

## VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

### VILLAGE BOARD – MEETING AGENDA

**Monday, October 21, 2013 7:00pm**

**Location: Village Hall conference room**

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **BROCKPORT HISTORICAL MOMENT:**
- **PUBLIC HEARING:** none
  
- **PUBLIC COMMENT:** 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day)
  
- **OATH OF OFFICE:**
  - Erica Linden as Deputy Village Clerk-Treasurer
  
- **CERTIFICATES & PROCLAMATIONS:** none
  
- **GUESTS:**
  - Ronan John-Baptiste of Just Energy – 12 month peddling application
  
- **CONSENSUS ITEMS:**
  - Approval of minutes – 10/7
  - Approval of bills to be paid
  
- **CLERK REPORT:**
  - Clerk – Leslie Ann Morelli
    - Update on 2013 Village tax collection
  
- **DEPARTMENT REPORTS:** (VB meeting the 3<sup>rd</sup> Monday of each month)
  - Treasurer – Daniel P. Hendricks
    - Financial reports for period ending 9/30/13
    - Budget Transfers & Budget Amendments
    - RFP responses re copiers received by Noon, 10/21 deadline
  
  - Building / Zoning / Code Enforcement – Codes Officer Scott C. Zarnstorff
    -
  
  - Police – Police Chief Daniel P. Varrenti
    -
  
  - Public Works – Superintendent Harry G. Donahue (excused – at NYCOM public works school)
    -
  
- **PERSONNEL ITEMS:**
  - Accept resignation of Josephine Matela as Tree Board member & classify as Ex-Officio (founding)
  - Appointment to Welcome Center Management Committee
  
- **NEW/OLD BUSINESS:**
  - Brockport Fire District – extend MOU re snow plowing for 2 years
  - Seymour Library – proposed 2014 budget
  - Police Department – proposal to add 3 full time officers
  
- **VILLAGE BOARD REPORTS:**
  - Mayor Margaret B. Blackman
    -
  
  - Trustee/Deputy Mayor William G. Andrews
    -
  
  - Trustee Valerie A. Ciciotti
    -
  
  - Trustee Carol L. Hannan
    -
  
  - Trustee John D. La Pierre
    -
  
- **EXECUTIVE SESSION**
  
- **ADJOURNMENT**

#### **Upcoming:**

*Village Board work session: 7pm Monday, 10/28*

*Village Board meeting: 7pm Monday, 11/4*

*Village Hall closed: Monday, 11/11*

*Village Board meeting: 7pm Monday, 11/18 (with Attorney, Treasurer, and Department Heads)*

*Village Board work session: 7pm Monday, 11/25*

*Village Hall closed: Thursday, 11/28 & Friday, 11/29*

## GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

## Leslie Ann Morelli

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**From:** Leslie Ann Morelli [lmorelli@brockportny.org]  
**Sent:** Tuesday, September 24, 2013 4:08 PM  
**To:** 'Admin Buffalo'  
**Subject:** RE: Village of Brockport - status of door to door application

Got it. Thank you.

Leslie Ann Morelli  
Village Clerk  
Village of Brockport  
49 State Street  
Brockport, NY 14420  
(585) 637-5300 X12  
(585) 637-1045 fax  
[lmorelli@brockportny.org](mailto:lmorelli@brockportny.org) e-mail  
[www.brockportny.org](http://www.brockportny.org) website  
Monday-Friday 8:30am-4:30pm

*10/7 - call from applicant - app post 10/21*

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**From:** Admin Buffalo [<mailto:admin@buffalo.justenergysales.com>]  
**Sent:** Tuesday, September 24, 2013 4:06 PM  
**To:** Leslie Ann Morelli  
**Subject:** RE: Village of Brockport - status of door to door application

Good Afternoon Leslie,

I have received the letter in regards to the necessary board meeting to continue our application process. We would like to attend the board meeting on October 7<sup>th</sup>, 2013. Ronan John Baptiste will be appearing on behalf of the Just Energy group.

Thank you,



**Jessica James**  
Regional Office Administrator & Recruiter

T 716.218.4089 | F 1.866.995.6884 | C 315.558.3833  
3901 Genesee St., Suite 100 Cheektowaga, NY 14225  
E-mail [recruiter@buffalo.justenergysales.com](mailto:recruiter@buffalo.justenergysales.com) | Web [justenergy.com](http://justenergy.com)

Integrity | Innovation | Customer-Centricity | Responsibility | Enrichment | Excellence



Just Energy is a green, clean company. Be part of our mission. Think before you ink.

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# VILLAGE OF BROCKPORT



49 State Street · Brockport, New York 14420  
Telephone (585) 637-5300 · Fax (585) 637-1045  
Website: [www.brockportny.org](http://www.brockportny.org)

*The Victorian Village on the Erie Canal  
Preserve America Community  
Listed on the State and National Registers of Historic Places  
Certified Local Government  
Tree City USA Community  
Erie Canalway Heritage Award of Excellence*

September 20, 2013

Just Energy  
Attn: Ronan John-Baptiste  
3901 Genesee Street  
Suite 100  
Cheektowaga, NY 14225

E-mail: [rjohnbaptiste40@gmail.com](mailto:rjohnbaptiste40@gmail.com)  
E-mail: [admin@buffalo.justenergysales.com](mailto:admin@buffalo.justenergysales.com)

To Whom It May Concern:

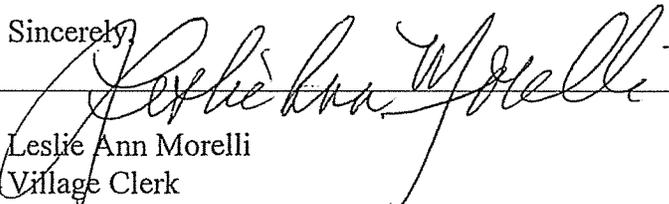
At the Village Board meeting held on September 16<sup>th</sup> the Board reviewed your September 3<sup>rd</sup> application for a hawking-peddling license to go door to door to conduct your business. As we discussed with the Police Chief at the time of your application, many complaints came in regarding Just Energy's last permit as to going door to door too late in the evening (after dark), hooded salespeople with no visible ID badge, and high pressure tactics. A single permit is issued to the company, not to the individual(s) going door to door.

The Board tabled action on the application. If Just Energy wishes to move forward with the application, a representative will need to attend the Village Board meeting (as stated on the application). If approval is granted, it would likely be for a probationary period, between the hours of 9am to dusk only (not after dark), and revocable should complaints be lodged.

The Village Board meets the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7pm. Please advise me at least one week prior to a Village Board meeting as to whether you wish to proceed with the application and who plans on attending the meeting. If you decide not to continue with the application, just let me know. There will be no fee to refund as you hadn't yet paid it.

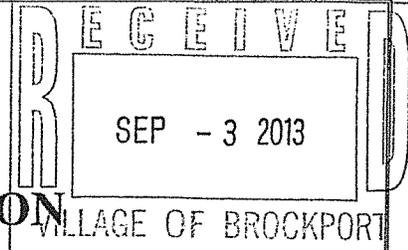
Thank you.

