

**VILLAGE OF BROCKPORT
VILLAGE BOARD
Work Session Agenda
Tuesday, March 5, 2013
Location: Village Hall conference room**

This is a work session, not a regular meeting. No public comment.

Intended for Board discussion, not action. Therefore, meeting minutes are not required.
If any action is taken, a Board member takes notes & provides to Clerk.

- **CALL TO ORDER / PLEDGE:** Please silence cell phones & electronic devices & refrain from texting

- **ITEMS FOR DISCUSSION / REVIEW:**
 - With Treasurer –
 - 06/01/13-05/31/14 Budget
 - Draft 1st Quarter 2013 Newsletter (Trustee Blair)
 - Accounting of services of Special Counsel Aloï & Lunn (Mayor)

- **EXECUTIVE SESSION:**

- **ADJOURNMENT**

Upcoming:

- Tuesday, 3/12 – Village Board meeting
- 7pm Tuesday, 3/26 – Village Board meeting (w/ Attorney, Treasurer, Department Heads)
- Friday, 3/29 – Village Hall closed for holiday

Village of Brockport
Fiscal Year 6/1/13 – 5/31/14
Budget Preparation Calendar
Adopted by Village Board 11/27/12

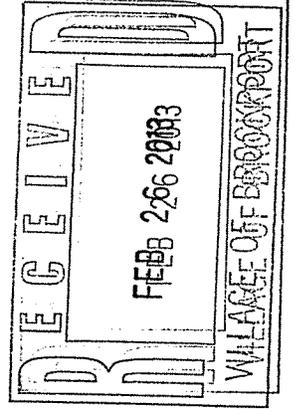
Thursday, 1/10/13	Treasurer to notify Department Heads (via memo w/ templates & discussion at Department Heads meeting) of the necessity for expense estimates
Tuesday, 1/22/13	Treasurer to provide “knowns” per contracts & rates: employees payroll & benefits / retirees benefits
Thursday, 1/24/13	Department Heads to submit expense estimates to Treasurer
Tuesday, 2/5/13	Village Board workshop w/ Treasurer & Department Heads - discuss department budget estimates
Tuesday, 2/26/13	Village Board meeting – update public on progress
Tuesday, 3/5/13	Village Board workshop w/ Treasurer – discuss & make revisions to budget estimates
Wednesday, 3/20/13	Treasurer to file tentative budget with Clerk
Tuesday, 3/26/13	Village Board meeting – update public on progress – Treasurer to present tentative budget to Village Board & Department Heads
Wednesday, 3/27/13 for 4/1/13 edition	Clerk to publish notice of public hearing on tentative budget
Tuesday, 4/2/13	Village Board workshop w/ Treasurer– discuss & make revisions to tentative budget
Tuesday, 4/9/13	Treasurer to present budget to public - public hearing on preliminary budget (Middle School L.G.I.)
Tuesday, 4/23/13	Village Board meeting – adopt budget (must be done by May 1 st)

Village of Brockport

2013-14

Preliminary Budget

General Fund



for 3/5

VB
work session

Village of Brockport									
2013-14 Preliminary Budget									
Line Item Budget									
	Acct. Code	Actual 2011-12 Expenditures	Adopted 2012-13 Budget	Preliminary 2013-14 Budget	\$ Change	% Change			
Board of Trustees									
Trustees - Personnel Services	A1010.1000	13,777	13,777	14,190	413	3.00%			
Trustees - Contractual (Grant Writer)	A1010.4000	188	18,500	18,500	-	0.00%			
Sub-Total		13,965	32,277	32,690	413	1.28%			
Mayor									
Mayor - Personnel Services	A1210.1000	9,867	9,867	10,163	296	3.00%			
Mayor - Contractual	A1210.4000	-	100	100	-	0.00%			
Telephone - Mayor	A1210.4010	814	1,220	1,500	280	22.95%			
Conference Expense - Mayor	A1210.4050	75	100	100	-	0.00%			
Sub-Total		10,756	11,287	11,863	576	5.10%			
Auditor									
Auditor	A1320.4000	13,775	12,100	12,750	650	5.37%			
Sub-Total		13,775	12,100	12,750	650	5.37%			
Clerk-Treasurer									
Personnel Services - Admin.	A1325.1000	115,918	131,275	134,676	3,401	2.59%			
Clerk/Treasurer - Telephone	A1325.4010	4,337	7,200	7,700	500	6.94%			
Clerk/Treasurer - Office Supplies	A1325.4020	4,085	4,000	4,000	-	0.00%			
Computer Supplies - Admin.	A1325.4030	12,830	9,000	9,000	-	0.00%			
Clerk/Treasurer - Membership Fees	A1325.4050	315	600	600	-	0.00%			
Clerk/Treasurer - Postage	A1325.4060	1,773	3,600	4,000	400	11.11%			
Clerk/Treasurer - Copier Expenses	A1325.4070	3,683	3,700	3,700	-	0.00%			
Payroll Expenses - Contractual	A1325.4080	4,063	5,000	5,000	-	0.00%			
Clerk/Treasurer - Miscellaneous	A1325.4090	1,257	1,500	1,500	-	0.00%			
Clerk/Treasurer - Publications	A1325.4100	1,791	2,000	2,000	-	0.00%			
Clerk Treasurer - Training	A1325.4110	153	2,500	5,000	2,500	100.00%			
Tax Bill Processing	A1325.4120	2,232	1,700	1,700	-	0.00%			
Sub-Total		152,436	172,075	178,876	6,801	3.95%			

