

VILLAGE OF BROCKPORT
VILLAGE BOARD - MEETING AGENDA
Tuesday, February 14, 2012 7:00pm

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices & refrain from texting
- **MOMENT OF SILENCE:** to honor those that serve our Country, enforce our laws, & respond to emergencies
- **PUBLIC COMMENT:**
 - 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day if possible)
- **CONSENSUS ITEMS:**
 - Approval of minutes – 1/24 & 2/7
 - Approval of bills to be paid
- **MANAGER/TREASURER & CLERK REPORTS:**
 - Manager/Treasurer – Michael A. Giardino
 - AUD for FYE 5/31/11 filed 1/31
 - FY 2012-2013 Budget preparation update
 - Clerk – Leslie Ann Morelli
 - HRA Plan year #1 (9/1/10-8/31/11) – final #'s re usage & savings
 - 2012 Events Schedule – all information to be included is due by 3/1
 - Notice for Electing Village Officers – 2 Trustee seats – elections 6/19 Noon-9pm
- **PERSONNEL ITEMS:**
 - Volunteer Appointments:
 - Fire Department – membership drops/adds
 - Welcome Center greeter – add
- **OLD BUSINESS:**
 - Set public hearing for accepting dedication of water mains, sanitary sewers, storm sewers, manholes, roadways, sidewalks & related infrastructure appurtenances – Sunflower Landing Sections 1 & 2
 - Amend Village Vehicle Usage Policy (Trustee Hunsinger)
 - Amend Farmers Market Rules & Regulations (Trustee Blackman)
 - Parking ticket collection proposal (Trustee Blackman)
 - Barry Street Park renaming proposal (Mayor Castañeda)
- **NEW BUSINESS:**
 - Adopt 6/1/12 – 5/31/13 holiday & floaters schedule
- **VILLAGE BOARD REPORTS:**
 - Mayor Maria Connie Castañeda
 - Trustee Margaret B. Blackman
 - Trustee Kent R. Blair
 - Trustee Carol L. Hannan
 - Trustee Scott W. Hunsinger
- **EXECUTIVE SESSION** (if needed)
- **ADJOURNMENT**

Upcoming:

 - ❖ Monday, 2/20 – Village Hall closed for holiday
 - ❖ 7pm Tuesday, 2/27 - Village Board meeting
 - ❖ 7pm Tuesday, 3/6 – Village Board work session

VILLAGE OF BROCKPORT
ANNUAL FINANCIAL REPORT
UPDATE DOCUMENT
FOR FISCAL YEAR ENDED 05/31/11

PLEASE TAKE NOTICE that the annual financial report update document (AUD) for the Village of Brockport for the fiscal year ended 05/31/11, has been filed with the Office of the New York State Comptroller and filed with me by the Village Manager/Treasurer. Said report will be posted to the Village website at www.brockportny.org and may be examined at Village Hall during regular business hours.

Leslie Ann Morelli
Village Clerk
Village of Brockport

For publication in the 2/5/12 edition of Suburban News.

For posting on Village website and Village Hall bulletin board.

HRA

\$134,000 was budgeted for HRA 6/1/11 – 5/31/12

\$5,829.37 was deposited for old HRA plans (includes carry over) for 4 Stetson Club retirees through 12/31/11 & \$4,420.14 was used = 76%

\$158,600.00 was deposited for HRA Plan Year 1 from 9/1/10 – 8/31/11 & \$74,257.91 was used = 47%

Stetson Club employees & retirees under age 65:

\$54,600.00 was deposited & \$27,613.47 was used = 51%

CSEA (DPW) Union employees & retirees under age 65:

\$59,800 was deposited & \$27,327.72 was used = 46%

Non-Union employees & retirees under age 65:

\$31,200 was deposited & \$15,196.16 was used = 49%

Seymour Library employees & retirees under age 65:

\$13,000 was deposited & \$4,120.56 was used = 32%



VILLAGE OF BROCKPORT

49 State Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.org

*The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence*

TO: Village Board, Village Manager, Department Heads, Village Historian, Village Historian Emeritus, Tree Board, Walk Bike Brockport Action Group, Brockport Merchants Association, Greater Brockport Chamber of Commerce, BISCO, Lion's Club, Kiwanis Club, Elks Lodge, Rotary, Navy Club, Brockport Area Veterans Club, Western Monroe Historical Society / Morgan Manning House, Generation Cool / Cool Kids, Septemberfest Committee, Seymour Library, Town of Sweden, SUNY College at Brockport, Catholic Migrant Ministry, Greater Brockport Development Corporation, and other event planners I may have missed...