Sincerely,



Leslie Ann Morelli  
Village Clerk  
Village of Brockport

VILLAGE OF BROCKPORT  
HAWKING-PEDDLING APPLICATION



Date of Application: 09-03-13

Fee submitted: To come \$500 if APPROVED

Date scheduled on Village Board agenda: 9-16-13

Note: Applicant must attend Village Board meeting.

BUSINESS or ORGANIZATION: Jost Energy

PERSON(S) IN CHARGE: RONAN JOHN - BAPTISTE

ADDRESS: 3901 Genesee St Soile 100

TELEPHONE: 716 218 4089 FAX: \_\_\_\_\_

E-MAIL: RJOHN BAPTISTE 40 @GMAIL.COM

LICENSE TO COVER DATES FROM: \_\_\_\_\_ to \_\_\_\_\_

TIME OF DAY FROM: 11 pm to 8 pm

• Products to be sold or for which orders are to be solicited: Rate Flex protection program (Free Registrations)

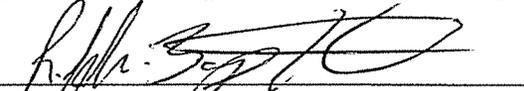
• Items / publications to be distributed: \_\_\_\_\_

• Nature of other solicitation: DOOR TO DOOR

Vehicle to be used (if any): Year 2003 Make CHEV Model 3500  
State of Registry ny Plate # \_\_\_\_\_

Mobile food units:

Must attach State and County Health Department compliance certificate(s).

  
SIGNATURE OF APPLICANT



To: Mayor Blackman

From: Daniel P. Hendricks

Date: October 16, 2013

Re: Village Board Meeting

Enclosed are the following reports:

Statement of Actual & Estimated Revenues – General, Water and Sewer Funds.

Statement of Expenditures, Encumbrances & Appropriations – General, Water and Sewer Funds.

Budget transfers and amendments .

Please let me know if you have any questions.

# **Statement of Revenues**

## **General Fund**

**September 30, 2013**

# Statement of Actual & Estimated Revenue

Village of Brockport  
For Period Ending 09/30/2013  
Selecting on FUND from A to A

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
A0599.0000					
Appropriated Fund Balance	200,000.00			200,000.00	
A1001.0000					
Real Property Taxes	2,414,833.00		2,414,071.29	761.71	99.97
A1081.0000					
In-Lieu-Of Taxes	130,000.00		146,623.21	16,623.21-	112.79
A1090.0000					
Int & Penalties on Taxes	8,000.00	1,067.86	3,778.27	4,221.73	47.23
A1120.0000					
County Sales Tax	1,450,000.00		381,561.66	1,068,438.34	26.31
A1130.0000					
Utility Gross Receipts Tax	70,000.00	12,161.84	31,498.95	38,501.05	45.00
A1170.0000					
Franchise Tax	81,000.00			81,000.00	
A1230.0000					
Clerk/Treasurer Fees	1,000.00	160.00	725.00	275.00	72.50
A1520.0000					
Police Fees	1,000.00	15.00	115.00	885.00	11.50
A1560.0000					
Safety Inspections	15,000.00	1,115.00	4,039.00	10,961.00	26.93
A1710.0000					
Public Works Services	3,000.00		166.67	2,833.33	5.56
A1789.0000					
Docking Fees	4,500.00	672.00	2,751.00	1,749.00	61.13
A2089.0000					
Farmers Market Fees	1,500.00		2,520.00	1,020.00-	168.00
A2110.0000					
Zoning Fees	500.00		200.00-	700.00	-40.00
A2115.0000					
Planning Fees	600.00		240.00	360.00	40.00
A2389.3000					
Monroe County - DWI		2,020.13	2,020.13	2,020.13-	
A2389.9001					
SCS Contribution- Crossing Guards	5,000.00			5,000.00	
A2401.0000					
Interest & Earnings	3,000.00			3,000.00	
A2545.0000					
Bus / Occupation License	15,000.00	50.00	750.00	14,250.00	5.00
A2590.0000					
Permits	5,000.00		4,700.00	300.00	94.00
A2610.0000					
Fines & Forfeitures	50,000.00	44,730.00	58,930.00	8,930.00-	117.86
A2650.0000					
Scrap Sales	1,000.00		156.00	844.00	15.60
A2665.0000					
Sale of Equipment	3,500.00		12,808.00	9,308.00-	365.94
A2680.0000					
Insurance Recoveries	6,000.00	1,652.37	2,134.70	3,865.30	35.58
A2690.0000					
Other Comp-Landfill Reimbursement	2,500.00		7,648.98	5,148.98-	305.96
A2701.0000					
Refund of P/Y Exp	7,500.00			7,500.00	
A2705.0000					
Gifts & Donations		82.75	3,138.75	3,138.75-	
A2770.0000					
Other Unclassified	500.00	8,611.16	14,992.22	14,492.22-	2998.44
A3001.0000					
State Aid - AIM	110,000.00			110,000.00	
A3005.0000					
State Aid-Mortgage Tax	30,000.00		14,402.18	15,597.82	48.01
A3089.7000					
State Aid - Other	10,975.00			10,975.00	

# Statement of Actual & Estimated Revenue

Village of Brockport  
For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
A3089.7001 State Aid, CHIPS	67,000.00			67,000.00	
A9999.0000 Acct for Exp.Transfers		3,536.51	26,671.48	26,671.48-	
<b>Total for Fund: A (Fund - A)</b>	<b>4,697,908.00</b>	<b>75,874.62</b>	<b>3,136,242.49</b>	<b>1,561,665.51</b>	<b>66.76</b>
 <b>Report Totals</b>	 <b>4,697,908.00</b>	 <b>75,874.62</b>	 <b>3,136,242.49</b>	 <b>1,561,665.51</b>	 <b>66.76</b>

# **Statement of Expenditures**

## **General Fund**

**September 30, 2013**

# Statement of Expenditures, Encumbrances & Appropriations

## Village of Brockport

### For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A1010.1000							
Trustees-Personal Services	13,777.00	1,148.00	4,592.00			9,185.00	33.33
A1010.4000							
Trustees-Contractual Expenses	34,780.00		16,000.00			18,780.00	46.00
A1010.4090							
Trustees-Miscellaneous	220.00		220.00				100.00
A1210.1000							
Mayor-Personal Services	9,867.00	822.25	3,289.00			6,578.00	33.33
A1210.4000							
Mayor-Contractual Expenses	100.00					100.00	
A1210.4010							
Mayor-Telephone	1,500.00	124.88	550.26			949.74	36.68
A1210.4050							
Mayor-Conference Exp	100.00					100.00	
A1320.4000							
Auditor-Contractual Expenses	12,750.00					12,750.00	
A1325.1000							
Clrk/Treas-Personal Services	133,176.00	5,538.40	31,009.11			102,166.89	23.28
A1325.4000							
Clrk/Treas-Total Contractual Expense	300.00		100.00			200.00	33.33
A1325.4010							
Clrk/Treas-Telephone	7,700.00	312.20	1,244.31			6,455.69	16.16
A1325.4020							
Clrk/Treas-Office Supplies	4,000.00	70.42	1,192.41		1,827.58	980.01	75.50
A1325.4030							
Clrk/Treas-Computer Supplies	9,000.00		175.00			8,825.00	1.94
A1325.4050							
Clrk/Treas-Membership Fees	600.00	50.00	160.00			440.00	26.67
A1325.4060							
Clrk/Treas-Postage	4,000.00		648.36		400.00	2,951.64	26.21
A1325.4070							
Clrk/Treas-Copier Expenses	3,700.00		1,322.04		2,366.12		99.68
A1325.4080							
Clrk/Treas-Payroll Expense	5,000.00	129.79	775.79			4,224.21	15.52
A1325.4090							
Clrk/Treas-Miscellaneous	13,115.00	4,878.00	11,765.00			1,350.00	89.71
A1325.4100							
Clrk/Treas - Publications	2,000.00	417.84	1,241.27		758.73		100.00
A1325.4110							
Clrk/Treas-Training	2,500.00	50.57	341.15			2,158.85	13.65
A1325.4120							
Clrk/Treas-Tax Bill Processing	1,700.00		350.00			1,350.00	20.59
A1420.4000							