Village of Brockport						
2013-14 Preliminary Budget						
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Law						
Law - Legal Services	A1420.4000	50,353	57,960	57,960	-	0.00%
Village Attorney	A1420.4016	6,816	8,040	8,040	-	0.00%
Sub-Total		57,169	66,000	66,000	-	0.00%
Engineering						
DPW - Engineering Services	A1440.4000	2,011	5,000	5,000	-	0.00%
Sub-Total		2,011	5,000	5,000	-	0.00%
Elections						
Elections - Miscellaneous	A1450.4000	560	600	600	-	0.00%
Elections - Publishing	A1450.4020	1,546	200	200	-	0.00%
Sub-Total		2,106	800	800	-	0.00%
DPW -Administration						
DPW -Personnel Services	A1490.1000	105,146	110,532	116,603	6,071	5.49%
DPW - Conference	A1490.4020	160	300	300	-	0.00%
DPW - Office Sup/Postage	A1490.4030	643	700	700	-	0.00%
DPW - Permits, Fees, License	A1490.4040	160	300	300	-	0.00%
DPW - Miscellaneous	A1490.4090	(14)	500	500	-	0.00%
Sub-Total		106,096	112,332	118,403	6,071	5.40%
Buildings						
Natural Gas-DPW	A1620.4020	4,794	6,000	6,000	-	0.00%
Gas-1 Clinton St	A1620.4021	1,190	1,500	1,500	-	0.00%
Gas-49 State St	A1620.4022	1,757	2,000	2,000	-	0.00%
Electric-DPW	A1620.4030	5,930	6,300	6,300	-	0.00%
Electric-1 Clinton	A1620.4031	9,490	10,000	10,000	-	0.00%
Electric-49 State	A1620.4032	4,059	4,800	4,800	-	0.00%
Electric - Main St. Sign	A1620.4034	-	-	300	300	0.00%
Janitorial Supplies	A1620.4050	751	750	750	-	0.00%

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Janitor Supplies-Police	A1620.4051	128	500	4,150	3,650	730.00%
Janitor Supplies-Admin	A1620.4052	549	7,800	4,300	(3,500)	-44.87%
Bldg. Repairs	A1620.4060	16,025	9,000	9,350	350	3.89%
Bldgs. - Telephone-DPW	A1620.4070	1,653	1,200	1,200	-	0.00%
Bldg. Repairs Miscellaneous	A1620.4090	1,802	3,000	3,000	-	0.00%
Sub-Total		48,130	52,850	53,650	800	1.51%
Garage						
Garage- Contractual	A1640.4000	1,168	1,600	1,750	150	9.38%
Garage- Fasteners	A1640.4010	804	1,000	1,000	-	0.00%
Garage- Auto/Electrical	A1640.4020	2,056	650	650	-	0.00%
Garage- Tools	A1640.4040	1,045	1,550	1,000	(550)	-35.48%
Garage- Welding Supplies	A1640.4050	434	500	500	-	0.00%
Garage- Fuel Additives/Oil	A1640.4060	3,025	3,375	3,375	-	0.00%
Garage- Shop Supplies	A1640.4070	2,320	2,500	2,500	-	0.00%
Garage- Hydraulic Supplies	A1640.4080	-	-	1,000	1,000	
Garage- Miscellaneous	A1640.4090	1,051	4,425	4,425	-	0.00%
Sub-Total		11,903	15,600	16,200	600	3.85%
Central Mailing						
Central Mailing	A1670.4000	1,965	1,000	1,250	250	25.00%
Sub-Total		1,965	1,000	1,250	250	25.00%
Information technology						
IT Hardware/Software	A1680.2000	403	5,000	5,000	-	0.00%
IT Contractual	A1680.4000	4,942	5,000	7,500	2,500	50.00%
Sub-Total		5,345	10,000	12,500	2,500	25.00%
Unallocated Insurance						
Unallocated Insurance	A1910.4000	58,977	53,577	57,500	3,923	7.32%
Sub-Total		58,977	53,577	57,500	3,923	7.32%
Municipal Assoc. Dues						

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Municipal Assoc Dues	A1920.4000	4,815	4,950	5,100	150	3.03%
Sub-Total		4,815	4,950	5,100	150	3.03%
Taxes/Mlge Property						
Taxes/Mlge Property	A1950.4000	1,161	1,175	1,200	25	2.13%
Sub-Total		1,161	1,175	1,200	25	2.13%
Contingency						
Contingency	A1990.4000	771	150,000	150,000	-	0.00%
Sub-Total		771	150,000	150,000	-	0.00%
Public Safety						
Personnel Services	A3120.1000	1,153,722	1,106,949	941,562	(165,387)	-14.94%
Police Part-time Officers	A3120.1030			31,000	31,000	
Crossing Guards	A3120.1040			12,418	12,418	
Secretaries	A3120.1055			40,020	40,020	
Police - Overtime	A3120.1060			120,000	120,000	
Police - Vehicles	A3120.2010	18,997		24,500	24,500	
Police-Firearms	A3120.2020	1,246	1,600	2,000	400	25.00%
Police - Furniture/Equipment	A3120.2040	179	250	250	-	0.00%
Police - Computer Software	A3120.2051	1,939	2,200	2,300	100	4.55%
Police - Telephone	A3120.4010	4,075	5,200	5,200	-	0.00%
Police - Office Supplies/Postage	A3120.4020	2,058	2,750	2,800	50	1.82%
Police - Fleet Maintenance	A3120.4030	4,450	3,500	3,300	(200)	-5.71%
Police - Fleet Repairs	A3120.4031	6,766	6,500	2,500	(4,000)	-61.54%
Police - Fleet Supplies	A3120.4032	1,997	5,200	8,800	3,600	69.23%
Police - Fuel	A3120.4040	22,047	29,600	20,000	(9,600)	-32.43%
Police - Maintenance Contracts	A3120.4060	848	2,280	2,400	120	5.26%
Police - Office Equip Lease/Rent	A3120.4065	7,017	7,582	7,600	18	0.24%
Police - Quarter Master Unit	A3120.4080	4,801	4,500	5,500	1,000	22.22%
Police - Miscellaneous	A3120.4090	734	500	500	-	0.00%

