

VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

VILLAGE BOARD - MEETING AGENDA

Monday, October 5, 2015 7:00pm

Location: Village Hall conference room

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **BROCKPORT HISTORICAL MOMENT:**
- **OATH OF OFFICE:** none
- **CERTIFICATES & PROCLAMATIONS:** none
- **PUBLIC HEARING:** none
- **PUBLIC COMMENT:** 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day)

- **GUESTS:**
 - Brian Winant, Stetson Club President – 5pm Sunday, 12/6/15 holiday parade – approve parade application, authorize NYSDOT PERM 33c application, authorize peddling (concessions)

- **CONSENSUS ITEMS:**
 - Approval of minutes – 9/21/15 & 9/28/15
 - Approval of bills to be paid

- **CLERK REPORT:**
 - Clerk – Leslie Ann Morelli

- **PERSONNEL ITEMS:**
 - Accept resignation of Pete Selig as Planning Board representative on Housing Task Force
 - Appoint to fill vacancy on Tree Board to complete a term to 6/30/17
 - Appoint to fill vacancy on Parks Committee for a term to 6/30/19
 - Authorize advertising remaining Board/Committee vacancies

- **OLD or NEW BUSINESS:**
 - Request for a "stay" on Village Code Chapter 43-3.G.(6)(b) – re # of political signs
 - Award sale via Auctions International:
 - 2009 Ford Crown Victoria 4DSD
 - 2005 Chevy Silverado Extended Cab Pickup
 - 1997 Chevy 2500 Pickup

- **VILLAGE BOARD REPORTS:**
 - Mayor Margaret B. Blackman
 - Trustee/Deputy Mayor William G. Andrews
 - Trustee Valerie A. Ciciotti
 - Trustee Katherine J. Kristansen
 - Trustee John D. La Pierre

- **EXECUTIVE SESSION (if needed)**

- **ADJOURNMENT**

Upcoming:

Village Hall closed: Monday, 10/12 for holiday

Village Board meeting: 7pm Monday, 10/19 (with Attorney & Treasurer & Department Heads)

Village Board work session: 7pm Monday, 10/26

GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

VILLAGE OF BROCKPORT
PARADE / PROCESSION APPLICATION
(when street(s) closure is involved)

Date of Application: 9/30/15

Proof of Insurance Provided:

Date scheduled on Village Board agenda: 10/5/15

Note: Applicant must attend Village Board meeting.

GROUP / ORGANIZATION: Brockport Police Station Club

PERSON(S) IN CHARGE: Brian C Winant

ADDRESS: 1 Clinton St Brockport, NY 14420

TELEPHONE: 637-1020 x 47 FAX: _____

E-MAIL: Winant@BrockportPolice.org

PARADE / PROCESSION DATE: 12-6-15

START TIME: 5:00 p END TIME: 7:00 p

PURPOSE: Holiday of Light Parade

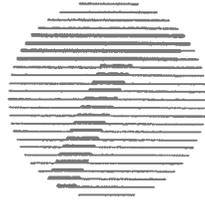
ROUTE: (attach a map also) West Ave to Rte 19 (Main St) to E Main

APPLICANT HAS RECEIVED A COPY OF VILLAGE CODE CHAPTER 33
AND AGREES TO ABIDE BY THE REGULATIONS.

Note: Main Street closure requires process involving New York State Department of Transportation.

Brian C Winant

SIGNATURE OF APPLICANT



State of New York
Department of Transportation

PERM 33c

**Application
for the Use of
State Highway/NYSDOT Property
When an event is regulated by the
City/Village/Town(s)**

For events such as parades, processions, assemblages, walk-a-thons, festivals, civic or cultural events, single-county races, etc.

A PERM 33c is required when an event such as a parade, procession, assemblage, walk-a-thon, festival, civic or cultural event, single-county race, etc., is planned to take place on state highway right-of-way, the local Municipality is regulating the event, and the event will either require placing items (signs, barricades, etc) within the state highway right-of-way, or it will block traffic on a state highway.

