

## VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

### VILLAGE BOARD - MEETING AGENDA

Monday, April 4, 2016 7:00pm

**Location: Village Hall conference room**

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **BROCKPORT HISTORICAL MOMENT:**
  
- **OATH OF OFFICE:** (ceremonial) none
- **CERTIFICATES & PROCLAMATIONS:** none
- **GUESTS:** none
- **PUBLIC HEARINGS:** none
  - Note: Proposed Local Law – adding a Parks chapter to the Brockport Village Code – public hearing of 12/21/15 carries over to a future meeting – date to be determined
  
- **PUBLIC COMMENT:** 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day)
  
- **CONSENSUS ITEMS:**
  - Approval of minutes – 3/21/16 & 3/28/16
  - Approval of bills to be paid
  
- **CLERK REPORT:**
  - Clerk – Leslie Ann Morelli
    - Any sidewalk café permit applications submitted for 2016 season
  
- **PERSONNEL ITEMS:** none
  
- **OLD or NEW BUSINESS:**
  - Grants – DASNY – awarded \$50,000 grant for construction of a boathouse on canal at Corbett Park
  - E.L.K. Museum – approve recommended accession / deaccession list per 3/23 Museum Board meeting
  
- **VILLAGE BOARD REPORTS:** (Trustees listed in alphabetical order by last name)
  - Mayor Margaret B. Blackman
    -
  - Trustee/Deputy Mayor William G. Andrews
    -
  - Trustee Annette M. Crane
    -
  - Trustee Katherine J. Kristansen
    -
  - Trustee John D. LaPierre
    -
  
- **EXECUTIVE SESSION (if needed)**
  
- **ADJOURNMENT**

#### Upcoming:

- Village Board special meeting: 7pm Monday, 4/11 – public hearing on proposed budget (at Middle School L.G.I.)
- Village Board meeting: 7pm Monday, 4/18 (with Attorney & Treasurer & Department Heads)
- Village Board work session: 7pm Monday, 4/25

**Village of Brockport**  
**Budget Preparation Calendar**  
**Fiscal Year June 1, 2016 – May 31, 2017**  
Adopted by Village Board 7/20/15  
Amended by Village Board 3/7/16

Monday, November 2, 2015	Treasurer to notify Department Heads & Village Justices (via memo with templates) of the necessity for expense estimates
Monday, December 14, 2015	Department Heads & Village Justices to submit expense estimates to Treasurer
Monday, January 25, 2016- 7pm	Village Board work session - with Treasurer and Department Heads to discuss department budget requests
Monday, February 22, 2016 – 7pm	Village Board work session - with Treasurer to discuss & make revisions to budget requests (if necessary)
Monday, March 7, 2016 – 7pm	Village Board meeting - Treasurer will provide updated information regarding budget development
Wednesday, March 17, 2016 16	Treasurer to file tentative budget with Clerk (must by March 20 <sup>th</sup> )
Monday, March 21, 2016 – 7pm	Village Board meeting - Treasurer will provide updated information regarding budget development
<del>Monday, March 28, 2016 – 7pm</del>	<del>Village Board work session – with Treasurer to discuss and make revisions to tentative budget (if necessary)</del> Not necessary
Wednesday, March 23, 2016 for March 27, 2016 edition	Clerk to publish notice of receipt of tentative budget from Treasurer & of upcoming public hearing on proposed budget
<del>Monday, April 4, 2016 – 7pm</del> Monday, April 11, 2016 – 7pm	Treasurer to present proposed budget - public hearing Location: A.D. Oliver Middle School L.G.I.
Monday, April 18, 2016 – 7pm	Village Board meeting – adopt budget (must by May 1 <sup>st</sup> )

## GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

**VILLAGE OF BROCKPORT  
SIDEWALK CAFÉ PERMIT APPLICATION**

Received  
3/21

Date of Application: 3/15/16

Fee submitted: 200.-

Proof of Insurance submitted: ✓

Date scheduled on Village Board agenda: 4/4/16

Note: New applicants must attend the Village Board meeting.

BUSINESS: Perri's Pizzeria

PERSON / PERSONS IN CHARGE: Salvatore Alonci

ADDRESS: 82 Main St

TELEPHONE: cell 208-5065 FAX: ~~8~~

E-MAIL: Salalonci@live.com

WHICH DAYS OF WEEK SIDEWALK IS TO BE USED: all 7

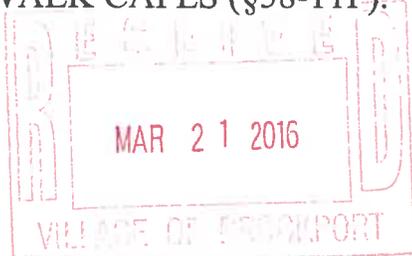
WHAT HOURS OF DAY SIDEWALK IS TO BE USED: when open  
see attached menu for hours

DESCRIBE EXACTLY WHAT WILL BE PLACED ON SIDEWALK:  
(# of tables, # of chairs, umbrellas, trash receptacle, cigarette receptacle...)

2 square tables with 4 chairs at  
each table directly op against  
the building

→ ATTACH A SIMPLE DIAGRAM WITH MEASUREMENTS &  
PLACEMENT OF TABLES & CHAIRS...

APPLICANT AGREES TO ABIDE BY THE REGULATIONS SET  
FORTH IN VILLAGE OF BROCKPORT CODE REGARDING  
SIDEWALK CAFÉS (§58-11F).