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Police - Affiliations	A3120.4100	120	150	150	-	0.00%							
Police - Training/Conferences	A3120.4105	2,001	1,400	1,400	-	0.00%							
Police - Publications	A3120.4110	436	525	600	75	14.29%							
Police - Supplies	A3120.4120	885	3,800	3,800	-	0.00%							
Police - Computer Supplies	A3120.4130	528	1,000	1,000	-	0.00%							
Police - Medical/Psychological	A3120.4140	-	900	600	(300)	-33.33%							
Police - Special Enforcement	A3120.4150	-	600	840	240	40.00%							
Police - STOP DWI	A3120.4155	223	-	10,975	10,975								
Police - Bike Patrol	A3120.4160	230	200	300	100	50.00%							
Police - Explorer Post	A3120.4170	-	180	200	20	11.11%							
Police - Community Service	A3120.4180	-	250	250	-	0.00%							
Police - Technicians	A3120.4210	373	100	200	100	100.00%							
Police - Special Events	A3120.4220		100	100	-	0.00%							
Police - NYS Accreditation	A3120.4230		100	100	-	0.00%							
Police - Lethal Training Equip	A3120.4240	1,265	1,265	3,800	2,535	200.40%							
Sub-Total		1,236,939	1,189,181	1,256,965	67,784	5.70%							
Traffic Control													
Traffic Control - Signals	A3310.4010	553	600	600	-	0.00%							
Traffic Control - Paint	A3310.4020	1,749	1,500	1,500	-	0.00%							
Traffic Control - Signs	A3310.4030	1,576	2,500	2,500	-	0.00%							
Traffic Control - Channels & Posts	A3310.4040	1,460	1,300	1,300	-	0.00%							
Traffic Control - Miscellaneous	A3310.4090	83	400	400	-	0.00%							
Sub-Total		5,420	6,300	6,300	-	0.00%							
Fire Dept.													
Fire Dept. - Contractual Expenses	A3410.4000	518,750	89,915	-	(89,915)	-100.00%							
Sub-Total		518,750	89,915	-	(89,915)	-100.00%							
Safety Inspection													

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Code Enforcement - Personnel Services	A3620.1000	74,475	80,659	83,079	2,420	3.00%							
Code Enforcement - Unclassified	A3620.4000	-	300	300	-	0.00%							
Code Enforcement - Telephone/Cell	A3620.4010	1,047	1,300	1,500	200	15.38%							
Code Enforcement - Training	A3620.4020	22	300	500	200	66.67%							
Code Enforcement - Computer Supplies	A3620.4030	-	300	300	-	0.00%							
Code Enforcement - Fuel	A3620.4040	1,358	1,800	1,800	-	0.00%							
Code Enforcement - Association Dues	A3620.4050	180	200	250	50	25.00%							
Code Enforcement - Uniforms	A3620.4080	-	100	200	100	100.00%							
Code Enforcement - Miscellaneous	A3620.4090	908	800	800	-	0.00%							
Code Enforcement - Postage	A3620.4200	772	800	800	-	0.00%							
Code enforcement - Vehicle Maintenance	A3620.4210	-	500	450	(50)	-10.00%							
Sub-Total		78,760	87,059	89,979	2,920	3.35%							
Ambulance													
Ambulance - Contractual Expenses (Prior Years)	A4540.4000	45,650	-	-	-								
Sub-Total		45,650	-	-	-								
Transportation													
Street Maint. - Personnel Services	A5110.1000	493,525	507,690	472,450	(35,240)	-6.94%							
Street Maint. - Personnel Services - Seasonal	A5110.1001			19,000	19,000								
Street Maint. - Personnel Services - Overtime	A5110.1060			34,500	34,500								
Street Maint. - Other Equipment over \$10,000	A5110.2080			322,000	322,000								
Street Maint. - Telephone	A5110.4010	436	500	500	-	0.00%							
Street maint. - Diesel Fuel	A5110.4041	23,950	21,000	25,000	4,000	19.05%							
Street Maint. - Regular Fuel	A5110.4042	34,531	16,000	19,000	3,000	18.75%							
Street Maint. - Tools	A5110.4050	2,217	900	900	-	0.00%							
Street Maint. - Stone	A5110.4060	371	2,000	2,000	-	0.00%							
Street Maint. - Asphalt	A5110.4070	64,089	75,000	80,000	5,000	6.67%							
Street Maint. - Uniforms	A5110.4080	3,459	3,600	3,500	(100)	-2.78%							

