

VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

VILLAGE BOARD – MEETING AGENDA

Monday, December 16, 2013 7:00pm

Location: Village Hall conference room

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **BROCKPORT HISTORICAL MOMENT:**
- **PUBLIC HEARINGS:** None
- **PUBLIC COMMENT:** 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day)

- **CERTIFICATES & PROCLAMATIONS:**
 - Retirement Proclamation – Sergeant Mark Philippy effective 10pm 12/28/13
- **PERSONNEL ITEMS:**
 - Promotion of Officer Stephen Mesiti to Sergeant effective 1/1/14
 - Hiring of Officer Nicole Sarratori to full time effective 1/1/14
 - Hiring of Officer Tyler Dawson to full time effective 1/1/14
 - Hiring of Officer Josh Sime to full time effective 1/1/14
- **OATH OF OFFICE:**
 - Ceremonial Swearing In – Stephen Mesiti, Nicole Sarratori, Tyler Dawson, Josh Sime

- **GUESTS:**
 - Family Energy – 6 month peddling application (re-scheduled from 11/18)

- **CONSENSUS ITEMS:**
 - Approval of minutes – 12/2
 - Approval of bills to be paid

- **CLERK REPORT:**
 - Clerk – Leslie Ann Morelli
 -

- **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)
 - Treasurer – Daniel P. Hendricks
 - A.U.D. – annual update document re FYE 5/31/13 filed with NYS
 - Building / Zoning / Code Enforcement –
 -
 - Police – Police Chief Daniel P. Varrenti
 -
 - Public Works – Superintendent Harry G. Donahue
 - Authorize Mayor to execute CDBG grant contract for Monroe Avenue sanitary sewer project
 - Authorize transfer of \$5,500 Water Contingency F1990.4000 to F8340.2040 to purchase meters
 - Authorize purchase of water meters

- **OLD or NEW BUSINESS:**
 - Library Board Request that 3 municipalities rotate trash pickup & lawn mowing as is done re snow plowing
 - Amend Village Board liaison listing – re liaison to Seymour Library
 - Decision on proposed amendments to Village Code Chapter 34 & 19B (public hearing held 11/18 & 12/2)

- **VILLAGE BOARD REPORTS:**
 - Mayor Margaret B. Blackman (excused)
 - Trustee/Deputy Mayor William G. Andrews
 - Trustee Valerie A. Ciciotti
 - Trustee Carol L. Hannan
 - Propose formalization structure of Emily L. Knapp Museum & Library of Local History Committee
 - Trustee John D. La Pierre

- **EXECUTIVE SESSION** (if needed)
- **ADJOURNMENT**

Upcoming:

Village Board work session: none in December

Village Hall closed: at 12:30pm Tuesday, 12/24, Wednesday, 12/25, at 12:30pm Tuesday, 12/31, Wednesday, 1/1

Village Board meeting: 7pm Monday, 1/6

GUIDELINES **FOR PUBLIC COMMENT:**

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

PROCLAMATION

WHEREAS; Mark Philippy has been employed by the Village of Brockport Police Department since December 3, 1991; and

WHEREAS; he has worked devotedly on behalf of the people of the Village of Brockport, regardless of the peril or hazard to himself; and

WHEREAS; by the enforcement of our laws, he has safeguarded lives and property; and

WHEREAS; he was promoted to the rank of Sergeant on April 7, 2003 and thereafter demonstrated his supervisory and leadership abilities on a daily basis; and

WHEREAS; Sergeant Philippy supervised numerous units within the Brockport Police Department, to include, but not be limited to, the Special Enforcement Unit, Bicycle Unit, Information Technology Unit, Background Investigative Unit, Honor Guard Unit, and Safety and Health Unit; and

WHEREAS; Sergeant Philippy was also the Brockport Training Coordinator and, as such, was tapped on numerous occasions to familiarize private citizens and students who rode with Sergeant Philippy on the duties and responsibilities of a Brockport Police Officer; and

WHEREAS; Sergeant Philippy, as Training Coordinator, ensured that all members of the department were properly trained in accordance with New York State Accreditation Standards and in fact was one of two Brockport Police Officers who became an expert in the area of less lethal weapons; and

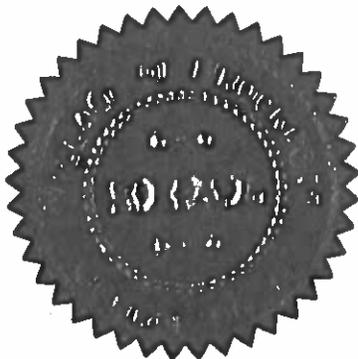
WHEREAS; Sergeant Philippy wrote numerous grants for the Brockport Police Department that afforded the police department the ability to purchase state of the art equipment at no expense to the tax payers and additionally completed applications that allowed the Brockport Police Department to be recognized for above average efforts in the field of DWI arrests and pedestrian safety programs; and

WHEREAS; as a direct result of Sergeant Philippy's efforts, the Brockport Police Department has a proactive sex offender program that ensures the safety of our community,

WHEREAS; on December 28, 2013 will effective mark the occasion of Sergeant Philippy's retirement from the Brockport Police Department,

NOW, THEREFORE, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation on December 16, 2013, and congratulate Mark Philippy on his retirement and encourage all our citizens to extend to him their best wishes.

IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed.



Margaret B. Blackman, Mayor

William G. Andrews, Trustee/Deputy Mayor

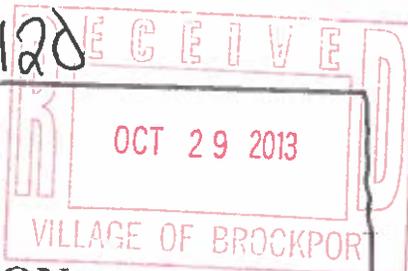
Valerie A. Ciciotti, Trustee

Carol L. Hannan, Trustee

John D. La Pierre, Trustee

49 STATE STREET

14420



VILLAGE OF BROCKPORT HAWKING-PEDDLING APPLICATION

Date of Application: 10/28/13

Fee submitted: 950

Date scheduled on Village Board agenda: 11-4-13 7PM

Note: Applicant must attend Village Board meeting.

BUSINESS or ORGANIZATION: FAMILY ENERGY

PERSON(S) IN CHARGE: CLINTON BROWN

ADDRESS: 729 MAIN ST BROCKPORT NY 14203

TELEPHONE: 716 8184541 FAX: _____

E-MAIL: _____

LICENSE TO COVER DATES FROM: 11-13 to 5-14

TIME OF DAY FROM: 11:AM to 6PM

• Products to be sold or for which orders are to be solicited: GAS & ELECTRIC ENERGY SUPPLY

• Items / publications to be distributed: PRODUCT LITERATURE including BUSINESS CARD BROCHURE BILL OF RIGHTS

• Nature of other solicitation: door to door

Vehicle to be used (if any): Year 2004 Make Dodge Model CARAVAN
State of Registry NY Plate # FTK4314

Mobile food units: _____

Must attach State and County Health Department compliance certificate(s).

Clinton Brown
SIGNATURE OF APPLICANT

**VILLAGE OF BROCKPORT
HAWKING-PEDDLING APPLICATION**

Date of Application: 10-26-13

Fee submitted: 250 ✓

Date scheduled on Village Board agenda: 11-4-13 7pm

Note: Applicant must attend Village Board meeting.

18 *[Signature]*

BUSINESS or ORGANIZATION: Family Energy

PERSON(S) IN CHARGE: Clinton Brown

ADDRESS: 729 Main St, Buffalo, N.Y. 14203

TELEPHONE: 716-818-4561 FAX: _____

E-MAIL: _____

LICENSE TO COVER DATES FROM: 11-13 to 5-14

TIME OF DAY FROM: 11:AM to 6 PM

• Products to be sold or for which orders are to be solicited: Energy Supply Options

• Items / publications to be distributed: Product literature including but not limited to business card brochure, Consumers bill of rights...

• Nature of other solicitation: door to door

Vehicle to be used (if any): Year 2004 Make Dodge Model VAN
State of Registry NY Plate # FTW4319

Mobile food units:

Must attach State and County Health Department compliance certificate(s).

[Signature]
SIGNATURE OF APPLICANT

**VILLAGE OF BROCKPORT
HAWKING-PEDDLING APPLICATION**

Date of Application: 10/27/13

Fee submitted: _____

Date scheduled on Village Board agenda: 11/18/13

Note: Applicant must attend Village Board meeting. *Pat*

BUSINESS or ORGANIZATION: family energy

PERSON(S) IN CHARGE: Clinton Brown

ADDRESS: 2211 fillmore ave buffalo NY

TELEPHONE: 716 935-7048 FAX: _____

E-MAIL: _____

LICENSE TO COVER DATES FROM: 11-13 to 5-14

TIME OF DAY FROM: 11 Am to 6 p.m

• Products to be sold or for which orders are to be solicited: energy supply options

• Items / publications to be distributed: Product literature including but not limited to business card brochures consumer bill of rights

• Nature of other solicitation: door to door

Vehicle to be used (if any): Year 2004 Make Dodge Model van
State of Registry NY Plate # Ftr 4314

Mobile food units:

Must attach State and County Health Department compliance certificate(s).

Clinton Brown

SIGNATURE OF APPLICANT

**VILLAGE OF BROCKPORT
HAWKING-PEDDLING APPLICATION**

Date of Application: 10-26-13

Fee submitted: _____

Date scheduled on Village Board agenda: 11/18/13 *JAM*

Note: Applicant must attend Village Board meeting.

BUSINESS or ORGANIZATION: Family Energy

PERSON(S) IN CHARGE: Clinton Brown

ADDRESS: 729 main st. Buffalo ny 14203

TELEPHONE: 716-818-4561 FAX: _____

E-MAIL: _____

LICENSE TO COVER DATES FROM: 11-13 to 5-14

TIME OF DAY FROM: 11:00 AM to 6:00 PM

• Products to be sold or for which orders are to be solicited: Energy for GAS/E/E SUPPLY

• Items / publications to be distributed: product literature, including business card brochure, bill of rights

• Nature of other solicitation: door to door

Vehicle to be used (if any): Year 2004 Make Dodge Model RAM
State of Registry NY Plate # FTB 3419

Mobile food units:

Must attach State and County Health Department compliance certificate(s).

Steven De
SIGNATURE OF APPLICANT

**VILLAGE OF BROCKPORT
HAWKING-PEDDLING APPLICATION**

Date of Application: 10/26/13

Fee submitted: _____

Date scheduled on Village Board agenda: 11-4-13 7PM

Note: Applicant must attend Village Board meeting

BUSINESS or ORGANIZATION: Family Energy

PERSON(S) IN CHARGE: Clinton Brown

ADDRESS: 729 Main St Buffalo NY 14203

TELEPHONE: (716) 818-4561 FAX: _____

E-MAIL: _____

LICENSE TO COVER DATES FROM: 11-13 to 5-14

TIME OF DAY FROM: 11: AM to 6 PM

• Products to be sold or for which orders are to be solicited: _____

Supply options For GAS/EL Bills

• Items / publications to be distributed: _____

business card brochure, consumers bill of rights

• Nature of other solicitation: _____

Door to Door

Vehicle to be used (if any): Year 2004 Make Dodge Model Caravan

State of Registry NY Plate # FTR 4319

Mobile food units:

Must attach State and County Health Department compliance certificate(s).


SIGNATURE OF APPLICANT

VILLAGE OF BROCKPORT
HAWKING-PEDDLING APPLICATION

Date of Application: 10/26/13

Fee submitted: 250 ✓

Date scheduled on Village Board agenda: 11-4-13 7pm

Note: Applicant must attend Village Board meeting RAM

BUSINESS or ORGANIZATION: Family Energy

PERSON(S) IN CHARGE: Clinton Brown

ADDRESS: 729 Main St. Buffalo NY 14203

TELEPHONE: (716) 818-4561 FAX: _____

E-MAIL: _____

LICENSE TO COVER DATES FROM: 11-13 to 5-14

TIME OF DAY FROM: 11:AM to 6 PM

- Products to be sold or for which orders are to be solicited: for Gas & Electric energy supply
- Items / publications to be distributed: product literature including BUSINESS CARD brochure bill of rights
- Nature of other solicitation: door to door

Vehicle to be used (if any): Year 2004 Make Dodge Model CARVAN
State of Registry NY Plate # FT34319

Mobile food units: _____

Must attach State and County Health Department compliance certificate(s).

[Signature]
SIGNATURE OF APPLICANT

**VILLAGE OF BROCKPORT
HAWKING-PEDDLING APPLICATION**

Date of Application: 10-27-13

Fee submitted: 250 ✓

Date scheduled on Village Board agenda: 11-4-13

Note: Applicant must attend Village Board meeting. *JAM*

BUSINESS or ORGANIZATION: FAMILY ENERGY

PERSON(S) IN CHARGE: CLINTON BROWN

ADDRESS: 729 MAIN ST BHARD NY 14203

TELEPHONE: 716 818 4541 FAX: _____

E-MAIL: _____

LICENSE TO COVER DATES FROM: 11-13 to 5-14

TIME OF DAY FROM: 11:00 AM to 6 PM

• Products to be sold or for which orders are to be solicited: ELECTRIC ENERGY SUPPLY

• Items / publications to be distributed: PRODUCT LITERATURE
including business card brochure info rights

• Nature of other solicitation: door to door

Vehicle to be used (if any): Year 2004 Make dodge Model VAN
State of Registry NY Plate # ETA 4319

Mobile food units: _____

Must attach State and County Health Department compliance certificate(s).

Clinton Brown
SIGNATURE OF APPLICANT

VILLAGE OF BROCKPORT
HAWKING-PEDDLING APPLICATION

Date of Application: 10-26-13

Fee submitted: ✓

Date scheduled on Village Board agenda: 11-18-13 *AM*

Note: Applicant must attend Village Board meeting.

BUSINESS or ORGANIZATION: Family Energy

PERSON(S) IN CHARGE: Richard Willis

ADDRESS: 2211 Filmore Ave Buffalo NY

TELEPHONE: 716-936-1191 FAX: _____

E-MAIL: _____

LICENSE TO COVER DATES FROM: 11-13 to 5-14

TIME OF DAY FROM: 11: AM to 6 PM

• Products to be sold or for which orders are to be solicited:
ENERGY SUPPLY OPTIONS

• Items / publications to be distributed: Product literature
including but not limited to 100

business card card brochure consumers bill of rights

• Nature of other solicitation: DOOR TO DOOR

Vehicle to be used (if any): Year 2011 Make Dodge Model Van
State of Registry NY Plate # STR429

Mobile food units: _____

Must attach State and County Health Department compliance certificate(s).

