an emergency that affects many employees.

Smoking Cessation

Our service provides lifestyle management support for employees who wish to quit smoking or give up tobacco. Through educational materials and telephonic wellness counseling, employees learn how to manage side effects from nicotine withdrawal, learn coping techniques and replace their unhealthy lifestyle habits with a new healthier path toward wellness.

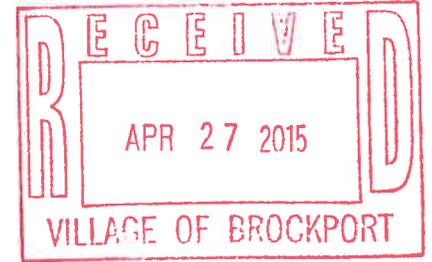
Preferred Pricing: Full EAP- Work-Life Package with 4 Session Model

\$1.25 per Employee per Month.

Includes:

- All services stated in proposal including:
- Up to **Four sessions** of Face to Face EAP Counseling **per issue** for all employees, associates, managers, supervisors and their families.
- Each new life issue gives the employee and their family members a fresh set of sessions available. Please note that this provides more coverage than aggregate programs yet is priced the same or better. **Up to the stated amount of face to face sessions are available for each covered person for each issue per year.**
- All Personal Assistant (on-line concierge) and Work/Life Services – unlimited.
- Legal and Financial Consultations.
- All EAP supervisory trainings and EAP employee orientations are included in the cost of the EAP.
- Additional on-site training or training via webinar –\$250 per hour.
- EAP Employee/Supervisor Orientation training – Unlimited.
- Balance *WorksWeb* Portal Training Courses – Unlimited.
- Critical Incident Stress Debriefings (On-site Trauma Response) - **3 HOURS PER YEAR INCLUDED**
- Utilization Reports.

DATRO
EMPLOYEE BEHAVIORAL HEALTH SERVICES
58 MARKET STREET, BROCKPORT, N.Y. 14420
(585) 637-0737



April 24, 2015

Clerk Leslie Morelli
Village of Brockport
49 State Street
Brockport, N.Y. 14420

Re.. EAP Services to the Village

Dear Leslie:

I'm writing today per your suggestion during our telephone conversation yesterday concerning the status of EAP services being provided to the Village. It is my understanding that the Village is currently looking for a new provider of EAP services. As a provider of EAP services, I would be very interested in contracting with the Village to provide those services.

Historically EAP services have been priced at a flat rate based upon the number of employees in an organization, and based upon a guess at what optimal usage of those services might be. So, if the services are under utilized by the contracting organization (i.e. the Village of Brockport in this example) with only a small number of employees using EAP services, then the EAP provider makes more money for each unit of service. And also the opposite results if the services are over utilized with a large number of employees using services, then the contracting organization has spent less money per each unit of service. With this method it is always a gamble to see whether the EAP provider or the contracting employer gets "more bang for the buck" and who "wins" and who "loses."

Approximately 20 years ago, when I had initially contracted with Lakeside Health System to provide EAP services to the Hospital, Care Center, and their affiliates, I had offered a risk-free, no-gamble pricing system whereby "win-win" is guaranteed. It was, and still is with Lakeside Beckwith Care Center, a simple "one fee per hour of service."

My EAP pricing structure that I offer the Village is extremely simple, and affordably priced at the very low rate of \$70/hours of service regardless of the modality, location, or hour of day or night in urgent and emergent situations as well as schedulable times. Whether I meet with individuals, couples, groups, the Board, Mayor, laborer, Trustees, police officer, support staff, Police Chief, Justices, or whoever; whether at my office or theirs, or any other location...the fee for service remains the same...\$70 per hour.

I am a well seasoned professional with extensive counseling, supervisory, administrative, and consulting experience who is committed to our community in Brockport. I have worked in this community for over 25 years, and own an office building behind the Village Offices; my wife had taught her entire career here and retired from Brockport Central School District; my now adult children were born at Lakeside Memorial Hospital, and attended and graduated from

Brockport Central School District; and while my wife and I live in Adam's Basin, I regard myself as a "towny!"

Two significant qualities of my services that sets me apart from other EAP's that you may be considering are: my commitment to our community, and the accessibility of the services. Geographically, my office is in my building on Market Street, and I reside 10 minutes away from the Village. Financially, my modest fee for services guarantees that "you get what you pay for." and that *you pay for only what you get!* Psychologically, my style is friendly while businesslike, and solution focused. My schedulable in-office hours are available mornings, afternoons, and evenings; and my non-schedulable urgent and emergent hours for situational crises are available on a when needed or on call basis.

It would be a great privilege to serve those who serve our village as your EAP provider. I welcome the opportunity to meet with whomever might be on this search committee to assess my fit for service to the Village.

I look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads "Al Datro".

Al Datro

Enclosure: EAP brochure, sample of monthly newsletters I write, and my business card.

Written & Published by: Albert P. Datro, M.S., F.C.H., C.H.
NYS Licensed Mental Health Counselor

NEWSLETTER
May, 2015

“Time out” for “Time in”

Within the socially agreed upon parameters of our Western culture, we have come to the consensual opinion that there are 60 minutes in an hour, 24 hours in a day, and 365 days in most years (except for leap years when there are 366 days); and that years can be divided up into 12 months, and months into, nominally, 4 weeks, and full weeks into 7 days. We also seem to have conceptualize that there is a present, has been a past, and will be a future.

