

VILLAGE OF BROCKPORT

“To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport’s unique heritage and historic character.”

VILLAGE BOARD – MEETING AGENDA

Monday, October 7, 2013 7:00pm

Location: Village Hall conference room

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **BROCKPORT HISTORICAL MOMENT:**
- **OATH OF OFFICE:** None
- **PUBLIC HEARING:** None
- **PUBLIC COMMENT:** 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day)
- **GUESTS:**
 - Ronan John-Baptiste of Just Energy – 12 month peddling application
- **CERTIFICATES & PROCLAMATIONS:**
 - Rev. Krista Cameron to accept proclamation - St. Luke’s Episcopal Church 175th anniversary
- **CONSENSUS ITEMS:**
 - Approval of minutes – 9/16 & 9/23
 - Approval of bills to be paid
- **CLERK REPORT:**
 - Clerk – Leslie Ann Morelli
 - Update on 2013 Village tax collection
 - Affordable Care Act – required notice re Health Insurance Exchange/Marketplace (employees)
 - Medicare Modernization Act – required notice re creditable coverage (retirees over 65)
 - Pathstone/NYSERDA – Village Hall to host 10/23 5:30pm home energy efficiency workshop
 - Matt’s Coats for Kids 2013 – Village Hall to be a drop off site 10/25-11/22
 - Brockport Fire District – public hearing on proposed budget – 7pm 10/15 Brockport Exempts
- **PERSONNEL ITEMS:**
 - Deputy Clerk-Treasurer vacancy – Search Committee hiring recommendation
 - Drops/adds: Welcome Center Greeters
- **OLD or NEW BUSINESS:**
 - Brockport Community Museum – Museum Without Walls – sign placement on Village property
 - Authorize Shafer Trust funds for Seymour Library energy efficiency improvement project
 - Authorize RFP – seeking architectural historian re CLG grant re State & National Register nominations
 - Authorize RFP – seeking copier lease for 2 copiers – Village Hall & Police Department
 - Authorize grant application – Village / Walk/Bike Genesee Transportation Council UPWP grant
 - Authorize grant application – Erie Canalway National Heritage Corridor
 - Call for 10/21 public hearing on proposed Local Law to amend Village Code:
 - Chapter 34-Parking, Chapter 19B-Fire Lanes, Chapter 58-8(A)(1) Application
 - Proposed resolution – establish position of Village Justice & authorize funds for court setup
 - Proposed Memorandum of Agreement – Chief Varrenti
 - Review of Police Department overtime and potential of full time hiring
- **VILLAGE BOARD REPORTS:**
 - Mayor Margaret B. Blackman
 - Trustee/Deputy Mayor William G. Andrews
 - Trustee Valerie A. Ciciotti
 - Trustee Carol L. Hannan
 - Trustee John D. La Pierre
- **EXECUTIVE SESSION**
- **ADJOURNMENT**

Upcoming:

Village Hall closed: Monday, 10/14

Village Board meeting: 7pm Monday, 10/21 (with Attorney, Treasurer, Department Heads)

Village Board work session: 7pm Monday, 10/28

GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.



VILLAGE OF BROCKPORT

49 State Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.org

*The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence*

September 20, 2013

Just Energy
Attn: Ronan John-Baptiste
3901 Genesee Street
Suite 100
Cheektowaga, NY 14225

E-mail: rjohnbaptiste40@gmail.com
E-mail: admin@buffalo.justenergysales.com

To Whom It May Concern:

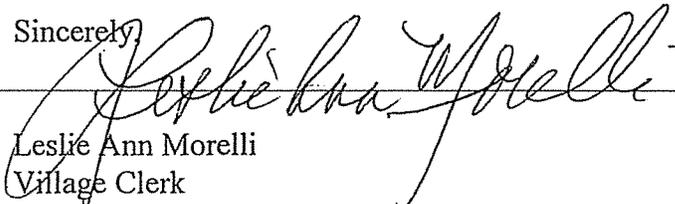
At the Village Board meeting held on September 16th the Board reviewed your September 3rd application for a hawking-peddling license to go door to door to conduct your business. As we discussed with the Police Chief at the time of your application, many complaints came in regarding Just Energy's last permit as to going door to door too late in the evening (after dark), hooded salespeople with no visible ID badge, and high pressure tactics. A single permit is issued to the company, not to the individual(s) going door to door.

The Board tabled action on the application. If Just Energy wishes to move forward with the application, a representative will need to attend the Village Board meeting (as stated on the application). If approval is granted, it would likely be for a probationary period, between the hours of 9am to dusk only (not after dark), and revocable should complaints be lodged.

The Village Board meets the 1st and 3rd Monday of each month at 7pm. Please advise me at least one week prior to a Village Board meeting as to whether you wish to proceed with the application and who plans on attending the meeting. If you decide not to continue with the application, just let me know. There will be no fee to refund as you hadn't yet paid it.

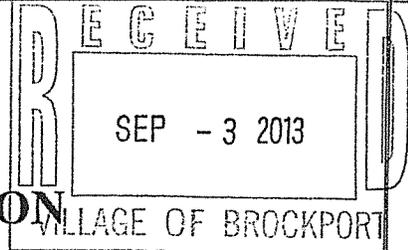
Thank you.