Richard Willis
SIGNATURE OF APPLICANT

**VILLAGE OF BROCKPORT
HAWKING-PEDDLING APPLICATION**

Date of Application: 10-26-13

Fee submitted: ✓

Date scheduled on Village Board agenda: 11/18/13 *JKM*

Note: Applicant must attend Village Board meeting.

BUSINESS or ORGANIZATION: Family Energy

PERSON(S) IN CHARGE: Karrel Willis

ADDRESS: 2211 Filmore Ave Buffalo, NY

TELEPHONE: 716-936-1191 FAX: _____

E-MAIL: _____

LICENSE TO COVER DATES FROM: 11-13 to 5-14

TIME OF DAY FROM: 11:AM to 6 PM

• Products to be sold or for which orders are to be solicited: Energy supply Options

• Items / publications to be distributed: Product literature including but not limited to business card brochure, consumers bill of rights

• Nature of other solicitation: Door to Door

Vehicle to be used (if any): Year 2011 Make Dodge Model Van
State of Registry NY Plate # ETR 4319

Mobile food units:
Must attach State and County Health Department compliance certificate(s).

Karrel Willis
SIGNATURE OF APPLICANT

VILLAGE OF BROCKPORT
ANNUAL FINANCIAL REPORT
UPDATE DOCUMENT
FOR FISCAL YEAR ENDED 05/31/13

PLEASE TAKE NOTICE that the Village Treasurer has filed the annual financial report update document (AUD) for the Village of Brockport for the fiscal year ended 05/31/13, with the Office of the New York State Comptroller, the Village's external auditors, the Village Board and Village Clerk. Said report will be posted to the Village website at www.brockportny.org and may be examined at Village Hall during regular business hours.

Leslie Ann Morelli
Village Clerk
Village of Brockport

For publication in the 12/15/13 edition of Suburban News.

For posting on Village website and Village Hall bulletin board.

All Numbers in This Report
Have Been Rounded To
The Nearest Dollar

ANNUAL FINANCIAL REPORT
UPDATE DOCUMENT
For The
VILLAGE of Brockport
County of Monroe
For the Fiscal Year Ended 05/31/2013



AUTHORIZATION

ARTICLE 3, SECTION 30 of the GENERAL MUNICIPAL LAW:

1. ***Every Municipal Corporation *** shall annually make a report of its financial condition to the Comptroller. Such report shall be made by the Chief Fiscal Officer of such Municipal Corporation ***

5. All reports shall be certified by the officer making the same and shall be filed with the Comptroller *** It shall be the duty of the incumbent officer at the time such reports are required to be filed with the Comptroller to file such report ***

State of NEW YORK
Office of The State Comptroller
Division of Local Government and School Accountability
Albany, New York 12236

VILLAGE OF Brockport

*** FINANCIAL SECTION ***

Financial Information for the following funds and account groups are included in the Annual Financial Report filed by your government for the fiscal year ended 2012 and has been used by the OSC as the basis for preparing this update document for the fiscal year ended 2013:

- (A) GENERAL
- (CM) MISCELLANEOUS SPECIAL REV
- (FX) WATER
- (G) SEWER
- (H) CAPITAL PROJECTS
- (K) GENERAL FIXED ASSETS
- (PN) PERMANENT
- (TA) AGENCY
- (W) GENERAL LONG-TERM DEBT

All amounts included in this update document for 2012 represent data filed by your government with OSC as reviewed and adjusted where necessary.

*** ARRA SECTION ***

The American Recovery and Reinvestment Act (ARRA) section of your Annual Financial Report is designed to report revenues and expenditures of federal stimulus money for the current fiscal year ended.

*** SUPPLEMENTAL SECTION ***

The Supplemental Section includes the following sections:

- 1) Statement of Indebtedness
- 2) Schedule of Time Deposits and Investments
- 3) Bank Reconciliation
- 4) Local Government Questionnaire
- 5) Schedule of Employee and Retiree Benefits
- 6) Schedule of Energy Costs and Consumption
- 7) Schedule of Other Post Employment Benefits (OPEB)

All numbers in this report will be rounded to the nearest dollar.

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(A) GENERAL

Balance Sheet

| Code Description | 2012 | EdpCode | 2013 |
|----------------------------------------------|------------------|---------|------------------|
| Assets | | | |
| Cash | 9,810 | A200 | 4,742 |
| Cash In Time Deposits | 1,769,124 | A201 | 2,095,266 |
| Petty Cash | 190 | A210 | 190 |
| TOTAL Cash | 1,779,124 | | 2,100,198 |
| Tax Sale Certificates | 9,341 | A320 | 9,341 |
| TOTAL Taxes Receivable (net) | 9,341 | | 9,341 |
| Accounts Receivable | 77,939 | A380 | 47,613 |
| TOTAL Other Receivables (net) | 77,939 | | 47,613 |
| Due From Other Funds | 169,732 | A391 | 177,866 |
| TOTAL Due From Other Funds | 169,732 | | 177,866 |
| Due From Other Governments | 286,454 | A440 | 271,167 |
| TOTAL Due From Other Governments | 286,454 | | 271,167 |
| Prepaid Expenses | | A480 | 48,655 |
| Additional Description Workers Comp. Premium | | | |
| TOTAL Prepaid Expenses | 0 | | 48,655 |
| Cash In Time Deposits, Spec Res | 740,425 | A231 | 213,098 |
| TOTAL Restricted Assets | 740,425 | | 213,098 |
| TOTAL Assets | 3,063,015 | | 2,867,948 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(A) GENERAL

Balance Sheet

| Code Description | 2012 | Ed. Code | 2013 |
|--------------------------------------------|------------------|----------|------------------|
| Liabilities | | | |
| Accounts Payable | 188,472 | A600 | 37,327 |
| TOTAL Accounts Payable | 188,472 | | 37,327 |
| Accrued Liabilities | 71,560 | A601 | |
| TOTAL Accrued Liabilities | 71,560 | | 0 |
| Due To Other Funds | | A630 | |
| TOTAL Due To Other Funds | 0 | | 0 |
| Due To Employees' Retirement System | 59,290 | A837 | 66,092 |
| TOTAL Due To Other Governments | 59,290 | | 66,092 |
| TOTAL Liabilities | 319,322 | | 103,419 |
| Workers Compensation Reserve | 112,197 | A814 | 157,932 |
| Reserve for Emp Benefits & Acc Liabilities | | A867 | 280,857 |
| Capital Reserve | 628,228 | A878 | 125,680 |
| Other Restricted Fund Balance | | A899 | |
| TOTAL Restricted Fund Balance | 740,425 | | 564,469 |
| Assigned Appropriated Fund Balance | 215,273 | A914 | 200,000 |
| Assigned Unappropriated Fund Balance | 424,110 | A915 | 131,198 |
| TOTAL Assigned Fund Balance | 639,383 | | 331,198 |
| Unassigned Fund Balance | 1,363,885 | A917 | 1,868,863 |
| TOTAL Unassigned Fund Balance | 1,363,885 | | 1,868,863 |
| TOTAL Fund Equity | 2,743,692 | | 2,764,529 |
| TOTAL Liabilities And Fund Equity | 3,063,015 | | 2,867,948 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(A) GENERAL

Results of Operation

| Code Description | 2012 | EdpCode | 2013 |
|---------------------------------------------------------|------------------|---------|------------------|
| Revenues | | | |
| Real Property Taxes | 2,418,727 | A1001 | 2,455,977 |
| TOTAL Real Property Taxes | 2,418,727 | | 2,455,977 |
| Other Payments In Lieu of Taxes | 137,668 | A1081 | 151,580 |
| Interest & Penalties On Real Prop Taxes | 12,956 | A1090 | 13,641 |
| TOTAL Real Property Tax Items | 150,624 | | 165,221 |
| Non Prop Tax Dist By County | 1,505,283 | A1120 | 1,533,489 |
| Utilities Gross Receipts Tax | 81,677 | A1130 | 75,475 |
| Franchises | 82,038 | A1170 | 79,640 |
| TOTAL Non-Property Tax Items | 1,668,998 | | 1,688,604 |
| Treasurer Fees | 1,924 | A1230 | 1,625 |
| Police Fees | 1,042 | A1520 | 900 |
| Safety Inspection Fees | 19,193 | A1560 | 18,839 |
| Ambulance Charges | 89,162 | A1640 | 5,599 |
| Public Works Charges | 6,524 | A1710 | 4,665 |
| Other Transportation Departmental Income | 4,937 | A1789 | 4,490 |
| Other Culture & Recreation Income | 1,430 | A2089 | 2,950 |
| Zoning Fees | 825 | A2110 | |
| Planning Board Fees | 600 | A2115 | 585 |
| Sewer Charges | 116,452 | A2122 | |
| TOTAL Departmental Income | 242,088 | | 39,654 |
| Fire Protection Services Other Govts | 500,202 | A2282 | 33,590 |
| Misc Revenue, Other Govts | 67,361 | A2389 | 61,521 |
| TOTAL Intergovernmental Charges | 567,563 | | 95,111 |
| Interest And Earnings | 1,763 | A2401 | 5,300 |
| Commissions | 9 | A2450 | 1 |
| TOTAL Use of Money And Property | 1,772 | | 5,801 |
| Licenses, Other | 14,200 | A2545 | 15,700 |
| Permits, Other | 6,375 | A2590 | 5,325 |
| TOTAL Licenses And Permits | 20,575 | | 21,025 |
| Fines And Forfeited Bail | 52,681 | A2610 | 58,107 |
| TOTAL Fines And Forfeitures | 52,681 | | 58,107 |
| Sales of Scrap & Excess Materials | 1,064 | A2650 | 1,995 |
| Sales of Equipment | 64,045 | A2665 | 16,550 |
| Insurance Recoveries | 29,168 | A2680 | 47,225 |
| Other Compensation For Loss | 10,837 | A2690 | |
| TOTAL Sale of Property And Compensation For Loss | 105,114 | | 65,771 |
| Refunds of Prior Year's Expenditures | 139,373 | A2701 | 122,009 |
| Gifts And Donations | 4,710 | A2705 | 15,400 |
| Unclassified (specify) | 26,433 | A2770 | 75,519 |
| TOTAL Miscellaneous Local Sources | 170,516 | | 212,927 |
| St Aid, Revenue Sharing | 110,171 | A3001 | 110,171 |
| St Aid, Mortgage Tax | 27,080 | A3005 | 25,907 |
| St Aid - Other (specify) | 855 | A3089 | 12,918 |
| St Aid, Other Public Safety | 127,945 | A3389 | 67,080 |
| TOTAL State Aid | 266,051 | | 216,076 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(A) GENERAL

Results of Operation

| Code Description | 2012 | EdoCode | 2013 |
|------------------------------------------------|------------------|---------|------------------|
| Revenues | | | |
| Federal Aid - Other | 7,472 | A4089 | |
| TOTAL Federal Aid | 7,472 | | 0 |
| TOTAL Revenues | 5,672,181 | | 5,023,773 |
| TOTAL Detail Revenues And Other Sources | 5,672,181 | | 5,023,773 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(A) GENERAL

Results of Operation

| Code Description | 2012 | Exp Code | 2013 |
|-----------------------------------------------|----------------|----------|----------------|
| Expenditures | | | |
| Legislative Board, Pers Serv | 13,777 | A10101 | 13,776 |
| Legislative Board, Contr Expend | 188 | A10104 | 18,991 |
| TOTAL Legislative Board | 13,965 | | 32,767 |
| Mayor, Pers Serv | 9,867 | A12101 | 9,867 |
| Mayor, Contr Expend | 889 | A12104 | 1,488 |
| TOTAL Mayor | 10,756 | | 11,355 |
| Auditor, Contr Expend | 13,775 | A13204 | 11,396 |
| TOTAL Auditor | 13,775 | | 11,396 |
| Treasurer, Pers Serv | 121,228 | A13251 | 108,590 |
| Treasurer, Equip & Cap Outlay | | A13252 | |
| Treasurer, Contr Expend | 39,017 | A13254 | 54,375 |
| TOTAL Treasurer | 160,244 | | 162,965 |
| Law, Contr Expend | 57,428 | A14204 | 67,569 |
| TOTAL Law | 57,428 | | 67,569 |
| Engineer, Contr Expend | 2,011 | A14404 | 7,913 |
| TOTAL Engineer | 2,011 | | 7,913 |
| Elections, Contr Expend | 2,106 | A14504 | 1,331 |
| TOTAL Elections | 2,106 | | 1,331 |
| Public Works Admin, Pers Serv | 105,146 | A14901 | 110,170 |
| Public Works Admin, Contr Expend | 963 | A14904 | 1,208 |
| TOTAL Public Works Admin | 106,109 | | 111,378 |
| Buildings, Pers Serv | 19,000 | A16201 | 19,570 |
| Buildings, Contr Expend | 50,564 | A16204 | 58,434 |
| TOTAL Buildings | 69,564 | | 78,004 |
| Central Garage, Pers Serv | 47,864 | A16401 | 49,100 |
| Central Garage, Contr Expend | 9,455 | A16404 | 11,529 |
| TOTAL Central Garage | 57,319 | | 60,629 |
| Central Comm System, Pers Serv | 126,451 | A16501 | 130,245 |
| Central Comm System, Contr Expend | 524 | A16504 | |
| TOTAL Central Comm System | 126,975 | | 130,245 |
| Central Print & Mail, contr Expend | 4,762 | A16704 | 4,203 |
| TOTAL Central Print & Mail | 4,762 | | 4,203 |
| Central Data Process & Cap Outlay | 940 | A16802 | 3,695 |
| Central Data Process, Contr Expend | 4,942 | A16804 | 8,094 |
| TOTAL Central Data Process | 5,882 | | 11,789 |
| Unallocated Insurance, Contr Expend | 58,977 | A19104 | 45,257 |
| TOTAL Unallocated Insurance | 58,977 | | 45,257 |
| Municipal Assn Dues, Contr Expend | 4,815 | A19204 | 4,640 |
| TOTAL Municipal Assn Dues | 4,815 | | 4,640 |
| Taxes & Assess On Munic Prop, Contr Expend | 1,931 | A19504 | 1,263 |
| TOTAL Taxes & Assess On Munic Prop | 1,931 | | 1,263 |
| TOTAL General Government Support | 698,621 | | 742,706 |
| Police, Pers Serv | 1,051,548 | A31201 | 1,180,627 |
| Police, Equip & Cap Outlay | 24,956 | A31202 | 56,346 |