Now, please consider this for a moment: if the past is our selective recall of what has already occurred, and doesn't exist any more; the future is our fantasies about what might happen later as our lives go on; so then, the present is actually all we really have to experience moment to moment! Consequently, if we spend a lot of time in our minds reviewing selected parts of our past, or guessing at what a preview of “coming attractions” might look like, then we're really missing out on what's happening right here and right now. Now, I'm not implying that reviewing past events through our historians' lenses that select into focus our particularly biased recall is a “bad” thing to do; nor am I implying that planning for possible future events is a “bad” thing to do. Quite simply, we can learn from our review of our past behavior, and recycle and apply that learning toward adjusting our future behavior in a growthful fashion.

However, when we begin to notice that we're feeling distressed emotionally and physically, and that we're just “not ourselves” and that the harder we try, paradoxically, the worse our situations are becoming...we need a “time out!” We've gone beyond the point of diminishing returns.

While assisting my son as he installed a new mail box and post at a friend's home, a neighbor ambled by to chat. She was a woman I hadn't seen in many years who had been married to and divorced from a good friend of mine. As I listened to her story about her past suffering, it was good to see that she was doing well.

One thing she wisely shared that she had felt had kept her “sane” in a sometimes “insane” world was taking “time out” to do gardening. While the action of gardening had engaged her in a “doing” mode, she would not become a “human doing” but remained as a “human being” remaining near-fully present as she weeded, pruned and trimmed, planted, and so on. For her, taking the “time out” created the opportunity to experience the “time in” of focusing on the multiple tasks of gardening in the here-and-now letting the thoughts of the past and/or future to recede and play in the background as sometimes

turned down and sometimes, unavoidably, turned up.

Taking “time out” of our stressful routines for “time in” to experience life can lengthen our chronological life spans so we live longer, but it can also lengthen our experiential life spans so we live better in ways that reduce unnecessary suffering and enhance our experiencing of true joy. Try giving yourself this gift of more “real-time” life beginning today. Here are some suggestions for beginning this practice:

- List your 10 most enjoyable activities that you can readily do for at least 3 minutes as “time in” experiences; and separate them into 3 columns: one for can only do at work, one for can only do away from work, and one for can do at or away from work. (e.g. At Work - walk to the cafeteria, take the stairs instead of the elevator; Away - draw, kayaking, take nature photos; Both - sip a hot or cold beverage, doodle, snack on your favorite fruit or nuts, sit or walk outdoors)
- Prepare to be able to do those activities (i.e. Have your drawing pad and pencil, kayak, camera, beverages, fruit, nuts, and so on handy.)
- Become aware of the physical, mental and behavioral signs of your distress.
- Take “time out” or interrupt the distressing activity.
- Immediately after taking the “time out,” take a “breather” and do the following for 3-5 complete breathing cycles: inhale while counting sub-audibly to the count of 5; hold your breath for 2 counts; exhale for the count of 5; repeat this breathing process 2 to 4 more times while concentrating as full as possible on the bodily sensations. The object of this “breather” is to have in the present moment an “in-the-body experience” (as opposed to an “out-of-body experience” of a very different kind)
- Then adjust your focus to doing and experiencing one of your 10 selected activities with as much sensory awareness as possible as a gift to yourself of present-time/real-time life.
- Continue and expand your “time out” to “time in” practice.

Remember that this process of becoming more present, here-and-now, is a practice (not a “perfect”). This requires you to progressively change your years of practiced thinking excessively about the past and future, and missing out on the present. Wouldn’t you like to live “longer”, and live “better” or more fully? Begin now, please!

If you have any questions or comments about this or any other article I’ve written, or if you have a topic you’d like to have me write about, please call me at (585) 637-0737.

Written & Published by: Albert P. Datro, M.S., F.C.H., C.H.
NYS Licensed Mental Health Counselor

NEWSLETTER
April, 2015

Ever Evolving Marriage

Way back in the history of our civilization during the Middle Ages, in most cultures, *marriages* were arranged by patriarchs and matriarchs in two different families for the union in marriage of their children. Then, at a predetermined age of these children, the church of their families' affiliation would formally, in a marriage ceremony, sanctify that union. During that era, *marriage* was very much like a business transaction with money or other gifts being exchanged for the spoken and oftentimes written contracts of the marriage that had been arranged for the benefit of both families. Today marriages are seldom arranged, but rather grow from the seeds of two people having "fallen in love." So, as the mythological theme about marriage has continued to change, so has the social reality of what marriage is becoming has changed along with these new perceptions in the evolving mythology.

Over the past half century we've seen this evolving process stereotypically portrayed through the medium of television. In the 1950's there were *Ozzie & Harriet*, and in the 1960's June and Ward Cleaver in the *Leave it to Beaver* series portraying "til death do them part", husband and wife, wife working in the home and husband working out of the home. Then the women's movement in the 1970's followed by the men's movement in the 1980's further expanded the possibilities of what marriage can be with the array of possibilities becoming geometric in proportion. This mythology has continued to morph into marriages now being represented by many different varieties of unions, still mainly based upon the notion of having "fallen in love, but now, not only between a woman and a man, but also between same sex partners.

Joseph Campbell (renown American mythologist, writer, and lecturer best known for his work in comparative mythology and religion) shortly before his death at 83 years old in 1987, had this to say about what marriage was in his opinion at that time: "Marriage is an *ordeal* of basically...losing yourself...in the higher polarity...to the interdependence of the relationship." (That's kind of a shocking term to use *ordeal*, isn't it?)

He went on to say, "I think that one of the problems in marriage is that they [the couple] don't know what it is. They think it is a long love affair, and it isn't. Marriage has nothing to do with being happy...It has to do with being transformed...and when the transformation is realized...it is a magnificent experience much greater than happiness. But you have to submit...you have to yield!"