# Statement of Expenditures, Encumbrances & Appropriations

## Village of Brockport

For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
<b>Law-Total Contractual Expenses</b>	<b>57,325.00</b>					<b>57,325.00</b>	
A1420.4016 Village Attorney- Harris, Chesworth &	8,675.00		8,675.00				100.00
A1440.4000 Engineer-Total Contractual Expense	550.00	529.50	529.50			20.50	96.27
A1440.4020 Engineer-Chatfield Engineers	4,450.00		558.00			3,892.00	12.54
A1450.4000 Total Contractual Expenses	600.00					600.00	
A1450.4010 Elections-Inspector Salaries	1,000.00		1,000.00				100.00
A1450.4020 Elections-Legal Notice Publication	200.00		188.80		11.20		100.00
A1450.4030 Elections-Supplies	1,040.00		1,037.40			2.60	99.75
A1490.1000 Pub Wrks Admin-Total Personal Ser	116,603.00	7,126.10	30,927.64			85,675.36	26.52
A1490.4020 Pub Wrks Admin-Conference Exp	300.00				245.00	55.00	81.67
A1490.4030 Office Supplies/Postage	700.00		177.73		297.63	224.64	67.91
A1490.4040 Permits, Licenses, Fees	300.00				184.00	116.00	61.33
A1490.4090 Pub Wrks Admin-Miscellaneous	500.00					500.00	
A1620.4020 Natural Gas-DPW	6,000.00		296.43			5,703.57	4.94
A1620.4021 Bldgs-Gas 1 Clinton Street	1,500.00		83.49			1,416.51	5.57
A1620.4022 Bldgs-Gas 49 State Street	2,000.00		189.75			1,810.25	9.49
A1620.4030 Electric-DPW	6,300.00	554.88	1,076.01			5,223.99	17.08
A1620.4031 Bldgs-Electric-1 Clinton Street	10,000.00	1,093.98	4,241.06			5,758.94	42.41
A1620.4032 Bldgs-Electric-49 State Street	4,800.00	601.64	2,291.49			2,508.51	47.74
A1620.4034 Elec- Main St Sign	300.00	34.09	133.94			166.06	44.65
A1620.4050 Bldgs-Janitorial Supplies	750.00		92.62		507.38	150.00	80.00
A1620.4051 Bldgs-Janitor Supplies- Clinton St	4,150.00	320.50	1,284.28		2,710.72	155.00	96.27

# Statement of Expenditures, Encumbrances & Appropriations

## Village of Brockport

### For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A1620.4052							
Bldgs-Janitor Supplies-State Street	4,300.00	400.44	1,420.02		2,863.98	16.00	99.63
A1620.4060							
Bldgs-Repair Items	9,350.00	539.53	2,446.11		5,029.36	1,874.53	79.95
A1620.4070							
Telephone - DPW	1,200.00	113.14	502.44			697.56	41.87
A1620.4090							
Bldgs-Miscellaneous	3,000.00	615.00	2,516.66		38.34	445.00	85.17
A1640.4000							
Central Garage- Contractual Expens	1,750.00					1,750.00	
A1640.4010							
Fasteners	1,000.00				425.00	575.00	42.50
A1640.4020							
Auto -Electrical	650.00		147.89		302.11	200.00	69.23
A1640.4040							
Tools	1,000.00		55.61		794.39	150.00	85.00
A1640.4050							
Welding Supplies	500.00				400.00	100.00	80.00
A1640.4060							
Fuel Additives/Oil	3,375.00				1,900.00	1,475.00	56.30
A1640.4070							
Shop Supplies	2,500.00	20.86	203.83		1,312.26	983.91	60.64
A1640.4080							
Hydraulic Supplies	1,000.00					1,000.00	
A1640.4090							
Miscellaneous	4,425.00		17.89		182.11	4,225.00	4.52
A1670.4000							
Central Mailing	1,250.00	500.00	509.81			740.19	40.78
A1680.2000							
IT Hardware Software	5,000.00					5,000.00	
A1680.4000							
IT Hardware Software	7,500.00		61.20			7,438.80	0.82
A1910.4000							
Unallocated Insurance	60,000.00		59,991.00			9.00	99.99
A1920.4000							
Municipal-Membership Dues	5,100.00	800.00	4,740.00			360.00	92.94
A1950.4000							
Taxes on Village Property	1,200.00					1,200.00	
A1990.4000							
Contingency-Allocation Only	145,845.00					145,845.00	
A3120.1000							
Police-Total Personal Services	941,562.00	64,296.34	319,518.98			622,043.02	33.93
A3120.1030							

# Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
Police-P/T Officers	31,000.00	6,466.95	18,823.30			12,176.70	60.72
A3120.1040							
Police-Crossing Guards	12,418.00					12,418.00	
A3120.1055							
Police-Secretaries P/T	40,020.00	3,171.20	11,099.20			28,920.80	27.73
A3120.1060							
Overtime	120,000.00	11,163.94	57,757.85			62,242.15	48.13
A3120.2010							
Police-Vehicles	24,500.00					24,500.00	
A3120.2020							
Police-Firearms	2,000.00	301.40	301.40		914.24	784.36	60.78
A3120.2040							
Police-Office Furniture/Equip	250.00		108.99			141.01	43.60
A3120.2051							
Police-Computer Software	2,300.00					2,300.00	
A3120.4000							
Police-Total Contractual	2,015.00	2,012.82	2,012.82			2.18	99.89
A3120.4010							
Police-Telephone	5,200.00	951.76	3,996.11			1,203.89	76.85
A3120.4020							
Police-Office Supplies/Postage	2,800.00	37.99	497.49		62.94	2,239.57	20.02
A3120.4030							
Police-Fleet Maintenance	3,300.00	220.53	260.79		1,888.71	1,150.50	65.14
A3120.4031							
Police-Fleet Repairs	2,500.00	19.75	145.91		2,214.49	139.60	94.42
A3120.4032							
Police-Fleet Supplies & Equip	8,800.00		1,133.98		1,086.02	6,580.00	25.23
A3120.4040							
Police-Fuel	20,000.00		7,016.83			12,983.17	35.08
A3120.4060							
Police-Maintenance Contracts	2,400.00	106.25	925.70		824.30	650.00	72.92
A3120.4065							
Office Equip Lease/Rental	7,600.00		1,322.04		3,966.12	2,311.84	69.58
A3120.4080							
Police-Quarter Master Unit	5,500.00	197.58	686.58		1,165.99	3,647.43	33.68
A3120.4090							
Police-Miscellaneous	500.00					500.00	
A3120.4100							
Affiliations	150.00					150.00	
A3120.4105							
Training, School, Conferences	1,400.00	6.00	43.86			1,356.14	3.13
A3120.4110							
Police-Publications	600.00	25.74	25.74		95.50	478.76	20.21