Sincerely,



Leslie Ann Morelli
Village Clerk
Village of Brockport

VILLAGE OF BROCKPORT
HAWKING-PEDDLING APPLICATION



Date of Application: 09-03-13

Fee submitted: To come \$500 if APPROVED

Date scheduled on Village Board agenda: 9-16-13

Note: Applicant must attend Village Board meeting.

BUSINESS or ORGANIZATION: Just Energy

PERSON(S) IN CHARGE: ROMAN JOHN - BAPTISTE

ADDRESS: 3901 Genesee St Soile 100

TELEPHONE: 716 218 4089 FAX: _____

E-MAIL: ROMANBAPTISTE40@GMAIL.COM

LICENSE TO COVER DATES FROM: _____ to _____

TIME OF DAY FROM: 11 pm to 8 pm

• Products to be sold or for which orders are to be solicited: Rate Flex protection program (Free Registrations)

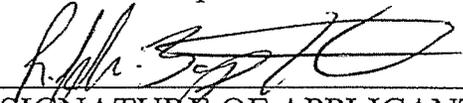
• Items / publications to be distributed: _____

• Nature of other solicitation: DOOR TO DOOR

Vehicle to be used (if any): Year 2003 Make CHEV Model 3500
State of Registry ny Plate # _____

Mobile food units:

Must attach State and County Health Department compliance certificate(s).


SIGNATURE OF APPLICANT

PROCLAMATION

WHEREAS; St. Luke's has a long tradition of worship, service, and participation in the life and vitality of the Village of Brockport; and

WHEREAS; incorporated in 1838, St. Luke's Episcopal Church has been serving God and community throughout the past 175 years; and

WHEREAS; the bell in St. Luke's bell tower was the same bell that was used to call the Village's firefighters to douse fires and save lives before the days of telecommunications and St. Luke's served the local community as a hospital, supported the humanitarian efforts of the local chapter of the American Red Cross during World War II; and

WHEREAS; today St. Luke's, designated a National Jubilee Center in recognition of its numerous ministries, hosts the community's ecumenical Clothes Center and Food Shelf, hosts the monthly Harvest Kitchen, serving food and sharing fellowship with those in need or seeking community, as well as North Porch, an infant clothing service for new mom's in need; and

WHEREAS; St. Luke's, supports the Brockport Ecumenical Outreach Committee which provides services and advocacy for our local farm workers and their families, and hosts community programs including AA and Girl and Boy Scout groups; and

WHEREAS; St. Luke's outreach has included service to students at The College at Brockport and extends well beyond its house of worship and Village borders through Amnesty International.

WHEREAS; built in 1856, St. Luke's Episcopal Church, Brockport, is a designated National Historic Landmark, listed on the New York State Registry of Historic Sites, has been honored with the Landmark Society of Western New York Stewardship Award, and five of its stained glass windows are the work of American Master Louis Comfort Tiffany; and

NOW, THEREFORE, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, along with Trustees Andrews, Ciciotti, Hannan and La Pierre, do tender this proclamation, and congratulate St. Luke's Episcopal Church on the occasion of its 175th anniversary.

ADOPTED by unanimous vote of the Brockport Village Board on October 7, 2013.

IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed.

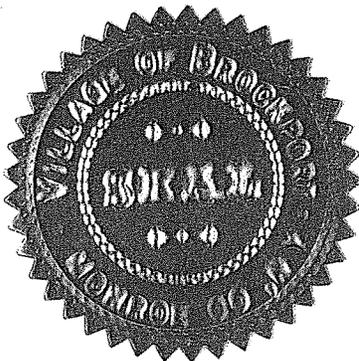
Margaret B. Blackman, Mayor

William G. Andrews, Trustee/Deputy Mayor

Valerie A. Ciciotti, Trustee

Carol L. Hannan, Trustee

John D. La Pierre, Trustee



PathStone



Connecting You to Opportunities

Date	Time
Oct. 23rd	5:30-7:30PM

Location

Brockport Town Hall

49 State Street

Brockport, NY 14420

Contact

585-442-2030

585-748-2533

Agenda

- Overview of NYSERDA & Available Energy Programs
- Learn how to do your own home assessment
- Indicators of Typical Energy Loss
- Screening & Selection of a HPwES Contractor
- What to expect from an Energy Audit
- What to Ask Your Auditor
- Available Grants & Program Incentives
- Application Assistance
- Q & A

Free Home Energy Efficiency Workshop



Save Money. Take Control.

PathStone Corporation is a local non-profit working with the New York State Energy Research and Development Authority (NYSERDA) and Home Performance contractors in the area. The Hilton Community Center is opening the doors afterhours to share information on the Home Performance with ENERGY STAR® Program.

Come learn how you can reduce your energy costs and improve the comfort of your home as a result of a FREE energy audit! PathStone is helping homeowners take advantage of programs like Green Jobs - Green New York (GJGNY) and On-Bill Recovery!

- Complimentary CFLs with application
- Free Dinner
- Product Examples
- Get to know a local participating HPwES contractor

Pre-registration is required for this event. All events are FREE. Please have utility bill or account number available if interested in free/reduced cost assessment. Register today at: www.PathStoneEnergyInfo.org



An Independent Contractor to:
nyserda
Energy. Innovation. Solutions.