True *independence* doesn't exist, does it? We are all *interdependent* upon each other; and so we are all effected by each other, and at the same time we effect others too in known and unknown ways. So, when we accept that *interdependence*, we begin to realize that we must engage in the *ordeal* of continually working toward life with our partner being ongoing series of establishing

workable compromises. It is only then in that state of *higher polarity* that we both, paradoxically, *win* with neither of us losing. It is then, that this *transformation* occurs; when our loyalty to ourselves and our others is in balance.

Whether you are legally married or in some other form of committed relationship, I'm sure you can resonate with that feeling of *transformation* and balance in your heart-of-hearts when you've experienced that better than happiness state of *win/win* of true love. It's kind of like when your higher self has been in that state of being somewhere between Heaven and Earth.

As the Sufi poet Rumi said so well centuries ago: "Out beyond wrong doing and right doing there is a field of luminous consciousness...I'll meet you there!" That's a great invitation that we might consider extending to others in our close committed relationships, and then to others less close to us on our journey through life.

If you want help with your *ordeal* or just want to share with me your *transformative* experiences, please call me, Al Datro at 637-0737. I look forward to hearing from you.

**Written & Published by: Albert P. Datro, M.S., F.C.H., C.H.
NYS Licensed Mental Health Counselor**

**NEWSLETTER
April, 2010**

Hindsight is 20-20

Coincidentally, on the 20th of December, 1967 I had departed from Viet Nam's Tan Son Nhat Air Force Base after my military tour of duty, and 42 years later on the 20th of March, 2010 I returned and arrived at the same Tan Son Nhat, now, International Airport. While much had changed over that span of time, much had remained essentially unaffected by the passage of time as seen through the eyes of this observer.

Commonly our vision with each eye is referred to as being normal (or 20-20) when we can distinguish characters one-third of an inch in diameter from a distance of 20 feet. And, also, our normal, relatively accurate view of past events is sometimes described by the saying, "Hindsight is 20-20." Bare in mind, that *normal* vision is not totally accurate, but is *good enough* accuracy based upon our human limitations, and will never be totally accurate. But it is improvable if we view things from different vantage points with a more open mind of understanding just what we're seeing.

While I had experienced troublesome events during my tour of duty, my revisiting the "scene of the crime" from a new perspective or angle, and with an altered sense of perception or belief, I was able to see things with a clearer, 20-20 kind of *normal*, or *good enough* hindsight. That 20-20 *hindsight* is a gift I have given myself that I'll use to inform and alter my *forethoughts* about my future plans of action.

This simple process of looking back on what we've done or didn't do, can be a gift we can each give ourselves on a daily basis to help us with corrective, good forethought and planning to make each future day a bit better than the past days. For purposes of "quality assurance" and "quality enhancement" on and off of the job, and in every area of your life, please consider and try the following as a simple, and rewarding practice:

- Once each and every day, preferably at the same time of day, using these words or your own, pause and bring to mind the following: "During this day that has past, I'm sure that I have either in small or large ways, both on and off of my job, at work, home, and elsewhere, in smaller and larger ways, have directly or indirectly hurt or harmed others by what I've done or not done, or have interfered with the pursuit of the goals of our mission at work or at home... (pause and experience what you're recalling)"
- Experience your remorse as it displays itself within your body, and then extend forgiveness to yourself with each exhalation of breath while uttering subaudibly "peace" as you soften, and releasing your bodily tension.
- After having viewed your behavior with 20-20 *hindsight*, plan to make the day ahead

- a qualitatively improved one.
- Then implement your plan, and continue the practice daily.

If this daily practice is difficult to discipline yourself to do regularly, you may want to experiment with doing this weekly, monthly, or some other interval of time. Or possibly you might want to do it as a part of your celebration of your birthday, an anniversary meaningful to you, or as a part of a religious holiday celebration.

Most of the day-to-day happenings are usually not too difficult to review and assess your part in them, and are relatively easy to assume responsibility for your actions that can be improved upon. However, some may be very difficult, and may require a greater time interval before you can more responsibly deal with them. With those very difficult events, your readiness to apply the quality of *20-20 hindsight* might require weeks, months, or years for your perspective and perception to have changed to allow you to see history from a different vantage point, and through a changed lens of experience.

If you're struggling on or off the job with difficult events that have been incorporated into the body of your experience, and you would like some help sitting with them and moving on with greater ease, please call me so that we can encourage that process.

I, Al Datro, can be reached at my office at 637-0737. I welcome your call.

**Written and published by: Albert P. Datro, M.S., F.C.H., C.H.
NYS Licensed Mental Health Counselor**

**NEWSLETTER
April, 2009**

Good intentions

Empathically, and sometimes sympathetically, our hearts ache when those whom we care about are emotionally suffering. Figuratively, “our hearts go out to them” as we extend our caring efforts and good intentions to help them during their difficult times. Their pain might stir up memories of our own past experience of pain and suffering, and how we had or wished we had dealt with it. And so our advice giving will oftentimes be colored by our view of our own internal landscape of experience as we give it with good intentions to be helpful.

From your perspective and perception, you can see what’s “wrong” with this person, and what she or he needs to do “right” to “fix” what is flawed or broken. But as you offer your advice, he or she might seem to, paradoxically, “get worse,” and become more frustrated with himself or herself, and now with you too in this process! If you then defensively react to that person’s reaction with further criticism like, “What the heck is wrong with you! You’re such an ungrateful ____ [some negative name calling]. I was only trying to help!”...then you’ve escalated the problem to an even higher level. (Does this sound familiar?)