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Street Maint. - Shoes/Boots	A5110.4085	1,201	1,500	1,500	-	0.00%			
Street Maint. - Miscellaneous	A5110.4090	1,318	3,000	3,000	-	0.00%			
Street Maint. - Equipment Parts	A5110.4100	6,854	4,800	4,800	-	0.00%			
Street Maint. - Truck Parts	A5110.4110	8,507	17,000	17,000	-	0.00%			
Street Maint. - Physicals/Drug Test	A5110.4130	565	800	800	-	0.00%			
Street Maint. - Buildings	A5110.4140	1,700	1,200	1,200	-	0.00%			
Street Maint. - Concrete	A5110.4150	3,552	2,200	2,200	-	0.00%			
Street Maint. - Fill Material	A5110.4160	-	100	100	-	0.00%			
Street. Maint. - Topsoil	A5110.4165	488	500	1,000	500	100.00%			
Street Maint. - Shop Supplies	A5110.4170	243	500	500	-	0.00%			
Street Maint. - Training/Travel	A5110.4180	-	200	200	-	0.00%			
Street Maint. - Grass Seed	A5110.4190	362	500	500	-	0.00%			
Street Maint. - Publications	A5110.4200	-	150	150	-	0.00%			
Street Maint. - Manholes & Covers	A5110.4210	-	1,000	1,000	-	0.00%			
Street Maint. - Office Supplies	A5110.4220	236	100	100	-	0.00%			
Street Maint. - Equipment Rental	A5110.4230	-	100	100	-	0.00%			
Street Maint. - Equipment Reserve	A5110.0000			20,000	20,000				
Sub-Total		647,604	660,340	1,033,000	372,660	56.43%			
CHIPS Work									
CHIPS Work	A5112.4000	131,551	67,084	67,084	-	0.00%			
Sub-Total		131,551	67,084	67,084	-	0.00%			
Snow Removal									
Snow Plowing - Equipment	A5142.2000			7,000	7,000				
Snow Plowing - Salt	A5142.4010	28,732	33,000	33,000	-	0.00%			
Snow Plowing - De-Ice	A5142.4015	5,328	5,000	5,000	-	0.00%			
Snow Plowing - Plow Parts	A5142.4030	267	3,000	3,000	-	0.00%			
Snow Plowing - Contractual Exp.	A5142.4090	242	200	200	-	0.00%			
Sub-Total		34,569	41,200	48,200	7,000	16.99%			

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Street Lighting						
Street Lighting - Electricity	A5182.4010	86,662	83,000	83,000	-	0.00%
Street Lighting - Repairs	A5182.4030	569	1,000	1,000	-	0.00%
Street Lighting - Parts	A5182.4040	649	1,500	1,500	-	0.00%
Street Lighting - Miscellaneous	A5182.4090	-	100	100	-	0.00%
Sub-Total		87,880	85,600	85,600	-	0.00%
Sidewalks						
Sidewalks - Concrete	A5410.4010	1,700	9,300	9,300	-	0.00%
Sidewalks - Stone	A5410.4020	347	200	200	-	0.00%
Sidewalks- Miscellaneous	A5410.4090	138	500	500	-	0.00%
Sub-Total		2,185	10,000	10,000	-	0.00%
Street Parking						
Village Signage - Paint	A5650.4020	-	200	200	-	0.00%
Village Signage - Signs	A5650.4030	461	200	200	-	0.00%
Village Signage - Posts	A5650.4040	-	200	200	-	0.00%
Sub-Total		461	600	600	-	0.00%
Economic Assistance						
Welcome Center - Contractual	A6410.4000	4,455	4,500	4,500	-	0.00%
Farmers' Market - Contractual	A6520.4000	2,462	2,500	2,500	-	0.00%
Sub-Total		6,917	7,000	7,000	-	0.00%
Parks & Playgrounds						
Parks/Playgrounds - Equipment	A7140.2000	464	600	20,000	19,400	3233.33%
Parks/Playgrounds - Contractual Expenses	A7140.4000	-	1,500	1,500	-	0.00%
Parks/Playgrounds - Equipment Repairs	A7140.4010	685		500	500	
Parks/Playgrounds - Maintenance Supplies	A7140.4020	734		2,500	2,500	
Parks/Playgrounds - Miscellaneous	A7140.4030	303		400	400	
Sub-Total		2,187	2,100	24,900	22,800	1085.71%
Library						

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Library - Contractual	A7415.4000	180,825	180,825	189,052	8,227	4.55%
Sub-Total		180,825	180,825	189,052	8,227	4.55%
Historian						
Historian - Contractual	A7510.4000	164	1,200	1,250	50	4.17%
Sub-Total		164	1,200	1,250	50	4.17%
Celebrations						
Celebrations - Electric	A7550.4050	675	-	600	600	
Celebrations - Miscellaneous	A7550.4090	48		200	200	
Sub-Total		723	-	800	800	
Zoning						
Zoning Board - Contractual Expenses	A8010.4010	509	950	1,000	50	5.26%
Sub-Total		509	950	1,000	50	5.26%
Planning						
Planning Board - Personnel Services	A8020.1000	4,367	6,706	6,900	194	2.89%
Planning Board - Contractual Expenses	A8020.4000	516	700	700	-	0.00%
Sub-Total		4,883	7,406	7,600	194	
Sanitary Sewers						
Sanitary Sewers Contractual (Prior Years)	A8120.4000	18,791	-	-	-	
Sub-Total		18,791	-	-	-	
Storm Sewer						
Storm Sewer - Supply Parts	A8140.4010	1,724	6,000	6,000	-	0.00%
Storm Sewer - Maint Supplies	A8140.4020	1,387	1,000	1,000	-	0.00%
Storm Sewer - Miscellaneous	A8140.4090	3,124	3,634	3,634	-	0.00%
Sub-Total		6,234	10,634	10,634	-	0.00%
Refuse						
Refuse Collection - Monthly Trash	A8160.4010	3,521	3,700	3,950	250	6.76%
Refuse - Collection - Brush Pick-Up	A8160.4030	536	600	600	-	0.00%
Refuse Collection - Special Pick-Up	A8160.4040	-	500	50	(450)	-90.00%