[Signature]  
SIGNATURE OF APPLICANT

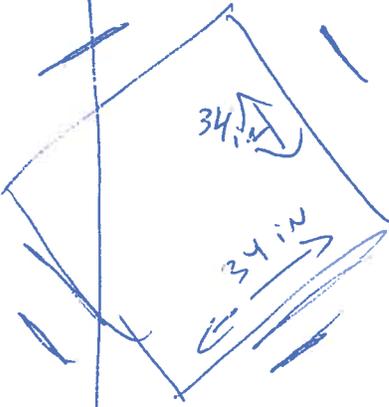
Building

Window

Door

Window

17 ft



gray  
sidewalk

Brick

**MISSION STATEMENT:** The mission of the Emily L. Knapp Museum, an educational institution, is to collect, preserve, and provide access to the heritage and history of the greater Brockport community.

**Emily L. Knapp Museum & Library of Local History**  
Accession Deaccession Documentation

Quantity	Description	Accession or Deaccession	Reason	Course of Action	Comments
1	Collection of letters, booklets, maps and certificates donated by Paul Swanger from the home of Anna and Robert Shepard 5825 Redmond Rd	Accession	Relevant to history of Brockport	Add to collection	
2	Hardcover ledgers (1946 -70) donated by Peg Balz from her parents store, the Ben Franklin on Main Street	Accession	Relevant to history of Brockport	Add to collection	
1	Hanging lamp donated by Eldred Quakenbush; lamp was the property of his grandmother	Accession	Relevant to history of Brockport	Add to collection	
1	Collection of items found in the Fannie Barrier Williams home when it was purchased by Gary Leistman's mother who bought it from the Williams estate; items include: Daniel Holmes medallion, 2 Brockport post cards, and a money clip from the World's Fair	Accession	Relevant to history of Brockport	Add to collection	
1	Monitor Clock built in Brockport and donated by Bill Andrews	Accession	Relevant to history of Brockport	Add to collection	
4	Plat Maps: 1913 Orleans County, 1902 Monroe County, 1903 Monroe County, 1924 Monroe County donated by Nat Lester III	Accession	Relevant to history of Brockport	Add to collection	
4	Prints of Model T Cars from the Ford Motor Company from the Shepard Collection donated by Paul Swanger	Deaccession	Not relevant to the history of Brockport or its residents	Sell	
1	Map of Niagara and Orleans Counties 1860	Deaccession	Not relevant to the history of Brockport or its residents	Sell	
1	Bible with no internal documentation	Deaccession	Not relevant to the history of Brockport or its residents	Sell	



**DASNY**

**ANDREW M. CUOMO**  
Governor

**ALFONSO L. CARNEY, JR.**  
Chair

**GERRARD P. BUSHELL**  
President

March 22, 2016

Hon. Margaret Blackman  
Mayor  
Village of Brockport  
49 State Street  
Brockport, NY 14420

*Re: State and Municipal Facilities Program ("SAM")  
Construction of a Boathouse at Corbett Park  
Project ID: #7440*

Dear Mayor Blackman:

As you know, the State has awarded Village of Brockport a State and Municipal Facilities Program ("SAM") grant for the above-referenced project in the amount of \$50,000 (the "Grant"). DASNY will be administering this Grant.

Enclosed you will find the "**Project Information Sheet**" for your SAM Grant. Please complete the four (4) sections in the attached Project Information Sheet, as well as sign and date the Project Information Sheet certifying that the information you provided to DASNY is true and correct. Even if some of the information has been submitted to other parties previously, the enclosed Project Information Sheet and attachments must be provided to DASNY. Please mail the signed original as well as the backup documentation and information, as soon as possible, to:

DASNY  
Attn: Grants Administration  
515 Broadway  
Albany, New York 12207

For your convenience, a sample return letter is attached to assist you when assembling the Package to return to DASNY.

Once DASNY receives the Project Information Sheet, a Grant Administrator may contact you to set up a conference call between DASNY and the Village of Brockport to discuss the project and how we will proceed.

**CORPORATE HEADQUARTERS**  
515 Broadway  
Albany, NY 12207-2964

T 518-257-3000  
F 518-257-3100

**NEW YORK CITY OFFICE**  
One Penn Plaza, 52nd Floor  
New York, NY 10119-0098

T 212-273-5000  
F 212-273-5121

**BUFFALO OFFICE**  
539 Franklin Street  
Buffalo, NY 14202-1109

T 716-884-9780  
F 716-884-9787

**DORMITORY AUTHORITY STATE OF NEW YORK**

**WE FINANCE, BUILD AND  
DELIVER.**

[www.dasny.org](http://www.dasny.org)



**DASNY**

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In the meantime, please review the enclosed list of **Frequently Asked Questions**. This list was designed to answer many of the questions that you may have about the Grant process. **Please keep this document to use as a reference during the administration of the Grant.**

Should you have any questions concerning the enclosed documentation, please call (518) 257-3177 and someone from Grants Administration will contact you.

Very truly yours,

A handwritten signature in black ink, appearing to read "Sarah D. Antonacci". The signature is fluid and cursive, written in a professional style.

Sarah D. Antonacci  
Senior Grant Administrator

Enc.

cc (w/out enc.): Mr. Michael Paoli, NYS Senate Finance Committee  
Sara Richards, Esq., DASNY