With each of these “good intentions,” however, you might assume that you know what is best for the other person, and that you are “right,” “okay” and “not flawed.” This stance then contributes to the other person feeling and thinking that her or his position is not valid, and is “wrong” and “flawed.” As a person with good intentions, you might even try harder to convince that person that you’re right; and then after trying harder still without success, you might just give up, and withdraw from the other person. So, neither invasively trying to permeate their barriers with our answers, nor evasively giving up and retreating seem to be effective helping, caring postures to assume. So, then, what can a person with “good intentions” do?!

The answer lies in creating a middle zone in between invasiveness and evasiveness, and to sit there with a listening mind enveloped by and merged with your caring heart as a first step. While being caringly present to this person, please try the following:

- Begin with a couple statements of apology for not understanding more fully like: “I’m sorry that I’ve tried so harshly to convince you what you should think, feel or do without understanding what you’ve been going through. Please forgive me.”
- Next invite this person to explain as you listen without editorializing. (The theologian Nell Morton has a elegant term for this: “hear the other into speech”) Just sit, as much as possible, as a non-anxious, caring presence who wants to caringly understand.

- Notice how this person's story unfolds; and when in your mind enveloped and merged with your heart discerns you can speak, then speak in validating ways that communicates that you understand.
- Remember that "validation" is not the same as "agreement;" and that agreement is not really that important right now. The other person doesn't need to agree with you, and you don't need to agree with the other person. When one of you wins and the other loses, then you both lose at building this relationship of mutual caring.

Enhancing mutual respect and understanding concomitantly develops the container of a relationship to hold agreement and disagreement more harmoniously.

The Sufi poet Rumi expressed this meeting place between the two poles of invasiveness and evasiveness much better than I can. "Out beyond wrong doing, and right doing there is a field of *luminous consciousness*. ...I'll meet you there!"

If you have any questions or comments about this article or any other I've written, I welcome *hearing you into speech*. Please call me at (585) 637-0737.

**Written & Published by: Albert P. Datro, M.S., F.C.H., C.H.
NYS Licensed Mental Health Counselor**

**NEWSLETTER
April, 2011**

**Too “touchy-feely”
or not enough?**

There is a wealth of good, sound scientific evidence about the dynamic interplay between our feelings effecting our physical health and our physical health effecting our feelings. As an example, we commonly refer to the metaphorical repository of our emotions being our “heart”, and sometimes refer to people having a “heart-felt” reaction to an event such as: “their hearts ached with sadness,” “their hearts glowed with joy,” and so on. And the wide range of these “heart-felt” human feelings also effects the organ in our physical bodies that we call our “heart”, as well as all other parts of our bodies, in wide ranging ways. Our emotions effect our bodies and minds through our autonomic nervous systems with their sympathetic and parasympathetic branches. So when we are stressed and feel distressed, our sympathetic system becomes activated with the “fight-flight” response developing as our heart rates speed up, blood pressure increases, blood flows away from our extremities to our visceral areas and gross muscles, our digestive systems shut down, and our breathing becomes shallow and fast. To counter balance this stress-arousal response, our parasympathetic system becomes activated to slow down that reaction and creating the relaxation response.

At a usually subliminal level in our culture, the ability to ignore or deny our feelings and to be “chill” or “cool” seems to be prized and promoted in homes, schools, work, and out in the public spaces of life. Emotions sometimes seem to be troublesome to have and get in the way of getting things done. If you listen carefully you can hear authority figures, as well as peers, in home, school, and work environments “shoulding” on each other in ways that negate the felt experiences of others (e.g. “You shouldn’t feel that way after all I’ve done for you!” or “You shouldn’t feel angry over something that small!” or “Don’t feel upset! There’s no reason to!”) On those occasions, judges may accuse those being judged as being too “touchy-feely” and not logical enough.

But this process of negating our feelings and the feelings of others has a seriously problematic consequence to both our emotional and physical health and well-being. It’s a root cause of all stress-related or psychosomatic problems. Being out of touch with our devalued or negated emotions allows our emotions to directly effect our physical bodies and minds at a subconscious level completely out of our awareness and, therefore, out of our control!

A first step in gaining greater control over our physical and mental health is to recognize what we’re feeling as well as what we’re thinking. As you become aware of your

feelings, it's important to avoid judging yourself for having these feelings, and to cultivate an attitude of *interested acceptance* of whatever is there. Here are some simple guidelines borrowed from Joel and Michelle Levey's book *Living In Balance* and modified for our purposes to try for recognizing and reclaiming our feelings:

- Keep a feelings phone log book for at least one week. After hanging up, briefly note how you're feeling (e.g. anxious or relieved, happy or sad, angry, afraid, etc.).
- Similarly, briefly record in another section of that log book, how you felt at work, home, or elsewhere in the community after encounters with others (e.g. glad to greet your kids at home, aggravated after that meeting at work, annoyed with your coworker's attitude, pleased that you were able to help a coworker even though your helping behavior was beyond your job duties).
- Again, notice and record in that log book how you are feeling after watching, and/or listening to a TV or radio program, viewing or hearing news reports, listening to music, and so on. Just as ingesting certain foods can nutritionally alter your mind and body, so, too, does the ingestion of these media nourish, malnourish, or poison our minds and bodies. Knowing how each of these sooth or upset, gladden or sadden, anger or calm your emotional mind and physical body creates opportunities for you to balance your diet of programming in a more health promoting direction.