# Statement of Expenditures, Encumbrances & Appropriations

## Village of Brockport

### For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A3120.4120							
Police-Supplies/Life Safety Supplies	3,800.00		180.00		23.98	3,596.02	5.37
A3120.4130							
Police-Computer Supplies	1,000.00				159.98	840.02	16.00
A3120.4140							
Police-Medical/Psychological	600.00					600.00	
A3120.4150							
Police-Special Enforcement	840.00	290.00	290.00			550.00	34.52
A3120.4155							
Police- STOP DWI	10,975.00		193.45			10,781.55	1.76
A3120.4160							
Police-Bike Patrol	300.00		0.03			299.97	0.01
A3120.4170							
Police-Explorer Post	200.00					200.00	
A3120.4180							
Police-Community Service	245.00					245.00	
A3120.4210							
Police-Technicians	205.00				201.65	3.35	98.37
A3120.4220							
Police-Special Events	100.00					100.00	
A3120.4230							
Police-NYS Accreditation	100.00					100.00	
A3120.4240							
Police-Less Lethal Training Equip	3,800.00	172.80	1,176.86		252.76	2,370.38	37.62
A3310.4010							
Traffic Control-Signal	600.00	51.04	155.92			444.08	25.99
A3310.4020							
Traffic Control-Paint	1,500.00		877.88		622.12		100.00
A3310.4030							
Traffic Control-Signs	2,500.00	521.30	892.74		354.12	1,253.14	49.87
A3310.4040							
Traffic Contro-Channels & Posts	1,275.00				561.54	713.46	44.04
A3310.4090							
Traffic Control-Miscellaneous	400.00		172.33		102.67	125.00	68.75
A3410.4290							
Alpha Pagers	25.00		24.00			1.00	96.00
A3620.1000							
Safety Insp-Total Personal Services	83,079.00	5,384.11	22,680.20			60,398.80	27.30
A3620.4000							
Safety Insp-Total Contractual Expens	300.00					300.00	
A3620.4010							
Cellular/Telephone	1,500.00	40.53	158.79			1,341.21	10.59
A3620.4020							

# Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
Training	500.00	93.66	573.29			73.29-	114.66
A3620.4030							
Safety Insp-Computer Supplies	300.00					300.00	
A3620.4040							
Fuel	1,800.00		451.76			1,348.24	25.10
A3620.4050							
Association Dues	250.00					250.00	
A3620.4080							
Safety Insp-Uniforms	200.00					200.00	
A3620.4090							
Miscellaneous	800.00	148.74	294.92		665.05	159.97-	120.00
A3620.4200							
Postage	800.00		200.36			599.64	25.05
A3620.4210							
Vehicle Maintenance	450.00					450.00	
A4540.4000							
Ambulance-Total Contractual Expen			227.20			227.20-	
A4540.4010							
Telephone			497.54			497.54-	
A5110.1000							
Str Maint-Total Personal Services	472,450.00	39,770.49	199,506.13			272,943.87	42.23
A5110.1001							
Streets O/T	19,000.00	90.93	1,919.53			17,080.47	10.10
A5110.1060							
Str Maint-Overtime	34,500.00	2,157.42	6,147.43			28,352.57	17.82
A5110.2080							
Str Maint-Other Equip-Over \$10,000	35,250.00					35,250.00	
A5110.4010							
Str Maint-Telephone	500.00	143.60	478.13			21.87	95.63
A5110.4041							
Str Maint-Diesel Fuel	25,000.00		5,672.94		19,056.44	270.62	98.92
A5110.4042							
Str Maint-Regular Fuel	19,000.00		4,338.64		5,631.57	9,029.79	52.47
A5110.4050							
Str Maint-Tools	900.00	26.22	26.22		650.00	223.78	75.14
A5110.4060							
Str Maint-Stone	2,000.00	801.68	801.68		198.32	1,000.00	50.00
A5110.4070							
Str Maint-Asphalt	80,000.00	3,802.26	14,813.29		22,346.75	42,839.96	46.45
A5110.4080							
Str Maint-Uniforms	3,500.00		2,305.67		742.42	451.91	87.09
A5110.4085							
Str Maint-Shoes/Boots	1,500.00		345.10		654.90	500.00	66.67

# Statement of Expenditures, Encumbrances & Appropriations

## Village of Brockport

### For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A5110.4090							
Str Maint-Miscellaneous	3,000.00	149.85	1,333.87		1,642.15	23.98	99.20
A5110.4100							
Str Maint-Equipment Parts	4,800.00		462.72		929.28	3,408.00	29.00
A5110.4110							
Str Maint-Truck Parts	16,950.00	273.06	1,969.82		10,657.23	4,322.95	74.50
A5110.4130							
Str Maint-Physicals/Drug Testing	850.00		470.68		370.00	9.32	98.90
A5110.4140							
Str Maint-Buildings	1,200.00	56.89	56.89		1,143.11		4.74
A5110.4150							
Str Maint-Concrete	2,200.00				225.00	1,975.00	10.23
A5110.4160							
Str Maint-Fill Material	100.00					100.00	
A5110.4165							
Str Maint-Top Soil	1,000.00		340.00			660.00	34.00
A5110.4170							
Str Maint-Shop Supplies	500.00		67.72		432.28	0.00	100.00
A5110.4180							
Str Maint-Training/Travel	200.00					200.00	
A5110.4190							
Str Maint-Grass Seed	500.00		231.96		268.04	0.00	100.00
A5110.4200							
Str Maint-Publications	150.00		23.00		127.00		100.00
A5110.4210							
Str Maint-Manholes & Covers	1,000.00					1,000.00	
A5110.4220							
Str Maint-Office Supplies	100.00					100.00	
A5110.4230							
Str Maint-Equip Rental	100.00					100.00	
A5112.2000							
CHIPS Work	67,084.00				36,500.00	30,584.00	54.41
A5142.0000							
Personal Services	10,000.00					10,000.00	
A5142.2000							
Snow Plowing-Equipment-Plows	7,000.00					7,000.00	
A5142.4010							
Snow Plowing-Salt	33,000.00				28,000.00	5,000.00	84.85
A5142.4015							
Snow Plowing-Deicer	5,000.00					5,000.00	
A5142.4030							
Snow Plowing-Plow Parts	3,000.00				450.00	2,550.00	15.00
A5142.4090							