NEW YORK STATE DEPARTMENT OF TRANSPORTATION
APPLICATION FOR SPECIAL USE

Complete this application form and Operation and Safety Plan Checklist in this packet and submit the original a minimum of 1 month prior to the event date to NYSDOT for approval. Also keep a copy for your records. Upon approval, one copy will be returned to you that will serve as permission for the Special Use.

Return the application to:

New York State Department of Transportation - Regional Traffic Engineer, NYSDOT Region 4

1. Special Use Event: Brockport Holiday of Lights Parade
Name of Event

Dec 6, 2015 5:00p - 7:00p Approx 40 units.
Date(s) Time(s) # of Participants

2. Type of Special Use Event:

Parade or Procession Assemblage Walk-a-thon Festival Single-county race Other _____

3. Location (specify highways by route number and/or street name, by municipality):

From West Ave Brockport onto state route 19 to ERNEST ST

4. Applicant Information:

Village of Brockport
Applicant (city/town/village)

49 State St
Mailing Address

Brockport, NY 14420
City, State, Zip Code

LMORELLE@BROCKPORTNY.ORG
Email Address

Brian C Winant
Authorized Representative

585-637-1020 EXT 47
Telephone (including area code)

Cell Phone (including area code)

Winant@BrockportPolice.org
Email Address (if different from Applicant)

Web Site Address (if appropriate)

Acknowledgment. On behalf of the applicant, I hereby request permission for a Special Use, and do acknowledge and agree to the terms and conditions and obligations set forth in this application and warrant compliance therewith. The attached documents are also made a part hereof and attached hereto:

[Signature]
Applicant or Authorized Representative's Signature

10/6/15
Date

Application Received by:

NYSDOT Representative's Signature

Date Received by NYSDOT

OPERATION AND SAFETY PLAN CHECKLIST

Please supply the following information or note as "Not Applicable."

Event Map and Description – Some events are confined to a specific site along a highway (e.g. festival), while others may extend for a significant distance (e.g. parades, races). Where appropriate, please show on a map the event location, start and finish lines, direction of travel, railroad crossings, and *détour* (if present). For the description, include start and ending times and the type of event.

Operation and Safety Plan – Please indicate locations where event participants will violate the normal "rules of the road" and all locations where traffic will be required to stop where they would not ordinarily have to stop. For example:

At the intersection of NY 5 and Main Street a police officer will be stopping eastbound traffic on NY 5 to allow bicyclists to proceed through the stop sign on Main Street.

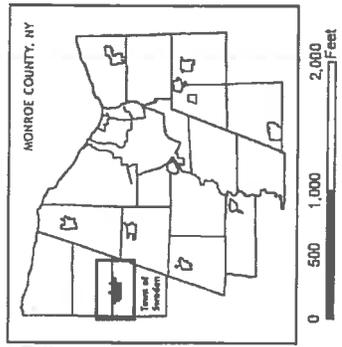
On NY 9A between Smith Rd. and Jones Rd., runners will be on the left shoulder running against traffic instead of on the sidewalk.

Also indicate any locations where temporary traffic control devices (e.g., cones, pavement markings, signs, barricades) will be placed within the State right-of-way. If temporary signs will be used, please indicate the size, color, and wording for each sign. For example:

NY 25A will be closed at Main St. using barricades and cones. Detour signs will direct motorists to use Elm and Pine Streets to get back onto NY 25A.