**NOTICE OF PUBLIC HEARING ON BUDGET
BROCKPORT FIRE DISTRICT**

NOTICE IS HEREBY GIVEN that the Proposed Budget of the Brockport Fire District of the Towns of Clarkson and Sweden and the Village of Brockport, State of New York will be presented to the Board of Fire Commissioners of the Brockport Fire District, for its consideration at **A PUBLIC HEARING**, which will be held at 7:00 pm at the Brockport Exempt's Club, 248 West Avenue, Brockport New York 14420, in the Village of Brockport, State of New York on Tuesday, the 15th day of October, 2013.

Pursuant to Town Law, the Board of Fire Commissioners must hold a public hearing on the budget, make the proposed budget available to the public prior to the public hearing, allow at the public hearing the public to comment on the budget. This public hearing must be held to allow maximum public participation in the hearing.

The purpose of the public hearing which is to allow any person to be heard in favor of or against the proposed budget as it is submitted, or for or against any item or items contained in the proposed budget, and hearing all persons interested in the subject concerning same.

That a copy of the proposed budget is available for inspection at the office of the Clarkson Town Clerk, 3710 Lake Road, Clarkson, New York 14430, at the Office of the Sweden Town Clerk, 18 State Street, Brockport New York 14420, and at the Office of the Brockport Village Clerk at 49 State Street, Brockport New York 14420. The Budget will also be available for inspection by contacting Brockport Fire District Secretary Debra Finkle-Bax, at 585-406-1073 where it may be inspected by any interested person during office hours between the hours of 6:00 pm to 8:00 pm Monday through Wednesday. The proposed budget is also available electronically through the Fire District website at <http://www.brockportfire.org> by accessing the Commissioner's Corner and clicking on the Budget Information tab.

Dated: September 3, 2013
Board of Fire Commissioners
Brockport Fire District
38 Market Street
Brockport New York 14420

Appropriations

Actual Expenditures 2012	Budget as Modified 2012	Preliminary Estimate 2013	Adopted Budget 2013	Preliminary Budget 2014
A1950 Tax Assessment Municipal			\$	450.00
Salary - Treasurer				
Salary- Secretary				\$ 1,800.00
Salary - Other				
Other Personal Services		\$ 29,800.00	\$ 29,800.00	\$ 31,100.00
A3410.1 Total Personal Services				
A3410.2 Equipment and Capital Outlays		\$ 29,800.00	\$ 29,800.00	\$ 32,900.00
A3410.4 Contractual Expenses		\$ 946,000.00	\$ 966,000.00	\$ 1,089,964.00
A1930.4 Judgments and Claims		\$ 432,935.00	\$ 434,075.00	\$ 387,816.00
A9010.8 State Retirement System				
A9025.8 Local Pension Fund				
A9030.8 Social Security				
A9040.8 Workers' Compensation/VFBL		\$ 3,681.00	\$ 3,681.00	\$ 2,550.00
A9050.8 Unemployment Insurance		\$ 122,500.00	\$ 112,500.00	\$ 114,750.00
A9055.8 Disability Insurance		\$ 1,461.00	\$ 1,461.00	\$ 1,225.00
A9060.8 Hospital, Medical and Accident Insurance				\$ 125.00
A9085.8 Supp. Benefit Payments to Disabled FF				
A90891.8 Employee Assistance Program				
A9701.6 Redemption of Bonds		\$ 3,010.00	\$ 3,010.00	\$ 3,010.00
A97__6 Redemption of Notes				
A9710.7 Interest on Bonds				
A97__6 Interest on Notes				
A9901.9 Transfer to Other Funds				
Transfer to Building and Facilities Reserve		\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Transfer to Vehicle and Equipment Reserve		\$ 275,000.00	\$ 275,000.00	\$ 309,000.00
Transfer to Command Vehicle Reserve		\$ 18,750.00	\$ 18,750.00	\$ 19,219.00
Transfer to Communications Reserve		\$ 40,000.00	\$ 40,000.00	\$ 32,000.00
Transfer to Repair Reserve		\$ 10,000.00	\$ 10,000.00	\$ 20,000.00
Totals		\$ 1,923,137.00	\$ 1,934,277.00	\$ 2,053,009.00

Estimated Revenues

	Actual Revenues 2012	Budget as Modified 2012	Preliminary Estimate 2013	Adopted Budget 2013	Preliminary Budget 2014
A2262 Fire Protection and Other Services to Other Districts and Governments					
A1081 PILOTS				\$	670.00
A2401 Interest	\$	1,000.00	\$	1,000.00	\$
A2410 Rentals	\$	10,800.00	\$	7,680.00	\$
A 2600 Sale of Assets					7,680.00
A2701 Refunds of Expenditures				\$	20,000.00
A2705 Gifts and Donations					\$
A2770 Other Unclassified Income (Specify)					
A3389 State Aid, Other Public Safety (specify)					
A4389 Federal Aid, Other Public Safety (specify)					
A5031 Interfund Transfers					
	\$	850,000.00	\$	850,000.00	\$
	\$	861,800.00	\$	878,680.00	\$
Totals					\$
					940,964.00
					\$
					972,814.00

Brockport Fire District 2014 Budget Summary

Total Appropriations	\$2,053,009.00
Less:	
Estimated Revenues	\$972,814.00
Estimated Appropriated	
Unrestricted Fund Balance	\$0.00
Amount to be Raised by Real Property Taxes	\$1,080,195.00