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Line Item Budget						
	Acct. Code	Actual 2011-12 Expenditures	Adopted 2012-13 Budget	Preliminary 2013-14 Budget	\$ Change	% Change
Refuse Collection - Coolant Removal	A8160.4050	-	200	200	-	0.00%
Sub-Total		4,056	5,000	4,800	(200)	-4.00%
Street Cleaning						
Street Cleaning - Sweeper Repairs	A8170.4010		1,000	1,000	-	0.00%
Street Cleaning - Sweeper Parts	A8170.4020	1,407	4,000	4,000	-	0.00%
Street Cleaning - Miscellaneous	A8170.4090	-	250	250	-	0.00%
Sub-Total		1,407	5,250	5,250	-	0.00%
Sanitation Landfill						
Sanitation Landfill - Monitoring	A8189.4000	5,951	3,000	3,000	-	0.00%
Sanitation Landfill - Testing	A8189.4002	7,062	5,000	5,000	-	0.00%
Sub-Total		13,013	8,000	8,000	-	0.00%
Shade Trees						
Shade Trees - Saw Repairs	A8560.4010	924	1,200	1,200	-	0.00%
Shade Trees - Supplies	A8560.4030	2,080	500	500	-	0.00%
Shade Trees - Miscellaneous	A8560.4090	145	500	500	-	0.00%
Sub-Total		3,150	2,200	2,200	-	0.00%
Employee Benefits						
Retirement	A9010.8000	144,183	244,992	218,927	(26,065)	-10.64%
Police Retirement	A9015.8000	193,037	256,979	252,531	(4,448)	-1.73%
Social Security	A9030.8000	149,552	185,215	173,500	(11,715)	-6.33%
Workers Comp	A9040.8000	86,134	130,140	130,140	-	0.00%
Life Insurance	A9045.8000	6,789	7,231	8,076	845	11.69%
Unemployment	A9050.8000	8,339	10,000	10,000	-	0.00%
Disability	A9055.8000	4,653	5,356	5,660	304	5.68%
Wellness	A9055.8100	3,580	2,500	1,265	(1,235)	-49.40%
Medical	A9060.8000	264,597	439,910	405,678	(34,232)	-7.78%
HRA	A9061.8000	91,537	134,000	140,400	6,400	4.78%
Dental	A9070.8000	55,321	52,500	54,836	2,336	4.45%

Village of Brockport						
2013-14 Preliminary Budget						
Line Item Budget						
	Acct. Code	Actual 2011-12 Expenditures	Adopted 2012-13 Budget	Preliminary 2013-14 Budget	\$ Change	% Change
Debt Service						
Sub-Total		1,007,720	1,468,823	1,401,013	(67,810)	-4.62%
Principal	A9710.6000	43,078				
Interest	A9710.7000	40,719				
Sub-Total		83,797	-	-	-	-
Transfer to Reserves						
Transfer to Reserves - Smith St. Bridge	A9800.0000	10,000	10,000	10,000	-	0.00%
Sub-Total		10,000	10,000	10,000	-	0.00%
Prior Years Exp.						
Prior Years Exp.	A9999.9000	56,924				
Sub-Total		56,924	-	-	-	-
Grand Total		4,682,450	4,647,690	4,995,009	347,319	7.47%

Village of Brockport

2013-14

Preliminary Budget

Water Fund

Village of Brockport									
2013-14 Preliminary Budget									
Line Item Budget									
	Acct. Code	Actual 2011-12 Expenditures	Adopted 2012-13 Budget	Preliminary 2013-14 Budget	\$ Change	% Change			
Water Fund	Acct. Code	Actual 2011-12 Expenditures	Adopted 2012-13 Budget	Preliminary 2013-14 Budget	\$ Change	% Change			
Engineer-Contractual Exp	F1440.4000	1,195.50	5,000	5,000	-	0.00%			
IT Hardware Software	F1680.2000	235.63	1,000	1,000	-	0.00%			
IT Hardware Software	F1680.4000	2,504.92	2,500	2,500	-	0.00%			
General Insurance	F1910.4000	12,202.84	20,760	20,760	-	0.00%			
Water-Contingency	F1990.4000	-	29,250	29,250	-	0.00%			
Water-Supervision	F8310.1000	80,816.04	84,459	87,090	2,631	3.12%			
Water Admin Total CE	F8310.4000	-	1,400	1,400	-	0.00%			
Office Expense	F8310.4040	1,137.41	2,200	2,200	-	0.00%			
Miscellaneous	F8310.4090	1,287.04	900	900	-	0.00%			
Postage	F8310.4200	1,556.90	1,000	1,000	-	0.00%			
Water Purchases	F8320.4000	493,693.55	413,000	450,000	37,000	8.96%			
Water-Labor	F8340.1000	94,889.53	92,310	96,500	4,190	4.54%			
Vehicles	F8340.2020	-	28,130	28,130	(0)	0.00%			
Meters	F8340.2040	239,780.29	60,000	60,000	-	0.00%			
Wtr Transm - Equipment Other	F8340.2050		3,122	3,122	-	0.00%			
Wtr Transm-Ttl Cont Exp	F8340.4000	1,630.87	47,225	47,225	-	0.00%			
Monroe County CDBG College Street	F8340.400C	42,123.12	10,380	-	(10,380)	-100.00%			
Monroe County CDBG Barry Street	F8340.400B			37,500	37,500				
Water Main Supplies	F8340.4010	3,588.11	5,338	5,338	(0)	-0.01%			
Vehicle Parts & Supplies	F8340.4020	648.63	7,428	7,427	(1)	-0.01%			
Meter Supplies	F8340.4030	412.51	475	475	-	0.00%			
Curb Box Supplies	F8340.4040	2,058.20	2,100	2,100	-	0.00%			
Fuel	F8340.4041	4,265.96	1,700	1,700	-	0.00%			
Stone	F8340.4050	1,437.77	1,500	1,500	-	0.00%			

