

VILLAGE OF BROCKPORT
VILLAGE BOARD - MEETING AGENDA
Tuesday, June 11, 2013 7:00pm
Location: Village Hall conference room

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices & refrain from texting
- **MOMENT OF SILENCE:** to honor those that serve our Country, enforce our laws, & respond to emergencies
- **MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

- **PUBLIC COMMENT:** 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day)

- **CONSENSUS ITEMS:**
 - Approval of minutes – 5/28
 - Approval of bills to be paid

- **CLERK REPORT:**
 - Clerk – Leslie Ann Morelli
 -

- **PERSONNEL ITEMS:**
 - Welcome Center Greeters – drops & adds
 - Emily L. Knapp Museum & Library of Local History Committee - adds
 - Search Committee hiring recommendation for 4th DPW Summer Laborer

- **OLD BUSINESS:**
 -

- **NEW BUSINESS:**
 - Concur – SUNY Brockport as Lead Agency under SEQR re improvements at E.K. Shriver Stadium
 - Morgan Manning House – July 4th parade/procession & street closure applications

- **VILLAGE BOARD REPORTS:**
 - Mayor Maria Connie Castañeda
 -

 - Trustee William G. Andrews
 - Consider rescission of the 5/14 motion to require hold harmless agreements at the Welcome Ctr

 - Trustee Margaret B. Blackman
 -

 - Trustee Kent R. Blair
 -

 - Trustee Carol L. Hannan
 -

- **EXECUTIVE SESSION** (if needed)

- **ADJOURNMENT**

Upcoming:

- Noon-9pm Tuesday, 6/18 – Village Elections
- 7pm Tuesday, 6/25 – Village Board meeting (w/ Attorney, Treasurer, Department Heads)

GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

Leslie Ann Morelli

From: Harry Donahue [hdonahue@brockportny.org]
Sent: Wednesday, June 05, 2013 11:51 AM
To: 'Maria "Connie" Castañeda'
Cc: 'Trustee Bill Andrews '; 'Trustee Margay Blackman '; kblair@brockportny.org; 'Trustee Carol Hannan '; 'Leslie Ann Morelli'

Mayor & Trustees,

Due to circumstances beyond my control one of the prior approved summer help individuals is unable to begin working for us this summer. This individual that was unfortunately unable to work with us is Chris Avery an should be removed via a resolution. With that extra position for the summer I would ask that for the board meeting on June 11, you would authorize the hiring of another individual that had previously turned in a application for a seasonal position. The person that would be able to work for us and has been recommended by the hiring committee is Joshua Carlson. The money for that position is still within the numbers approved with the current budget year. Therefore I request that Joshua be approved . As always please feel free to contact me with any questions.

Sincerely,
Harry Donahue
Superintendent of Public Works
Village of Brockport
637-1060 office
637-1062 fax

May 16, 2013

Ms. Maria Connie Castaneda, Mayor
Village of Brockport
49 State Street
Brockport, NY 14420

330 East State Street
Second Floor
Ithaca, NY 14850
Phone (607) 277-4000
Fax (607) 277-4004
Cell (607) 227-6594
scott@siteandsports.com

**Re: Environmental Assessment for:
State University of New York at Brockport**

Turf Field, Lighting, and Improvements at E.K. Shriver Stadium

Dear Ms. Castaneda:

Brockport College is proposing improvements to their existing track and field stadium. The intent of the project is to update, renew, and improve upon the existing track and field facility. Existing bleacher grandstand systems are to remain untouched. The existing eight-lane track shall be recoated with a structural spray meant to revitalize resilient running surfaces. The northern D-zone within the track shall be changed from natural grass to asphalt pavement in preparation of incorporating the long and triple jump events within the D-zone. The existing asphalt in the southern D-zone shall be removed and replaced with new asphalt and resilient surfacing to incorporate the pole vault and high jump events. The existing natural grass playfield within the track shall be replaced with synthetic turf.

In addition, the project expects the addition of new infrastructure such as a six-pole field lighting system and extensive supplemental storm drainage. Excavation for drainage piping is primarily within the track area and limited to 4 feet depth. Beyond the track limits, excavation is only expected at locations where tying into existing storm system is required. Typical boring depth for light pole footings is 10± feet. Expected depth to bedrock is 5-8 feet requiring custom spread footings. All light poles are located within bounds of existing asphalt pavement.