When we allow ourselves to become off-balanced and become afflicted by what we might regard as negative emotional states characterized by chronic anxiety and depression, or become pessimistic, irritable or angry, and critical of others and ourselves, we mentally poison ourselves and double our chances of developing a major physical disease. Then, on the other side of the balance point, there are states that we might regard as positive emotional states such as peacefulness, optimism, loving kindness, and gratitude and appreciation, that promote our emotional and physical health and wellbeing and greatly reduce our chances of major illness.

While we can neither escape nor avoid those negative emotional states nor firmly hold onto those positive emotional states, we can learn to reside within that ever-changing zone of balance between those states more often where we can *allow* the negative states to fade away while becoming increasingly *aware of* and *celebrating* the presence of those ever-fleeting positive states. So, the key to successful in being balanced is to *allow* (without the effort of trying hard) those negative states to drift away as dark clouds do in the sky to reveal the ever-present, but oftentimes hidden and not *aware of*, brighter, more positive states like the ever-present Sun in our sky.

I recognize that you and I, and all others of our specie are by nature "touchy-feely." It is in the balancing of what we do with those feelings that we either promote our emotional and physical health, or by default, without attempting to rebalance, promote our own demise. Please become more aware, and allow the negativity to float away while embracing and celebrating the positive in life. We all deserve it, don't we?! Please call me, Al Datro (637-0737), for help and encouragement, and/or to co-celebrate your joy.

How may I make an appointment or ask for help?

If you desire professional help with your painful situation or that of another qualified member of your household, please call:

Al Datro at (585) 637-0737

Datro
Employee Behavioral Health Services
58 Market Street
Brockport, N.Y. 14420



Your

**EMPLOYEE
ASSISTANCE
PROGRAM**

*For personal, professional,
and confidential help finding
solutions to your problems,
please call:*

“Al” Datro, M.S., F.C.H., C.H.

Director of
Employee Behavioral
Health Services

at

(585) 637-0737

Datro
Employee Behavioral
Health Services
58 Market Street
Brockport, N.Y. 14420

What is my EAP about?

Your EAP (or Employee Assistance Program) provides confidential, professional counseling to you and your family as well as to other employees and their families who might be having difficulties off and/or on the job. In addition to these services, your EAP offers both consultation and educational services to your employer to enhance the organizational climate you work in while assuring improved performance toward achievement of the organization's mission.

What services are offered?

To employees and their families Professional counseling is provided in a comfortable, private setting that affords both confidentiality and anonymity. Individual, couple, and family modalities of counseling are available to help you and others resolve and cope with a wide variety of problems such as: the pain and suffering of relationship problems, school difficulties, stressful life events, anxiety and depression, chemical or substance abuse problems, coping with physical illness, work problems, and many others.

To your employer

On-site consultation is available to supervisory or managerial staff, and administrators concerning a wide range of human relationship problems needing remediation as well as those issues that could benefit from generative change. Workshops on a wide variety of general topics (eg. stress management, grieving in the workplace, conferencing skills, anger management, etc.), and other workshops with specific topics tailored to the desired organizational issues can be designed and presented. Please call with any question or concern.

Who may use my EAP benefits?

You, your dependent, family members or significant others who live in your home are eligible.

What does it cost me?

Your EAP services cost you nothing. Each calendar-year, you and each dependent, family member, or significant other living within your home is entitled to 3 counseling sessions each. Your employer will pay for each of these visits. Referrals to other professionals outside of your EAP are not covered by this program.

Who provides these services?

Al Datro provides these professional services. Al is a masters degree level educated, well seasoned professional with over 35 years of professional experience. For approximately 13 years he worked in clinical and administrative capacities in community mental health facilities at all levels of treatment; and for the past 23 years he has maintained a private counseling and consulting practice. He has caringly provided and has supervised others in providing counseling to individuals ranging in years from early childhood to those in their senior years of life, as well as to couples, families, and groups. He has directed outpatient, day treatment, continuing treatment, & sheltered work programs; and he is an experienced presenter and trainer in a variety of human service topic areas. Al describes himself as a "family man" who is committed to the welfare and well-being of his own family, and the families of those he counsels, as well as the families within the community at large. In addition to his formal academic education and training, Al draws from his own broad, in-life experiences when engaging others in counseling or in consulting and/or training relationships.

ALBERT P. DATRO, M.S., F.C.H., C.H.

LICENSED MENTAL HEALTH COUNSELOR

SERVICES:

Counseling / Psychotherapy

- Individual • Couple
- Family • Group

Consulting with a clinical and/or
organizational focus

58 Market St.
Brockport, N.Y. 14420

(585) 637-0737

Leslie Morelli

From: Leslie Morelli
Sent: Thursday, April 30, 2015 8:48 AM
To: Harry Donahue
Subject: RE: DPW pickup replacement

Got it. Thanks.

From: Harry Donahue
Sent: Thursday, April 30, 2015 7:54 AM
To: Leslie Morelli
Cc: John La Pierre
Subject: DPW pickup replacement

Leslie,

Information on the pickup replacement as requested. I am proposing to replacing a 1997 Chevy ¾ ton pickup with a snowplow. The replacement would be a new 2015 Chevy ¾ ton pickup with a plow. We have the money budgeted for this in the current budget year. We can purchase off the Chautauqua county bid at a substantial savings as opposed to going to bid. On that county bid the truck is \$32,389.50. I have \$29,550.00 left in budget line 5110.2080 for this truck. As the snowplow is included in the final cost we can take the remaining cost (\$2,840.00) out of budget line 5142.2000 snow plow replacement line. I would also like to ask the board to declare the old truck surplus and auction it off through Auctions International once we receive the new one.