Tax Apportionment

Town	Assessed Valuation (AV)	Equalization Rate (ER)	Full Valuation (AV/ER)	Total Full Valuation Percentage	Apportioned Tax
Clarkson	\$294,322,194.00	100%	\$294,322,194.00	31.8178%	\$343,694.28
Sweden	\$630,702,378.00	100%	\$630,702,378.00	68.1822%	\$736,500.72
Total			\$925,024,572.00	100%	\$1,080,195.0*

*Must agree with Budget Summary "Amount to be raised by Real Property Tax"

Town	Apportioned Tax
Clarkson	\$343,694.28
Sweden	\$736,500.72
Total Apportioned	\$1,080,195.00

I certify that the estimates were approved by the Fire Commissioners on _____
(Date)

Fire District Secretary _____

File two copies of the adopted budget with the town/village budget officers by November 7 of the prior year.

Brockport Fire District
Worksheet A
Computation of Statutory Spending Limitation

Village/Town	Assessed Valuation (AV)	Equalization Rate (ER)	Full Valuation (AV/ER)
Clarkson	\$294,322,194.00	100%	\$294,322,194.00
Sweden (Inc. Brockport)	\$630,702,378.00	100%	\$630,702,378.00
Total Full Valuation			\$925,024,572.00
Less first million in assessed valuation			\$1,000,000.00
Excess over first million in full valuation			\$924,024,572.00
Multiply excess by one mill			x .001
Expenditures permitted on full valuation above \$1,000,000			\$924,020.57
Add expenditures permitted on full valuation below first \$1,000,000			\$2,000.00
Statutory spending limitation for 2013			\$926,020.57
Add exclusions from statutory spending limitation (Town Law, Section 176(18) from Worksheet B			\$1,546,798.00
			\$2,472,818.57
Add spending authorized by voters in excess of statutory spending limitation (Town Law, Section 179) Proposition adopted on _____.			\$0.00
Sum of statutory spending limitation, exclusions and excess spending authorized by voters.			\$2,472,818.57
Less budget appropriations.			\$2,053,009.00
Statutory spending limitation margin			\$419,809.57

Brockport Fire District

Worksheet B

Exclusions From Statutory Spending Limitation

1	Payments under contracts made pursuant to subdivisions 12 and 22 of Section 176 of the Town Law: Subdivision 12 – A contract for a supply of water and for furnishing, erecting, caring for and replacing fire hydrants.	\$0.00
	Subdivision 22 – A contract for furnishing fire protection within the fire district, including emergency services and general ambulance services.	\$0.00
2	Payments under a lease to provide a supply of water for firefighting purposes made pursuant to Subdivision 12-a of Section 176 of the Town Law.	\$0.00
3	Principal and interest on bonds, bond anticipation notes, capital notes and certain budget notes, and interest on certain tax anticipation notes.	\$0.00
4	Compensation of paid fire district officers, fire department officers, firefighters and other paid personnel of the fire department, including fringe benefits.	\$32,900.00
5	District's contribution the New York State and Local Employee's Retirement System, and the New York State Local Police and Fire Retirement System.	\$0.00
6	Payments made when participating in a county self-insurance plan under the Workers' compensation Law.	\$0.00
7	Insurance premiums and any payments required as a self-insurer pursuant to Volunteer Firefighters' Benefit Law and Workers' Compensation Law, less the amount of certain recoveries of benefits and compensation.	\$114,759.00
8	Payment required annually to fund service awards to volunteer firefighters made pursuant to Article 11-A of the General Municipal Law.	\$0.00
9	Cost of blanket accident insurance to insure volunteer firefighters against injury or death resulting from bodily injuries suffered in the performance of duty.	\$0.00
10	Certain payments for the care and treatment of paid firefighters for disabilities incurred in the performance of duty.	\$0.00
11	Districts contribution to Social Security.	\$2,550.00
12	Payment of principal and interest on tax anticipation notes for new fire districts.	\$0.00
13	Payment of compromised claims and judgments under Subdivision 28 and 30 Section 176 of the Town Law.	\$0.00
14	Cost of insurance secured to indemnify the fire district against liability arising out of ownership, use and operation of a motor vehicle owned by the district.	\$5,881.00
Subtotal to carry forward to next page.		\$156,090.00

Brockport Fire District

Worksheet B (Page 2)

Exclusions From Statutory Spending Limitation

	Subtotal carried forward from previous page.	\$156,090
15	Payment of monetary awards to individuals pursuant to Subdivision 31 of Section 176 of the Town Law.	\$0.00
16	Cost of fuel for fire districts emergency vehicles, including fuel tax carryovers.	\$24,000.00
17	Cost of annual independent audits required by Section 181-A of the Town Law for fire districts with revenues of \$200,000 or more.	\$4,300.00
18	Appropriations to, and expenditures from, most reserve funds established pursuant to General Municipal Law.	\$1,361,183.00
19	District's contribution to the State's unemployment insurance fund for paid officers and employees.	\$1,225.00
20	Amounts received from fire protection, emergency reserve and general ambulance contracts.	\$0.00
21	Use of gift proceeds.	\$0.00
22	Use of insurance proceeds received for the loss, theft, damage or destruction of real personal property – when applied to repair or replace such property.	\$0.00
23	Use of premiums from the sale of district obligations, the unexpended portion of the proceeds of fire district obligations, and the interest and gains realized on the investment of the proceeds of district obligations.	\$0.00
	Total exclusions from statutory spending limitation (to Worksheet A)	\$1,546,798.00