We believe this is a Type 2 action under the State Environmental Quality Review Act and requires a coordinated review. Brockport College proposes to act as Lead Agency.

As part of the SEQR process, Brockport College hereby notifies the Village of Brockport of the above listed proposed action. Brockport College intends to prepare a Full Environmental Assessment Form (FEAF) to comply with the SEQR process even though there are no foreseen adverse effects by proposed improvements to the project site.

We are submitting this letter to the Village of Brockport to solicit any comments or concerns you may have. We have included a Site Location Map and Existing Site Aerial Photograph to aid in your review.

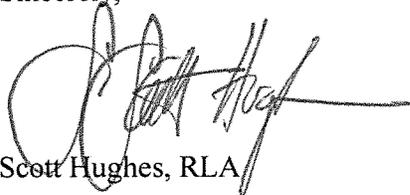


Ms. Maria Connie Castaneda
Village of Brockport
May 16, 2013
Page 2

We request you evidence your consent to having Brockport College act as lead agency by signing the duplicate original of this letter which is enclosed and returning it to my attention in the enclosed, pre-addressed stamped envelope by June 18, 2013.

Please do not hesitate contacting me at our office should you have any questions or require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Hughes". The signature is stylized with a large initial "S" and a long horizontal stroke at the end.

Scott Hughes, RLA

Enclosure

cc: File

The undersigned agency consents to Brockport College acting as Lead Agency pursuant to the provisions of 6 NYCRR Part 617.

Title

State University of New York, College at Brockport
PROJECT DESCRIPTION

The intent of the project is to update, renew, and improve upon the existing track and field facility. Existing bleacher grandstand systems are to remain untouched. The existing eight-lane track shall be recoated with a structural spray meant to revitalize resilient running surfaces. The northern D-zone within the track shall be changed from natural grass to asphalt pavement in preparation of incorporating the long and triple jump events within the D-zone. The existing asphalt in the southern D-zone shall be removed and replaced with new asphalt and resilient surfacing to incorporate the pole vault and high jump events. The existing natural grass playfield within the track shall be replaced with synthetic turf.

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Aerial View of Project Site toward North





42°07'30" 75°00' 1:24,000 FEET 42°07'30" 77°52'30"

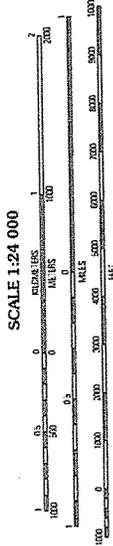
ROAD CLASSIFICATION

- Interstate Route
- US Route
- Dam
- State Road
- Local Road
- NYSD
- US Route
- State Road



QUADRANGLE LOCATION

West	North
Sweden	Brockport
Sweden	Sweden
Sweden	Sweden



CONTOUR INTERVAL 10 FEET

This map was produced in conformance with section 0.5.10.1 of the National Map Accuracy Standards, 1965 Edition. A metadata file associated with this product is also available, version 0.5.1.0

UTM GRID AND DATUM INFORMATION

UTM Zone	18Q
UTM Easting	500000
UTM Northing	4600000
UTM False Easting	500000
UTM False Northing	1000000
UTM Scale Factor	0.999609319226
UTM Meridian	75°00'00" W
UTM Datum	NAD 83
UTM Projection	Transverse Mercator
UTM Units	Meters

Produced by the United States Geological Survey
 Data Source: National Map Accuracy Standards, 1965 Edition
 World Geodetic System of 1984 (WGS84), Projection and
 1,000-meter grid, Universal Transverse Mercator, UTM
 Zone 18Q, Datum: North American Datum of 1983
 (post zone)

Imagery: NAIP, May 2008
 Roads: US Census Bureau TIGER, data
 with limited USGS updates, GNIS, 2008
 Names: National Hydrography Dataset, 2008
 Hydrography: National Hydrography Dataset, 2008
 Contours: National Elevation Dataset, 1998