VILLAGE OF Brockport
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(A) GENERAL

Results of Operation

| Code Description | 2012 | EdpCode | 2013 |
|--------------------------------------------------|------------------|---------|------------------|
| Expenditures | | | |
| Police, Contr Expend | 65,711 | A31204 | 78,376 |
| TOTAL Police | 1,142,216 | | 1,315,349 |
| Traffic Control, Contr Expen | 5,420 | A33104 | 3,111 |
| TOTAL Traffic Control | 5,420 | | 3,111 |
| Fire, Contr Expend | 538,844 | A34104 | 665,496 |
| TOTAL Fire | 538,844 | | 665,496 |
| Safety Inspection, Pers Serv | 83,353 | A36201 | 70,044 |
| Safety Inspection, Equip & Cap Outlay | | A36202 | 101,611 |
| Safety Inspection, Contr Expend | 4,286 | A36204 | 8,904 |
| TOTAL Safety Inspection | 87,639 | | 180,559 |
| TOTAL Public Safety | 1,774,118 | | 2,184,514 |
| Ambulance, Contr Expend | 73,142 | A45404 | 3,444 |
| TOTAL Ambulance | 73,142 | | 3,444 |
| TOTAL Health | 73,142 | | 3,444 |
| Maint of Streets, Pers Serv | 237,127 | A51101 | 308,054 |
| Maint of Streets, Equip & Cap Outlay | | A51102 | |
| Maint of Streets, Contr Expend | 160,058 | A51104 | 152,679 |
| TOTAL Maint of Streets | 397,185 | | 460,734 |
| Perm Improve Highway, Equip & Cap Outlay | 131,551 | A51122 | 100,893 |
| TOTAL Perm Improve Highway | 131,551 | | 100,893 |
| Snow Removal, Pers Serv | 68,602 | A51421 | 70,660 |
| Snow Removal, Contr Expend | 34,569 | A51424 | 29,985 |
| TOTAL Snow Removal | 103,171 | | 100,645 |
| Street Lighting, Contr Expend | 87,880 | A51824 | 93,599 |
| TOTAL Street Lighting | 87,880 | | 93,599 |
| Sidewalks, Pers Serv | 3,200 | A54101 | 3,300 |
| Sidewalks, Contr Expend | 2,185 | A54104 | 7,133 |
| TOTAL Sidewalks | 6,385 | | 10,433 |
| Off-Street Parking, Contr Expend | 461 | A56504 | 225 |
| TOTAL Off-Street Parking | 461 | | 225 |
| TOTAL Transportation | 725,633 | | 786,529 |
| Publicity, Contr Expend | 4,455 | A84104 | 7,739 |
| TOTAL Publicity | 4,455 | | 7,739 |
| Other Eco & Dev, Contr Expend | 2,462 | A69894 | 2,590 |
| TOTAL Other Eco & Dev | 2,462 | | 2,590 |
| TOTAL Economic Assistance And Opportunity | 6,917 | | 10,329 |
| Playgr & Rec Centers, Pers Serv | -1,029 | A71401 | 6,000 |
| Playgr & Rec Centers, Equip & Cap Outlay | 1,493 | A71402 | 3,933 |
| Playgr & Rec Centers, Contr Expend | 1,723 | A71404 | 5,819 |
| TOTAL Playgr & Rec Centers | 2,167 | | 15,752 |
| Joint Public Library, Contr Expend | 180,825 | A74154 | 184,440 |
| TOTAL Joint Public Library | 180,825 | | 184,440 |
| Historian, Contr Expend | 1,127 | A75104 | 7,374 |
| TOTAL Historian | 1,127 | | 7,374 |

VILLAGE OF Brockport
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(A) GENERAL

Results of Operation

| Code Description | 2012 | EdpCode | 2011 |
|-------------------------------------------------|------------------|---------|------------------|
| Expenditures | | | |
| Historical Property, Contr Expend | 39 | A75204 | 113 |
| TOTAL Historical Property | 39 | | 113 |
| Celebrations, Contr Expend | 723 | A75504 | 1,473 |
| TOTAL Celebrations | 723 | | 1,473 |
| TOTAL Culture And Recreation | 184,901 | | 209,151 |
| Zoning, Contr Expend | 380 | A80104 | 264 |
| TOTAL Zoning | 380 | | 264 |
| Planning, Pers Serv | 4,368 | A80201 | 3,596 |
| Planning, Contr Expend | 645 | A80204 | 1,367 |
| TOTAL Planning | 5,013 | | 4,963 |
| Sanitary Sewers, Pers Serv | 14,524 | A81201 | 14,980 |
| Sanitary Sewers, Contr Expend | 14,743 | A81204 | 5,032 |
| TOTAL Sanitary Sewers | 29,267 | | 19,992 |
| Storm Sewers, Pers Serv | 16,705 | A81401 | 17,200 |
| Storm Sewers, Contr Expend | 14,962 | A81404 | 5,109 |
| TOTAL Storm Sewers | 31,667 | | 22,309 |
| Refuse & Garbage, Pers Serv | 9,304 | A81601 | 9,580 |
| Refuse & Garbage, Contr Expend | 4,535 | A81604 | 3,899 |
| TOTAL Refuse & Garbage | 13,839 | | 13,479 |
| Street Cleaning, Pers Serv | 15,485 | A81701 | 15,950 |
| Street Cleaning, Contr Expend | 14,420 | A81704 | 17,066 |
| TOTAL Street Cleaning | 29,905 | | 33,016 |
| Shade Tree, Pers Serv | 15,732 | A85601 | 16,200 |
| Shade Tree, Contr Expend | 3,798 | A85604 | 6,453 |
| TOTAL Shade Tree | 19,530 | | 22,653 |
| TOTAL Home And Community Services | 129,601 | | 116,676 |
| State Retirement System | 114,183 | A90108 | 73,557 |
| Police & Firemen Retirement, Empl Bnfts | 223,037 | A90158 | 188,402 |
| Social Security, Employer Cont | 149,552 | A90308 | 153,528 |
| Worker's Compensation, Empl Bnfts | 86,134 | A90408 | 131,512 |
| Life Insurance, Empl Bnfts | 6,789 | A90458 | 7,095 |
| Unemployment Insurance, Empl Bnfts | 8,339 | A90508 | 7,300 |
| Disability Insurance, Empl Bnfts | 4,653 | A90558 | 4,942 |
| Hospital & Medical (dental) Ins, Empl Bnft | 415,035 | A90608 | 423,253 |
| TOTAL Employee Benefits | 1,007,720 | | 999,589 |
| Debt Principal, Serial Bonds | 43,078 | A97106 | |
| TOTAL Debt Principal | 43,078 | | 0 |
| Debt Interest, Serial Bonds | 40,719 | A97107 | |
| TOTAL Debt Interest | 40,719 | | 0 |
| TOTAL Expenditures | 4,682,450 | | 5,002,937 |
| TOTAL Detail Expenditures And Other Uses | 4,682,450 | | 5,002,937 |

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(A) GENERAL

Changes in Fund Equity

| Code Description | 2012 | EdgCode | 2013 |
|---------------------------------------------|------------------|---------|------------------|
| ANALYSIS OF CHANGES IN FUND EQUITY | | | |
| Fund Equity-Beginning of Year | 1,735,400 | A8021 | 2,743,693 |
| Prior Period Adj-Increase To Fund Equity | 18,562 | A8012 | |
| Restated Fund Equity - Beg of Year | 1,753,962 | A8022 | 2,743,693 |
| ADD - REVENUES AND OTHER SOURCES | 5,672,181 | | 5,023,773 |
| DEDUCT - EXPENDITURES AND OTHER USES | 4,682,450 | | 5,002,937 |
| Fund Equity-End of Year | 2,743,693 | A8029 | 2,764,529 |

VILLAGE OF Brockport
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(A) GENERAL

Budget Summary

| Code Description | 2013 | Ed Code | 2014 |
|---------------------------------------------------|------------------|---------|------------------|
| Estimated Revenues | | | |
| Est Rev - Real Property Taxes | 2,457,326 | A1049N | 2,414,833 |
| Est Rev - Real Property Tax Items | 138,000 | A1099N | 138,000 |
| Est Rev - Non Property Tax Items | 1,464,000 | A1199N | 1,601,000 |
| Est Rev - Departmental Income | 26,000 | A1299N | 27,100 |
| Est Rev - Intergovernmental Charges | 38,591 | A2399N | 5,000 |
| Est Rev - Use of Money And Property | 3,000 | A2499N | 3,000 |
| Est Rev - Licenses And Permits | 22,500 | A2599N | 20,000 |
| Est Rev - Fines And Forfeitures | 50,000 | A2649N | 50,000 |
| Est Rev - Sale of Prop And Comp For Loss | 13,000 | A2699N | 13,000 |
| Est Rev - Miscellaneous Local Sources | 8,000 | A2799N | 8,000 |
| Est Rev - State Aid | 212,000 | A3099N | 217,975 |
| TOTAL Estimated Revenues | 4,432,417 | | 4,457,908 |
| Appropriated Fund Balance | 215,273 | A599N | 200,000 |
| TOTAL Estimated Other Sources | 215,273 | | 200,000 |
| TOTAL Estimated Revenues And Other Sources | 4,647,690 | | 4,657,908 |

VILLAGE OF Brockport
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(A) GENERAL

Budget Summary

| Code Description | 2013 | EdpCode1 | 2014 |
|--------------------------------------------|------------------|----------|------------------|
| Appropriations | | | |
| App - General Government Support | 701,020 | A1999N | 739,573 |
| App - Public Safety | 1,372,455 | A3999N | 1,353,244 |
| App - Health | 0 | A4999N | 0 |
| App - Transportation | 864,824 | A5999N | 947,734 |
| App - Economic Assistance And Opportunity | 7,000 | A6999N | 7,000 |
| App - Culture And Recreation | 184,125 | A7999N | 205,952 |
| App - Home And Community Services | 39,440 | A8999N | 39,240 |
| App - Employee Benefits | 1,468,826 | A9199N | 1,395,165 |
| App - Debt Service | 0 | A9899N | 0 |
| TOTAL Appropriations | 4,637,690 | | 4,687,908 |
| Other Budgetary Purposes | 10,000 | A962N | 10,000 |
| TOTAL Other Uses | 10,000 | | 10,000 |
| TOTAL Appropriations And Other Uses | 4,647,690 | | 4,697,908 |

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(CM) MISCELLANEOUS SPECIAL REV

Balance Sheet

| Code Description | 2012 | EdpCode | 2013 |
|-----------------------|----------------|---------|----------------|
| Assets | | | |
| Cash In Time Deposits | 119,203 | CM201 | 117,938 |
| TOTAL Cash | 119,203 | | 117,938 |
| TOTAL Assets | 119,203 | | 117,938 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(CM) MISCELLANEOUS SPECIAL REV

Balance Sheet

| Code Description | 2012 | EdpCode | 2013 |
|------------------------------------------|----------------|---------|----------------|
| Fund Equity | | | |
| Other Restricted Fund Balance | | CM899 | |
| TOTAL Restricted Fund Balance | 0 | | 0 |
| Assigned Unappropriated Fund Balance | 119,203 | CM915 | 117,938 |
| TOTAL Assigned Fund Balance | 119,203 | | 117,938 |
| TOTAL Fund Equity | 119,203 | | 117,938 |
| TOTAL Liabilities And Fund Equity | 119,203 | | 117,938 |

VILLAGE OF Brockport
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(CM) MISCELLANEOUS SPECIAL REV

Results of Operation

| Code Description | 2012 | EdpCode | 2013 |
|------------------------------------------------|--------------|---------|------------|
| Revenues | | | |
| Interest And Earnings | 5,856 | CM2401 | 235 |
| TOTAL Use of Money And Property | 5,856 | | 235 |
| Unclassified (specify) | | | |
| | | CM2770 | |
| TOTAL Miscellaneous Local Sources | 0 | | 0 |
| TOTAL Revenues | 5,856 | | 235 |
| TOTAL Detail Revenues And Other Sources | 5,856 | | 235 |

VILLAGE OF Brockport
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(CM) MISCELLANEOUS SPECIAL REV

Results of Operallon

| Code Description | 2012 | EdpCode | 2013 |
|---------------------------------------------------------|---------------|---------|--------------|
| Expenditures | | | |
| Other Home And Community Service-Contr Exp | 17,488 | CM89894 | 1,500 |
| TOTAL Other Home And Community Service-Contr Exp | 17,488 | | 1,500 |
| TOTAL Home And Community Services | 17,488 | | 1,500 |
| TOTAL Expenditures | 17,488 | | 1,500 |
| TOTAL Detail Expenditures And Other Uses | 17,488 | | 1,500 |

VILLAGE OF Brockport
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(CM) MISCELLANEOUS SPECIAL REV

Changes in Fund Equity

| Code Description | 2012 | Exp Code | 2013 |
|-------------------------------------------|---------|----------|---------|
| ANALYSIS OF CHANGES IN FUND EQUITY | | | |
| Fund Equity-Beginning of Year | 130,836 | CM8021 | 119,203 |
| Restated Fund Equity - Beg of Year | 130,836 | CM8022 | 119,203 |
| ADD - REVENUES AND OTHER SOURCES | 5,856 | | 235 |
| DEDUCT - EXPENDITURES AND OTHER USES | 17,488 | | 1,500 |
| Fund Equity-End of Year | 119,203 | CM8029 | 117,937 |

VILLAGE OF Brockport
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(FX) WATER