Brockport Fire District
Worksheet C
Other Exclusions From Statutory Spending Limitation
Borrowing and Reserve Funds

1	Use of proceeds of bonds, bond anticipation notes, capital notes or certain budget notes.	\$
2	Expenditures from most reserve funds established pursuant to the General Municipal Law	\$
3	Use of premiums from the sale of obligations, the unexpended portion of the proceeds of the fire district obligations, and the income from capital gains from the investment of the proceeds of obligations.	\$

Note: The items shown above also represent exclusions from the statutory spending limitation. However, the amounts associated with these items may not be available at the budget preparation time. Therefore, this worksheet should be used during the fiscal year and at year's end to help determine if your district has stayed within legal requirements.

Key Elements of Brockport Fire District Budget

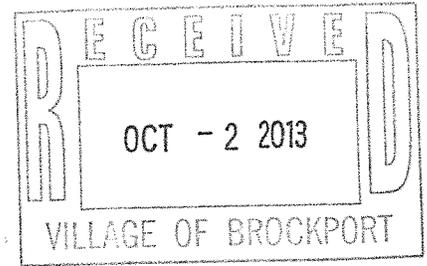
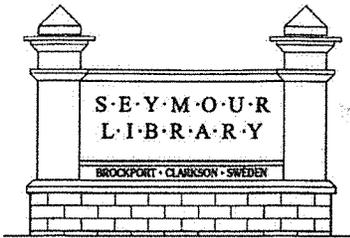
Remains within the cap defined by the quantity growth factor (1.0074) and the inflation defined cap (1.0166).

2013 Tax rate - \$1.1475/\$1,000 assessed valuation.

2013 Tax rate _ \$1.1677/\$1,000 assessed valuation.

Change in tax bill for \$150,000 home - \$3.04/yr.

For 10/17 Agenda



SEYMOUR LIBRARY

161 East Avenue • Brockport, NY 14420-1505

Ph: (585) 637-1050 • Fax: (585) 637-1051

www.seymourlibraryweb.org

2 October 2013

Dr. Margaret Blackman
Mayor
49 State Street
Brockport, NY 14420

The National Grid surveyed the Library's use of electric wattage, and in order to reduce the use of wattage they recommended to replace current bulbs with more efficient bulbs. The following is the estimate:

- \$10,618.40 Estimated cost of the job
- \$ 7,000.98 Estimated National Grid Contribution
- \$ 3,167.36 Estimated contribution by the Seymour Library

The Library is requesting to provide \$3,167.36 from the Shafer Trust.

Thank you.

Sincerely,



Sri Ram Bakshi
Library Trustee

SUMMARY
 Application Number: 3203692

Date: 9/27/2013

Customer Name:	SEYMOUR LIBRARY SERVICES	Application Number :	3203692
DBA Name:	SEYMOUR LIBRARY 161 EAST AVE	Account Number:	57037-58100
City :	BROCKPORT	Telephone :	585-637-1057
State and Zip :	NY 14420	Contact Name :	DONNA MANCUSO
Facility Square Footage :	--	Auditor Name :	PETER COOK
		Audit Date :	09/12/2013

Estimated Annual Savings (KWH)
30,818.84

Estimated Annual Savings in Dollars
\$3,427.06

Estimated Job Cost	Prevailing Wage	Lift Charge	Mount Charge	Estimated Customer Contribution	Estimated National Grid Contribution
\$10,618.40	--	\$340.00	\$277.00	\$3,617.42	\$7,000.98

Payback Period in Months
13

Lump Sum Payment (Additional 15% Discount)
\$3,167.36

12 Monthly Payments (Interest Free)
\$301.45

24 Monthly Payments (Interest Free)
\$150.73

DATE: 09/12/2013

DETAIL
 Application Number: 3203692

Customer Name:	SEYMOUR LIBRARY SERVICES	Application Number :	3203692
DBA Name:	SEYMOUR LIBRARY	Account Number:	57037-58100
Address :	161 EAST AVE	Telephone :	585-637-1057
City :	BROCKPORT	Contact Name :	DONNA MANCUSO
State and Zip :	NY 14420	Auditor Name :	PETER COOK
Facility Square Footage :	--	Audit Date :	09/12/2013

ECM Id	Site Location	ECM Code	ECM Description	Kit Type	Quantity	KW Savings	KWH Savings
1323725		132	LED - 137W - HW	HID Exterior Fixture Installation Kit	6	5.69	17,746.56
1323727		134	LED - 58W - HW	HID Exterior Fixture Installation Kit	1	0.40	1,857.96
1323728		113	LED - 20W - HW	HID Exterior Fixture Installation Kit	7	0.53	2,457.00
1323729		104	LED - 21W - HW	HID Exterior Fixture Installation Kit	1	0.17	790.92
1323730		112	LED - 18W - SI	Compact Fluorescent Screw In Relamp/Reballast Kit	2	0.26	1,235.52
1333708		127	LED - 1W - HW	Compact Fluorescent New Fixture Hardwired Interior Kit	10	0.14	1,223.04
1333709		107	LED - 13W	Compact Fluorescent Screw In Relamp/Reballast Kit	8	0.42	1,081.60
1333710		112	LED - 18W - SI	Compact Fluorescent Screw In Relamp/Reballast Kit	14	1.01	3,144.96
1333711		107	LED - 13W	Compact Fluorescent Screw In Relamp/Reballast Kit	16	1.23	1,281.28
Total						9.84	30,818.84

VILLAGE OF BROCKPORT
NOTICE

DRAFT

Please take notice that the Village of Brockport is hereby inviting qualified architectural historians to apply for appointment as a consultant to write architectural descriptions of 73 houses in a proposed residential historic district, a cemetery, and two other structures. The descriptions are to provide part of the basis for nominations to the State and National Registers of Historic Places. The work must be completed within ninety days after being appointed.