# Statement of Expenditures, Encumbrances & Appropriations

## Village of Brockport

### For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
Snow Plowing-Contractual Expenses	200.00					200.00	
A5182.4010							
Street Lighting-Electricity	83,000.00	6,925.52	20,948.70			62,051.30	25.24
A5182.4030							
Street Lighting-Repairs	1,000.00	192.00	192.00			808.00	19.20
A5182.4040							
Street Lighting-Parts	1,500.00				700.00	800.00	46.67
A5182.4090							
Street Lighting-Contractual Expenses	100.00					100.00	
A5410.4010							
Sidewalks-Concrete	9,300.00		4,287.01		3,362.00	1,650.99	82.25
A5410.4020							
Sidewalks-Stone	210.00		205.04			4.96	97.64
A5410.4090							
Sidewalks-Contractual Expenses-Mis	530.00		519.53		9.88	0.59	99.89
A5650.4020						160.00	
Paint	160.00						
A5650.4030							
Signs	200.00	132.80	132.80			67.20	66.40
A5650.4040							
Posts	200.00					200.00	
A6410.4000							
Economic Development	40.00		39.00			1.00	97.50
A6410.4200							
Welcome Center	4,460.00	1,411.01	3,852.53		1,045.62	438.15-	109.82
A6520.4000							
Farmer's Mkt Manager	2,250.00					2,250.00	
A6520.4010							
Farmer's Market- Publications	250.00		79.00			171.00	31.60
A7140.2000							
Parks/Playgrounds-Total Equipment	8,400.00					8,400.00	
A7140.2020							
Parks/Playgrounds-Park Equipment	3,300.00	179.08	716.32		1,411.00	1,172.68	64.46
A7140.4000							
Parks & Playgrounds-Totals Contrac	1,300.00	106.59	108.58		841.42	350.00	73.08
A7140.4010							
Parks/Playgrounds-Equipment Repai	500.00	33.49	33.49		366.51	100.00	80.00
A7140.4020							
Parks/Playgrounds-Maintenance Sup	2,500.00		76.99		202.77	2,220.24	11.19
A7140.4030							
Parks/Playgrounds-Gardening	400.00				350.00	50.00	87.50
A7415.4000							
Seymour Library	189,052.00		189,052.00				100.00

# Statement of Expenditures, Encumbrances & Appropriations

## Village of Brockport

### For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A7450.4000							
Museum-Contractual Expenses	900.00	89.90	484.53		400.37	15.10	98.32
A7460.4000							
Historic Grant Loft Apts. - Contractua	1,100.00		1,082.90			17.10	98.45
A7510.4000							
Total Contractual Expenses	1,200.00					1,200.00	
A7550.4000							
Celebrations-Total Contractual Expe	6,050.00		4,282.00			1,768.00	70.78
A7550.4040							
Celebrations-Special Events			604.24-		200.00	404.24	
A7550.4050							
Celebratioons-Electric	600.00	56.20	160.11			439.89	26.69
A7550.4090							
Celebrations-Miscellaneous	200.00				200.00		100.00
A8010.4010							
Zoning- Member Stipends	950.00					950.00	
A8020.1000							
Planning Board-Personal Services	6,706.00	448.57	1,794.28			4,911.72	26.76
A8020.4000							
Planning Board-Total Contractual Ex	700.00	93.00	186.00			514.00	26.57
A8120.4080							
Utilities-Pump Station	600.00	51.40	192.24			407.76	32.04
A8140.4010							
Storm Sewer-Supply Parts	6,000.00		613.20		4,904.38	482.42	91.96
A8140.4020							
Storm Sewer-Maintenance Supplies	1,000.00				800.00	200.00	80.00
A8140.4090							
Storm Sewers-Miscellaneous	4,134.00		3,671.24		400.00	62.76	98.48
A8160.4010							
Refuse Collection-Monthly Trash Ren	3,950.00	327.64	1,151.96		2,794.72	3.32	99.92
A8160.4030							
Refuse Collection-Brush Pick-up	600.00				400.00	200.00	66.67
A8160.4040							
Refuse Collection-Special Pick-up (	50.00		75.00-			125.00	150.00-
A8160.4050							
Refuse Collection-Coolant Removal	200.00					200.00	
A8170.4010							
Str Cleaning-Sweeper Repairs	1,000.00					1,000.00	
A8170.4020							
Str Cleaning-Sweeper parts	4,000.00				2,747.00	1,253.00	68.68
A8170.4090							
Str Cleaning-Miscellaneous	250.00					250.00	
A8189.4000							

# Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 09/30/2013

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
Sanitation-Landfill Monitoring	3,000.00	604.56	604.56		2,395.44		100.00
A8189.4002						5,000.00	
Sanitation-Landfill-Testing	5,000.00						
A8560.4010							
Equipment Repairs	1,200.00	467.13	571.85		472.29	155.86	87.01
A8560.4030						500.00	
Shade Trees-Supplies	500.00						
A8560.4090							
Shade Trees-Miscellaneous	500.00		42.72		72.28	385.00	23.00
A9010.8000							
NYS Retirement	218,927.00					218,927.00	
A9015.8000							
Police Retirement System Payments	252,531.00					252,531.00	
A9030.8000							
Social Security	173,303.00	11,195.59	53,975.34			119,327.66	31.15
A9040.8000							
Workers Compensation	124,489.00					124,489.00	
A9045.8000							
Life Insurance	8,076.00		2,379.93			5,696.07	29.47
A9050.8000							
Unemployment Expense	10,000.00					10,000.00	
A9055.8000							
Disability Insurance	5,660.00		1,726.52			3,933.48	30.50
A9055.8100							
Wellness Insurance	1,265.00		952.00			313.00	75.26
A9060.8000							
Medical Insurance	405,678.00	6.21-	66,874.34			338,803.66	16.48
A9061.8000							
HRA	140,400.00					140,400.00	
A9070.8000							
Dental Insurance	54,836.00	831.95-	20,270.00			34,566.00	36.96
A9950.9510							
Proj 51 - Smith St Bridge	10,000.00					10,000.00	
A9999.9000							
Prior Year Expenses			18,911.44	24,083.55-	24,083.55-		
Totals for Fund:	4,718,873.00	191,221.16	1,295,898.47	-24,083.55	166,591.60	3,251,210.82	31.10
A (Fund - A)							
Report totals	4,718,873.00	191,221.16	1,295,898.47	24,083.55-	166,591.60	3,251,210.82	31.10

# **Statement of Revenues**

## **Water Fund**

**September 30, 2013**

**Statement of Actual & Estimated Revenue**

Village of Brockport  
 For Period Ending 09/30/2013  
 Selecting on FUND from F to F