Balance Sheet

| Code Description | 2012 | EdpCode | 2013 |
|--------------------------------------|----------------|---------|----------------|
| Assets | | | |
| Cash In Time Deposits | 419,837 | FX201 | 530,692 |
| Petty Cash | 50 | FX210 | 50 |
| TOTAL Cash | 419,887 | | 530,742 |
| Water Rents Receivable | 207,664 | FX350 | 64,573 |
| TOTAL Other Receivables (net) | 207,664 | | 64,573 |
| Prepaid Expenses | 190 | FX480 | 5,406 |
| TOTAL Prepaid Expenses | 190 | | 5,406 |
| Cash In Time Deposits, Spec Res | 199,825 | FX231 | 200,231 |
| TOTAL Restricted Assets | 199,825 | | 200,231 |
| TOTAL Assets | 827,555 | | 800,952 |

VILLAGE OF Brockport
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(FX) WATER

Balance Sheet

| Code Description | 2012 | Exp Code | 2013 |
|------------------------------------------|----------------|----------|----------------|
| Liabilities | | | |
| Accounts Payable | 42,301 | FX600 | 763 |
| TOTAL Accounts Payable | 42,301 | | 763 |
| Accrued Liabilities | 4,320 | FX601 | |
| TOTAL Accrued Liabilities | 4,320 | | 0 |
| Due To Other Funds | 153,656 | FX630 | 24,647 |
| TOTAL Due To Other Funds | 153,656 | | 24,647 |
| Due To Employees' Retirement System | 4,589 | FX637 | 4,589 |
| TOTAL Due To Other Governments | 4,589 | | 4,589 |
| TOTAL Liabilities | 204,866 | | 29,999 |
| Not in Spendable Form | 190 | FX808 | |
| TOTAL Nonspendable Fund Balance | 190 | | 0 |
| Capital Reserves | 199,825 | FX878 | 200,231 |
| Other Restricted Fund Balance | | FX899 | 7,467 |
| TOTAL Restricted Fund Balance | 199,825 | | 207,698 |
| Assigned Unappropriated Fund Balance | 422,885 | FX915 | 563,256 |
| TOTAL Assigned Fund Balance | 422,885 | | 563,256 |
| TOTAL Fund Equity | 622,899 | | 770,954 |
| TOTAL Liabilities And Fund Equity | 827,565 | | 800,952 |

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(FX) WATER

Results of Operation

| Code Description | 2012 | Exp Code | 2013 |
|------------------------------------------------|------------------|----------|------------------|
| Revenues | | | |
| Metered Water Sales | 1,187,449 | FX2140 | 1,128,516 |
| Water Service Charges | 9,754 | FX2144 | 2,454 |
| Interest & Penalties On Water Rents | 14,099 | FX2148 | 13,610 |
| TOTAL Departmental Income | 1,211,302 | | 1,144,579 |
| Interest And Earnings | 1,976 | FX2401 | 1,324 |
| TOTAL Use of Money And Property | 1,976 | | 1,324 |
| TOTAL Revenues | 1,213,278 | | 1,145,903 |
| TOTAL Detail Revenues And Other Sources | 1,213,278 | | 1,145,903 |

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(FX) WATER

Results of Operation

| Code Description | 2012 | EdpCode | 2013 |
|-------------------------------------------------|----------------|---------|----------------|
| Expenditures | | | |
| Central Data Process, Contr Expend | 2,741 | FX16804 | 3,452 |
| TOTAL Central Data Process | 2,741 | | 3,452 |
| Unallocated Insurance, Contr Expend | 12,203 | FX19104 | 20,760 |
| TOTAL Unallocated Insurance | 12,203 | | 20,760 |
| TOTAL General Government Support | 14,943 | | 24,212 |
| Water Administration, Pers Serv | 87,040 | FX83101 | 81,891 |
| Water Administration, Contr Expend | 5,177 | FX83104 | 5,044 |
| TOTAL Water Administration | 92,217 | | 86,935 |
| Source Supply Pwr & Pump, Contr Expend | 288,419 | FX83204 | 388,900 |
| TOTAL Source Supply Pwr & Pump | 288,419 | | 388,900 |
| Water Trans & Distrib, Pers Serv | 94,890 | FX83401 | 98,261 |
| Water Trans & Distrib, Equip & Cap Outlay | 239,780 | FX83402 | 198,854 |
| Water Trans & Distrib, Contr Expend | 94,041 | FX83404 | 93,492 |
| TOTAL Water Trans & Distrib | 428,711 | | 390,608 |
| TOTAL Home And Community Services | 609,347 | | 866,442 |
| State Retirement, Empl Bnfts | 9,230 | FX90108 | 11,000 |
| Social Security, Empl Bnfts | 13,284 | FX90308 | 10,657 |
| Workers Compensation, Empl Bnfts | 9,131 | FX90408 | 13,190 |
| Life Insurance, Empl Bnfts | 765 | FX90458 | 1,000 |
| Disability Insurance, Empl Bnfts | 832 | FX90558 | 1,000 |
| Hospital & Medical (dental) Ins, Empl Bnft | 37,511 | FX90608 | 10,012 |
| TOTAL Employee Benefits | 70,754 | | 46,859 |
| Debt Principal, Serial Bonds | 26,922 | FX97106 | 26,922 |
| Debt Principal, Bond Anticipation Notes | | FX97306 | |
| TOTAL Debt Principal | 26,922 | | 26,922 |
| Debt Interest, Serial Bonds | 47,546 | FX97107 | 33,218 |
| Debt Interest, Bond Anticipation Notes | | FX97307 | |
| TOTAL Debt Interest | 47,546 | | 33,218 |
| TOTAL Expenditures | 969,512 | | 997,662 |
| TOTAL Detail Expenditures And Other Uses | 969,512 | | 997,662 |

**VILLAGE OF Brockport
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(FX) WATER

Changes in Fund Equity

| Code Description | 2012 | EdqCode | 2013 |
|---------------------------------------------|------------------|---------|------------------|
| ANALYSIS OF CHANGES IN FUND EQUITY | | | |
| Fund Equity - Beginning of Year | 584,208 | FX8021 | 622,699 |
| Prior Period Adj.-Increase In Fund Equity | -205,274 | FX8012 | |
| Restated Fund Equity - Beg of Year | 378,934 | FX8022 | 622,699 |
| ADD - REVENUES AND OTHER SOURCES | 1,213,278 | | 1,145,903 |
| DEDUCT - EXPENDITURES AND OTHER USES | 969,512 | | 997,652 |
| Fund Equity - End of Year | 622,699 | FX8029 | 770,954 |

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(FX) WATER

Budget Summary

| Code Description | 2013 | Estp Code | 2014 |
|---------------------------------------------------|----------------|-----------|------------------|
| Estimated Revenues | | | |
| Est Rev - Departmental Income | 900,830 | FX1299N | 1,085,486 |
| Est Rev-Intergovernmental Charges | 11,500 | FX2399N | 0 |
| Est Rev - Use of Money And Property | 1,250 | FX2499N | 4,500 |
| TOTAL Estimated Revenues | 913,580 | | 1,089,986 |
| TOTAL Estimated Revenues And Other Sources | 913,580 | | 1,089,986 |

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(FX) WATER

Budget Summary

| Code Description | 2013 | EdpCode | 2014 |
|--------------------------------------------|----------------|---------|------------------|
| Appropriations | | | |
| App - General Government Support | 58,260 | FX1999N | 58,510 |
| App-Home And Community Services | 700,269 | FX8999N | 873,949 |
| App - Employee Benefits | 93,911 | FX9199N | 95,575 |
| App - Debt Service | 60,140 | FX9899N | 61,952 |
| TOTAL Appropriations | 913,580 | | 1,089,986 |
| TOTAL Appropriations And Other Uses | 913,580 | | 1,089,986 |

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(G) SEWER

Balance Sheet

| Code Description | 2012 | ExpCode | 2013 |
|--------------------------------------|----------|---------|---------------|
| Assets | | | |
| Cash | 2 | G200 | 19,769 |
| TOTAL Cash | 2 | | 19,769 |
| Sewer Rents Receivable | | G360 | 11,668 |
| TOTAL Other Receivables (net) | 0 | | 11,668 |
| Due From Other Funds | | G391 | 53 |
| TOTAL Due From Other Funds | 0 | | 53 |
| TOTAL Assets | 2 | | 31,490 |

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(G) SEWER

Balance Sheet

| Code Description | 2012 | ExpCode | 2013 |
|------------------------------------------|----------|---------|---------------|
| Liabilities | | | |
| Accounts Payable | | G600 | 52 |
| TOTAL Accounts Payable | 0 | | 52 |
| Due To Other Funds | | G630 | |
| TOTAL Due To Other Funds | 0 | | 0 |
| TOTAL Liabilities | 0 | | 52 |
| Other Restricted Fund Balance | | G899 | 3,199 |
| TOTAL Restricted Fund Balance | 0 | | 3,199 |
| Assigned Unappropriated Fund Balance | 2 | G915 | 28,239 |
| TOTAL Assigned Fund Balance | 2 | | 28,239 |
| Unassigned Fund Balance | | G917 | |
| TOTAL Unassigned Fund Balance | 0 | | 0 |
| TOTAL Fund Equity | 2 | | 31,490 |
| TOTAL Liabilities And Fund Equity | 2 | | 31,490 |

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(G) SEWER

Results of Operation

| Code Description | 2012 | EcoCode | 2013 |
|------------------------------------------------|----------|---------|----------------|
| Revenues | | | |
| Sewer Charges | | G2122 | 153,092 |
| TOTAL Departmental Income | 0 | | 153,092 |
| Interest And Earnings | | G2401 | 30 |
| TOTAL Use of Money And Property | 0 | | 30 |
| TOTAL Revenues | 0 | | 153,122 |
| TOTAL Detail Revenues And Other Sources | 0 | | 153,122 |

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(G) SEWER

Results of Operation

| Code Description | 2012 | Eds Code | 2013 |
|-----------------------------------------------|----------|----------|----------------|
| Expenditures | | | |
| Sewer Administration, Equip & Cap Outlay | | G81102 | 980 |
| TOTAL Sewer Administration | 0 | | 980 |
| Sanitary Sewers, Equip & Cap Outlay | | G81202 | 24,497 |
| TOTAL Sanitary Sewers | 0 | | 24,497 |
| TOTAL Home And Community Services | 0 | | 25,458 |
| Debt Principal, Serial Bonds | | G97105 | 43,078 |
| TOTAL Debt Principal | 0 | | 43,078 |
| Debt Interest, Serial Bonds | | G97107 | |
| Debt Interest, Installment Bonds | | G97207 | 53,151 |
| TOTAL Debt Interest | 0 | | 53,151 |
| TOTAL Expenditures | 0 | | 121,688 |
| TOTAL Debt Expenditures And Other Uses | 0 | | 121,688 |

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(G) SEWER

Changes in Fund Equity

| Code Description | 2012 | Edg Code | 2013 |
|---------------------------------------------|-------------|-----------------|-------------|
| ANALYSIS OF CHANGES IN FUND EQUITY | | | |
| Fund Equity - Beginning of Year | 2 | G8021 | 2 |
| Restated Fund Equity - Beg of Year | 2 | G8022 | 2 |
| ADD - REVENUES AND OTHER SOURCES | | | 153,122 |
| DEDUCT - EXPENDITURES AND OTHER USES | | | 121,686 |
| Fund Equity - End of Year | 2 | G8029 | 31,437 |

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(G) SEWER

Budget Summary

| Code Description | 2013 | EdpCode1 | 2014 |
|---------------------------------------------------|----------|----------|----------------|
| Estimated Revenues | | | |
| Est Rev - Departmental Income | | G1299N | 139,300 |
| Est Rev - Use of Money And Property | | G2499N | 3,000 |
| TOTAL Estimated Revenues | 0 | | 142,300 |
| TOTAL Estimated Revenues And Other Sources | 0 | | 142,300 |

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(G) SEWER

Budget Summary

| Code Description | 2013 | Ed Code | 2014 |
|--------------------------------------------|----------|---------|----------------|
| Appropriations | | | |
| App - General Government Support | | G1999N | 44,771 |
| App - Debt Service | | G9899N | 97,529 |
| TOTAL Appropriations | 0 | | 142,300 |
| TOTAL Appropriations And Other Uses | 0 | | 142,300 |

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(H) CAPITAL PROJECTS

Balance Sheet

| Code Description | 2012 | E83 Code | 2013 |
|-----------------------------------|---------------|----------|---------------|
| Assets | | | |
| Cash | 21,692 | H200 | 21,692 |
| TOTAL Cash | 21,692 | | 21,692 |
| Due From Other Funds | | H391 | |
| TOTAL Due From Other Funds | 0 | | 0 |
| TOTAL Assets | 21,692 | | 21,692 |

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(H) CAPITAL PROJECTS

Balance Sheet

| Code Description | 2012 | ExpCode | 2013 |
|------------------------------------------|---------------|-------------|---------------|
| Liabilities | | H600 | |
| Accounts Payable | 0 | | 0 |
| TOTAL Accounts Payable | 0 | | 0 |
| Due To Other Funds | | H630 | |
| Due To Other Funds | 0 | | 0 |
| TOTAL Due To Other Funds | 0 | | 0 |
| TOTAL Liabilities | 0 | | 0 |
| Assigned Unappropriated Fund Balance | 21,692 | H915 | 21,692 |
| TOTAL Assigned Fund Balance | 21,692 | | 21,692 |
| TOTAL Fund Equity | 21,692 | | 21,692 |
| TOTAL Liabilities And Fund Equity | 21,692 | | 21,692 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(H) CAPITAL PROJECTS

Results of Operation

| Code Description | 2012 | Exp Code | 2013 |
|------------------------------------------------|------|----------|------|
| Revenues | | | |
| Misc Revenue, Other Govts | | H2389 | |
| TOTAL Intergovernmental Charges | 0 | | 0 |
| Interest And Earnings | | H2401 | |
| TOTAL Use of Money And Property | 0 | | 0 |
| Unclassified (specify) | | H2770 | |
| TOTAL Miscellaneous Local Sources | 0 | | 0 |
| TOTAL Revenues | 0 | | 0 |
| Interfund Transfers | | H5031 | |
| TOTAL Interfund Transfers | 0 | | 0 |
| Serial Bonds | | H5710 | |
| Bans Redeemed From Appropriations | | H5731 | |
| TOTAL Proceeds of Obligations | 0 | | 0 |
| TOTAL Other Sources | 0 | | 0 |
| TOTAL Detail Revenues And Other Sources | 0 | | 0 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(H) CAPITAL PROJECTS