The other equipment information is as follows. We have to send a letter of intent to Milton Cat on our letterhead stating that we will be replacing our Caterpillar loader in our next budget year. They need this letter to place an order in May to insure that we can take delivery of our new loader in Sept/October time frame. That is when our yearly replacement is due. This loader has been budgeted in the next fiscal year out of the Water fund. The cost for this replacement is 4,505.00 for tier 4 final emissions (EPA) required on all new diesel engines and approximately \$4,500.00 for the hours on the current machine for a total of \$9,005.00.

As always if anyone has any further questions please do not hesitate to contact me.

Sincerely,
Harry Donahue
Supt. Of Public Works
Village of Brockport

Milton



4610 East Saile Drive
Batavia, NY
585-815-6200

294 Ainsley Drive
Syracuse, NY
315-476-9981

500 Commerce Dr.
Clifton Park, NY
518-877-8000

55 Industrial Park Dr.
Binghamton, NY
607-772-6500

New York State Contract-- Group # 40603 – Wheel Loaders

Award Number – 22063

Contract Number - PC 65318

Contract Period: December 1, 2010 to October 31, 2015

Village of Brockport

2015 CATERPILLAR 938M

182 SAE max. net horsepower per SAE J1349, Tier 4 Final compliant engine, hydrostatic drive, radial 20.5Rx25 L-3 tread tires, cab with tilt and telescoping steering wheel, air suspension seat with 3" seat belt, automatic temperature heat and air conditioning, electronic parking brake, front and rear windshield wipers and washers, 3 valves with a joystick control lever and remote FNR switch, front axle hydraulic differential lock, dual interior and dual heated exterior mirrors, back up alarm, 110 amp alternator, block heater, ether start aid, 4 front-2 rear Halogen work lights, roading lights, front fenders, full coverage rear fenders, Fusion quick coupler, 3.5 cu. yd. loader bucket with bolt on cutting edges, heavy counterweight, lower, side and crankcase guards, AM/FM/CD radio, ride control, amber beacon, 24 to 12 volt power converter, parts-operator's-maintenance manuals, all manufacturers standard equipment. Warranty – 1 year unlimited hours.

Total 2015 price - - \$154,746.00

2014 price - - \$150,241.00

Price increase - - \$4,505.00

Plus \$10.00 per hour on your 2014 - -

**Town of Sweden/Village of Brockport
NOTICE OF PUBLIC HEARING**

*FYI
Sweden
notice*

PLEASE TAKE NOTICE, that a public hearing will be held by the Sweden Town Board and the Brockport Village Board on the 26th day of May 2015, at 7:00 p.m., at the Sweden Town Hall, 18 State Street, Brockport, New York 14420, regarding the adoption of amendments to the Town of Sweden Village of Brockport Comprehensive Plan and to hear all concerns regarding the environmental record on such action.

Any resident of the Town of Sweden or the Village of Brockport shall be entitled to be heard upon said proposed amendments and the environmental record thereof at such public hearing. Copies of the amendments to the Comprehensive Plan are available for public review at the Town Office, Village Office, and Seymour Library during regular business hours.

This by Resolutions of the Sweden Town Board and the Brockport Village Board.

Karen M. Sweeting, Sweden Town Clerk Leslie Ann Morelli, Brockport Village Clerk

FVE



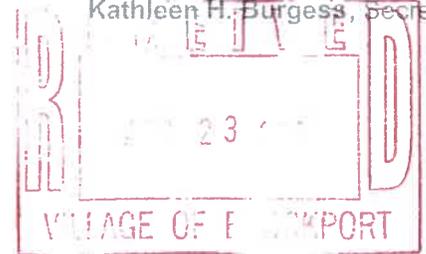
Department of Public Service

Empire State Plaza, Albany, NY 12212-1550
www.dps.ny.gov

Public Service Commission
Audrey Zibelman, Chair

Patricia L. Acampora, Commissioner
Gregg C. Sayre, Commissioner
Diane X. Burman, Commissioner

Kimberly A. Harriman, General Counsel
Kathleen H. Burgess, Secretary



April 17, 2015

Dear Community Leader or Elected Official:

The New York State Public Service Commission (Commission) seeks public comment on a filing made by Rochester Gas and Electric Corporation (RG&E) requesting that the Commission approve a Reliability Support Services Agreement between RG&E and R.E. Ginna Nuclear Power Plant, LLC for continued operation of the Ginna Facility. The Commission will hold four public statement hearings regarding the agreement and RG&E's proposal to recover costs associated with the continued operation of the power plant from RG&E electric customers.

Interested members of the public are invited to attend the public statement hearings and provide comments. The schedule for the hearings is as follows:

Webster – May 6, 2015

**4:00 p.m. & 7:00 p.m.
Town of Webster
Parks & Recreation Bldg.
1350 Chiyoda Drive
Webster, NY 14580**

Rochester – May 7, 2015

**4:00 p.m. & 7:00 p.m.
Rochester City Hall
Council Chambers
30 Church Street
Rochester, NY 14614**

The enclosed fact sheet provides detailed information on how to participate in the public statement hearings and available options to submit comments on the proposal (Case 14-E-0270). I would appreciate your assistance with informing your constituents about the hearings and encouraging them to provide comments.

Sincerely,

Erin O'Dell-Keller
Manager, Consumer Education
Office of Consumer Services

Enclosure



**Proposal to Continue Operation
of the
R.E. Ginna Nuclear Power Plant
Case 14-E-0270**

In February 2015, Rochester Gas and Electric (RG&E) filed a request with the New York State Public Service Commission (Commission) seeking approval of an agreement between RG&E and R.E. Ginna Nuclear Power Plant, LLC (GNPP) for continued operation of the Ginna Facility located in the Town of Ontario, Wayne County. RG&E is proposing changes to its tariff that would allow the Company to recover costs associated with the continued operation of the power plant from RG&E's customers. The costs would be recovered through a surcharge mechanism.