Village of Brockport									
2013-14 Preliminary Budget									
Line Item Budget									
	Acct. Code	Actual 2011-12 Expenditures	Adopted 2012-13 Budget	Preliminary 2013-14 Budget	\$ Change	% Change			
Asphalt	F8340.4060	4,098.49	4,100	4,100	-	0.00%			
Dirt	F8340.4070	768.00	-	-	-				
Water Transm-Uniforms	F8340.4080	1,113.21	1,250	1,250	-	0.00%			
Miscellaneous	F8340.4090	6,219.95	6,750	6,750	-	0.00%			
Water Transm-Telephone	F8340.4100	1,018.36	2,164	2,164	(0)	-0.01%			
Water Transm-Electricity	F8340.4110	4,411.48	2,250	2,250	-	0.00%			
Transm - Sample Testing	F8340.4120	17,283.85	20,550	20,550	-	0.00%			
Wtr Transm-Drug/Alcohol Testing	F8340.4130	-	250	250	-	0.00%			
Wtr Trans-Equip Repair	F8340.4140	808.68	850	850	-	0.00%			
Wtr Trans-Training	F8340.4150	254.45	250	250	-	0.00%			
Wtr Trans-Concrete	F8340.4160	180.00	200	200	-	0.00%			
Water Transm-Publications	F8340.4180	878.55	350	350	-	0.00%			
NYS Retirement	F9010.8000	9,230.00	11,000	13,875	2,875	26.14%			
Social Security	F9030.8000	13,284.24	14,211	14,500	289	2.03%			
Workers Compensation	F9040.8000	9,131.25	13,000	12,500	(500)	-3.85%			
Life Insurance	F9045.8000	765.00	1,000	1,000	-	0.00%			
Disability Insurance	F9055.8000	832.00	1,100	1,100	-	0.00%			
Hospital Insurance	F9060.8000	17,031.13	26,000	25,000	(1,000)	-3.85%			
HRA	F9061.8000	11,230.00	15,600	15,600	-	0.00%			
Dental Insurance	F9070.8000	9,250.00	12,000	12,000	-	0.00%			
Serial Bond - Principle payments	F9710.6000	26,921.68	26,922	33,107	6,185	22.97%			
Serial Bond - Interest payments	F9710.7000	47,546.00	33,218	28,845	(4,373)	-13.16%			
Grand Total		1,167,721	1,014,193	1,088,608	74,415	7.34%			

Village of Brockport

2013-14

Preliminary Budget

Sewer Fund

Village of Brockport						
2013-14 Preliminary Budget						
Line Item Budget						
	Acct. Code	Actual 2011-12 Expenditures	Adopted 2012-13 Budget	Preliminary 2013-14 Budget	\$ Change	% Change
Village of Brockport						
2013-14 Preliminary Budget						
Line Item Budget						
Sewer Fund						
Sanitary Sewers- Equipment Contractual	G8120.2000	-	50	50	-	0.00%
Sanitary Sewers- Truck Parts	G8120.4000	-	37,121	37,121	-	0.00%
Bond Principal	G8120.4010	-	4,600	4,600	-	0.00%
Bond Interest	G9710.6000	-	43,078	46,155	3,077	7.14%
	G9710.7000	-	53,151	51,374	(1,777)	-3.34%
		-	138,000	139,300	1,300	0.94%

3/1/13

I checked with Village Attorney Leni and the following is allowable in the VB meeting packet:

- Excerpts of Village Board meeting minutes related to Special Counsel Aloï & Lunn:
6/12/12, 6/14/12, 7/19/12, 8/28/12, 9/11/12, 10/9/12, 10/23/12
- Accounting of retainer use of Attorneys Aloï & Lunn showing only the number of hours worked & the amount charged. The rest is redacted as it is privileged (not available to the public). Trustees saw the un-redacted versions when they came in.

Mayor's concerns raised previously & at 2/26/13 VB meeting include but are not limited to – who contacted Attorney Aloï & when & why the accountings show hours worked prior to VB authorization of their appointment as special counsel.

Mayor cited Village Law 4-412 (12):

(12) An officer or person who assumes to create a liability or appropriate money or property of the village without authority of law, or assents thereto, is personally liable for such debt, or to the village for such money or property. Each member of a village board present at a meeting thereof when such unlawful action is taken is deemed to have assented thereto, unless he expressly dissents and requests such dissent to be entered upon the minutes of the meeting. If any person shall have heretofore appropriated or shall hereafter appropriate money or property of the village, contrary to law, and the facts in relation thereto are known to the board of trustees, and, after this section as amended takes effect, such board fail for thirty days to bring an action against such person to recover such money or property, each member of the board having such knowledge shall be guilty of a misdemeanor and liable to removal from office unless within such period of thirty days he shall file with the village clerk a written request, signed by him, requesting the bringing of, such action or shall cause to be entered upon the minutes of a meeting of the board a motion made by him for the bringing of such action, or his vote in favor of such a motion.

Leslie Morelli, Village Clerk

EXECUTIVE SESSION:

5/12/12
12
→ At 8:36pm, Trustee Blair moved, Trustee Blackman seconded, carried 4/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a personnel matter involving the Mayor and the Notice of Claim she served on the Village. Chief Varrenti will be invited in for part of it.

Chief Varrenti was called in at 8:47pm.

Mayor Castañeda stayed out.

→ At 9:06pm, Trustee Blair moved, Trustee Blackman seconded, carried 4/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 3/1 to hold a special meeting at 4pm Friday, June 15th at Village Hall for the Trustees to meet with Chief Varrenti and Attorney Frank Aloï to discuss the notices of claim from the Mayor and the possibility of hiring F. Aloï as special counsel to the Trustees regarding this matter.

1:92

Special Meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, June 14, 2012 at 5:00pm.

PRESENT: Mayor Maria Connie Castañeda, Trustee Margaret B. Blackman, Trustee Kent R. Blair Trustee Carol L. Hannan, Clerk Leslie Ann Morelli, Police Chief Daniel P. Varrenti

EXCUSED: Trustee Scott W. Hunsinger

ALSO PRESENT: Attorney Frank A. Aloj, Bill Andrews, Jim & Joan Hamlin, Kathy Snyder

• CALL TO ORDER / PLEDGE:

Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

Mayor Castañeda shared that at the June 12th Village Board meeting, after the Trustees and Police Chief Varrenti met in executive, the Trustees called for a special meeting for 3pm June 15th and then rescheduled for 5pm June 14th to accommodate Attorney Frank Aloj's schedule.