Results of Operation

| Code Description | 2012 | EdpCode | 2013 |
|-------------------------------------------------|------|---------|------|
| Expenditures | | | |
| Sanitary Sewers, Equip & Cap Outlay | | H81202 | |
| TOTAL Sanitary Sewers | 0 | | 0 |
| Water Trans & Distrib, Equip & Cap Outlay | | H83402 | |
| TOTAL Water Trans & Distrib | 0 | | 0 |
| TOTAL Home And Community Services | 0 | | 0 |
| TOTAL Expenditures | 0 | | 0 |
| Transfers, Other Funds | | H99019 | |
| TOTAL Operating Transfers | 0 | | 0 |
| TOTAL Other Uses | 0 | | 0 |
| TOTAL Detail Expenditures And Other Uses | 0 | | 0 |

**VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013**

(H) CAPITAL PROJECTS

Changes in Fund Equity

| Code Description | 2012 | ExpCode | 2013 |
|---------------------------------------------|--------|---------|--------|
| ANALYSIS OF CHANGES IN FUND EQUITY | | | |
| Fund Equity - Beginning of Year | 21,638 | H8021 | 21,638 |
| Prior Period Adj.- Increase In Fund Equity | | H8012 | 54 |
| Restated Fund Equity - Beg of Year | 21,638 | H8022 | 21,692 |
| ADD - REVENUES AND OTHER SOURCES | | | |
| DEDUCT - EXPENDITURES AND OTHER USES | | | |
| Fund Equity - End of Year | 21,638 | H8029 | 21,692 |

**VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013**

(K) GENERAL FIXED ASSETS

Balance Sheet

| Code Description | 2012 | Edp Code | 2013 |
|-----------------------------------|------------------|----------|------------------|
| Assets | | | |
| Land | 178,950 | K101 | 178,950 |
| Buildings | 1,846,732 | K102 | 1,846,732 |
| Improvements Other Than Buildings | 288,449 | K103 | |
| Machinery & Equipment | 2,076,640 | K104 | 2,136,640 |
| Construction Work In Progress | | K105 | |
| Infrastructure | 1,724,320 | K106 | 1,764,320 |
| Accum Deprec, Buildings | | K112 | |
| Accum Depr, Imp Other Than Bld | | K113 | |
| Accum Depr, Machinery & Equip | | K114 | |
| Accum Deprec, Infrastructure | | K116 | |
| TOTAL Fixed Assets (net) | 6,116,091 | | 5,928,642 |
| TOTAL Assets | 6,116,091 | | 5,928,642 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(K) GENERAL FIXED ASSETS

Balance Sheet

| Code Description | 2012 | ExpCode | 2013 |
|-----------------------------------------------------------|------------------|---------|------------------|
| Fund Equity | | | |
| Total Non-Current Govt Assets | 6,115,091 | K159 | 5,928,642 |
| TOTAL Investments in Non-Current Government Assets | 6,115,091 | | 5,928,642 |
| TOTAL Fund Equity | 6,115,091 | | 5,928,642 |
| TOTAL Liabilities And Fund Equity | 6,115,091 | | 5,928,642 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(PN) PERMANENT

Balance Sheet

| Code Description | 2012 | EdpCode | 2013 |
|--------------------------|----------------|---------|----------------|
| Assets | | | |
| Investment In Securities | 568,820 | PN450 | 566,798 |
| TOTAL Investments | 568,820 | | 566,798 |
| TOTAL Assets | 568,820 | | 566,798 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(PN) PERMANENT

Results of Operation

| Code Description | 2012 | EdpCode | 2013 |
|------------------------------------------------|----------------|---------|---------------|
| Revenues | | | |
| Interest And Earnings | 0 | PN2401 | -2,023 |
| TOTAL Use of Money And Property | 0 | | -2,023 |
| Gifts And Donations | 568,820 | PN2705 | |
| TOTAL Miscellaneous Local Sources | 568,820 | | 0 |
| TOTAL Revenues | 568,820 | | -2,023 |
| TOTAL Detail Revenues And Other Sources | 568,820 | | -2,023 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

Results of Operation

| Code Description | 2012 | Edp Code | 2013 |
|------------------|------|----------|------|
|------------------|------|----------|------|

**VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013**

(PN) PERMANENT

Changes in Fund Equity

| Code Description | 2012 | Emp Code | 2013 |
|-------------------------------------------|-------------|-----------------|-------------|
| ANALYSIS OF CHANGES IN FUND EQUITY | | | |
| Fund Equity-Beginning of Year | 0 | PN8021 | 568,821 |
| Restated Fund Equity - Beg of Year | 0 | PN8022 | 568,821 |
| ADD - REVENUES AND OTHER SOURCES | 568,820 | | -2,023 |
| Fund Equity-End of Year | 568,821 | PN8029 | 566,798 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(TA) AGENCY

Balance Sheet

| Code Description | 2012 | EsfCode | 2013 |
|-----------------------------------|---------------|---------|----------------|
| Assets | | | |
| Cash | 23,708 | TA200 | 153,266 |
| Time Deposits | | TA201 | |
| TOTAL Cash | 23,708 | | 153,266 |
| Due From Other Funds | 4,385 | TA391 | |
| TOTAL Due From Other Funds | 4,385 | | 0 |
| TOTAL Assets | 28,093 | | 153,266 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(TA) AGENCY

Balance Sheet

| Code Description | 2012 | Exp Code | 2013 |
|------------------------------------------|---------------|----------|----------------|
| Liabilities | | | |
| Due To Other Funds | 20,461 | TA830 | 153,219 |
| TOTAL Due To Other Funds | 20,461 | | 153,219 |
| Consolidated Payroll | | TA10 | |
| Guaranty & Bid Deposits | | TA30 | |
| Other Funds (specify) | 7,632 | TA85 | 47 |
| TOTAL Agency Liabilities | 7,632 | | 47 |
| TOTAL Liabilities | 28,093 | | 153,266 |
| TOTAL Liabilities And Fund Equity | 28,093 | | 153,266 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(W) GENERAL LONG-TERM DEBT

Balance Sheet

| Code Description | 2012 | EdoCode | 2013 |
|-----------------------------------------------------|------------------|---------|------------------|
| Assets | | | |
| Total Non-Current Govt Liabilities | 2,645,837 | W129 | 2,428,635 |
| TOTAL Provision To Be Made in Future Budgets | 2,645,837 | | 2,428,635 |
| TOTAL Assets | 2,645,837 | | 2,428,635 |

VILLAGE OF Brockport
Annual Update Document
For the Fiscal Year Ending 2013

(W) GENERAL LONG-TERM DEBT

Balance Sheet

| Code Description | 2012 | ExpCode | 2013 |
|---------------------------------------------|------------------|-------------|------------------|
| General Long Term Debt | 146,360 | W683 | 63,137 |
| Other Post Employment Benefits | 419,477 | W687 | 355,498 |
| Compensated Absences | | | |
| | <u>886,837</u> | | <u>418,635</u> |
| TOTAL Other Liabilities | 2,080,000 | W628 | 2,010,000 |
| Bonds Payable | | | |
| | <u>2,080,000</u> | | <u>2,010,000</u> |
| TOTAL Bond And Long Term Liabilities | 2,080,000 | | 2,010,000 |
| TOTAL Liabilities | 2,645,837 | | 2,428,635 |
| TOTAL General Long Term Debt | 2,645,837 | | 2,428,635 |

VILLAGE OF Brockport
Financial Comments
For the Fiscal Year Ending 2013

(H) CAPITAL PROJECTS

Adjustment Reason

Account Code H8012 TO AGREE WITH PRIOR YEARS BEGINNING BALANCE

VILLAGE OF BROCKPORT
Statement of Indebtedness
For the Fiscal Year Ending 2013

County of: Monroe
Municipal Code: 280481900560

| First Year | Debt Code | Description | Cops Flag | Comp Flag | Date of Issue | Date of Maturity | Int. Rate | Var? | Amt. Orig. Issued | O/S Beg. of Year | Paid Dur. Year | Redeemed Bond Proc. | Prior Yr. Adjust. | O/S End of Year |
|--------------------------------------------------------------------------------|-----------|------------------------------|-----------|-----------|---------------|------------------|-----------|------|-------------------|------------------|----------------|---------------------|-------------------|-----------------|
| 2012 | BONDE | Water Portion of \$2,150,000 | | | 05/15/2011 | 11/15/2030 | 4.15% | | \$2,150,000 | \$803,814 | \$26,922 | \$0 | \$0 | \$776,892 |
| 2011 | BONDN | Sewer Portion of \$2,150,000 | | | 05/15/2011 | 11/15/2030 | 4.15% Y | | \$2,150,000 | \$1,276,186 | \$43,078 | \$0 | \$0 | \$1,233,108 |
| AFR Year Total for Type/Exempt Status - Sums Issued Amts only made in AFR Year | | | | | | | | | | | | | | |
| AFR Year Total for All Debt Types - Sums Issued Amts only made in AFR Year | | | | | | | | | | | | | | |
| | | | | | | | | | | \$0 | \$70,000 | \$0 | \$0 | \$2,010,000 |

VILLAGE OF Brockport
Schedule of Time Deposits and Investments
For the Fiscal Year Ending 2013

| | EDP Code | Amount |
|--------------------------------------------------------------------------------|----------|-----------------------|
| CASH: | | |
| On Hand | 9Z2001 | \$240.00 |
| Demand Deposits | 9Z2011 | \$3,356,746.77 |
| Time Deposits | 9Z2021 | \$3,356,986.77 |
| Total | | |
| COLLATERAL: | | |
| - FDIC Insurance | 9Z2014 | \$250,000.00 |
| Collateralized with securities held in possession of municipality or its agent | 9Z2014A | \$3,200,000.00 |
| Total | | \$3,450,000.00 |
| INVESTMENTS: | | |
| - Securities (450) | | |
| Book Value (cost) | 9Z4501 | \$0.00 |
| Market Value at Balance Sheet Date | 9Z4502 | |
| Collateralized with securities held in possession of municipality or its agent | 9Z4504A | |
| - Repurchase Agreements (451) | | |
| Book Value (cost) | 9Z4511 | \$0.00 |
| Market Value at Balance Sheet Date | 9Z4512 | |
| Collateralized with securities held in possession of municipality or its agent | 9Z4514A | |

**VILLAGE OF Brockport
Bank Reconciliation
For the Fiscal Year Ending 2013**

Include All Checking, Savings and C.D. Accounts

| Bank Account Number | Bank Balance | Add: Deposit In Transit | Less: Outstanding Checks | Adjusted Bank Balance |
|---------------------------|-----------------|-------------------------------|--------------------------------|------------------------------------|
| *****-2397 | \$44,595 | \$161,975 | \$119,905 | \$86,665 |
| *****-2617 | \$1,053 | \$0 | \$0 | \$1,053 |
| *****-3039 | \$21,692 | \$0 | \$0 | \$21,692 |
| *****-0211 | \$270,782 | \$110,704 | \$0 | \$381,486 |
| *****-1827 | \$4,742 | \$0 | \$0 | \$4,742 |
| *****-6304 | \$2,245,913 | \$0 | \$0 | \$2,245,913 |
| *****-6948 | \$66,031 | \$226 | \$1,577 | \$64,680 |
| *****-4451 | \$1 | \$0 | \$0 | \$1 |
| *****-5269 | \$19,821 | \$0 | \$0 | \$19,821 |
| *****-5285 | \$1 | \$0 | \$0 | \$1 |
| *****-4568 | \$584,944 | \$0 | \$54,252 | \$530,692 |
| | | | | Total Adjusted Bank Balance |
| | | | | <u>\$3,356,747</u> |
| | | | | Petty Cash |
| | | | | <u>\$240.00</u> |
| | | | | Adjustments |
| | | | | <u>\$.00</u> |
| | | | | Total Cash |
| | | | 9ZCASH | <u>\$3,356,987</u> |
| | | | Total Cash Balance All Funds | <u>\$3,356,934</u> |
| | | | 9ZCASHB | <u>\$3,356,934</u> |
| | | | | * Must be equal |

**VILLAGE OF Brockport
Local Government Questionnaire
For the Fiscal Year Ending 2013**

| | <u>Response</u> |
|-------------------------------------------------------------------------------------------------------------|-----------------|
| 1) Does your municipality have a written procurement policy? | <u>Yes</u> |
| 2) Have the financial statements for your municipality been independently audited? | <u>No</u> |
| If not, are you planning on having an audit conducted? | <u>Yes</u> |
| 3) Does your local government participate in an insurance pool with other local governments? | <u>Yes</u> |
| 4) Does your local government participate in an investment pool with other local governments? | <u>No</u> |
| 5) Does your municipality have a Length of Service Award Program (LOSAP) for volunteer firefighters? | <u>No</u> |
| 6) Does your municipality have a Capital Plan? | <u>Yes</u> |
| 7) Has your municipality prepared and documented a risk assessment plan? | <u>Yes</u> |
| If yes, has your municipality used the results to design the system of Internal controls? | <u>Yes</u> |
| 8) Have you had a change in chief executive or chief fiscal officer during the last year? | <u>No</u> |
| 9) Has your Local Government adopted an investment policy as required by General Municipal Law, Section 39? | <u>Yes</u> |

**VILLAGE OF Brockport
Employee and Retiree Benefits
For the Fiscal Year Ending 2013**

| Total Full Time Employees: | | 27 | | | |
|--------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------|---------------------------------|---------------------------------|----------------------|
| Total Part Time Employees: | | 16 | | | |
| Account Code | Description | Total Expenditures (All Funds) | # of Full Time Employees | # of Part Time Employees | # of Retirees |
| 90108 | State Retirement System | \$84,557.00 | 17 | 9 | |
| 90158 | Police and Fire Retirement | \$188,402.00 | 11 | | |
| 90258 | Local Pension Fund | \$0.00 | | | |
| 90308 | Social Security | \$164,185.00 | 27 | 16 | |
| 90408 | Worker's Compensation Insurance | \$144,701.00 | 27 | 16 | |
| 90458 | Life Insurance | \$8,095.00 | 27 | | |
| 90508 | Unemployment Insurance | \$7,300.00 | 27 | | |
| 90558 | Disability Insurance | \$5,942.00 | 27 | | |
| 90608 | Hospital and Medical (Dental) Insurance | \$433,285.00 | 28 | | 28 |
| 90708 | Union Welfare Benefits | \$0.00 | | | |
| 90858 | Supplemental Benefit Payment to Disabled Fire Fighters | \$0.00 | | | |
| 91890 | Other Employee Benefits | | | | |
| Total | | \$1,036,447.00 | | | |
| Computed Total From Financial Section (comparative purposes only) | | \$1,036,447.42 | | | |

