

VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

VILLAGE BOARD – MEETING AGENDA

Monday, June 1, 2015 7:00pm

Location: Village Hall conference room

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **BROCKPORT HISTORICAL MOMENT:**
- **OATH OF OFFICE:** none
- **CERTIFICATES & PROCLAMATIONS:**
 - The College at Brockport President retirement – proclaim 6/11/15 as John & Kathy Halstead Day

- **PUBLIC HEARINGS:** none
- **PUBLIC COMMENT:** 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day)
- **GUESTS:** none

- **CONSENSUS ITEMS:**
 - Approval of minutes – 5/18/15
 - Approval of bills to be paid

- **CLERK REPORT:**
 - Clerk – Leslie Ann Morelli (excused – Treasurer Daniel P. Hendricks to take minutes)
 - UNYMWCP (Workers Comp) – special refund & safety award for no lost time – 2014 plan year
 - NYMIR (P&L insurance) – successful renewal – minor increase (practically flat)
 - 2015 Village taxes – tax bills mailed 5/29/15 – collection 6/1-10/31

- **PERSONNEL ITEMS:**
 - Appoint to fill 1 vacancy on Tree Board
 - Appoint to fill 1 vacancy on Housing Task Force
 - Appoint 2 new E.L.K. Museum volunteers
 - DPW Seasonal (summer) Laborers – hiring 1 to fill final vacancy per DPW Spt. recommendation

- **OLD or NEW BUSINESS:** none

- **VILLAGE BOARD REPORTS:**
 - Mayor Margaret B. Blackman
 -
 - Trustee/Deputy Mayor William G. Andrews
 -
 - Trustee Valerie A. Ciciotti
 -
 - Trustee John D. LaPierre
 -
 - Trustee Katherine J. Kristansen
 -

- **EXECUTIVE SESSION** (re collective bargaining – CSEA)
 - Vote on ratifying DPW union contract – CSEA 6/1/15-5/31/19
 - then update 6/1/15-5/31/16 holiday schedule (to reflect union contracts)

- **ADJOURNMENT**

Reminder: Per adopted meeting schedule, there is no 6/15 Village Board meeting due to elections 6/16

Village Elections: Noon-9pm Tuesday, 6/16

Village Board work session: 7pm Monday, 6/22

GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

**VILLAGE OF BROCKPORT
PROCLAMATION**

WHEREAS, Dr. Halstead served as President of The College at Brockport, State University of New York, from 2005 through 2015 and Kathy Halstead supported the President's efforts;

WHEREAS, during his 10-year tenure Dr. Halstead fully participated in the open governance of the College by working closely with the Administration, Faculty, Staff, Students, Community, College Council, and other entities;

WHEREAS, Kathy Halstead served as President of the Greater Brockport Development Corp. and served on such College committees as the American Democracy Project;

WHEREAS, Dr. and Kathy Halstead were visible members of the Village community, frequenting restaurants, merchants, and often seen biking on the Canal path;

WHEREAS, Dr. Halstead played a key role in the major accomplishments of the College during his tenure, including the development and implementation of major capital projects (SERC, the Liberal Arts Building, the Town Homes, the Smith-Lennon renovations, and the Lathrop Hall renovation), the development of a campus master plan, the creation of the School of Business Administration and Economics;

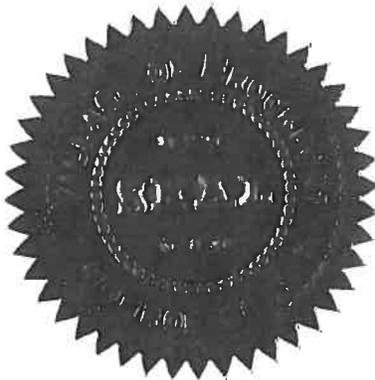
WHEREAS, Dr. Halstead established significant partnerships with the Brockport Central School District and the Village of Brockport, and helped reinstitute the Town/Gown Committee;

WHEREAS, Dr. Halstead strongly advocated for the College on all fronts, always promoting the College's primary mission of student success; and

WHEREAS, Dr. Halstead leaves the College well positioned for future growth and success; now, therefore, be it

BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation and proclaim June 11, 2015 as Dr. John and Mrs. Kathy Halstead Day in the Village of Brockport, and we wish him and Kathy well in all future endeavors.

IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed this 1st day of June, in the year 2015.



Margaret B. Blackman, Mayor

William G. Andrews, Trustee/Deputy Mayor

Valerie A. Ciciotti, Trustee

Katherine J. Kristansen, Trustee

John D. LaPierre, Trustee

**Village of Brockport
49 State Street
Brockport, NY 14420**

**(585) 637-5300 X12
(585) 637-1045 fax
lmorelli@
brockportny.org
www.brockportny.org**

Memo

To: Village Board
From: Leslie Ann Morelli, Village Clerk
Daniel P. Hendricks, Treasurer
Date: May 29, 2015
Re: UNYMWCP - Workers Comp

Good news again! Our Workers Comp (UNYMWCP) provided a special distribution of operating funds for the 2014 plan year. Ours was \$15,007 received at the May 21st meeting. At that same meeting, the Village was presented with a plaque – a safety award for no lost time in the 2014 plan year.