FROM: Leslie Ann Morelli, Village Clerk

RE: 2012 Events Schedule

DATE: January 2012

Happy New Year!

It's time to put together our 2012 events schedule. It will be posted on the Village website, made available at the Village Hall, Welcome Center, Seymour Library, Town Hall, Senior Center, Community Center etc. It will also be used in marketing efforts with local media.

Thanks again to Norm Frisch for his design/formatting help the last few years!

I haven't heard anything new regarding the group that was looking into creating a greater Brockport events schedule via a paid subscription to an automated scheduling system. Therefore, I continue my willingness to solicit and gather information on behalf of the Village.

We want to include your group's 2012 event(s) if they are to be held within the Village of Brockport limits and open to the public. ***Please refer this to the appropriate person to consult your group and advise me by March 1st of your 2012 events. I can be reached at lmorelli@brockportny.org.***

Keep in mind that some events may need the approval of the Village Board as well as the cooperation of the Department of Public Works, Police Department, Fire Department or Code Enforcement Office. This is particularly true if it involves a street closure request or the use of Village property or facilities. The Village Board meets at 7pm the 2nd and 4th Tuesday of each month. Agenda items are due one week prior. Department Heads (DPW Superintendent, Code Enforcement Officer, Police Chief, Fire Chief) are in attendance at the 4th Tuesday meetings.

If I am not informed about an event, I can't include it in the schedule, so be sure to e-mail me your information by March 1st. Don't miss out! Thank you.

**VILLAGE OF BROCKPORT
NOTICE FOR ELECTING VILLAGE OFFICERS**

PLEASE TAKE NOTICE:

That the Annual General Village Election in and for the Village of Brockport will be held on Tuesday, June, 19, 2012 from Noon to 9pm with the following officers to be chosen: Two (2) Trustees each for a four-year term of 07/01/12 to 06/30/16 , and

That the first day to circulate independent nominating petitions is Tuesday, April 3, 2012, and the last day to file said petitions at Monroe County Board of Elections is Tuesday, May 15, 2012. Petitions must indicate the office(s) and term thereto, for which it is filed, and

That the applications for absentee ballots will be accepted by Monroe County Board of Elections no earlier than February 19, 2012 and no later than June 12, 2012 for applications to be mailed or June 18, 2012 for personal applications by applicant of his/her agent. Questions should be directed to Monroe County Board of Elections at (585) 753-1550.

Leslie Ann Morelli
Village Clerk
Village of Brockport

DATED: 2/6/12

Suburban News: Please publish in 2/12/12 edition.

Also posted on Village website and Village Hall bulletin board.

VILLAGE OF BROCKPORT
Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a public hearing beginning at 7:00 p.m. on Tuesday, February 28, 2012, in the Conference Room of the Brockport Village Hall, 49 State Street, Brockport, New York, to consider acceptance of an offer of dedication with respect to Sections 1 and 2 of the Sunflower Landing Subdivision, including the streets laid out in the two corresponding subdivision maps entitled "Sunflower Landing Section 1" and "Sunflower Landing Section 2 and a Resubdivision of Lot R-43", recorded in the Monroe County Clerk's Office on March 21, 2007 in Liber 330 of Maps, Page 83 and June 3, 2009 in Liber 336 of Maps, Page 94, respectively, together with the corresponding water mains, sanitary sewers, storm sewers, manholes, roadways, sidewalks and related infrastructure appurtenances, with the exception of the stormwater detention pond.

All interested parties will be given the opportunity to be heard.

VILLAGE VEHICLE USAGE POLICY –

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to confirm Village Vehicle Usage Policy last amended 7/19/10.

**Village of Brockport
Vehicle Usage Policy
Amended 07/19/10**

Policy Statement – The village board may assign a village vehicle to a village official, employee or volunteer (whether on a case-by-case or continual basis). The village owns and maintains such vehicles, including related equipment, explicitly to conduct official village business. Personal use and the use of vehicles, including related equipment, for the private gain of any official, employee, or volunteer, including related equipment, except for commuting and de minimus personal use, is prohibited.