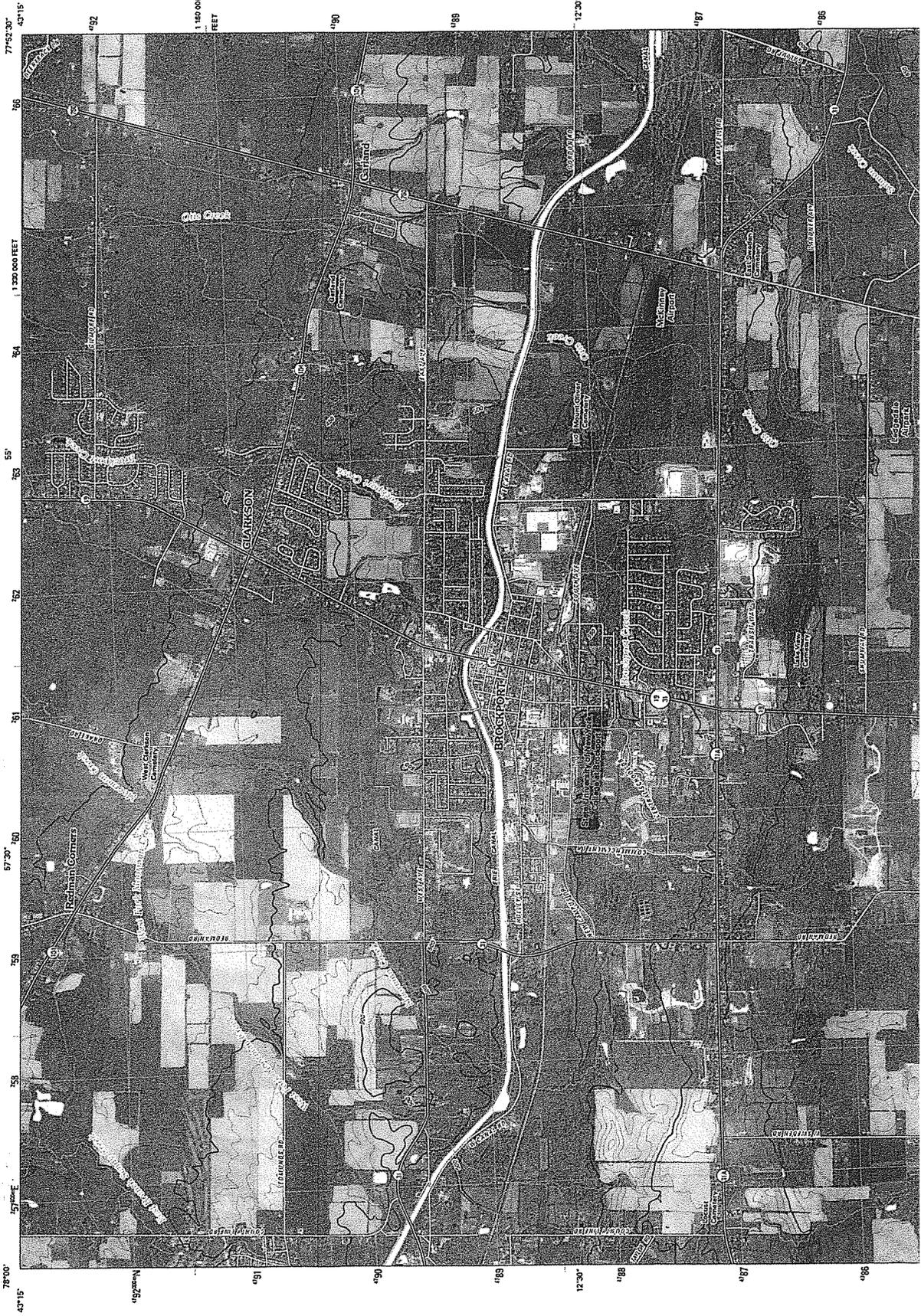
BROCKPORT, NY
2010

ADJOINING 7.5' QUADRANGLES

BROCKPORT QUADRANGLE
NEW YORK
7.5-MINUTE SERIES



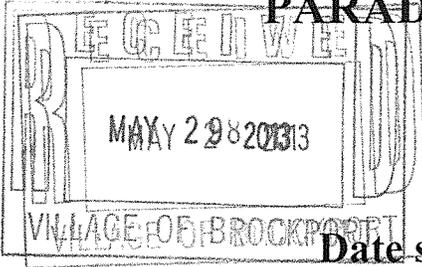
U.S. DEPARTMENT OF THE INTERIOR
U. S. GEOLOGICAL SURVEY



~~Certificate attached~~

VILLAGE OF BROCKPORT PARADE / PROCESSION APPLICATION

(when street(s) closure is involved)



~~change in st~~
add

Date of Application: 5/29

Proof of Insurance Provided:

Date scheduled on Village Board agenda: _____

Note: Applicant must attend Village Board meeting.