Public Statement Hearings

The Commission will hold four public statement hearings to seek public comment on the Proposal. Interested members of the public are invited to attend and provide their comments. Please join us at the following locations:

Date: May 6, 2015
Time: 4:00 pm and 7:00 pm
Location: Town of Webster
Parks & Recreation Bldg.
1350 Chiyoda Drive
Webster, N.Y 14580

Date: May 7, 2015
Time: 4:00 pm and 7:00 pm
Location: Rochester City Hall
Council Chambers
30 Church Street
Rochester, NY 14614

It is not necessary to be present at the start of the hearings, or make an appointment in advance, or present written material in order to speak at the hearings. All comments given at the hearings will be transcribed and become part of the Commission's formal record. The 4:00 p.m. hearings will adjourn no earlier than 5:00 p.m. and the 7:00 p.m. hearings will continue until at least 8:00 p.m. The hearings will remain open until everyone wishing to speak has been heard or other reasonable arrangements have been made.

Disabled persons requiring special accommodations may place a collect call to the Department of Public Service's (DPS) Human Resources Management Office at 518-474-2520. TDD users may request a sign language interpreter by placing a call through the New York Relay Service at 711 to reach the DPS's Human Resources Office at the previously mentioned number. If you have difficulty understanding English, please call the DPS at 1-800-342-3377 for free language assistance services.

Description of RG&E's Proposal

In a November 2014 Order, the Commission found that the continued operation of the R.E. Ginna Nuclear Power Plant is necessary to preserve the reliability of the electric system in the RG&E service territory. The Commission directed RG&E to enter into negotiations with the GNPP for a Reliability Support Services Agreement (RSSA) to keep the Ginna facility operating. RG&E's February filing was in response to the Commission's directive.

Under the terms of the agreement, GNPP would continue to operate the Ginna facility in return for monthly payments from RG&E of \$17.5 million, less the value of certain revenues received by GNPP through the sale of energy, capacity, and ancillary services. The term of the agreement would run from April 1, 2015 through September 30, 2018. The term of the RSSA may be extended if continued operation of the Ginna facility is needed for reliability of the electric system.

Although the term of the agreement begins on April 1, 2015, RG&E will only begin making payments after the RSSA has received necessary government approvals. If the RSSA is approved, then RG&E will be required to pay, in addition to the monthly payment of \$17.5 million, an amount equal to what would have been owed during the period from April 1, 2015 to the date of the approval, with interest.

Over the life of the agreement, RG&E estimates that the average residential customer using 600 kWh per month will incur an approximate 4.2% increase (\$3.89 a month) on its overall electric bill. The actual increase will vary monthly depending on timing of the required governmental approvals, and the market price of energy supply and capacity.

How to Participate in the Case

The RG&E's filing and other materials pertaining to this case can be obtained from the Commission's website, www.dps.ny.gov, by clicking on "Search" on the homepage and entering "14-E-0270" in the "Search by Case Number" field.

In addition to attending the hearings, comments can be provided to the Commission using the following methods:

- **Via the Internet or In Writing:** Public comments may be submitted electronically to Hon. Kathleen H. Burgess, Secretary, at secretary@dps.ny.gov, or by mail or delivery to, Secretary Burgess at the Department of Public Service, Three Empire State Plaza, and Albany, New York 12223-1350. Comments should refer to "Case 14-E-0270."

Comments may also be entered directly at the webpage for case 14-E-0270. In the open case, select the "Post Comments" tab located at the top of the page. Many libraries offer free internet service.

- **Toll-Free Opinion Line:** Individuals may choose to submit comments by calling the Commission's toll-free Opinion Line at 1-800-335-2120. This line is set up to receive comments on pending cases from in-state callers, 24-hours a day. These calls are not transcribed but a summary is provided to the administrative law judges who will report to the Commission. Callers should press "1" to leave comments and should refer to "Case 14-E-0270".

All comments provided through these methods should be submitted no later than May 20, 2015. All comments received through the hearings or the methods listed above will become part of the record considered by the Commission and will be posted for public viewing on the Commission's website.



BCSD 4th Grade Poster Contest
2014 Winning Artist: Alexis Potter

Low Bridge High Water

BROCKPORT, NY
Canal Opening Festival

A Village of Brockport Signature Event

May 14-16, 2015

~ Thursday, May 14 ~

**Tom Grasso, President of NY Canal Society:
New and Exciting Projects for the NYS Canal System**
7pm at Morgan Manning House

~ Friday, May 15 ~

Local Craft Beer Big Tent Event 5-11pm Water St
Local Craft Beverages ★ Signature Eats ★ Live Music
Tasting Tickets: \$15 advance; \$20 at door; \$5 general admission

For more information, visit: www.facebook.com/BrockportLocalCraftBeerEvents

Proceeds to: **Bring Rowing to Brockport, Camp Abilities Brockport and CAMP GOOD DAYS**

~ Saturday, May 16 ~

~ Barge Charge 5K Run 10am at Corbett Park, Smith Street ~
advance sign up available through www.yellowjacketracing.com

~ On The Barge Stage ~

10am-4pm at The Welcome Center, Water Street

~ Canal Opening Ceremony and Awards ~ Rowing Demo ~
Kayak Rentals ~ Golden Eagle String Band ~ Pizza Olympics Noon ~
Yoga on the Barge ~ Bollywood Dance Mania and much more!