Our Workers Comp Reserve is in good shape. Therefore, the funds have been deposited to the General Fund as unanticipated revenue. Should the Village Board wish to adopt a resolution authorizing the Treasurer to transfer any or all of the \$15,007 to the Workers Comp Reserve, please do so at the June 1st Village Board meeting.

Thank you.



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Website: www.brockportny.org

*The Victorian Village on the Erie Canal
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Tree City USA Community
Erie Canalway Heritage Award of Excellence*

VILLAGE OF BROCKPORT TAXPAYERS NOTICE OF COLLECTION

The Tax Roll and Warrant for the collection of Village Taxes for fiscal year June 1, 2015 - May 31, 2016 have been filed in the Village Clerk's Office. **TAX BILLS WILL BE MAILED ON MAY 29, 2015.**

To help us improve efficiency, please use the return addressed envelopes included with the bills.

Check or money order for the exact amount should be made payable to the
Village of Brockport
and mailed with payment stub to:
Village of Brockport
Dept. # 117015
P.O. Box 5270
Binghamton, NY 13902-5270

OR

Payment may be made in person to Village Hall at 49 State Street Brockport, NY 14420 Monday through Friday 8:30am – 4:30pm except holidays.

PAYMENT OPTIONS

- 1) Payment is due in full by July 1, 2015 without penalty

Late penalties:

July 2nd - 31st = 5%

August 1st - 31st = 6%

September 1st - 30th = 7%

October 1st - 31st = 8%

November 1st - Village taxes remaining unpaid will be turned over to Monroe County to re-levy onto the January 2016 County/Town tax bill with additional penalties.

OR

- 2) Payment may be made in 2 equal installments:

MUST make 1st installment by July 1, 2015 without penalty

Then make 2nd installment due by August 1, 2015 without penalty

Late penalties:

August 2nd - 31st = 6%

September 1st - 30th = 7%

October 1st - 31st = 8%

November 1st – Village taxes remaining unpaid will be turned over to Monroe County to re-levy onto the January 2016 County/Town tax bill with additional penalties.

IF YOUR TAXES ARE NOT ESCROWED IN YOUR MORTGAGE, AND YOU DO NOT RECEIVE A VILLAGE TAX BILL WITHIN THE FIRST WEEK OF JUNE, PLEASE CALL VILLAGE HALL AT 637-5300 X12.

Leslie Ann Morelli, Brockport Village Clerk

For publication in Suburban News & posting on Village website & at Village Hall.

Mayor Margaret B. Blackman
Trustee/Deputy Mayor William G. Andrews
Trustees Valerie A. Ciciotti, Katherine J. Kristansen, John D. LaPierre



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Seasonal Employment Opportunity Village of Brockport DPW

SUMMER EMPLOYMENT

The Village of Brockport Department of Public Works
is seeking 1 individual to serve as Seasonal (summer) Laborers.
Work week shall be Monday - Friday 7:00am to 3:30pm, 40 hours per week.
Wage subject to experience. No benefits.
Must have a valid NYS Drivers License. Minimum age requirement is 18.
Applicants are subject to pre-employment and random alcohol/drug testing.

Employment application can be obtained at Brockport Village Hall Monday-Friday 8:30am-4:30pm
or from the Village website: www.brockportny.org.

Completed applications must be turned in with cover letter to:
Leslie Ann Morelli, Village Clerk
Village of Brockport
49 State Street, Brockport, NY 14420
Monday thru Friday 8:30 am to 4:30 pm

Application Deadline: Noon, Friday, May 29, 2015

*HARRY will
advise SB
on 6/1 as to
hiring
recommendation.*

Dated: 5/19/15

For publication in Suburban News and posting on Village website and at Village Hall.

Mayor Margaret B. Blackman
Trustee/Deputy Mayor William G. Andrews
Trustees Valerie A. Ciciotti, Katherine J. Kristansen, John D. LaPierre



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VILLAGE OF BROCKPORT HOLIDAY SCHEDULE June 1, 2015 – May 31, 2016

Updated to match Union contracts beginning 6/1/15
Distributed to employees & posted to Village website

Employees: refer to Employee Handbook or Union contract regarding pay eligibility.

HOLIDAY

Independence Day:	Friday, July 3, 2015
Labor Day:	Monday, September 7, 2015
Columbus Day:	Monday, October 12, 2015
Veterans Day:	Wednesday, November 11, 2015
Thanksgiving Day:	Thursday, November 26, 2015
Day after Thanksgiving:	Friday, November 27, 2015
Christmas Day:	Friday, December 25, 2015
New Year's Day:	Friday, January 1, 2016
Martin Luther King Day:	Monday, January 18, 2016
Presidents Day:	Monday, February 15, 2016
Good Friday:	Friday, March 25, 2016
Memorial Day:	Monday, May 30, 2016

OBSERVED ON

+ 3 FLOATING HOLIDAYS per employee groups:

Non-Union/Non-Contract:

- 1) Thursday, July 2, 2015
- 2) Friday, September 4, 2015
- 3) Friday, May 27, 2015

CSEA (DPW) & Non-Union/Non-Contract DPW Management:

- 1) Monday, July 6, 2015
- 2) Friday, September 4, 2015
- 3) Friday, May 27, 2016

Stetson Club (Police):

- 1) Sunday, July 5, 2015
- 2) Thursday, December 24, 2015
- 3) Thursday, December 31, 2015