**VILLAGE OF Brockport
Energy Costs and Consumption
For the Fiscal Year Ending 2013**

| Energy Type | Total Expenditures | Total Volume | Units Of Measure | Alternative Units Of Measure |
|--------------------|---------------------------|---------------------|-------------------------|-------------------------------------|
| Gasoline | \$72,355 | 18,655 | gallons | |
| Diesel Fuel | \$24,560 | 7,140 | gallons | |
| Fuel Oil | \$3,095 | 1,200 | gallons | |
| Natural Gas | \$23,912 | 30,041 | cubic feet | |
| Electricity | \$142,872 | 64,111 | kilowatts | |
| Coal | | | tons | |

VILLAGE OF Brockport
Schedule of Other Post Employment Benefits (OPEB)
For the Fiscal Year Ending 2013

Annual OPEB Cost and Net OPEB Obligation

| | Agent Multiple-Employer Defined Benefits |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1. Type of Other Post Employment Benefits Plan | |
| 2. Annual Required Contribution(ARC) | \$322,665.00 |
| 3. Interest on Net OPEB Obligation | \$0.00 |
| 4. Adjustment to Annual Required Contribution | \$0.00 |
| 5. Annual OPEB Expense | \$322,665.00 |
| 6. Less: Actual Contribution Made | \$251,444.00 |
| 7. Increase in Net OPEB Obligation | \$71,221.00 |
| 8. Net OPEB Obligation - beginning of year | \$73,180.00 |
| 9. Net OPEB Obligation - end of year | \$144,401.00 |
| 10. Total Other Post Employment Benefits as reported in Accounts 683 in Financial Section, Current Fiscal Year | \$63,137.00 |
| 11. Percentage of Annual OPEB Cost Contributed (Actual Contribution Made/Annual OPEB Cost) | 77.93% |

Funded Status and Funding Process

| | |
|----------------------------------------------------------------------|----------------|
| 12. Actuarial Accrued Liability(AAL) | \$6,773,867.00 |
| 13. Less: Actuarial Value of Plan Assets | \$0.00 |
| 14. Unfunded Actuarial Accrued Liability(UAAL) | \$6,773,867.00 |
| 15. Funded Ratio(Actuarial Value of Plan Assets/AAL) | 0.0000 |
| 16. Annual Covered Payroll (of active employees covered by the plan) | \$2,011,000.00 |
| 17. UAAL as Percentage of Annual Covered Payroll | 336.84% |

Other OPEB Information

| | |
|---------------------------------------------------------|------------|
| 18. Date of most recent actuarial valuation | 05/31/2011 |
| 19. Actuarial method used | Aggregate |
| 20. Assumed rate of return on Investments discount rate | 1.45% |
| 21. Amortization period of UAAL(in years) | 30.00 |

CERTIFICATION OF CHIEF FISCAL OFFICER

I, Daniel P. Hendricks, hereby certify that I am the Chief Fiscal Officer of the Village of Bockport, and that the information provided in the annual financial report of the Village of Bockport, for the fiscal year ended 05/31/2013, is TRUE and correct to the best of my knowledge and belief.

By entering the personal Identification number assigned by the Office of the State Comptroller to me as the Chief Fiscal Officer of the Village of Bockport, and adopted by me as my signature for use in conjunction with the filing of the Village of Bockport's annual financial report, I am evidencing my express Intent to authenticate my certification of the Village of Bockport's annual financial report for the fiscal year ended 05/31/2013 and filed by means of electronic data transmission.

Name of Report Preparer if different than Chief Fiscal Officer

() -
Telephone Number

12/11/2013
Date of Certification

Daniel P. Hendricks
Name

Treasurer
Title

49 State St. Brockport NY 14420
Official Address

(585) 637-1041
Official Telephone Number



Department of Planning and Development

Monroe County, New York

Maggie Brooks
County Executive

Judy A. Seil
Director

November 21, 2013

Mr. Harry Donahue, Superintendent of Public Works
Village of Brockport
49 State Street
Brockport, New York 14420

Re: 2013 CDBG YR 38 Monroe Avenue Storm Sewer Project

Dear Mr. Donahue,

Enclosed are three (3) copies of the standard agreement between the County and the Village for the above project which was funded by the 2013 Community Development Block Grant (CDBG) Program in the amount of \$34,750.

If the agreement meets with Village approval, please request that the Village Board pass a resolution to accept the CDBG grant and have the Village Mayor sign the agreement. Please have all copies notarized as originals and return to me together with a copy of the Board resolution, Attachment C (Debarment Certificate) naming the Village as the Contractor and the required insurance documents (see enclosed insurance requirements).

I will process the agreement for signature upon receipt and return a fully executed copy for your files.

Please contact me at 753-2024 or rmikiciuk@monroecounty.gov if you have any questions. I look forward to working with you and your staff on the project.

Sincerely,

Richard T. Mikiciuk
Sr. Rehabilitation Specialist

Enclosures

Community Development Block Grant (CDBG) Insurance Requirements

1. Provide ACORD Certificate of Insurance Form:

Certificate Holder Information:

Monroe County
39 W. Main St., Room 200
Rochester, NY 14614
Attn: Community Development

2. Provide the following insurance coverage:

A. General Liability Insurance

- 1) \$1 million per occurrence
- 2) \$3 million aggregate
- 3) Name **Monroe County** as additional insured and:
 - a) X appropriate additional insured column.
 - b) Description of Operations shall specifically state general liability, auto, or both.
 - c) Provide an **additional Insured endorsement form** showing same. **NOTE:** If the policy has a Blanket Endorsement for Additional insured, then the supporting documents shall be forwarded for review. (All pages of the endorsement as well as policy number shall be included.)
- 4) If aggregate coverage is less than \$3 million:
 - a) Excess or umbrella coverage in the amount to provide \$3 million total
 - b) Excess/umbrella coverage must name **Monroe County** as additional insured and provide additional insured endorsement showing same.

A. Automobile Liability Insurance

- 1) \$1 million per occurrence for bodily injury and property damage
- 2) X appropriate additional insured column.
- 3) Description of Operations shall specifically state general liability, auto, or both.
- 4) Name **Monroe County** as additional insured and provide an **additional insured endorsement form** showing same. **NOTE:** If the policy has a Blanket Endorsement for Additional insured, then the supporting documents shall be forwarded for review. (All pages of the endorsement as well as policy number shall be included).

A. Workers Compensation Insurance (www.wcb.ny.gov) *

- 1) C-105.2 (or U-26.3)
- 2) SI-12 (or GSI 105.2)
- 3) CE-200
- 4) Waiver if applicable

B. Disability Benefits Insurance (www.wcb.ny.gov) *

- 1) DB-120.1
- 2) DB-155
- 3) CE-200
- 4) Waiver if applicable

COMMUNITY DEVELOPMENT
FORCE ACCOUNT AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2013, by and between MONROE COUNTY, a municipal corporation with offices in the County Office Building, 39 West Main Street, Rochester, New York 14614, (hereinafter referred to as "COUNTY") and the VILLAGE OF BROCKPORT, a municipal corporation with offices at 49 State Street, Brockport, New York 14420, (hereinafter referred to as the "MUNICIPALITY").

WITNESSETH:

WHEREAS, the COUNTY has entered into an Agreement with the United States of America, Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program, and

WHEREAS, the MUNICIPALITY and the COUNTY desire to enter into an Agreement that provides for the replacement of 840 feet of storm sewer piping with 36" SICCP piping and new catch basins on Monroe Avenue from Main Street to Utica Street in the Village of Brockport (hereinafter referred to as the "Project" and described more fully in the Project Proposal attached to and made a part of this Agreement as Attachment A), and

WHEREAS, the Monroe County Community Development Administration, (hereinafter referred to as "CDA") has approved said Project for implementation, and

WHEREAS, the Monroe County Legislature, by Resolution No. 153 of June 11, 2013, authorizes the Monroe County Executive, or her designee, to execute contracts necessary to accomplish programs in the towns and villages participating in the Monroe County Consolidated Plan Consortium.

NOW, THEREFORE, the COUNTY and the MUNICIPALITY do mutually agree, in consideration of the covenants, terms and conditions contained herein, as follows:

I. SCOPE OF SERVICES

A. The MUNICIPALITY shall provide, or cause to be provided, the following elements necessary to accomplish the Project:

1. engineering services sufficient to design and inspect all phases of the Project;
2. design and construction of the Project in accordance with the requirements for architectural specifications for handicapped accessibility stated in the most stringent of the Americans With Disabilities Act of 1990 Guidelines, the Uniform Federal Accessibility Standards, the Federal American National Standards Specifications, and the New York State American Standards Institute Regulations, or such other federal or state standard which provides more stringent standards;
3. procurement of all materials and equipment necessary for the successful completion of the Project, in an approved manner and in accordance with the federal administrative requirements of 24 CFR Part 85 and any other applicable federal, state, and other regulations, laws and policies; and
4. the personnel, skills, expertise and equipment required to successfully complete the Project.

B. Reporting - The MUNICIPALITY:

1. shall maintain and submit sufficient documentation, at the direction of CDA, to enable reporting, evaluation, and monitoring of the program to verify that the Project is implemented in accordance with all applicable HUD regulations;
2. shall submit documentation to the COUNTY that identifies project status and accomplishments and indicates work/services performed. Each request from the MUNICIPALITY for payment under this

Agreement will be submitted on a Monroe County Claim Voucher and will be accompanied by the above referenced documentation together with copies of reasonable and verified expenditures that the MUNICIPALITY has incurred for materials, labor and equipment usage for the construction of the Project by the MUNICIPALITY'S labor forces;

3. shall submit to the COUNTY, upon request, documentation verifying that it has complied with the federal administrative requirements for the procurement of the materials and equipment for the Project as contained in 24 CFR Part 85;
4. agrees to the monitoring of the program by CDA to verify its reports and to verify that the Project is implemented in accordance with all applicable HUD regulations; and

C The MUNICIPALITY shall assist CDA in assuring compliance with all county, state and federal requirements. This includes all applicable federal, state and local laws and regulations that pertain to the Project.

II. TERM OF CONTRACT

This Agreement shall commence on **December 1, 2013** and terminate on **November 30, 2014**. The Project shall be completed no later than one year after the execution of this Agreement. The COUNTY reserves the right to cancel any payments to be made under this Agreement for any expenses incurred by the MUNICIPALITY on the Project after **November 30, 2014**.

III. PAYMENT FOR SERVICES

A. It is agreed that the COUNTY shall expend for this Project, the sum of eligible Project costs, not to exceed the community development grant in the amount of **Thirty Four Thousand, Seven Hundred and Fifty Dollars (\$34,750)**.

B. Eligible project costs for reimbursement shall consist of reasonable and verified expenditures that the MUNICIPALITY has incurred for materials, labor and equipment usage for the construction of the Project by the MUNICIPALITY'S labor forces. Such costs shall be verified by the COUNTY. Remittance to the MUNICIPALITY shall be in the form of a check or checks to be issued by the COUNTY. The checks shall be made payable to the MUNICIPALITY and shall be issued upon receipt of a duly executed Monroe County Claim Voucher approved by CDA. Final payment will not be released until the Project has been successfully completed by the MUNICIPALITY and approved by CDA.

C. It is understood that payment shall not be made by the COUNTY for engineering and administrative expenses incurred by the MUNICIPALITY.

D. The MUNICIPALITY agrees to pay all project costs in excess of the community development grant that are necessary for the successful completion of the Project.

IV. COMPLIANCE WITH GRANT AGREEMENT

The MUNICIPALITY agrees to adhere to all terms and conditions applicable to contractors under the grant agreement between the COUNTY and HUD. The MUNICIPALITY further agrees that all activities performed under this Agreement will be performed consistent with the requirements of the Community Development Block Grant Regulations (24 CFR 570).

V. ASSET DISPOSITION

In the event that the MUNICIPALITY will purchase assets with a unit acquisition cost of \$1,000 or greater (nonexpendable property), in whole or in part, with the funds from this Agreement, the MUNICIPALITY agrees that the use and disposition of the property will be governed by the property management standards of federal regulation 24 CFR Part 85. Generally, such assets shall be returned, or other compensation made, to CDA when the property is no longer needed in the project or program for which it was provided.

VI. AMENDMENTS

This Agreement may be modified or amended only in writing duly executed by both parties. Any modification or amendment shall be attached to and become part of this Agreement. All notices concerning this Agreement shall be delivered in writing to the parties at the principal addresses as set forth above unless either party notifies the other of a change in address.

VII. INSURANCE

A. The MUNICIPALITY will at its own expense, procure and maintain a policy or policies of insurance during the term of this Agreement. The policy or policies of insurance required are standard Worker's Compensation and Disability Insurance, if required by law; general liability insurance (including, without limitation, contractual liability) with single limits of liability in the amount of \$1,000,000 per occurrence, and \$3,000,000 aggregate coverage; automobile liability insurance in the amount of \$1,000,000 with a minimum of \$1,000,000 each occurrence, bodily injury, and property damage. Original certificates evidencing such coverage and indicating that such coverage will not be cancelled or amended in any way without thirty (30) days prior written notice to the COUNTY, shall be delivered to the COUNTY before final execution of this Agreement and original renewal certificates conforming to the requirements of this section shall be delivered to the COUNTY at least sixty (60) days prior to the expiration of such policy or policies of insurance. The MUNICIPALITY'S insurance shall provide for and name Monroe County as an additional insured. All policies of insurance shall be issued by companies in good financial standing duly and fully qualified and licensed to do business in New York State or otherwise acceptable to the COUNTY.

B. If any required insurance coverage contains aggregate limits or applies to other operations of the MUNICIPALITY outside of those required by this Agreement, the MUNICIPALITY shall provide Monroe County with prompt written notice of any incident, claims settlement, or judgment against that insurance which diminishes the protection such insurance affords Monroe County. The MUNICIPALITY shall further take immediate steps to restore such aggregate limits or shall provide other insurance protection for such aggregate limits.