General Standards – Compliance with this policy requires observance of the following standards.

- The village board shall authorize (whether on a case-by-case or continual basis) the purpose(s) for which a village vehicle may be used.
- A formal written request for any use outside the scope of normal daily use must be made 2 weeks prior to its use.
- A department head to which the village board has assigned a vehicle, including any related equipment, shall maintain the general administrative jurisdiction of said vehicle, including directing its use by a subordinate.

**MINUTES OF VILLAGE BOARD MEETING HELD July 27, 2011
continued.....page 30**

- A department head shall maintain under his control and jurisdiction all keys to a vehicle assigned to his department when such vehicle is not in use.
- A village official, employee or volunteer shall not use a village vehicle for an unauthorized purpose.
- A village official, employee or volunteer cited for a parking violation, moving violation, or any other driving infraction or offense while using a municipal vehicle shall notify his supervisor as soon as practicable and within 24 hours of such citation.
- A village official, employee or volunteer operating a village vehicle shall be personally liable for fines resultant from conviction of a parking violation, moving violation, or any other driving infraction or offense committed while using a village vehicle.
- A village official, employee or volunteer involved in a motor vehicle accident while using a municipal vehicle shall notify his supervisor as soon as practicable and within 24 hours of such accident; the applicable department head shall notify the mayor and file an accident report in the village clerk’s office as soon as practicable and within 48 hours of such accident.

- A village official, employee or volunteer shall not transport in a village vehicle persons who are not village officials, employees or volunteers (exception: department supervisors issued take home vehicles may transport family members while maintaining 24/7 availability to their respective department in a non-emergency mode), or material or persons unrelated to the conduct of village business. For the purpose of this policy, persons affected by emergency situations to which village emergency responders have responded are related to the conduct of village business.
- A village official, employee or volunteer to whom a village vehicle is assigned shall not allow their spouse or another to drive said vehicle.
- A village official, employee, or volunteer to whom a village vehicle, excluding a police vehicle, is assigned shall lock the same when not in use.
- A village official, employee or volunteer shall notify the appropriate department head of any malfunction of a village vehicle while it is assigned to him.
- No advertisements, signs, bumper stickers or other markings of a political or commercial nature may be displayed on village vehicles at any time, except those of a limited community service nature that have been authorized by the village board.
- Village vehicles, except unmarked police vehicles, shall be clearly marked with identification as approved by the village board.
- Smoking and the use of smokeless tobacco in village vehicles are prohibited.

Standards for Use of Fire Apparatus at Funerals, in Parades or Public Displays –

The following standards apply in addition to the foregoing “General Standards.”

- No more than two pieces of fire department apparatus may be used simultaneously at funerals without prior approval from the village board.
- At the discretion of the fire chief, up to two pieces of fire department apparatus may be used for a period of up to 8 hours for a former Brockport Fire Department member’s funeral within Monroe County.
- At the discretion of the fire chief, one piece of fire department apparatus may be used for a period of up to 8 hours for a funeral within Monroe County’s resultant from an emergency responder’s line of duty death (LODD).
- Contingent upon prior approval from the ~~mayer~~ **the Village Board**, one piece of fire department apparatus may be used for a funeral in any state adjoining the State of New York.
- Contingent upon prior approval from the ~~mayer~~ **the Village Board**, 5 pieces of fire department apparatus may be used for a period of up to 8 hours in a parade or public display within Monroe, Orleans, Genesee and Livingston counties.
- Contingent upon prior approval from the ~~village board~~ **the Village Board**, fire department apparatus may be used in a parade or public display within the State of New York, excluding Monroe, Orleans, Genesee and Livingston counties, or within any state adjoining the State of New York.

Standards for Use of Police Vehicles – The standards described by Brockport Police Department General Order 325 apply to the use of police vehicles in addition to the foregoing “General Standards.”