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
F2140.0000					
Metered Water Sales	582,000.00	40,119.57	200,875.16	381,124.84	34.51
F2141.0000					
Meter Water Sales O/G	503,486.00	24,791.48	103,869.18	399,616.82	20.63
F2144.0000					
Water Service Charges	2,000.00	136.88	176.88	1,823.12	8.84
F2148.0000					
Interest & Penalties	1,250.00	979.58	3,941.57	2,691.57-	315.33
F2401.0000					
Interest & Earnings	1,000.00			1,000.00	
F2401.1000					
Int Earned-Spec Reserves	250.00			250.00	
F2650.0000					
Scrap Sales			589.28	589.28-	
<b>Total for Fund: F (Fund - F)</b>	<b>1,089,986.00</b>	<b>66,027.51</b>	<b>309,452.07</b>	<b>780,533.93</b>	<b>28.39</b>
<b>Report Totals</b>	<b>1,089,986.00</b>	<b>66,027.51</b>	<b>309,452.07</b>	<b>780,533.93</b>	<b>28.39</b>

# **Statement of Expenditures**

## **Water Fund**

**September 30, 2013**

# Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 09/30/2013

Selecting on FUND from F to F

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
F1440.4000							
Engineer-Contractual Exp	5,000.00					5,000.00	
F1620.4060							
Bldg. Repairs - Water Dept.	1,000.00		531.72		668.28	200.00-	120.00
F1680.2000							
It Hardware Software	1,000.00					1,000.00	
F1680.4000							
IT Hardware Software	2,500.00					2,500.00	
F1910.4000							
General Insurance	20,760.00		20,760.00				100.00
F1990.4000							
Water-Contingency	25,500.00					25,500.00	
F8310.1000							
Water-Supervision	87,090.00	6,658.91	26,064.86			61,025.14	29.93
F8310.4000							
Water Admin Total CE	1,400.00					1,400.00	
F8310.4040							
Office Expense	2,200.00		40.98		809.02	1,350.00	38.64
F8310.4090							
Miscellaneous	900.00				400.00	500.00	44.44
F8310.4200							
Postage	1,000.00		565.95			434.05	56.60
F8320.4000							
Water Purchases	450,000.00	29,867.85	123,950.10		276,049.90	50,000.00	88.89
F8340.1000							
Water-Labor	93,500.00	4,645.26	22,516.95		70,983.05	20,000.00	24.08
F8340.1001							
Water, O/T	3,000.00		187.65			2,812.35	6.26
F8340.2020							
Vehicles	28,130.00				6,565.00	21,565.00	23.34
F8340.2040							
Meters	60,000.00				60,000.00		100.00
F8340.2050							
Wtr Transm - Equipment Other	4,500.00	2,369.95	2,805.42		73.70	1,620.88	63.98
F8340.4000							
Wtr Transm-Ttl Cont Exp	47,225.00	3,029.67	9,167.90		525.98	37,531.12	20.53
F8340.400B							
Barry St. Project	37,500.00		895.03			36,604.97	2.39
F8340.4010							
Water Main Supplies	5,338.00	1,121.32	2,990.34		2,092.38	255.28	95.22
F8340.4020							
Vehicle Parts & Supplies	7,427.00		31.27		3,844.01	3,551.72	52.18
F8340.4030							

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 09/30/2013

Selecting on FUND from F to F

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
Meter Supplies	475.00	23.85	59.02		890.98	475.00-	200.00
F8340.4040 Curb Box Supplies	2,100.00				600.00	1,500.00	28.57
F8340.4041 Fuel	1,700.00		1,831.82			131.82-	107.75
F8340.4050 Stone	1,500.00	577.20	1,430.24		69.76	0.00	100.00
F8340.4060 Asphalt	4,100.00					4,100.00	
F8340.4080 Water Transm-Uniforms	1,250.00		781.14		766.58	297.72-	123.82
F8340.4090 Miscellaneous	6,750.00	109.23	538.09		2,414.27	3,797.64	43.74
F8340.4100 Water Transm-Telephone	2,164.00	113.14	526.21			1,637.79	24.32
F8340.4110 Water Transm-Electricity	2,250.00	459.59	1,909.09			340.91	84.85
F8340.4120 Transm - Sample Testing	20,550.00	720.00	6,265.00		14,720.00	435.00-	102.12
F8340.4130 Wtr Transm-Drug/Alcohol Testing	250.00		65.34		205.00	20.34-	108.14
F8340.4140 Wtr Trans-Equip Repair	850.00		26.84		120.00	703.16	17.28
F8340.4150 Wtr Trans-Training	250.00					250.00	
F8340.4160 Wtr Trans-Concrete	200.00				50.00	150.00	25.00
F8340.4171 Heating Oil	2,500.00	1,977.96	1,977.96		522.04		100.00
F8340.4180 Water Transm-Publications	600.00		594.74		1.65	3.61	99.40
F9010.8000 NYS Retirement	13,875.00					13,875.00	
F9030.8000 Social Security	14,500.00	856.59	3,710.05			10,789.95	25.59
F9040.8000 Workers Compensation	12,500.00					12,500.00	
F9045.8000 Life Insurance	1,000.00					1,000.00	
F9055.8000 Disability Insurance	1,100.00					1,100.00	
F9060.8000 Hospital Insurance	25,000.00					25,000.00	

# Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 09/30/2013

Selecting on FUND from F to F

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
F9061.8000						15,600.00	
HRA	15,600.00						
F9070.8000						12,000.00	
Dental Insurance	12,000.00						
F9710.6000						33,107.00	
Serial Bond - Principle payments	33,107.00						
F9710.7000						28,845.00	
Serial Bond - Interest payments	28,845.00						
F9999.9000							
Prior Year Expenses			496.08	9,968.59	9,968.59		
Totals for Fund:	1,089,986.00	52,530.52	230,719.79	-9,968.59	361,419.96	488,373.74	55.19
F (Fund - F)							
Report totals	1,089,986.00	52,530.52	230,719.79	9,968.59	361,419.96	488,373.74	55.19

# **Statement of Revenues**

## **Sewer Fund**

**September 30, 2013**

Date: 10/16/2013  
Time: 4:42:33PM

# Statement of Actual & Estimated Revenue

User: DAN  
Page: 1

Village of Brockport  
For Period Ending 09/30/2013  
Selecting on FUND from G to G

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
G2122.0000 Sanitary Sewer- Sewer Charges	139,300.00	8,428.64	46,166.17	93,133.83	33.14
G2128.0000 Sanitary Sewer- Interest and Penalties	3,000.00			3,000.00	
<b>Total for Fund: G (Fund - G)</b>	<b>142,300.00</b>	<b>8,428.64</b>	<b>46,166.17</b>	<b>96,133.83</b>	<b>32.44</b>
 Report Totals	 142,300.00	 8,428.64	 46,166.17	 96,133.83	 32.44

# **Statement of Expenditures**

## **Sewer Fund**

**September 30, 2013**

# Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 09/30/2013

Selecting on FUND from G to G

ACCOUNT ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
G8120.2000							
Sanitary Sewers- Equipment	2,050.00		1,174.00			876.00	57.27
G8120.4000							
Contractual	38,121.00	226.29	12,126.09		1,873.46	24,121.45	36.72
G8120.4010							
Sanitary Sewers- Truck Parts	4,600.00		1.71		3,048.29	1,550.00	66.30
G9710.6000							
Bond Principal	46,155.00					46,155.00	
G9710.7000							
Bond Interest	51,374.00					51,374.00	
G9999.9000							
Prior Year's Expense			1,417.85	1,667.85-	1,667.85-		
Totals for Fund:	142,300.00	226.29	14,719.65	-1,667.85	3,253.90	124,076.45	12.81
G (Fund - G)							
Report totals	142,300.00	226.29	14,719.65	1,667.85-	3,253.90	124,076.45	12.81



Village of Brockport

Budget Amendment Form

Account Number	Description	Amount
A1325.4090	Fundamental Business Services	11,415.00
A6410.4200	Bench	1,500.00
A7450.4000	Museum	50.00
A75104000	Loft Apartment rant	1,100.00
A7550.4000	Murals	5,300.00
A7550.4000	Software License - Tree Inventory	750.00
		<b>20,115.00</b>

Purpose: (1) Increase General Fund Budget for expenditures related to parking ticket collections.