GROUP / ORGANIZATION: Western Monroe Historical Society

PERSON(S) IN CHARGE: Don Voorheis

ADDRESS: 151 Main Street

TELEPHONE: 585 208 8492 ^{cell} ~~FAX:~~ 585 637-3645 _{house}

E-MAIL: donvoorheis@yahoo.com

PARADE / PROCESSION DATE: July 4, 2013

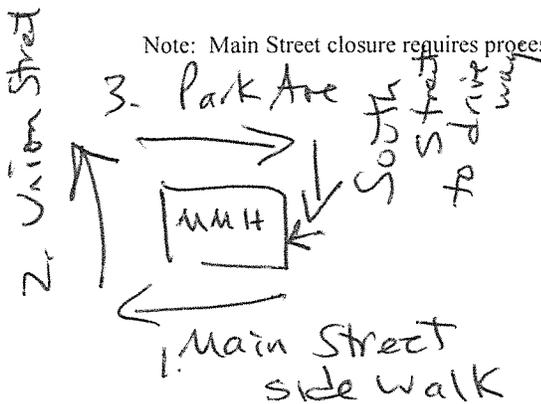
START TIME: 10:15 am END TIME: 10:45 am

PURPOSE: Community Celebration with Children's bike, wagon + stroller parade.

ROUTE: (attach a map also) North on Main Street side walk only. East on Union Street, South on Park Ave, West on South Street. Children will be on all streets except main street

APPLICANT HAS RECEIVED A COPY OF VILLAGE CODE CHAPTER 33 AND AGREES TO ABIDE BY THE REGULATIONS.

Note: Main Street closure requires process involving New York State Department of Transportation.

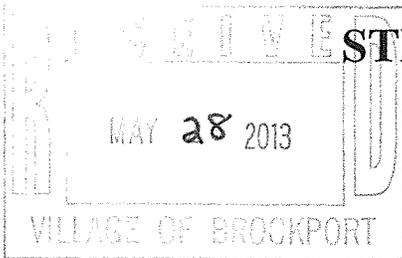


Don Voorheis
SIGNATURE OF APPLICANT

* Closure of Union + Park for about 30 minutes, closure of South Street from driveway to Main about 5 hours

VILLAGE OF BROCKPORT
STREET CLOSURE APPLICATION

(i.e. for a block party or festival)



Date of Application: May 28, 2013

Proof of Insurance Provided: to come

Date scheduled on Village Board agenda: _____

Note: Applicant must attend Village Board meeting.

GROUP / ORGANIZATION: Western Monroe Historical Society at the Morgan Manning House