Applications must include full particulars of the applicants' qualifications, including examples of work performed. The rate of compensation for the descriptions of the houses has been set by the Certified Local Government grant that is funding the project and information about the fees being offered for preparing the descriptions of the cemetery and other structures may be obtained from the Brockport Village Clerk.

Applications must be received by Brockport Village Clerk Leslie Ann Morelli, 49 State Street Brockport, NY 14420 by Noon Friday, October 25, 2013. The Historic Preservation Board will review applications and provide its recommendation to the Village Board who will select a consultant or consultants at their November 4th Village Board meeting.

Leslie Ann Morelli
Village Clerk
Village of Brockport

For publication in the 10/13/13 edition of Suburban News.
For posting on Village website and Village Hall bulletin board.

**VILLAGE OF BROCKPORT
NOTICE**

Please take notice that the Historic Preservation Board of the Village of Brockport will meet at **7:15pm on Tuesday, October 29th instead of Thursday, October 17, 2013** in the Conference Room of the Village Hall, 49 State Street, Brockport, New York.

Leslie Ann Morelli
Village Clerk
Village of Brockport

DATED: 10/8/13

For publication in the 10/13/13 edition of Suburban News.
For posting on Village website and Village Hall bulletin board.

DRAFT

REQUEST FOR PROPOSALS
Copier Lease

The Village of Brockport is currently seeking requests for proposals for two (2) copiers. The term is for a five (5) year lease.

Copier 1 must meet the following minimum qualifications:

- 45 prints per minute – black
- 45 prints per minute – color
- Unlimited collating (no bin limit)
- Print up to 11" X 17 "Paper
- 25% to 400% reduction enlargement
- Fax enabled
- 50 sheet bypass tray
- 3100 sheet capacity
- 110 lb. media
- Scan to file/Email
- Stapling and three (3) hole punch capabilities
- 8 X Image overwrite

Copier 2 must meet the following minimum qualifications:

- 35 prints per minute – black
- 35 prints per minute – color
- Unlimited collating (no bin limit)
- Print up to 11" X 17 "Paper
- 25% to 400% reduction enlargement
- Fax enabled
- 50 sheet bypass tray
- 3100 sheet capacity
- Post Script Enabled
- Scan to file/Email
- Stapling
- 8 X Image overwrite

Proposal must include the following:

Duty cycle per month regarding the number of monthly copies the copiers are rated for.

Full Service maintenance agreement that includes all parts, labor, service calls for the full term of the lease, with cost per copy charge detailed for black and white, or color copies.

Monthly lease cost, less any discounts for quarterly or semi annual payment.

All supplies except paper and staples must be included in the cost.

Delivery, installation and removal at end of lease must be included in the cost.

Proposals must be received by Noon, Monday, October 21, 2013.

Submit written proposals to Village Clerk:

Leslie Ann Morelli
Village of Brockport
49 State Street
Brockport, NY 14420
lmorelli@brockportny.org

Address questions by e-mail or phone to Village Treasurer:

Daniel P. Hendricks
49 State Street
Brockport, New York 14420
dhendricks@brockportny.org
585-637-5300 X15

For publication in the 10/13/13 edition of Suburban News.
For posting on Village website and Village Hall bulletin board.

Grant #1

The Village, in partnership with Walk! Bike! Brockport!, is applying for a 2014-15 UPWP (Unified Planning Work Program) grant from the Genesee Transportation Council. This grant is due 10/18. Funds are being requested in the amount of \$50,000 (amount is at the recommendation of a Program Officer) to hire a planning consultant to develop an Active Transportation Plan, which will include an evaluation of the Village's existing pedestrian and bicycle transportation facilities, identification and prioritization of potential improvements, and recommendations to guide the Village in appropriately and effectively investing in active transportation infrastructure. The plan will also include the above components as they relate to routes that extend from the Village into the Town of Sweden for the purpose of accessing the 4 public schools that are located in the Town of Sweden, major commercial areas, and the Sweden Town Park. Some kind of formal adoption of the Plan is expected, so I will write that the Active Transportation Plan will be officially adopted by both the Village of Brockport, either in the Joint Comprehensive Plan currently under development (depending on timing) or as a standalone planning document. If awarded, the Village would have to provide a minimum of 10% of the total project budget in either cash or documented in-kind services. In-kind services can include staff time through participation on a steering committee, attendance at public meetings, and/or other services. A Steering Committee made of Village officials, department heads, and citizens will work with the consultant on this. Ray Duncan has been talking to potential committee members and giving them a letter of commitment template to fill out. Funds will be awarded in March 2014, and the Village would have 2 years to complete the project.