- (2) Purchase bench - funds donated by Anne Smith
- (3) Museum Supplies - from Shaffer Trust
- (3) Loft Apartment- grant funds
- (4) Mural - grant funds
- (5) Purchase Software License - tree funds

Requested By:

Daniel P. Hendricks  
(Treasurer)

Date Approved by Board of Trustees

Authorized:

(Mayor)



# VILLAGE OF BROCKPORT

49 State Street · Brockport, New York 14420  
Telephone (585) 637-5300 · Fax (585) 637-1045  
Website: [www.brockportny.org](http://www.brockportny.org)

*The Victorian Village on the Erie Canal  
Preserve America Community  
Listed on the State and National Registers of Historic Places  
Certified Local Government  
Tree City USA Community  
Erie Canalway Heritage Award of Excellence*

## REQUEST FOR PROPOSALS Copier Lease

The Village of Brockport is currently seeking requests for proposals for two (2) copiers.  
The term is for a five (5) year lease.

Copier 1 must meet the following minimum qualifications:

- 45 prints per minute – black
- 45 prints per minute – color
- Unlimited collating (no bin limit)
- Print up to 11" X 17 "Paper
- 25% to 400% reduction enlargement
- Fax enabled
- 50 sheet bypass tray
- 3100 sheet capacity
- 110 lb. media
- Scan to file/Email
- Stapling and three (3) hole punch capabilities
- 8 X Image overwrite

Copier 2 must meet the following minimum qualifications:

- 35 prints per minute – black
- 35 prints per minute – color
- Unlimited collating (no bin limit)
- Print up to 11" X 17 "Paper
- 25% to 400% reduction enlargement
- Fax enabled
- 50 sheet bypass tray
- 3100 sheet capacity
- Post Script Enabled
- Scan to file/Email
- Stapling
- 8 X Image overwrite

Proposal must include the following:

Duty cycle per month regarding the number of monthly copies the copiers are rated for.

Full Service maintenance agreement that includes all parts, labor, service calls for the full term of the lease, with cost per copy charge detailed for black and white, or color copies.

Monthly lease cost, less any discounts for quarterly or semi annual payment.

Mayor Margaret B. Blackman  
Trustee/Deputy Mayor William G. Andrews  
Trustees Valerie A. Ciciotti, Carol L. Hannan, John D. La Pierre

All supplies except paper and staples must be included in the cost.

Delivery, installation and removal at end of lease must be included in the cost.

**Proposals must be received by Noon, Monday, October 21, 2013.**

Submit written proposals to Village Clerk:

Leslie Ann Morelli  
Village of Brockport  
49 State Street  
Brockport, NY 14420  
[lmorelli@brockportny.org](mailto:lmorelli@brockportny.org)

Address questions by e-mail or phone to Village Treasurer:

Daniel P. Hendricks  
49 State Street  
Brockport, New York 14420  
[dhendricks@brockportny.org](mailto:dhendricks@brockportny.org)  
585-637-5300 X15

For publication in the 10/13/13 edition of Suburban News.

For posting on Village website and Village Hall bulletin board.

COPY

## AGREEMENT

This agreement, effective as of December 1, 2012, or upon execution by both parties, by and between the VILLAGE BOARD TRUSTEES OF THE VILLAGE OF BROCKPORT, Monroe County, New York, (the "Village") with offices at 49 State Street, Brockport, New York 14420, and the BROCKPORT FIRE DISTRICT, a New York fire district, having an office at 38 Market Street, Brockport New York 14420 in the Village of Brockport, Monroe County, New York (District).

### WITNESSETH:

WHEREAS, the District and the Village wish to enter into this municipal cooperative agreement in the spirit of cooperation, and in an attempt to cut costs and share equipment and facilities, and

WHEREAS, the District owns and/or operates property located in the Village, including at 38 Market Street, Brockport, New York, and

WHEREAS, the Village, as one of its governmental functions provides snow removal and snow plowing to its municipal facilities, and

WHEREAS, inherent in such responsibility the Village maintains the necessary equipment to carry out such functions and the Village has the equipment to plow, salt, and remove excessive accumulations of snow and/or ice, which equipment is available at, during and after snowfalls, and

WHEREAS, the District in its capacity in providing fire and emergency service to its constituents, which include the village residents, is in need of accessibility to the facilities and buildings that store its fire equipment on a 24 hour, 7 day a week basis, and

WHEREAS, such accessibility is crucial to an adequate response to an emergency anticipated and expected from its constituents, and

WHEREAS, as one of its obligations to the Village, as set forth in the deed from the Village to the District, the District must make some parking spaces in the Market Street parking facility available for public parking, and

WHEREAS, the Village plows village properties located adjacent to and in close proximity to the property of the District;

NOW, THEREFORE, in consideration of the terms and conditions contained herein, and in accordance with the New York State General Municipal Law, Article 5-G, the parties herein do covenant and agree as follows:

### SNOWPLOWING

1. The Village will remove snow and/or ice at the District properties in the Village of Brockport located at 38 Market Street, Brockport, New York, 191 West Avenue, Brockport, New York, and the Capen Hose Company No. 4 Property (subject to the Village's receipt of a lease between the Fire District and the Capen Hose Company No. 4) at 237 South Main Street, Brockport New York, when there is an

accumulation of snow on the properties of the District, as necessary to keep the parking lots of the properties open for use by the public and Fire District personnel.

2. The Village will plow and/or de-ice ramps, the parking lot and driveway at said sites during and after snow storms and will push back the heavy accumulation of snow on the site using its own equipment and when necessary remove such snow from the property.
3. The Village will not be responsible for the restoration of pavements, or turf damage because of the Village's work.
4. To the extent as reasonably possible, the Village will render such services at times commensurate with the Village's removal of snow or de-icing on its own facilities.
5. The District will not be required to notify the Village when the District needs the Village's services. The Village will schedule the services, taking into account the District's needs. It is anticipated that when the Village will plow and/or de-ice ramps, the parking lot and driveways of its own facility, that it will do the same on the district properties.
6. The consideration exchanged for this service shall be \$1,000.00 and the Village will provide these services under the authority of §119-o of the General Municipal Law.
7. The District waives all damages against the Village and hereby indemnifies and agrees to hold harmless the Village from all liability and damages, including attorney's fees, that the Village may incur due to the service to be rendered by the Village to the District.