C. The MUNICIPALITY certifies that it is in compliance with the New York State Workers' Compensation and Disability Benefits Law, and that certificate(s) evidencing compliance therewith are attached.

VIII. INDEMNIFICATION

A. The MUNICIPALITY agrees to defend, indemnify and save harmless the COUNTY, its officers, agents, servants and employees from and against any and all liability, damages, costs or expenses, causes of action, suits, judgments, losses and claims of every name not described, including attorneys' fees and disbursements, brought against the COUNTY which may arise, be sustained or occasioned directly or indirectly by any person, firm or corporation arising out of or resulting from the performance of the services by the MUNICIPALITY, arising from any act, omission or negligence of the MUNICIPALITY, its agents and employees, or arising from any breach or default by the MUNICIPALITY under this Agreement. Nothing herein is intended to relieve the COUNTY from its own negligence or misfeasance, or to assume any such liability for the COUNTY by the MUNICIPALITY.

B. The parties understand and agree that this is solely a Project of the MUNICIPALITY. The COUNTY is involved only to assist the MUNICIPALITY to obtain a grant under the COUNTY'S Community Development Block Grant Program. The COUNTY shall neither control nor supervise any portion of the construction herein, nor be involved in any act relating directly or indirectly to the construction of this Project.

IX. INDEPENDENT CONTRACTOR

A. For the purpose of this Agreement, the MUNICIPALITY is and shall in all respects be considered an independent contractor. The MUNICIPALITY, its individual members, officers, employees and agents are not and shall not hold themselves out nor claim to be an officer or employee of Monroe County nor make claim to any rights accruing thereto, including, but not limited to, Worker's Compensation, unemployment benefits, Social Security or retirement plan membership or credit.

B. The MUNICIPALITY shall have the direct and sole responsibility for the following: payment of wages and other compensation; reimbursement of the MUNICIPALITY'S employees' expenses; compliance with federal, state and local tax withholding requirements pertaining to income taxes, Worker's Compensation, Social Security, unemployment and other insurance or other statutory withholding requirements; and all obligations imposed on the employer of personnel. The COUNTY shall have no responsibility for any of the incidences of employment.

X. EXECUTORY NATURE OF CONTRACT

This Agreement shall be deemed executory only to the extent of the funding available and the COUNTY shall not incur any liability beyond the funds annually budgeted therefor.

XI. NO ASSIGNMENT WITHOUT CONSENT

The MUNICIPALITY shall not, in whole or in part, assign, transfer, convey, sublet, mortgage, pledge, hypothecate, grant any security interest in, or otherwise dispose of this Agreement or any of its right, title or interest herein or its power to execute the Agreement, or any part thereof to any person or entity without the prior written consent of the COUNTY.

XII. FEDERAL SINGLE AUDIT ACT

A. In the event the MUNICIPALITY is a recipient through this Agreement, directly or indirectly, of any funds of or from the United States Government, MUNICIPALITY agrees to comply fully with the terms and requirements of Federal Single Audit Act [Title 31 United States Code, Chapter 75], as amended from time to time. The MUNICIPALITY shall comply with all requirements stated in Federal Office of Management and Budget Circulars A-102, A-110 and A-133, and such other circulars, interpretations, opinions, rules or regulations that may be issued in connection with the Federal Single Audit Act.

B. Of the amount specified in Section III (A) of this Agreement, **Thirty Four Thousand, Seven Hundred and Fifty Dollars (\$34,750)** of such amount or one hundred percent (100%) of such amount, is being passed-through the COUNTY from the United States Government under the following:

| | |
|-------------------------------------------------------|--------------------------------------------------|
| Award Name: | Community Development Block Grant |
| Award Number: | B-13-UC-36-0002 |
| Award Year: | 2013 |
| Name of Federal Agency: | U.S. Department of Housing and Urban Development |
| Catalog of Federal Domestic Assistance (CFDA) Number: | 14.218 |

The Award [] is [X] is not related to Research and Development.

C. If on a cumulative basis the MUNICIPALITY expends Five Hundred Thousand and no/100 Dollars (\$500,000) or more in federal funds in any fiscal year, it shall cause to have a single audit conducted, the Data Collection Form (defined in Federal Office of Management and Budget Circular A-133) shall be submitted to the COUNTY; however, if there are findings or questioned costs related to the program that is federally funded by the COUNTY, the MUNICIPALITY shall submit the complete reporting package (defined in Federal Office of Management and Budget Circular A-133) to the COUNTY.

D. If on a cumulative basis the MUNICIPALITY expends less than Five Hundred Thousand and no/100 Dollars (\$500,000) in federal funds in any fiscal year, it shall retain all documents relating to the federal programs for three (3) years after the close of the MUNICIPALITY'S fiscal year in which any payment was received from such federal programs.

E. All required documents must be submitted within nine (9) months of the close of the MUNICIPALITY'S fiscal year end to:

Monroe County Internal Audit Unit
304 County Office Building
39 West Main Street
Rochester, New York 14614

F. The MUNICIPALITY shall, upon request of the COUNTY, provide the COUNTY such documentation, records, information and data and response to such inquiries as the COUNTY may deem necessary or appropriate and shall fully cooperate with internal and/or independent auditors designated by the COUNTY and permit such auditors to have access to, examine and copy all records, documents, reports and financial statements as the COUNTY deems necessary to assure or monitor payments to the MUNICIPALITY under this Agreement.

G. The COUNTY'S right of inspection and audit pursuant to this Agreement shall survive the payment of monies due to MUNICIPALITY and shall remain in full force and effect for a period of three (3) years after the close of the MUNICIPALITY'S fiscal year in which any funds or payment was received from the COUNTY under this Agreement.

XIII. INSPECTION OF RECORDS

The MUNICIPALITY agrees to authorize the COUNTY or any of its duly authorized representatives, including HUD, to inspect and audit all records, books, papers and documents associated with this Agreement and further agrees to maintain for a period of three (3) consecutive years following the termination of this Agreement, all records, reports and other documentation arising out of the performance of this Agreement.

XIV. JOB OPENINGS

A. The MUNICIPALITY recognizes the continuing commitment on the part of the COUNTY to assist those receiving temporary assistance to become employed in jobs for which they are qualified, and the COUNTY'S need to know when jobs become available in the community.

B. The MUNICIPALITY agrees to notify the COUNTY when the MUNICIPALITY has or is about to have a job opening for a full time position within Monroe County or any contiguous county. Such notice shall be given as soon as practicable after the MUNICIPALITY has knowledge that a job opening will occur. The notice shall contain information that will facilitate the identification and referral of appropriate candidates in a form and as required by the Employment Coordinator. This would include at least a description of conditions for employment, including the job title and information concerning wages, hours per work week, location and qualifications (education and experience).

C. Notice shall be given in writing to: Employment Coordinator, Monroe County Department of Human and Health Services, Room 306, 111 Westfall Road, Rochester, New York 14620; FAX: (585) 753-6308; PHONE: (585) 753-6322.

D. The MUNICIPALITY recognizes that this is an opportunity to make a good faith effort to work with the COUNTY for the benefit of the community. Nothing contained in this provision, however, shall be interpreted as an obligation on the part of the MUNICIPALITY to employ any individual who may be referred by or through the COUNTY for job openings as a result of the above notice. Any decisions made by the MUNICIPALITY to hire any individual referred by or through the COUNTY shall be voluntary and based solely upon the MUNICIPALITY'S job requirements and the individual's qualifications for the job, as determined by the MUNICIPALITY.

E. As a local MUNICIPALITY within the COUNTY, the MUNICIPALITY shall be subject to the above subparagraphs, except that the MUNICIPALITY shall not be required to give notice where the position is subject to a published civil service list.

XV. NON-DISCRIMINATION

The MUNICIPALITY agrees that in carrying out its activities under the terms of this Agreement, it shall not discriminate against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, sex, or national origin and that at all times it will abide by the applicable provisions of the Human Rights Law of the State of New York as presently set forth in Sections 290-301 of the Executive Law of the State of New York. The MUNICIPALITY gives assurance that no person shall be excluded from participation in, or denied the benefits of, this project, on the grounds of age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, sex, or national origin.

XVI. DEFAULT AND TERMINATION

A. In accordance with 24 CFR 85.43, the COUNTY may suspend or terminate the work of the MUNICIPALITY in whole or in part under this Agreement whenever the MUNICIPALITY shall default in the performance of this Agreement in accordance with its terms (including in the term "default" any failure by the MUNICIPALITY to make progress in the actual work required with respect to the development of the Project), and shall fail to cure or diligently begin to cure such default within a period of ten (10) days (or such longer time as the COUNTY may allow) after delivery by the COUNTY to the MUNICIPALITY of a notice specifying the default.

B. Termination or suspension shall be effected by a written notice to the MUNICIPALITY and shall be effective immediately. The MUNICIPALITY shall be paid in full for all work performed until the date of termination or suspension provided that the COUNTY may deduct from any funds due to the MUNICIPALITY, any reasonable costs incurred by the COUNTY as a result of the MUNICIPALITY'S default. Default by the MUNICIPALITY may result in the prohibition of the MUNICIPALITY from entering into any future agreements with the COUNTY or from acting as a subgrantee of the COUNTY for the purpose of carrying out the Community Development Program. In addition to the foregoing, this Agreement may be terminated for convenience in accordance with 24 CFR 85.44.

XVII. FEDERAL, STATE, AND LOCAL LAW AND REGULATION COMPLIANCE

Notwithstanding any other provision in this Agreement, the MUNICIPALITY remains responsible for ensuring that any service(s) provided pursuant to this Agreement complies with all pertinent provisions of federal, state and local statutes, rules and regulations.

XVIII. LAW

This Agreement shall be governed by and under the laws of the State of New York.

XIX. MISCELLANEOUS

A. The MUNICIPALITY agrees to comply with all confidentiality and access to information requirements in federal, state and local laws and regulations.

B. The MUNICIPALITY agrees that no amount of funds provided under this Agreement will be used directly or indirectly for any partisan political activity, or to further the election or defeat of any candidate for public office.

C. The MUNICIPALITY agrees that no amount of funds provided under this Agreement will be used directly or indirectly for publicity or lobbying purposes designed to support or defeat legislation pending before the United States Congress, the Legislature of the State of New York, or the Legislature of Monroe County. Notwithstanding the above, nothing contained herein shall prohibit the MUNICIPALITY from developing and forwarding to appropriate officials specific recommendations for programs, regulations, and/or institutional arrangements which arise from the experience and findings of this demonstration program.

D. The MUNICIPALITY agrees that no member, officer or employee of the MUNICIPALITY will have any monetary interest in, or derive monetary benefit directly or indirectly from any ensuing contracts or subcontracts, or proceeds thereof, for work funded under this Agreement.

XX. SEVERABILITY

If any provision of this Agreement is held invalid by a court of law, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to laws of the State of New York.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

This Agreement
complies with the
requirements for
routine Monroe
County contracts

Dept. Dir. Initials

COUNTY OF MONROE

BY _____
MAGGIE BROOKS, COUNTY EXECUTIVE

VILLAGE OF BROCKPORT

BY _____
MARGARET BLACKMAN, MAYOR

State of New York)
)
County of Monroe) ss:

On the ____ day of _____ in the year 2013 before me, the undersigned, a Notary Public in and for said State, personally appeared **MAGGIE BROOKS**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signatures on the instrument, the individual(s), or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

State of New York)
)
County of Monroe) ss:

On the ____ day of _____ in the year 2013 before me, the undersigned, a Notary Public in and for said State, personally appeared **MARGARET BLACKMAN**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that [s]he executed the same in his/her capacity, and that by his/her signatures on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

**ATTACHMENT A
PROJECT PROPOSAL**



Maggie Brooks
County Executive

**2013 Community Development Block Grant
 Application for Funding
 Due Date: February 15, 2013**

Submit completed application, environmental review and project map (if applicable) no later than February 15, 2013 at 5:00 p.m. to the following:
Monroe County Community Development
8100 CityPlace • 50 West Main Street
Rochester, NY 14614
Phone: 753-2011 • Fax: 753-2028
Email: cshafer@monroecounty.gov

Do not use this application for affordable housing developments. To complete this application as a Word document, "click" into the blank spaces or use the tab key to move through the document. The entire application is formatted as a series of tables. See last page for environmental review information

| <i>General Information</i> | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| Name of Applicant / Organization | <i>Village of Brockport</i> |
| Contact Person (Name & Title) | <i>Harry Donahue-Superintendent of Public Works</i> |
| Address | <i>49 State Street Brockport, NY 14420</i> |
| Phone | <i>585-637-1060</i> |
| Fax | <i>585-637-1062</i> |
| Email | <i>hdonahue@brockportny.org</i> |
| <i>Project Information</i> | |
| Project / Program Name | <i>Monroe Ave Storm Sewer</i> |
| Project Address | <i>Monroe Ave from Main St to Utica St</i> |
| Census Block Group(s) [if applicable] | <i>153.023</i> |
| Amount of CDBG Funds Requested | <i>\$163,536.31</i> |
| <p><i>Brief Summary of Proposed Project. (Please note if project disturbs more than 4,000 square feet of land, involves a building more than 50 years old, and/or encroaches on a wetland, 100-year floodplain or the Erie Canal)</i></p> <p><i>Replacing 840ft of Storm Sewer piping with 36" SICPP piping and new Catch basins and Manholes.</i></p> | |

Issue(s) or condition(s) to be addressed:

Replacement of the deteriorated, undersized and aged storm sewer system will alleviate the serious flooding issues that we currently have during all significant rain fall events. The current storm sewer system is on a map dated from 1901. At that time the drainage area was much smaller than what todays current runoff area is. The system has had problems over the years with sections of it collapsing and having to be excavated and repaired. At times there has been as much as 3 feet of storm water backed up in the street and all the way up to front porches of the houses. In the fall of 2010 the NYSDOT renewed their storm sewer system upstream from where it ties into our system. Therefore causing more water to travel to our system faster, creating even further problems with flooding.

| | | | |
|--------------------------------------------------------|-------|-----------------------|--|
| Linear footage for sidewalks, waterlines, sewers, etc. | 840ft | | |
| Competitive Public Bid | | Request for Proposals | |
| Municipal Force Account | X | Other | |

IMPORTANT – New Application Requirement

Environmental reviews in accordance with the State Environmental Quality Review Act (SEQR) and the National Environmental Protection Act (NEPA) are required for CDBG projects. All applicants must complete the attached Environmental Review Checklist and submit it along with any required documentation. Applicants may contact Rochelle Bell, Monroe County Environmental Planner, with questions at 585-753-2034 or via email at: rbell@monroecounty.gov.