I do not need a copy of the Resolution for this application, although it would probably look good to include one in the "letters of commitment" section (they are very clear about commitment versus support...) if the Resolution has language about how the Village is committed to implementing this planning project and committed to looking for funding to implement the recommendations of the plan. It would be a nice attachment to the commitment letter that I hope to get from Margay.

Grant #2

The Village will apply to the Erie Canalway National Heritage Corridor's 2013 Grant Program for funds to create a Canal-themed exhibit at the Welcome Center and to install several kiosks throughout the Village that will display information on Village history, upcoming events, and locations that will be helpful to tourists. The Village will partner with the Emily Knapp Museum, the Community Museum Without Walls, and the College at Brockport. Students enrolled in the College's museum studies course will work with the Emily Knapp Museum to create the exhibit at the Welcome Center. Norm Frisch, a designer and Board Member for The Community Museum Without Walls, will design the kiosks. Costs have not yet been calculated but the Village can apply for \$2,000-\$7,000, which will be made on a reimbursement basis. The Village must show a secured one-to-one match, which can be in the form of cash, donations, other non-federal grant funds, staff or volunteer time, or in-kind services. Awards will be made in January 2014.

Briana

Leslie Ann Morelli

From: Scott Zarnstorff [szarnstorff@brockportny.org]
Sent: Monday, September 16, 2013 12:08 PM
To: lmorelli@brockportny.org
Cc: Arthur Appleby
Subject: Chapter 34 Parking
Attachments: Chapter 34 doc 5-21-12 Final Draft 2 (3).doc

CRC has completed the amending of Chapter 34 which has been reviewed by Village Attorney David Mayer who said its capable to send to the Trustees so as they may call for a public hearing date.

Margay though what's to review the chapter next week in workshop with CRC chairmen Applebee before establishing the Public-hearing date or placing the chapter on our web-site, were also going to need to make a part of the Chapter 34 public hearing resolution(s) in addition to the abandonment of Chapter 19B Fire lanes and add an amendment to the Zoning Code (see below), did inform Art about going to the Workshop.

PROPOSED AMENDMENT TO ZONING CODE SECTION 58-8

Amend 58-8(A)(1) as follows:

- (1) Site plan and building approval by the Planning Board is required for all land use and/or development within the Village of Brockport, including but not limited to expansion, reorientation, reduction and/or alteration of off-street parking areas and driveways.

Scott C. Zarnstorff

Village of Brockport
Code Enforcement / Building / Fire Marshal
49 State Street
Brockport, NY 14420
Office: 585-637-1047
Cell: 585-749-3608
Fax: 585-637-1045
Email: szarnstorff@brockportny.org
Website: www.brockportny.org

10/4/13 3:30pm

correct version
of chapter 34
still to come
(on 10/7/13)

The one at 9/23/13
VB work session was
wrong version. *Perlie*

The Resolutions (2)

1. Pursuant to Village Law § 3-301, Subdivision 2a, the Village of Brockport does hereby create the office of Village Justice. There shall be two elected justices. The Office of Village Justice shall be filled at election for a four year term in accordance with § 3-302, Subdivision 3, of the Village Law.

This resolution is subject to a permissive referendum. Accordingly, within 10 days from the date of this resolution, the Village Clerk is directed to post and publish a notice which shall set forth the date of the adoption of this resolution. Such notice shall contain an abstract of such resolution stating the purpose and indicate that the resolution is subject to a permissive referendum. If no petition is filed, this resolution shall take effect 30 days after its adoption. However, if such petition is filed as set forth in Article 9 of the Village Law, this resolution shall not take effect until approved by the affirmative vote of the majority of qualified electors of this village voting on such proposition.

2. The board requests a sum not to exceed \$27,000 for the setup of such court, with costs to include necessary alterations to the village hall for courtroom and judges' office, purchase of court software, computers, and online law books. These funds to come from delinquent parking ticket income.

See below for details on permissive referenda:

From: How and When to Conduct Referenda By
Riele Morgiewicz NYCOM Counsel NYCOM Municipal Management Series 2003)

The vast majority of referenda that are to be conducted by villages are done in accordance with Article 9 of the Village Law. The Municipal Home Rule Law provides that a local law adopted by a village and subject to referendum on petition (a permissive referendum), must be conducted in accordance with Article 9 of the Village Law, and that compliance therewith will be deemed to be compliance with the terms of the Municipal Home Rule Law.

Village Law §9-902 sets forth the criteria for determining when a referendum is to be held. If the petition for a permissive referendum is filed after the first day of the month in which a general village election is to be held and before the first day of the month two months prior to the next general village election, the vote shall be held at a special election of the village to be held not less than 10, nor more than 60, days after the filing of the petition. June Election date – If the petition is filed after June 1st and before April 1st, a special election must be held.

A number equal to at least 20 percent of the electors as shown on the register of electors for the previous general village election of the village, must sign the petition. It must be noted that this means 20 percent of those people registered to vote, and not 20 percent of those who actually voted. Since the law requires that the person signing the petition must be an elector, only registered voters of the village can sign the petition.

To: Mayor Blackman

From: Daniel P. Hendricks

Date: October 2, 2013

Re: Memorandum of Agreement (MOA) – Chief Varrenti

Attached please find the MOA between the Village of Brockport and Police Chief Varrenti. Also enclosed is a financial analysis of the estimated current contract cost and costs associated with the MOA.