Responsibilities of Applicant

- 1. Limitations on Use.** The specific site identified in this permission, and only that portion identified, will be available for use by Applicant only for the purpose stated in this permission and only on the date(s) and for the duration designated in this permission. The authorization herein shall be only for the actual duration of the event.
- 2. Conditions of Use.** NYSDOT makes no affirmation that the state-owned site to be used for the event has been designed, constructed, or maintained for the purpose of the conduct of the event. The Applicant assumes full responsibility for planning and conducting a safe and orderly event that does not expose participants or the public to any unreasonable hazards and that involves a minimal disruption of the normal uses of the state and local highway systems. **It shall be the sole obligation of the Applicant to determine whether the site is suitable for the purpose of safely conducting the event.** The Applicant assumes all responsibility for assuring that the use of the highway/property conforms to applicable requirements of law, including, but not limited to those set forth herein.
- 3. Indemnification:** NYSDOT shall not be liable for any damage or injury to the Applicant, employees, event organizers and volunteers, or participants, or any other person, or to any property, occurring on the site covered by this permission or any part thereof associated in any way with Applicant's use of the site. To the fullest extent permitted by law, the Applicant agrees to defend, indemnify and hold harmless the State of New York, NYSDOT, and their agents from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of any claim for personal injuries, property damage or wrongful death associated in any way with the Applicant's or participants' use of the involved site(s,) or in any way related to the event, no matter how caused. There is no requirement that municipalities have, or provide proof that they have insurance. However, the municipality agrees to take responsibility for its operations under this permit. Municipalities are encouraged to have a "**PERM 1 Undertaking**" on file with NYSDOT.
- 4. Termination of the Permission.** NYSDOT shall have the right, in its sole discretion, at any time to terminate this permission, or any portion thereof, should it be necessary due to operations or other reasonable need of NYSDOT, by giving written notice of termination of the permission. Any termination by NYSDOT shall in no way constitute or be deemed a breach of this Permission and no liability shall be incurred by or arise against NYSDOT, its agents and employees for loss of profits or any other damages.
- 5. Applicant's Use of the Highway/Property.** The Applicant shall exercise due care in its use of the site and shall upon the expiration, termination, or cancellation of the issued permission, surrender the site in as good a condition as on the effective date of this permission, ordinary wear and tear excepted. **The Applicant shall designate a representative to conduct both a pre-event and post-event field review of the event course with the NYSDOT Resident Engineer(s) to determine what damage may or may not have resulted from the event.** The Resident Engineer is given the authority to determine if any of the post-event damage is required to be repaired.
- 6. Agency's Representative.** The Commissioner of the NYS Department of Transportation, or his/her designee, shall be, and hereby is authorized to act for and on behalf of NYSDOT.
- 7. Reporting Requirements.** The Permittee agrees to notify the Agency's representative about any hazardous or unsafe conditions and about any accidents that occur during the event immediately upon the discovery of such condition or accident.
- 8. Legal.** The privilege granted by this permission does not authorize any infringement of federal, state or local laws or regulations, is limited to the extent of the authority of NYSDOT and is transferable and assignable only with the written consent of the Commissioner of Transportation. The Commissioner reserves the right to modify fees and to revoke or annul the permission at any time, at his/her discretion without a hearing or the necessity of showing cause.



No access to main street from any of the side streets. Detour with detour signs will be in place directing the flow of traffic. Detour will start at 5:00 AM. School board the parade should be over by 6:15. No later than 6:30.

Be careful with fire police at Police #1-21 west Ave & Rt 21 Adams St

Parade route starting & west Ave going south thru the business block

Detour route

Detour route with Police Main intersection Main St & State St & Erie St



VILLAGE OF BROCKPORT ROAD MAP

MONROE COUNTY, NY

ADOPTED BY BROCKPORT VILLAGE BOARD 10/1/07

Railroad	Village Sites	Seymour Library
Tax Parcels	Village Hall	Post Office
NYS Erie Canal	Town Hall	Lakeside Memorial Hospital
Historic Landmarks	Oliver Middle School	Police Department
Parks & Playgrounds	Senior Center	Fire Department
Village Boundary	Morgan Manning House	Fire Station
	Welcome Center	Public Works



VILLAGE OF BROCKPORT

49 State Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.org

*The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence*

DRAFT VILLAGE OF BROCKPORT BOARD / COMMITTEE / VOLUNTEER OPPORTUNITIES

Board/Committee vacancies open to Village residents:

- Seymour Library Board
 - 5-year term to 12/31/20 – beginning 1/2016

- Tree Board
 - 4-year term to 6/30/19
 - 4-year term to 6/30/19Meets 3rd Tuesday 7pm September-May

- Emily L. Knapp Museum Board
 - complete a term to 6/30/16
 - 3-year term to 6/30/18Meets 4th Wednesday 6pm

- Code Review Committee
 - 5-year term to 6/30/20
 - 5-year term to 6/30/20Meets 4th Monday 6pm