The applicant certifies the information contained herein is true, correct and complete to the best of his/her knowledge and belief. The applicant further understands that the application is a request and there is no guarantee, expressed or implied, that funds will be provided to the applicant. All organizations awarded federal funds will be subject to federal and local regulatory compliance.

Signature

Date

Standards to Determine Compliance with National Objectives

Each Activity must meet one of the three broad national objectives:

1. To benefit low to moderate-income persons.
2. To aid in the prevention or elimination of slums or blight.
3. To meet community development needs having a particular urgency.

Please ensure that the proposed project meets at least one of the following eligibility criteria:

Low-Mod areas benefit activities. Monroe County's CDBG funds are intended to be used in the suburban towns and villages that comprise the Community Development Consortium. HUD determines the Upper Quartile ranking of eligible Census Block Groups based on the most recent Census and current consortium membership. CD staff will verify that the project location is in an eligible Low-Mod Area.

Limited clientele activities. Limited clientele activities benefit low to moderate-income persons without regard to the area being served. At least 51% of the persons participating in the activity must be low to moderate-income and the activity must meet one of the following criteria:

- **Presumption of low to moderate-income.** The activity may serve persons that are presumed to be low to moderate-income, such as abused children, battered spouses, elderly persons, disabled persons, homeless persons, illiterate adults, persons living with AIDS, migrant farm workers, etcetera; or,
- **Income guidelines.** Activities must have eligibility requirements which limit the activity exclusively to low to moderate-income persons; or,
- **Nature and location.** The activity must be of such a nature and in such a location that it may be concluded that the activity's clientele will primarily be low to moderate-income persons, i.e. public housing activities.

Housing activities. An activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low to moderate-income households.

Job retention activities. An activity designed to create or retain permanent jobs where at least 51% of which, computed on a full-time equivalent basis, involve the employment of low to moderate-income persons.

Slum and blight. Activities that aid in the prevention or elimination of slums or blight. This objective is generally not applicable to locations in suburban Monroe County.

Urgent need. Community development activities having an urgent need. This objective is rarely used and is reserved for alleviating emergency situations, such as natural disasters.

Standards to Determine Project Eligibility

1. Describe the location of your project and how the area will benefit from the project. Include the boundaries, Census Block Group(s) and/or service area.

Location is Monroe Ave from Main St to Utica St

The area will benefit greatly by having the current storm sewer system replaced with new pipe. It will eliminate the severe flooding in the street and the basements of the homes on that street.

Census Block Group #153.023

2. Describe the population/target group your project will serve and how low to moderate-income persons will benefit.

Population of approximately 100 people. There are 7 single family homes and 12 multi-family homes that will benefit from the new storm sewer system.

With the installation of the new storm sewer system the residents of the area will no longer have to worry about flooding in the streets and their basements.

3. What evidence do you have that at least 51% of the persons to benefit from the proposed project are considered to be of low to moderate-income (LMI)? Please check the appropriate category below.

Income Survey Census Data Limited Clientele Other (please explain)

4. In the table below, outline the major steps/activities your agency will undertake to complete the project.

| Major Steps / Activities | Number of Clients Served |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| Example: Home buyer counseling session of 1.5 hours | 20 potential home buyers |
| Engineering, excavating and installation of 840ft of 36" SICPP storm sewer piping. Repair and restore work area | 7 single family homes and 12 Multi-family homes |
| | |
| | |
| | |
| | |
| | |
| | |

Standards to Determine Budget Compliance

Two separate budget forms are provided for your use, a Community Service & Planning Study Budget and a Public Works & Public Facility Improvement Budget. The forms are meant to act as a guide. You may provide your own budget in another format, if available.

Prior to completing the Budget Form, review the following limitations on the use of CDBG funds:

- CDBG funds may not be used for acquisition of property used for primarily religious purposes or to promote religious interests regardless of the use of the property.
- Requests for funds to undertake capital improvements to real property or open space development must include proof of legal ownership or authorization from the owner to perform the improvements.
- Renovation costs may include equipment provided the equipment is fixed and permanent and is not moveable.
- Lease or rental of capital equipment is generally advised because all assets acquired by a third-party contractor with CDBG funds have, upon termination of the contract, to be transferred to the County or the contractor must reimburse the CDBG program at the current per unit fair market value less the amount of depreciation previously agreed upon with the County.
- The following costs are not allowed: bad debts; contingencies; contributions and donations; entertainment costs (including meals for social events and awards/graduation banquets); gifts or incentive awards to individuals; fines and penalties resulting from violations of or non-compliance with Federal, State or Local laws; interest on borrowed capital; fundraising; investment management; losses on other awards; and, litigation expenses.

| Funding Sources | | |
|----------------------------------------------------------------------------------|---------------|---------------|
| Please list all amounts and funding sources for the project, as required by HUD. | | |
| Type | Amount | Source |
| Applicant | \$ | |
| Section 108 Loan Guarantee Funds | \$ | |
| Other HUD Funds (HOME / ESG / HOPWA) | \$ | |
| Other Federal Funds | \$ | |
| Appalachian Regional Commission | \$ | |
| State or Local Funds | \$ | |
| Private Funds | \$ | |
| Other | \$ | |

| Community Development Division Contacts | | | | |
|------------------------------------------------|----------------------------|-------------------------------------|----------------------------------------------------------------------------------------------------|----------|
| Kathi Gingello | kgingello@monroecounty.gov | CD Manager | CDBG, HOME & ESG program administration | 753-2005 |
| Rich Mikiciuk | rmikiciuk@monroecounty.gov | Sr. Rehabilitation Specialist | CDBG public works and facilities projects; Home Improvement Program inspections and administration | 753-2024 |
| Chanh Quach | cquach@monroecounty.gov | Community Liaison | Affordable Rental Housing and Homeless | 753-2021 |
| Phil Morgan | pmorgan@monroecounty.gov | Assistant Rehabilitation Specialist | Home Improvement Program inspections and administration | 753-2003 |
| Cathy Shafer | cshafer@monroecounty.gov | Community Development Assistant | administration; Public Services and ESG | 753-2011 |
| Betty Ann Cordero | ecordero@monroecounty.gov | Community Development Assistant | Home Improvement Program intake; | 753-2033 |

COMMUNITY SERVICE & PLANNING STUDY BUDGET

| Budget Item | Calculation | CDBG Request |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------|
| PERSONNEL | | |
| Salaried Positions – Job Titles | Provide rate of pay (hourly/salary) and percentage of time spent on project (full-time equivalent) or hours per week. | |
| | | |
| | | |
| | | |
| Salaries Total | | |
| Fringe Benefits | | |
| | | |
| Total Personnel | Total of personnel and fringe benefits | |
| | | |
| OPERATING COSTS | Provide a description of how you arrive at total for each line. | |
| Supplies | | |
| Equipment | | |
| Rent/Lease | | |
| Insurance | | |
| Printing | | |
| Phone | | |
| Travel | | |
| Other | | |
| Total Operating Costs | | |
| | | |
| CONTRACT SERVICES | | |
| | | |
| Total Contract Services | | |
| | | |
| TOTAL BUDGET | | |

PUBLIC WORKS & PUBLIC FACILITY IMPROVEMENT BUDGET

| Budget Item | Calculation | CDBG Request |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------|
| PERSONNEL | | |
| Salaried Positions – Job Titles | Provide rate of pay (hourly/salary) and percentage of time spent on project (full-time equivalent) or hours per week. | |
| Harry Donahue-DPW Supt | 37.90per hr, 10hrs per wk @ 6wks | \$2274.00 |
| Dave Moore-Foreman | 33.00per hr, 20hrs per wk @ 6wks | \$3960.0 |
| | | |
| Salaries Total | | \$6234.00 |
| Fringe Benefits | | \$2680.62 |
| Total Personnel | Total of Personnel and Fringe Benefits | \$49763.41 |
| 5-laborers, 1-equipment operator and 2-truck drivers | Various pay ranging from \$20.30 to \$25.39 per hour | |
| DELIVERY COSTS | Provide a description of how you arrive at the total for each line. | |
| Construction Hard Costs | HDPE pipe, SDR35 pipe & fittings, manholes, catch basins, sidewalks & repair of work area. | \$47351.08 |
| Physical Inspections | | |
| Architectural | | |
| Engineering | Chatfield Engineers | \$8000.00 |
| Rehab Loan Costs | | |
| Permits and Fees | | |
| Insurance | | |
| Legal Fees | | |
| Financing | | |
| Appraisal Costs | | |
| Other-Equipment | FEMA Equipment Rates 2008 | \$49,507.20 |
| Total Delivery Costs | | |
| | | |
| CONTRACT SERVICES | | |
| | | |
| Total Contract Services | | |
| | | |
| TOTAL BUDGET | | |

**ATTACHMENT B
INSURANCE CERTIFICATES**

**ATTACHMENT C
CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, AND RESPONSIBILITY**

The undersigned certifies, to the best of his/her knowledge and belief, that the Contractor and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency;
2. Have not within a three (3) year period preceding this transaction/application/ proposal/contract/agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2 of this certification; and
4. Have not within a three (3) year period preceding this transaction/application/ proposal/contract/agreement had one or more public transactions (Federal, State or local) terminated for cause or default.

**CERTIFICATION REGARDING MONROE COUNTY PROCUREMENT POLICY
AND CONSEQUENCES FOR VIOLATION**

The undersigned certifies, to the best of his/her knowledge and belief, that the Contractor and its principals:

5. Have read and understand the Monroe County Procurement Policy and agree to abide by its terms (<http://www2.monroecounty.gov/purch-overview.php>);
6. Understand that any violation of the Monroe County Procurement Policy may result in the exclusion of any response to a public bid, Request for Proposals (RFP) or Request for Qualifications (RFQ) submitted on our behalf; and
7. Understand that any contract or agreement entered into subsequent to a violation of this policy during the procurement process is null and void.

Date: _____

[Print Name of Contractor]

By: _____
[Signature]

[Print Name]

[Print Title/Office]



VILLAGE OF BROCKPORT

49 State Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.org

*The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence*

December 10, 2013

Carl Gouveia, Director
Seymour Library

Linda Sanford, President
Seymour Library Board

Mary Marone, Treasurer
Seymour Library Board

Dear Carl, Linda & Mary:

Please let this letter serve as formal notification that at its October 21st Village Board meeting, the Board voted for 2014 funding to the Seymour Library to remain flat, a 0% increase, not 6% as proposed.

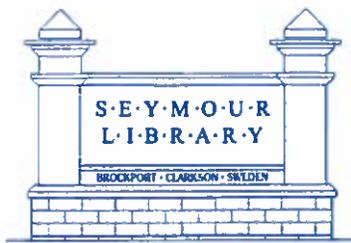
Prior to the decision, I met with Sweden Town Supervisor Connors & Councilperson Carges. I also met with Clarkson Town Supervisor Kimball. All came to the conclusion that funding needed to remain flat this year. Economic times are still tough and we have difficult funding decisions to make. Although we were unable to fund at the level proposed, we remain committed to our community library and appreciate its staff and volunteers for their dedication.

We look forward to your continued efforts and remain staunch supporters of the library's fund raising activities and are open to collaborative cost sharing ideas.

Sincerely,

Margaret B. Blackman
Mayor
Village of Brockport

Xc: Village Board / Village Treasurer / Village Clerk
Sweden Supervisor Connors
Clarkson Supervisor Kimball

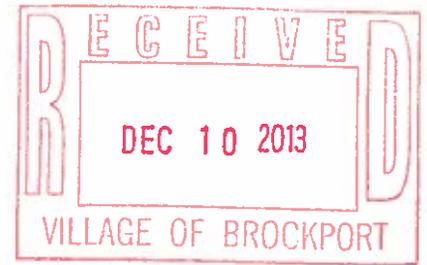


SEYMOUR LIBRARY

161 East Avenue • Brockport, NY 14420-1505

Ph: (585) 637-1050 • Fax: (585) 637-1051

www.seymourlibraryweb.org



Dec. 10, 2013

Brockport Village Board

Your library board should finalize our 2014 budget at our meeting on Dec. 17th. In reviewing the figures we find it would help if the trash pick up and lawn care was done by one of our sponsors. Currently the snow plowing is rotated yearly with this year being done by Sweden. Therefore, we are asking if the same service would be done and rotated yearly for the trash and lawn. Please let us know your decision in order for us to finalize our budget.

We are also looking for your formal notice as to the amount of funds which will be provided for 2014.

Thank you for your consideration of the above requests.

Mary Marone

Mary Marone

Treasurer Seymour Library Board of Trustees.

Cc: Town of Clarkson
Town of Sweden

**VILLAGE OF BROCKPORT
VILLAGE BOARD LIAISONS
TO DEPARTMENTS / AREAS / BOARDS / COMMITTEES / OUTSIDE ENTITIES**

**JULY 2013 – JULY 2014
Adopted 8/5/13**

Mayor Blackman, Trustee/Deputy Mayor Andrews, Trustees Ciciotti, Hannan, La Pierre

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Personnel / Human Resources | Blackman |
| Budget & Finance | Blackman |
| Town/Gown Relations (SUNY College at Brockport) | Blackman |
| Intergovernmental Relations (Towns of Sweden & Clarkson) | Blackman & Andrews |
| Police Department | Hannan & La Pierre |
| Building / Zoning / Code Enforcement Planning Board Zoning Board of Appeals Code Review Committee | Ciciotti & Hannan |
| Department of Public Works Parks Committee | Ciciotti & La Pierre |
| History Historic Preservation Board Emily L. Knapp Museum & Library of Local History Brockport Community Museum | Andrews Hannan Andrews |
| Economic Development Farmers Market Welcome Center Management Committee BMA (Brockport Merchants Association) GBCoC (Greater Brockport Chamber of Commerce) GBDC (Greater Brockport Development Corporation) BISCO (Brockport Integrated Service & Community Org) | La Pierre Andrews Hannan La Pierre Andrews Ciciotti |
| Seymour Library Board | Andrews Who? |
| Tree Board | Blackman |
| Walk Bike Brockport Action Group | Andrews |