Clerk Morelli confirmed that notice was posted at Village Hall and on the Village website and Suburban News was notified.

Mayor Castañeda reminded the Trustees that Village Attorney Leni said he had no objection to the special meeting in order to discuss the future possibility of special counsel in light of his firm's necessary recusal. However, any decision on that matter would be premature since the criminal charges against the Mayor are currently being handled by the DA's office and the Notices of Claim are pending review by the Village's insurance carrier and if determined to be covered claims, the carrier would then handle the defense.

Trustee Blair asked Clerk Morelli if there is an update as to the Notices of Claims. Clerk Morelli said they were received June 4th and immediately submitted to the insurance carrier. She has received acknowledgement that the carrier received them and assigned a reviewer. Once she receives response as to determination as to whether they would be covered, she will notify the Board.

• EXECUTIVE SESSION:

→ At 5:03pm, Trustee Hannan moved, Trustee Blair seconded, Mayor Castañeda abstained, carried 3/0/1 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a potential litigation matter and possible hiring of special counsel. Police Chief Varrenti and Attorney Frank A. Aloj were invited to sit in.

→ At 6:00pm, Trustee Blackman moved, Trustee Hannan seconded, carried 4/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

→ Trustee Blackman moved, Trustee Hannan seconded to engage Attorney Frank A. Aloj as special counsel to the Trustees (other than the Mayor) and the Village regarding the Notices of Claim filed by the Mayor and Norman Giancursio and any litigation commenced by either or both based on their Notices of Claim and to advise the Trustees concerning pending criminal and civil matters involving the Mayor. The terms of retainer are as follows:

1. The Village will pay Attorney Aloj a \$5,000 retainer.
2. Attorney Aloj will bill his time for services against that retainer at the rate of \$150 per hour, which rate will apply to both out of court and in court time.
3. Attorney Aloj will send the Village his time accountings every 30 days which will show the application of the retainer funds for his services.
4. At such time as the retainer is used up, the Village has the option to renew or cancel Attorney Aloj's services.
5. The Village will reimburse Attorney Aloj for all customary disbursements he incurs in discharging his services.
6. His engagement as Special Counsel will be terminable by either party at any time; in the event of termination, we will determine whether his time billings exceed the retainer balance; if so, the Village will pay him that balance; if his time billings are less than the remaining retainer funds, he will refund the retainer balance over and above his billings to the Village.

Discussion:

Mayor Castañeda reiterated what she said earlier and questioned the need to pay special counsel if there is a chance that the insurance carrier would assign an attorney to defend the Village.

Trustee Blackman said even if the insurance carrier deems it coverable and assigns an attorney, the Trustees still need an attorney to be able to consult. She said the Village is in some legal limbo due to the Village Attorney's recusal.

Regarding a concern of Mayor Castañeda, Attorney Aloi stressed that part of the terms are that his services can be terminated at any time. The Village's hands aren't tied.

Mayor Castañeda said she still believes this to be premature.

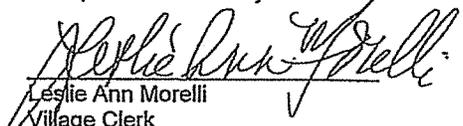
Trustee Blair reminded her that she filed notice of claim to potentially sue the Village. Mayor Castañeda said potentially is the key word. She expressed concern of comments from the public and Trustees. Trustee Blair said the Trustees have been pretty much mum on the whole matter. There are multiple things going on and the Trustees need some counsel.

Upon roll call vote:	
Trustee Blair	yes
Trustee Blackman	yes
Trustee Hannan	yes
Trustee Hunsinger	absent
Mayor Castañeda	abstain

Result: Carried 3/0/1

• ADJOURNMENT

→ At 6:10pm, Trustee Blackman moved, Trustee Blair seconded, carried 4/0 to adjourn.


 Leslie Ann Morelli
 Village Clerk

Special Meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, July 19, 2012 at 3:00pm.

PRESENT: Mayor Maria Connie Castañeda, Trustee William G. Andrews, Trustee Margaret B. Blackman, Trustee Carol L. Hannan, Clerk Leslie Ann Morelli, Police Chief Daniel P. Varrenti

ABSENT: Trustee Kent R. Blair

ALSO PRESENT: Frank A. Aloj, Esq., Robert J. Lunn, Esq., Jim & Joan Hamlin, Fred Webster

• CALL TO ORDER / PLEDGE:

Mayor Castañeda called the meeting to order and led the Pledge of Allegiance. Board delayed starting the meeting a few minutes to see if Trustee Blair would be able to make it.

Clerk Morelli shared that the special meeting was called for July 17th by Trustee Hannan. Notice was forwarded to Suburban News, was posted on the Village website and posted on the Village Hall front door.

• EXECUTIVE SESSION:

Trustee Hannan recommended the meeting for the Trustees to discuss in Executive Session pending civil/criminal matters regarding Mayor Castañeda with special counsel Frank Aloj and the hiring of a special prosecutor for civil matters pending in the Town of Ogden Court.

Mayor Castañeda called for a motion to enter Executive Session.

→ At 3:08pm, Trustee Hannan moved, Trustee Blackman seconded, Mayor Castañeda abstained (recused herself), carried 3/0/1 that the Trustees of the Village of Brockport enter into executive session to discuss pending civil/criminal matters regarding Mayor Castañeda with special counsel Frank Aloj and the hiring of a special prosecutor for civil matters pending in the Town of Ogden Court.