- Ethics Board
 - complete a term to 6/30/17Meets only as needed

- Housing Task Force
 - 1 resident (no term expiration)
 - Planning Board representative – must be a current Planning Board memberMeets 2nd Monday & 4th Tuesday 5:30pm

Dated: 10/5/15

Application deadline: remains open until vacancies are filled

A position interest form can be submitted from the Village website: www.brockportny.org
or obtained at Village Hall, completed and turned in to:

Leslie Ann Morelli, Village Clerk
Village of Brockport
49 State Street
Brockport, NY 14420
Monday thru Friday 8:30am to 4:30pm
or lmorelli@brockportny.org

Mayor Margaret B. Blackman
Trustee/Deputy Mayor William G. Andrews
Trustees Valerie A. Ciciotti, John D. LaPierre, Katherine J. Kristansen

Village of Brockport, NY
Tuesday, September 29, 2015

Chapter 43. Signs and Billboards

§ 43-3. Permit required; application; fee; exemptions.

- A. No sign shall hereafter be erected, re-erected, constructed, altered or maintained, except as provided in this chapter and after a permit for the same has been issued by the Building Inspector.
- B. Application procedure. Plans and detailed information shall be submitted with each application for a sign permit, stating the weight and dimensions of the sign, the materials incorporated in its construction, the methods and materials used to support the sign, the type of illumination, if any, and its exact location on the building or premises. A sketch, in color, of the proposed sign drawn to a scale of not less than 1/4 inch to one foot shall be provided.
- C. Structural features of the signs shall be specified in the Building Code,^[1] but this chapter takes precedence with respect to area, location, illumination and other characteristics.
[1] *Editor's Note: See Ch. 10, Building Construction Code.*
- D. All illuminated signs shall bear the label of the National Board of Fire Underwriters so as to attest to the proper construction. The necessary electrical inspection certificate of approval shall be submitted before the sign is lighted.
- E. The application for permit shall be accompanied by the written consent of the owner or lessee of the property.
- F. A fee as established by the Board of Trustees shall be paid before a permit for the erection of each sign requiring a permit is issued.
[Amended 5-6-1991 by L.L. No. 3-1991]
- G. Exempt signs. No permit shall be required for the signs as follows:
 - (1) Any permitted sign in a residential zone, as specified in § 43-4.
 - (2) Temporary signs pertaining to the sale or leasing of a lot or building, or the construction of a building on the property on which it is placed.
 - (3) Federal, state, county and municipal signs and historical markers.
 - (4) Signs identifying a church, public building, playground or other such permitted use situated on the property to which it relates.
 - (5) Temporary signs advertising sales, premiums, special events or other temporary activities. These may be mounted on the window or door surfaces of a structure in the business and industrial zones, provided that the total area of such signs at any time does not exceed 20% of window area. Such signs shall be removed within 48 hours after the special event or temporary activity has taken place.
 - (6) Political signs.
[Added 11-2-1992 by L.L. No. 4-1992]
 - (a) Political signs may be erected no earlier than 37 days prior to the date of any election.
 - (b) Political signs may not be larger than 15 square feet and limited to one political sign per property.
 - (c) Political signs may not be placed on Village trees or utility poles.
 - (d) Political signs may not be placed in the Village right-of-way nor on Village-owned property.

- (e) Political signs must be removed within 48 hours after the election (i.e., 2100 hours, 9:00 p.m., of the second day after the election).

Leslie Morelli

From: Carol McNees
Sent: Wednesday, September 30, 2015 9:02 AM
To: Leslie Morelli
Cc: Harry Donahue
Subject: Auction International Board Approvals

Below are the final closing bid prices for the board to approve:

AUCTIONS INTERNATIONAL:

0001	2009 Ford Crown Victoria 4DSD	\$1,375.00	nc0406	0.00%	\$1,375.00	3018
0002	2005 Chevy Silverado Extended Cab Pickup	\$10,701.99	chevyplow	0.00%	\$10,701.99	3018
0003	1997 Chevy 2500 Pickup	\$3,101.99	ishmel54	0.00%	\$3,101.99	3018