Taxable Fringe Benefit – Employees authorized to use a village vehicle on a 24-hour-per-day, seven-day-per-week basis may be subject to imputed income tax regulations as set forth by the Internal Revenue Service, which considers a certain portion of the vehicle use (namely the commute) to be income for the purposes of income taxation. The village will use IRS Publication 15-B “Employers Tax Guide to Fringe Benefits,” Section 3, Fringe Benefit Valuation Rules, Commuting Rule in determining any tax liability and automatically update changes to the rate as made by the IRS. The rule establishes a \$1.50 per one-way commute value as the non-cash taxable fringe value. This value will be includable in the employee’s gross income and is subject to all federal withholding taxes. Employees who are assigned marked police and fire vehicles, unmarked police vehicles or specialized vehicles carrying tools and meeting certain other eligibility criteria established by the IRS will not be subject to the commuting valuation rule.

Village of Brockport Farmers' Market

Rules & Regulations

As Amended ~~May 11, 2011~~

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Market Mission

- To promote the sale of fresh fruits, vegetables, plants, and other locally harvested goods.
- To provide a direct marketing outlet for local agricultural produce and products.
- To stimulate activity in Brockport's downtown business district.
- To foster social gathering and community involvement.

Market Governance

The Village of Brockport Farmers' Market (hereinafter, "the market") is sponsored by the Village of Brockport (hereinafter, "the village"), and governed by the Village of Brockport Board of Trustees (hereinafter, "the board of trustees"), which shall:

- Promote the market
- Hire or appoint a market manager (hereinafter, "the manager")
- Establish rules and regulations, and adopt and amend them as needed
- Establish requirements for vendor participation in the market
- Maintain a general liability insurance policy for the market
- Establish and collect annual membership dues and/or market space fees
- Establish annually or as necessary the market's place and times of operation
- Develop an operational budget

The manager shall be responsible for the orderly and efficient operation of the market and for implementing the rules and regulations. The manager shall represent the sponsor during market days and in community activities. The manager shall assist the sponsor in determining the market budget, establishing market policies, soliciting vendor participation, collecting fees, establishing the operational schedule, and promoting the market. The manager serves at the pleasure of the board of trustees.

Place and Times of Operation

The market shall operate:

- On Market Street in the Village of Brockport
- From 8 a.m.-1 p.m.
- On Sundays
- Every Sunday from the third Sunday in June through the last Sunday in October

Vendors at the Market

Bona-fide growers, craftpersons, and producers of homemade products or other sellers approved by the manager are eligible to become vendors at the market. The manager may grant permission to a vendor to supplement his product line with additional New York state products, as long as such product is otherwise missing from the market. Such permission shall be valid for one season.

Specific Product List

- Fruits and vegetables shall be offered for sale only by their grower; they shall have been grown, harvested and cared for post-harvest so as to insure maximum freshness.
- Cider and fruit juices shall be offered for sale only by the growers of those fruits from which they are made.
- Eggs shall be offered for sale only by the owner of the flock from which they came.
- Honey and honey products shall be offered for sale only by the owner of the hives from which they were derived.
- Maple syrup and maple syrup products shall be offered for sale only by the owner of the sugar bush from which they were derived.
- Cheese and other dairy products shall be offered for sale only by the owner of the herd that produced the milk from which they were processed. All dairy products shall be kept cool.
- Meat and poultry shall be offered for sale only by those that have raised the animals butchered to render it; it shall be kept refrigerated; it shall have passed United States Department of Agriculture or state inspection.
- Bedding plants, nursery products, and cut flowers shall be offered for sale only by their growers.
- Baked goods offered for sale shall have been hand made from scratch by the seller, using a recipe free of commercial mixes, crusts or fillings. Baked goods must have a protective covering or be wrapped.
- Wine may be offered for sale. Any vendor conducting a tasting shall display in his market space during all times of operation a sign that states: "State law requires that consumers be at least 21 years of age, proof required."

- All items offered for sale shall be priced clearly and displayed in a manner that does not confuse or mislead the customer.

Items not specifically listed herein must be pre-approved by the manager.