#### **GENERAL PROVISIONS**

8. This Agreement shall commence on December 1, 2012, or upon execution by both the District and Village, and shall terminate on the 30<sup>th</sup> day of November, 2013.
9. Either party may terminate this Agreement, with or without cause, upon written notice to the other party.
10. At least ninety (90) days before the end of the term of the Agreement, this agreement may be renewed for an additional one year term, by giving written notice to the other party of its intention to renew this agreement. The terms and conditions of this Agreement shall remain the same unless otherwise amended in writing.
11. The Village and the District agree to comply with all federal, state and local laws, resolutions, ordinances, codes, rules and regulations applicable to the performance of the terms of this agreement.
12. This Agreement contains the entire agreement between the parties and may be modified or assigned only in writing signed by duly authorized representatives of both parties. This Agreement is binding on the parties, their successors, legal representatives and assigns. Any provision of this Agreement

prohibited by law will be deemed amended to conform to such law without in any way invalidating or affecting the remaining provisions.

13. If any provision of this Agreement is held invalid by a court of law, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the laws of the State of New York.
14. This Agreement will be deemed to have been made in and will be construed in accordance with the laws of the State of New York.
15. Any notice required to be given to either party will be written and sent to The District or Village addresses shown on page one, by either registered or certified mail.
16. This Agreement may be executed in any number of counterparts, each of which will be deemed an original and will not become effective and binding upon the District or Village until accepted and executed by the authorized signatory as set forth in the respective resolutions of the Brockport Fire District Board of Fire Commissioners and the Village of Brockport Board of Trustees.

IN WITNESS WHEREOF, the parties herein have executed the foregoing Agreement, pursuant to resolutions of the Brockport Fire District Board of Fire Commissioners and the Village of Brockport Board of Trustees.

Dated:

Brockport District Fire District

By: James P. Sanderon  
Chairman Board of Fire Commissioners

Dated:

Village of Brockport

By: Maria C. Castaneda 1/22/13  
Maria Connie Castaneda, Mayor

STATE OF NEW YORK)

COUNTY OF MONROE) ss:

On 1/23, 2013, before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument pursuant to resolution of the Board of Fire Commissioners of the Brockport Fire District, dated \_\_\_\_\_.

Notary Public



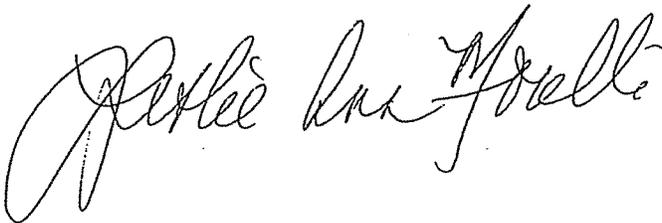
LESLIE ANN MORELLI  
Notary Public, State of New York  
Monroe County, #01MO5074316  
Term Exp. 3-10-15

STATE OF NEW YORK)

COUNTY OF MONROE) ss:

On 1/22, 2013, before me, the undersigned, personally appeared Maria Connie Castaneda personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument pursuant to the resolution of the Village of Brockport Board of Trustees, dated 1/22/13.

Notary Public



LESLIE ANN MORELLI  
Notary Public, State of New York  
Monroe County, #01MO5074316  
Term Exp. \_\_\_\_\_

LESLIE ANN MORELLI  
Notary Public, State of New York  
Monroe County, #01MO5074316  
Term Exp. 3-10-15

PROPOSED

		SEYMOUR LIBRARY * BUDGET FOR 2014			
	REVENUE				
ACCT NO	ACCT DESCRIPTION	2012	2013	2014	2014 budget
L 2082	Fines	2,012.00			28,000.00
L 2083	Membership Fees	31,000.00			2,000.00
L2084	HOLDS/Reservations	0.00			5,000.00
L2360	From Governments:	450,083.00	461,335.00	489,015.10	
		For 2012	For 2013	For 2014	
	Brockport	184,441.00	189,052.00	200,395.12	
	Clarkson	135,768.00	139,162.00	147,511.72	
	Sweden	129,874.64	133,121.00	141,108.26	
L2401	Interest & Earnings (G F S/A)	1,100.00	1,000.00	1,000.00	1,000.00
L2701	Refund-Prior Year Expenditure	0.00	0.00	0.00	0.00
L2705	Gifts and Donations	0.00	0.00	0.00	0.00
L2760	Library Grants	6,000.00	3,000.00	3,000.00	3,000.00
L2770	Other / Misc	7,000.00	2,000.00	2,000.00	2,000.00
	Capital/Bldg. fund to balaince budget	18,520.00	18,465.46	67,118.90	
	Prior Year Carry Over				
L5031	Interest & Earnings from Endowment	9,200.00	8,500.00	9,200.00	9,200.00
	<b>TOTAL REVENUES</b>	<b>527,403.00</b>	<b>526,800.46</b>	<b>606,334.00</b>	<b>606,334.00</b>
	<b>EXPENDITURE</b>				
ACCT NO	ACCT DESCRIPTION				
L7410.1	Personnel	247,840.00	257,753.60	277,534.00	277,534.00
L7410.2	Equipment		0.00	0.00	0.00
L7410.4	Facility/materials/programs	182,557.00	188,033.71	207,160.00	207,160.00
	<b>TOTAL LIBRARY</b>	<b>430,397.00</b>	<b>445,787.31</b>	<b>484,694.00</b>	<b>484,694.00</b>
L9010.8	NYS Retirement	21,000.00	21,000.00	30,700.00	30,700.00
L9030.8	Social Security	18,960.00	19,718.15	26,750.00	26,750.00
L9040.8	Workmen's Compensation	1,100.00	1,000.00	1,000.00	1,000.00
L9045.8	Life Insurance	756.00	800.00	800.00	800.00
L9050.8	Unemployment Insurance	0.00	0.00	0.00	0.00
L9055.8	Disability Insurance	720.00	800.00	800.00	800.00
L9060.8	Hospital and Medical	36,502.00	22,060.00	34,810.00	34,810.00
L9070.8	Dental Insurance	4,868.00	2,535.00	3,280.00	3,280.00
	<b>TOTAL BENEFITS</b>	<b>83,906.00</b>	<b>67,913.15</b>	<b>98,140.00</b>	<b>98,140.00</b>

L 1910.4	Insurance/all		7,200.00		7,200.00		7,500.00
L 1950.4	Taxes for Library		0.00		0.00		0.00
L 1990.4	Contingency		0.00		0.00		0.00
L 9950.8	Endowment Transfer		0.00		0.00		0.00
L 9950.9	Capital Reserve Transfer		0.00		0.00		0.00
	Director/Trustee Insurance		900.00		900.00		1,000.00
	Accounting		5,000.00		5,000.00		5,000.00
	Legal						10,000.00
	TOTAL OTHER		13,100.00		13,100.00		23,500.00
	TOTAL EXPENDITURE		527,403.00		526,800.46		606,334.00
	BALANCE						
	TOTAL INCOME		527,403.00		526,800.46		606,334.00
	TOTAL EXPENDITURE		527,403.00		526,800.46		606,334.00
	BALANCE						0.00