I believe the deletion of Articles 3.1.2, and 3.1.3 from the current contract is in the best interest of the village, and would recommend that the MOA be approved by the Board.

The draft MOA has been reviewed by the village attorney.

Please let me know if you have any questions or need any additional information.

Memorandum of Agreement (MOA) between the Village of Brockport and Chief of Police Daniel P. Varrenti

This Agreement sets forth the entire understanding between the Village of Brockport ("the Village") and Chief Daniel P. Varrenti ("Varrenti"). This Agreement supersedes all prior agreements, arrangements, and communications, whether oral or written, pertaining to the subject matter hereof; and this Agreement shall not be modified or amended except by the mutual written agreement of the parties.

In addition to the Village of Brockport Handbook, dated March 2008, both the Village and Varrenti agree to the following:

1. Employment Compensation

1.1 While Varrenti is employed as Chief of Police the Village shall continue to pay him, a salary (the "Salary") that is in effect at the time this agreement is enacted. The Salary shall be paid in equal, bi-weekly installments during each Employment Year.

1.1.1 Beginning the first pay period of January 2014, and for each subsequent first pay period of January during the term of this agreement, Varrenti's "Salary" shall be adjusted annually by a percentage equal to the percentage of salary adjustment due to be received in June of the same year by Stetson Club members as afforded by their contract.

1.1.2 The Village shall be required to timely apply and complete all necessary paperwork for a "211 Waiver" pursuant to Section 211 of the Retirement and Social Security Law.

2. Benefits

2.1 Six (6) weeks vacation during each Employment Year.

2.2 Varrenti will, continue to earn one and one-half (1 ½) days of sick leave per month (the "Monthly Sick Leave"). Any accrued unused sick time may be sold back to the Village upon retirement in a manner consistent with the Stetson Club Contract.

2.3 A cleaning/clothing allowance ("Cleaning/clothing Allowance") in the amount of Five Hundred Dollars (\$500.00) annually.

2.4 The village agrees to supply Varrenti with a police package vehicle purchased by the Village as approved by the village board. Since Varrenti will be on call 24 hours a day 7 days a week, said vehicle may also be used for personal business.

2.5 Holiday Pay that consists of annual payments at the prevailing rate during that Employment Year for Thirteen (13) Eight (8) hour holidays.

2.6 Longevity Pay at a rate per year as stated in the Stetson Club Contract for each year of law enforcement service.

2.7 Retirement Pay – Varrenti agrees to not re-enter the NYS Retirement System and the Village agrees to pay Varrenti \$3,000.00 annually.

2.8 Said Holiday Pay, Longevity Pay, Cleaning Allowance and Retirement Pay shall be paid on the first pay period of November 2013 and every first pay period in November thereafter for the term of this agreement.

2.9 All Healthcare benefits terminate when Varrenti reaches age 65.

2.10 Varrenti shall be allowed to accumulate time at a rate of one hour for each hour worked during off duty hours, and shall be allowed to take off such time with notice to the Mayor. Any accumulated time MUST be used or lost prior to leaving employment. No “cash out” or conversion will be allowed.

2.11 Varrenti will not be provided Dental Insurance, or will he be allowed to participate in any Dental Coverage as described in the Village of Brockport Employee Handbook.

2.12 Varrenti will not be provided Life Insurance, or will he be allowed to participate in an Life Insurance described in the Village of Brockport Employee Handbook.

2.13 Varrenti will not be provided any Short – Term Disability Benefits as described in the Village of Brockport Employee Handbook.

Dated: October ____, 2013

VILLAGE OF BROCKPORT

By: _____
Mayor

Dated: October ____, 2013

Daniel P. Varrenti

Analysis of Contract Costs for Police Chief Varrenti

	2013		2013
Current Contract		Proposed MOA	
Total Wages	125,153.60	Total Wages	125,153.60
Benefits:		Benefits:	
Social Security	9,574.25	Social Security	9,574.25
Police & Fire Retire.	-	Police & Fire Retire.	-
Health Insurance	-	Health Insurance	11,925.47
Life Insurance	-	Life Insurance	-
Disability Insurance	-	Disability Insurance	-
Total Benefits	9,574.25	Total Benefits	21,499.72
Total Salary & Benefits	134,727.85	Total Salary & Benefits	146,653.32
Estimated Cost of Articles in Contract:			
Article 3.1.2		Deleted	
If 211 waiver isn't received Village will pay annually to Chief Varrenti amount equal to retirement contribution.			
2014	36,637.00		
2015	37,370.00		
2016	38,117.00		
2017	38,879.00		
2018	39,657.00		
2019	40,450.00		
Total	231,110.00	Total	0
Article 3.1.3		Deleted	
If 211 waiver isn't received Village will pay annually to Chief Varrent in retirement 50% of Cost for Health Insurance, HRA and Dental Insurance			
2014	6,559.00		
2015	7,215.00		
2016	7,936.00		
2017	8,730.00		
2018	9,603.00		
2019	10,563.00		
Total	50,606.00	Total	0
		Health Insurance	
		2014	13,118.00
		2015	14,430.00
		2016	15,873.00
		2017	17,460.00
		2018	19,206.00
		2019	21,127.00
Total	281,716.00	Total	101,214.00