Guidelines for Selling at the Market

- Each vendor shall display at his market space during all times of operation a sign clearly indicating his name and the location of his farm/place of business.
- Each vendor shall be responsible for all equipment and supplies for the setup of a booth. Displays shall be constructed in such a way that they do not block customer walkways or pose any other hazard to customers.
- Vendors that provide samples and/or products that generate waste material, such as cups, rinds, or corn cobs, shall provide containers for waste disposal.
- Vendors shall keep their market space neat and clear of obstacles, litter and debris.
- Vendors shall clean and remove all refuse from their market spaces at the close of business each Sunday.
- All refuse shall be carried out by the vendor and not put in village trash cans
- All produce displayed for sale shall be at least 12" off the ground, with the exception of heavy or large items such as pumpkins.
- Smoking, alcoholic beverages and firearms are forbidden at the market with the exception of wine tasting and selling.
- Hawking and amplified music by vendors are forbidden at the market.
- All items offered for sale shall be of good quality and condition as determined by the manager, who may at his discretion require that inferior items be removed from displays.
- Vendors are expected to remain at the market for the full period of operation on market day

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Products Sold at the Market

Vendors agree to adhere to all applicable regulations while selling at the market.

- Any vendor selling taxable items shall display in his market space during all times of operation a valid New York state certification of authority
- Any vendors selling nursery and greenhouse crops shall display in his market space during all times of operation a valid New York state nursery license.
- Vendors selling processed foods, prepared foods, and other perishable items shall do so in compliance with the requirements of the New York State Department of Health.
- Vendors selling by weight shall have scales approved by the Monroe County Department of Weights and Measures.
- Vendors selling by volume shall use standard size containers, e.g., pint, quart, etc.
- Any vendor selling wine shall display in his market space during all times of operation a valid New York state winery license.

- Produce shall not be advertised as organic unless it has been certified by a recognized, independent, third party certifying agency. Vendors shall display during all times of operation their organic certification certificates.
- All prepackaged items, such as baked goods, must be labeled in accordance with New York state labeling requirements.

Vendors participating in the Farmers Market Nutrition Program (FMNP) shall be certified by New York State Department of Agriculture and Markets and provide crop reports to the manager.

All vendors participating in accepting Women, Infants, Children (WIC) program or Senior Nutrition coupons shall file a crop plan at the beginning of each season. The plan must show all products being grown or produced, quantities produced, and acreage under production of each item.

Vendors consent to inspection of their farms and/or businesses by the manager to verify claims of production. Any such inspection shall be made with the owner or his representative present, unless permission otherwise is given by the owner. The owner shall provide any help necessary to document products and conditions recorded at the inspection. The manager shall deliver to a vendor whose farm of business has been so inspected the results of such inspection and shall make the initial determination of any violations of this contract and their remedies.

Insurance

- As sponsor of the market, the village shall provide insurance coverage for the market place to cover such injuries as slips/falls and damages to property at the market.
- Vendors selling only fruits and/or vegetables shall have in force general liability insurance.
- All other vendors selling food products shall have in force general liability insurance of at least \$1 million. Documentation of such policy, which names the market, shall be provided to manager prior to the market season.
- The market is a member of the New York Farmers' Market Federation and members of the market can qualify for liability insurance under their program. It is recommended that all vendors carry liability insurance.
- All vendors shall execute a general indemnification of the village, its instrumentalities, departments, officers, trustees, employees, and agents, against any losses resulting from the vendor's sales and/or activities at the market.

Fees

- An annual market space fee of ~~\$200~~ \$250 shall be due at contract signing or according to terms set forth by the manager. A ~~\$15~~ \$20 daily fee shall be charged to those who do not have a reserved space.
- Vendors shall notify the manager in advance if they will be absent. The manager may allocate an absent vendor's market space to another vendor.
- The board of trustees shall determine market space fees.
- Fees collected shall pay for operating expenses and/or advertising and promotional costs.
- Subletting of market space by vendors is forbidden.

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Market Space Assignment

The manager shall assign all market spaces. A vendor shall be limited to one stall and shall contain his display within the designated area. Seasonal vendors may work off their trucks in a designated market space not to exceed said limits. The manager shall assign to each vendor a market space for the duration of the season. At his discretion, the manager may alter vendors' market spaces. Vendors may arrive two hours prior to the market opening as to allow for timely set up without interfering with pedestrian traffic. Any vendor arriving after the opening of market shall not be permitted to enter or setup for that particular market day. Rents are not refundable, either in part or in whole.

Grievance Procedure

Vendors agree to be bound by the terms, conditions, rules and regulations set forth herein. The manager may recommend to the board of trustees the termination of the contract of a vendor found to be in violation of such terms, conditions, rules and regulations. Vendors may appeal in writing to the board of trustees. The board of trustees shall respond in writing to any vendor that so appeals and make a final determination of the disposition of any such appeal.