PERSON(S) IN CHARGE: Don Voorheis

ADDRESS: 151 Main Street Bkpt NY

TELEPHONE: 585-637-3645 FAX: ~~637-637-637~~ my cell is 208-8492

E-MAIL: donvoorheis@yahoo.com

EVENT DATE: 7-4-2013

START TIME: 10 AM END TIME: 3 PM

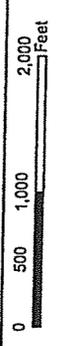
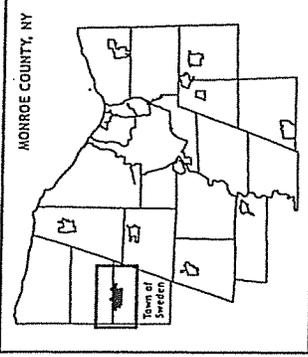
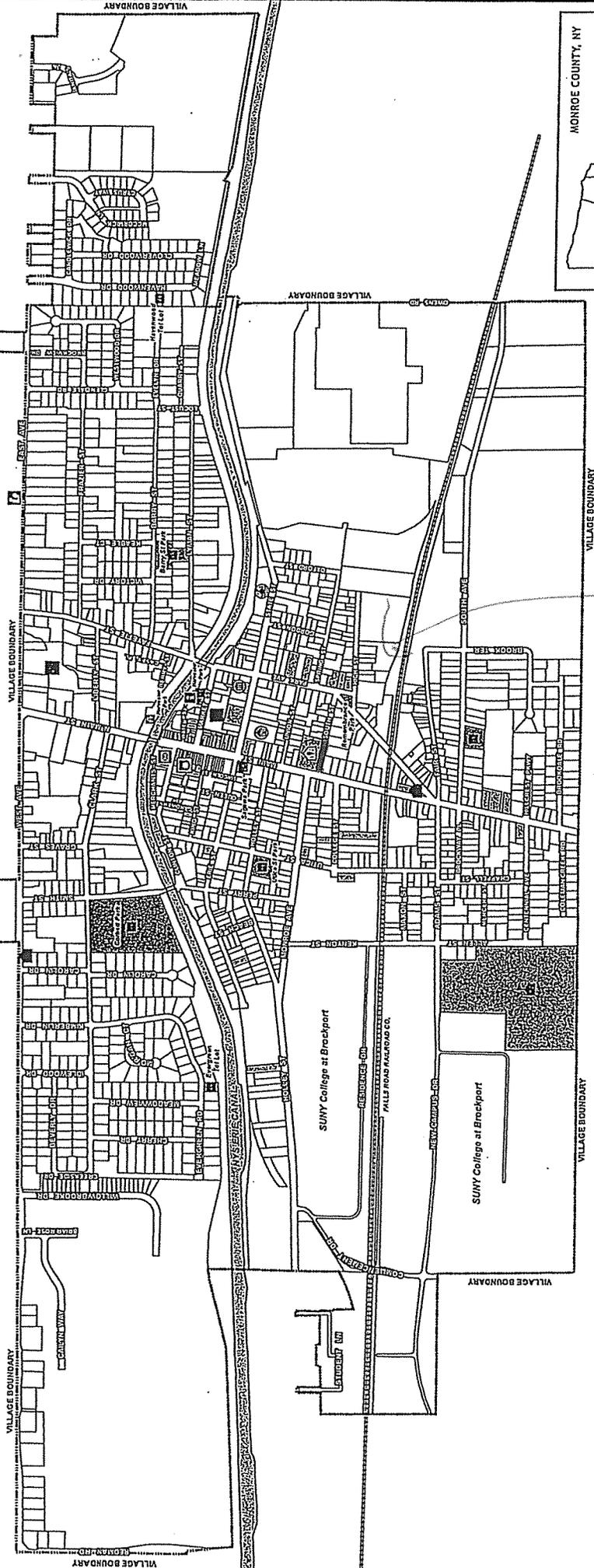
PURPOSE: a celebration for the Brockport Community

STREET(s): specify if entire street or section of (attach a map also)
South Street. From the driveway of the Morgan Manning House near the carriage house to Main Street.

APPLICANT AGREES TO ABIDE BY ANY CONDITIONS SET FORTH BY VILLAGE OFFICIALS OR D.O.T.

Note: Main Street closure requires process involving New York State Department of Transportation.

Don M. Voorheis
SIGNATURE OF APPLICANT



VILLAGE OF BROCKPORT ROAD MAP

MONROE COUNTY, NY

ADOPTED BY BROCKPORT VILLAGE BOARD 10/1/07



KEY TO FEATURES

- Railroad
- Tax Parcels
- NYS Erie Canal
- Historic Landmarks
- Parks & Playgrounds
- Village Boundary
- Village Sites
 - Village Hall
 - Town Hall
 - Oliver Middle School
 - Senior Center
 - Morgan Manning House
 - Welcome Center
- Seymour Library
- Post Office
- Lakeside Memorial Hospital
- Police Department
- Fire Department
- Fire Station
- Public Works

Handwritten note: On the map, please section

Name on Policy: WESTERN MONROE HISTORICAL SOC
SOCIETY & MORGAN MANNING HOUSE

Policy Term: 07-01-13 to 07-01-14

Policy Coverage

MULTI-PERIL
AUTOMOBILE
WORKERS COMP

Policy Number

7764A03A
8302A077
8302A11A

*Travelers Claim Action Line (800) 238-6225
Representatives available 24 hours a day, 7 days a week.*

Leslie Ann Morelli

From: Chief Daniel Varrenti [varrenti@brockportpolice.org]
Sent: Tuesday, May 28, 2013 11:44 AM
To: 'Leslie Ann Morelli'; 'DPW Spt Harry Donahue '; 'Code Enforcement Officer Scott Zarnstorff'; 'Fire Chief'; 'James Sauberan'
Cc: 'Mayor Maria Connie Castaneda '; 'Trustee Bill Andrews '; 'Trustee Carol Hannan '; 'Trustee Kent Blair'; 'Trustee Margay Blackman '
Subject: RE: Street closure application - portion of South Street - 4th of July - Morgan Manning House

Good morning everyone.