Thank you to our Sponsors: Bonduelle; Brockport Lions Club; Brockport Merchants Association; Brockport Rotary Club;
Erie Canalway National Heritage Corridor & NYS Canal Corporation; Greater Brockport Chamber of Commerce;
Jimmy Z's; Pro-Brockport; Stetson Club; Sunnking; The Stylus; Walk!Bike!Brockport!; Wegmans

For more information, visit:

www.facebook.com/LowBridgeHighWater

Local Craft Beer Big Tent Event

Craft Beer & Beverages

Stoneyard Brewing Co.
Swiftwater Brewing Co.
Roc Brewing Co.
The VB Brewery
Lost Borough Brewing
Three Heads Brewing
Knucklehead Craft Brewing Co.
CB Craft Brewers
Lock 32 Brewing Co.
O'Begley's
Leonard Oakes Estate Winery
Cider Creek Hard Cider
Root Beer Samplings

Signature Eats 5pm - 'til gone

Jimmy Z's ★ Barber's Grill & Taproom
58 Main ★ Union Street Eatery
Coleen's Café ★ Amora's
Java Junction ★ Calios

★ Live Music ★

Big Eyed Phish

The Dave Matthews Tribute Band

The Mike Melito Quartet

Ricky Richards and
the Sound Organization

Low Bridge High Water

A Village of Brockport Signature Event
with

Stoneyard Brewing Company

May 15, 2015

Friday, 5-11pm

Water Street,
Brockport, NY

Tasting Tickets

\$15 advance*

\$20 at Door*

\$ 5 General Admission

*ID Required. Minors must be accompanied by adult.

Tickets and details available at
www.tentevent.eventbrite.com

Brockport Village Hall
Stoneyard Brewing Company
check with participating vendors

Proceeds to
Bring Rowing to Brockport
Camp Abilities Brockport
and **CAMP GOOD DAYS**

Thank you to our Sponsors: Bonduelle; Brockport Lions Club; Brockport Merchants Association; Brockport Rotary Club; Erie Canalway National Heritage Corridor & NYS Canal Corporation; Greater Brockport Chamber of Commerce; Jimmy Z's; Pro-Brockport; Stetson Club; Sunnking, The Stylus; Walk/Bike/Brockport; Wegmans

For more information, visit:

www.facebook.com/BrockportLocalCraftBeerEvents

The Barge Charge

5k Fun Run



Low Bridge
BROCKPORT, NY
Canal Opening Festival
High Water
A Village of Brockport Signature Event

May 16, 2015

~ Race Starts at 10 am ~

~ Registration & Packet Pickup 9-9:45 am ~

~ Start & Finish Line ~ at Corbett Park (Smith St/Clark St)

~ Race Entry ~ \$30/\$25*/\$20 with Military ID.

*Race Day Only with donation of four non-perishable food items.

Applications available at Village Hall, 49 State Street
or sign up available through www.yellowjacketracing.com
For more information: thestetsonclub@yahoo.com

First 100 racers signed up receive Race T-shirt.

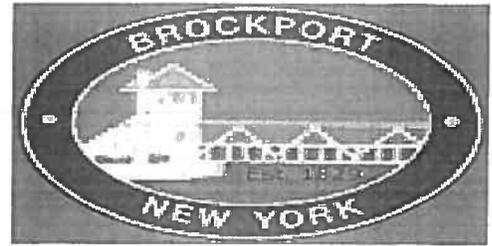
Children under the age of 14 are free,
but must be accompanied by an adult that is entered in the race.

Proceeds to benefit
Sgt. Clifton Rife II Memorial Scholarship.
Food will be donated to the Brockport Food Shelf.

For more information, visit:
www.facebook.com/LowBridgeHighWater



Race / Fun Run



BARGE CHARGE 5K

Hosted by: The Brockport Police Stetson Club

All Proceeds to benefit **Sgt. Clifton Rife II Scholarship** and The Food Shelf

Saturday May 16th, 2015 at 10:00 A.M., Corbett Park (Clark St / Smith St)

Entry fee is \$30 prior to and day of the race.

\$25 race day with the donation of four nonperishable food items

\$20 for all current and retired Military with Military ID

Race Day Registration: 9:00 to 9:45 AM (First 100 entrants receive t-shirt)

Make checks payable to: The Brockport Police Stetson Club

Mail checks and entry forms to: **The Stetson Club**

P.O. Box 190

Brockport, NY 14420

Or Register online through yellowjacketracing.com

Name (print) one entry form per person, if with child under the age of 14 please staple both forms together

Last First MI

Gender _____ Date of Birth _____ Age day of Race _____

Address: Street City State Zip

Phone _____ Email: _____

T-shirt size: Small Medium Large XL XXL (circle one)

Waiver (Read before signing)

I know that participation in this event is a potentially hazardous activity. I will not enter and participate unless I am medically able and properly trained. I agree to abide by any decision of any race official as to my ability to safely complete this event. I assume all risks associated with the event, including but not limited to falls, contact with other participants, effects of weather, traffic and condition of the road, all such risks being known and appreciated by me. I waive and release the Stetson Club, The Village of Brockport and any other sponsor of this event from all claims or liabilities of any kind arising out of my participation in this event. I grant permission to all of the foregoing photographs, motion pictures, recordings or any other record of this event for any legitimate purposes. I know that dogs, bicycles and in-line skates are not allowed on the course.

Signature: _____ (Guardian Signature if under 18) _____

Date: _____