TO: Village Board and Village Manager
FROM: Margay Blackman

February 9, 2012

A Proposal for dealing with Delinquent Parking Tickets

As I think we are all aware, Brockport has a parking ticket problem. We receive an annual payment from the Sweden Town Court for village parking tickets paid—\$29,260 for 2011. We do not know how many tickets this represents, what level of fines, or when those paid tickets date from. Boxes of delinquent unpaid tickets have collected for years. The Sweden town court has neither the time nor incentive to go after unpaid tickets that belong to the village, much less track current ones with the level of information the village would like. This is not a new problem; it goes back at least to the 1970s.

The “Collection Agency” Solution

A collection agency, experienced in working with Justice Courts, could resolve this problem. They would document and account for all current parking tickets, pursue all recent tickets more than 30 days overdue, as well as all tickets dating back to 2006. The firm I am recommending is Fundamental Business Service in Hempstead, New York. This firm was recommended by Wade Beltramo, chief counsel for NYCOM, who noted that they have an outstanding reputation and deal with many Justice Courts in New York State. (a sample of the courts they represent is attached). The firm has been in business for 28 years and the core piece of their case management and processing work is parking tickets. I had a lengthy conversation with the CEO, Dennis Farrell, and several subsequent email exchanges with him to secure answers to specific questions about how FBS operates. That information is summarized below. I have given a copy of their business profile, which Mr. Farrell sent me, to the village manager.

How it works

Data entry:

The court sends the collection agency one copy of all parking tickets which the agency enters into a parking case management database. The agency supplies the court with the software to access the database online. The court clerk enters the disposition code and payment amount online or simple dismissal and plea of not guilty. The court maintains control of case updates. All parking tickets are returned to the court. The Village can be set up with a reporting access portal to view payment data activity.

Dispositions and reimbursement:

The system makes it easy for the court to submit monthly dispositions of parking tickets for the village to the Office of the State Comptroller, as required, and we should begin receiving monthly statements on parking dispositions from the OSC just as we do for fines and forfeitures. We would be receiving in addition, as we should have been all along, a monthly, rather than an annual, check for parking tickets from the Town of Sweden. All payments, delinquent and not, are made to the Sweden Town Court. The contracting entity (most likely the Town of Sweden) remits the agency's percentage to them, and the fines minus the agency's percentage to the village.

Notification of delinquent tickets

The agency sends out letters to vehicle owners when tickets are 30, 60 and 90 days in arrears. They will research and pursue old parking tickets going back to 2006 (which they can do without the vehicle owner's name on the parking ticket.)

Cost of the collection Service

There are no startup costs, no costs for database management, no costs for notification letters. When delinquent, and only delinquent, fines are collected, the agency takes 30% of what is collected. The agency bills the municipality that hires the firm.

Who Hires the Firm

Based on the village's previous experience with a collection agency, Rob Leni, Village Attorney, believes the contracting entity would have to be the Town of Sweden. Wade Beltramo, in an email to me dated February 3, noted: "The collection issue is tricky. Everyone has a different opinion on this. Any money collected (regardless by whom) must be paid directly to the court. In my opinion, the prosecuting entity [*village in this case*] can undertake the collections process. But in reality, it needs to be done in a manner that all the stakeholders (i.e. the Village, the Town, and the Town Court) agree upon."

The Benefits

According to some estimates, we are collecting less than 60% of the parking tickets we write. With a collection agency we should be collecting at least 90%. Hiring the right collection agency to deal with the village's parking tickets will result in better accountability for both village and town, village access to parking ticket data, an improvement in the public trust, and an end to shoeboxes of unpaid parking tickets.