I will complete my applicable section and return it to Leslie ASAP. I'm not mistaken I believe this was the event that Bill Bird addressed the board about saying there was no police presence and it was a dangerous situation. If memory serves me correctly I believe it was either Trustee Andrews or Trustee Blair who was present for the event and felt there were no glaring issues.

As I will indicate on my appropriate section I believe we need to barricade South St at Main for NO TRAFFIC and then barricade South St at Park with RESTRICTED TRAFFIC. Then at the Morgan Manning Carriage House a barricade on South St for NO TRAFFIC continuing Westbound to Main.

Since I won't be assigning officers at South and Main or South and Park I'd request the board consider the approval with the stipulation that the organizer assign an adult at each barricade to ensure traffic doesn't drive around the barricade.

Thank you.

D. Varrenti

From: Leslie Ann Morelli [mailto:lmorelli@brockportny.org]
Sent: Tuesday, May 28, 2013 11:02 AM
To: DPW Spt Harry Donahue ; Code Enforcement Officer Scott Zarnstorff; Police Chief Daniel Varrenti ; Fire Chief; James Sauberan
Cc: Mayor Maria Connie Castaneda ; Trustee Bill Andrews ; Trustee Carol Hannan ; Trustee Kent Blair; Trustee Margay Blackman
Subject: Street closure application - portion of South Street - 4th of July - Morgan Manning House

Department Heads & BFD
Xc: Village Board

Attached was just submitted – street closure application - for Western Monroe Historical Society to close South Street from driveway of the Morgan Manning Carriage House to Main Street 10am-3pm 4th of July for their celebration. Please confirm receipt.

Please review, consult applicant if necessary, and fill out your portion of page 2 & return it to me at your earliest convenience.

The sooner I get this back from Dept. Heads & BFD, the sooner I can schedule it on a VB agenda for consideration. Thank you.

Leslie Ann Morelli
Village Clerk
Village of Brockport
49 State Street
Brockport, NY 14420
(585) 637-5300 X12
(585) 637-1045 fax

ASSESSMENT OF REQUEST INVOLVING STREET(S) CLOSURE

Village service impact statement for costs, staffing equipment or materials
(Taxpayer dollars) that would be required for application event.

Brockport Department of Public Works:

Services required: DPW to drop barricades ON Wed 7-3 @ Main & South Sts. P.U. 7-8
Estimated cost: \$ 7921

Superintendent acceptance (circle one): YES NO

Reason: _____

Signature: Harry Donohue Date: 6-5-13

Brockport Code Enforcement:

Services required: _____

Estimated cost: _____

Code Enforcement Officer acceptance (circle one): YES NO

Reason: _____

Signature: _____ Date: _____

Brockport Police Department:

Services required: _____

Estimated cost: _____

Chief acceptance (circle one): YES NO

Reason: _____

Signature: _____ Date: _____

Brockport Fire Department:

Services required: _____

Estimated cost: _____

Chief acceptance (circle one): YES NO

Reason: _____

Signature: _____ Date: _____

Brockport Fire District:

Services required: _____

Estimated cost: _____

Board of Fire Commissioners acceptance (circle one): YES NO

Reason: _____

Signature: _____ Date: _____

Village Board Resolution:

Village Clerk (circle one): Approved Denied Date: _____

Amended as follows: _____

Leslie Ann Morelli

From: Leslie Ann Morelli [lmorelli@brockportny.org]
Sent: Thursday, May 30, 2013 12:47 PM
To: 'Bill Andrews'
Subject: RE: Agenda item

Reminder - it was recommended by Village Attorney & Village Insurance. It was result of 2012 risk control audit.

-----Original Message-----

From: Bill Andrews [<mailto:wandrews@frontiernet.net>]
Sent: Thursday, May 30, 2013 12:42 PM
To: Leslie Morelli
Subject: Agenda item

Leslie--Please place on the agenda for the next Board meeting "rescission of the motion to require save/harmless agreements at the Welcome Center".--Bill