The Recommended Agency

Fundamental Business Service, Inc
14 Front Street, Suite 100
Hempstead, NY 11550
Dennis J. Farrell, CEO
dfarrell@fbsnet.com
800-272-1635/516-486-3120

Attachment

Town and Village Justice Court Representative Listing

Town and Village Justice Court representative listing

Court	Address	City	State	Zip Code	Phone NUmber	Justice	Court Clerk
AMITYVILLE	21 Ireland Place	Amityville	NY	11701	631-691-3303	Hon. Debra Urbano-Disalvo	Sandra Schweit
BRANCH	2 Plaza Court	Smithtown	NY	11787	631-265-3315 Ext. 6	Hon. Fred M. Schwartz	Ann Miequia
COHOES	97 Mohawk Street	Cohoes	NY	12047	518-233-2111	Hon. Stephen VanUllen	Colleen Hytko
COLONIE	312 Wolf Road	Latham	NY	12110	518-783-2714	Hon. Peter Crummev	Julie Gansle
EAST HILLS	209 Harbor Hill Road	East Hills	NY	11576	516-621-6117	Hon. Arthur I Goldberg	Mary Alice Ponz0
FREEP0RT	40 N. Ocean Avenue	Freeport	NY	11520	516-377-2197	Hon. Stephen Drummond	Evette Sanchez
GLEN COVE	9-13 Glen Street	Glen Cove	NY	11542	516-676-0109	Hon. Richard J. Mccord	Camille Delsavio
LYNBROOK	1 Columbus Drive	Lynbrook	NY	11563	516-599-0416	Hon. William J. McLaughlin	Margaret Skartsiaris
MANORHAVEN	33 Manorhaven Blvd 427 Neighborhood Road	Port Washington	NY	11050	516-883-7000	Hon. Peter Gallanter	Nancy Greene
MASTIC BEACH		Mastic Beach	NY	11951	631-566-6713	Hon. Barbara O'Malley	Leanne Gionta
PATCHOGUE	14 Baker Street	Patchogue	NY	11772	631-475-2753 Ext. 2	Hon. Christopher P. McGuire	Debbie Newham
PLANDOME	65 South Drive	Plandome	NY	11030	516-627-1748	Hon. James Kiley	Ursula Odierna
PORT JEFFERSON	121 West Broadway	Port Jefferson	NY	11777	516-473-8382	Hon. John F. Reilly	Christine Wood
RIVERHEAD	210 Howell Avenue 1200 Old Northern Blvd.	Riverhead	NY	11901	631-727-3200 Ext.220	Hon. Richard Ehlers	Roberta Morrissey
ROSLYN		Roslyn	NY	11576	516-621-1961	Hon. Milton Grunwald	Jack Brickman
SEA CLIFF	300 Sea Cliff Avenue	Sea Cliff	NY	11579	516-671-0080	Hon. John Reali	Kathy Mackney
SHELTER ISLAND	46 North Ferry Road	Shelter Island	NY	11964	631-749-8989	Hon. Helen J. Rosenblum	Beverly Pelletier
SOUTHAMPTON	151 Windmill Lane	Southampton	NY	11968	631-283-0083	Hon. Barbara L. Wilson	Tara Oliver
SOUTHOLD	53095 Route 25	Southold	NY	11971	631-765-1852	Hon. William H. Price, Jr.	Christine Stulsky
STEWART MANOR	120 Cover Avenue	Stewart Manor	NY	11530	516-354-1800	Hon. Phillip S. Milone	Margaret Egan
VALLEY STREAM	123 S. Central Avenue	Valley Stream	NY	11582	516-592-5120	Hon. Robert Bogle	LuAnn Tangney
WEST HAMPTON BCH	165 Mill Road	Westhampton	NY	11978	631-288-3980	Hon. Robert A. Kelly, Jr.	Leanne Gionta
WEST HAMPTON DUNE	165 Mill Road	Westhampton	NY	11978	631-466-1632	Hon. Gair Betts	Leanne Gionta

Proposal of Mayor Castañeda to rename Barry Street Park/Playground for John Lessord

Read into the record at the January 24, 2012 Village Board meeting for Board consideration at an upcoming meeting.

Few people know how we received \$64,000 to spend on the Barry Street Playground. I would like to give some background information about how the Village acquired this money.

A man who moved to Lyman Street in the 1960's noticed unusual colors in the water that runs in the creek by his home. Alarmed, he registered a complaint with the Village. About 3 years later, a water pumping station was built by a factory located nearby, and the unusual colors of the water in the creek cleared up. They believed the problem was fixed.

Fast forward to the 1990's. This man noticed foul odors coming out of the creek. He did a lot of research about pollution and became very concerned about this problem. He called the NYSDEC, but after waiting a few more years, became frustrated, and contacted Erin Brockovich. She had her lawyer conduct a preliminary investigation, and concluded that a lawsuit against the companies that caused the pollution was in order.

The lawsuit finally produced a response from the polluters and then some measures were taken to clean up the contamination. Neighbors started to come to this man for advice about pollution in their neighborhood. This man helped them with the information he had accumulated over the years and the neighbors helped one another.

This man and his son did more research to determine the extent of the pollution. After studying many maps of the area, and using a metal detector, they were able to locate a lost manhole. They called the Village to inspect it. After the Village inspection, it was determined that the water in the manhole contained pollutants and that the pollution had extended to Oxford Street and across the canal to East Avenue.

As a result of this man's vigilance, hard work, and determination, the pollution was discovered and remediation is ongoing, even today.

This man never gave up over the years. He was not afraid to stand up against two large corporations.

This man was instrumental in acquiring the money the Village has to restore the playground for the residents of the affected neighborhood.

This man has been an exemplary member of our community for many years. Among many other things, this man has served our community as follows:

- Volunteer Fire Department for 26 years.
- Fire Chief for 2 years.
- Assistant Fire Chief for 4 years.
- Captain, Lieutenant and Warden of the Fire Department.
- Volunteer at Nativity Church for 14 years.
- Volunteer with Little League Soccer for 4 years.
- Merit Badge Counselor for 4 years.

The name of this man is John Lessord. I propose to name the Barry Street Park/Playground in his honor, to show our gratitude for the many services he has provided to our community.

DRAFT

DRAFT

DRAFT
VILLAGE OF BROCKPORT
HOLIDAY SCHEDULE
June 1, 2012 – May 31, 2013

To be adopted by Village Board winter 2012
then to be distributed to employees
& posted to employee section of Village website

Employees: refer to Employee Handbook or Union contract regarding pay eligibility.

HOLIDAY

Independence Day:

Labor Day:

Columbus Day:

Veterans Day:

Thanksgiving Day:

Day after Thanksgiving:

Christmas Day:

New Year's Day:

Martin Luther King Day:

Presidents Day:

Good Friday:

Memorial Day:

OBSERVED ON

Wednesday, July 4, 2012

Monday, September 3, 2012

Monday, October 8, 2012 (*non-Union only*)

Monday, November 12, 2012

Thursday, November 22, 2012

Friday, November 23, 2012

Tuesday, December 25, 2012

Tuesday, January 1, 2013

Monday, January 21, 2013

Monday, February 18, 2013 (*non-Union only*)

Friday, March 29, 2013

Monday, May 27, 2013

+ 3 FLOATING HOLIDAYS per employee groups:

Non-Union:

Thursday, July 5, 2012

Friday, July 6, 2012

Friday, August 31, 2012

Manager & Clerk respectfully request Village Board consider granting 2 extra days (Monday, December 24th & Monday, January 31st) to this employee group due to proximity to holidays & for having again gone without a raise, having lunch time reduced, taking on additional work due to staff shortage...

CSEA (DPW) & Non-Union Management:

Friday, August 31, 2012

Monday, October 8, 2012

Friday, May 24, 2013

Stetson Club (Police):

Thursday, July 5, 2012

Monday, December 24, 2012

Monday, December 31, 2012

**Village of Brockport
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Brockport, NY 14420**

**(585) 637-5300 X16
(585) 637-1045 fax
mccastaneda
@brockportny.org**

Memo

done once before

To: Full-time Non-union employees; Village Clerk Morelli, Treasurer Tojek, Deputy Clerk-Treasurer Olson, Water Clerk Herzog, Code Enforcement Officer Zarnstorff, Police Chief Varrenti, Police Clerk Zimmerman, DPW Superintendent Donahue, DPW Foreman Moore

From: M. Connie Castañeda, Mayor

Date: August 4, 2009

Re: 2 extra paid days off this year

The Village Board truly appreciates the efforts of all of its employees and its many volunteers.

As you know, due to fiscal constraints, the Board was unable to grant the non-union employees a wage increase equal to that of the union employees.

However, as one way to recognize and reward just the full-time non-union staff, the Board voted unanimously at its July 20th organizational meeting to grant 2 extra paid days off this year: Christmas Eve Day (12/24) and New Years Eve Day (12/31). Since the Village Hall staff had already assigned 12/24 as one of their floating holidays, they will get the Friday before Labor Day (9/4).

We look forward to a positive working relationship with each of you.