4:03pm – Mayor Castañeda called for a motion to come out of Executive Session.

→ At 4:03pm, Trustee Blackman moved, Trustee Hannan seconded, carried 3/0/1 that the Trustees of the Village of Brockport re-enter the regular meeting.

Mayor Castañeda said the record should reflect that Attorney Frank A. Aloj, Attorney Robert J. Lunn, and Police Chief Daniel P. Varrenti were in the Executive Session with the Trustees. This should have been included in the motion to go into Executive Session.

→ Trustee Hannan moved, Trustee Blackman seconded, for the Village of Brockport to engage Robert J. Lunn, Esq., as Special Prosecutor for the Village of Brockport, to prosecute the pending civil zoning and building violations case against Mayor Castañeda in the Town Court of the Town of Ogden.

The terms of Attorney Lunn's retainer are as follows:

1. The Village will pay Attorney Lunn, a \$5,000 retainer;
2. Attorney Lunn will bill his time for services against that retainer at the rate of \$200/hour, which rate will apply to both out of court and in court time;
3. Attorney Lunn will send the Village his time accountings every 30 days which will show the application of the retainer funds for his services;
4. At such time as the retainer is used up, the Village has the option to renew or cancel Attorney Lunn's services.
5. The Village understands that if it elects to cancel Attorney Lunn's engagement when the first retainer (or any successive retainer) is exhausted, that Attorney Lunn will be free to advise the Town of Ogden Court (or any other Court involved with the subject prosecution), that his services have been terminated, and that he no longer represents the Village of Brockport in regard to the prosecution (notwithstanding that the prosecution may not at that point have been completed);
6. The Village will reimburse Attorney Lunn for all customary disbursements he incurs in discharging his services;
7. This engagement as Special Prosecutor will be terminable by either party at any time; in the event of termination, based on Attorney Lunn's time accountings, the Village will determine whether his time billings exceed the retainer balance; if so, the Village will pay him that balance; if Attorney Lunn's time billings are less than the remaining retainer funds, he will refund the retainer balance over and above the amount of his time billings to the Village.

VOTE BY ROLL CALL AND RECORD

VILLAGE OF BROCKPORT

Trustee William G. Andrews	Voting yes
Trustee Margaret B. Blackman	Voting yes
Trustee Kent R. Blair	absent
Trustee Carol L. Hannan	Voting yes
Mayor Maria Connie Castaneda	abstain / recuse

Adopted 3/0/1

Mayor Castañeda said the Court matter is in the hands of the District Attorney and the Notice of Claim against the Village is in the hands of an Attorney assigned by the Village's Insurance. She said she does not believe there was a need for this action.

Attorney Lunn introduced himself to the Mayor and asked if he may clarify. There are three matters. The criminal prosecution, the code enforcement prosecution and the civil claim (Notice of Claim filed against the Village). He said he has been retained regarding the code enforcement prosecution, which would customarily be handled by the Municipal Attorney.

→ Trustee Hannan moved, Trustee Blackman seconded, to adopt the following resolution:

Resolution

That any and all matters concerning the pending criminal and civil prosecutions instituted by the Village of Brockport and/or the People of the State of New York, against Mayor Castañeda in the Town Court of the Town of Ogden, including without limitation all pre-trial discovery requests and issues, be handled by the duly retained and/or appointed Counsel for each party in and through the Court system of the Town of Ogden, as is required by the provisions of the NYS Criminal Procedure Law, and/or the NYS Penal Law, or other laws of NYS, as they may apply.

VOTE BY ROLL CALL AND RECORD

VILLAGE OF BROCKPORT

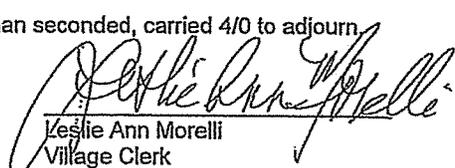
Trustee William G. Andrews	Voting yes
Trustee Margaret B. Blackman	Voting yes
Trustee Kent R. Blair	absent
Trustee Carol L. Hannan	Voting yes
Mayor Maria Connie Castaneda	abstain / recuse

Adopted 3/0/1

• ADJOURNMENT

4:12pm – Mayor Castañeda called for a motion to adjourn.

→ At 4:12pm, Trustee Blackman moved, Trustee Hannan seconded, carried 4/0 to adjourn.


Leslie Ann Morelli
Village Clerk

8/28/12

o Trustee Carol L. Hannan

▪ Special Counsel – Trustee Hannan read the following prepared statement into the record:

The Village Board and the Chief of Police were advised late last week that the District Attorney's office has taken the lead in the prosecution of the civil zoning violations brought against the Mayor.

Mayor Castañeda referred to the authorization of the Trustees at a special meeting held 7/19/12 to retain Attorney Lunn. She asked if the Board planned to rescind that motion and have Attorney Lunn return the unused funds from the retainer.

Trustee Hannan said not yet. If and when it is advisable, they will.

o **APPROVAL OF BILLS TO BE PAID**

9/11/12

Mayor Castañeda referred to an A/P error she notified the Board about earlier today. The payment for \$3,480 to Special Counsel Lunn has been voided as that amount is what is left on his retainer, not what is owed to him. Mayor Castañeda said in reviewing Attorney Lunn's accounting of his retainer, she noticed he billed for time prior to the July 19th Board appointment. The Village should not be obligated for those hours. Either Attorney Lunn credits the Village back those hours or whoever asked him to meet with Attorney Aloï prior to July 19th should cover that expense.

Trustee Hannan said she would look into the matter.

→ Trustee Blair moved, Trustee Blackman seconded, carried 5/0 that the bills be allowed and paid upon audit with the exception of the error noted above.

EXECUTIVE SESSION:

→ At 8:00pm, Trustee Hannan moved, Trustee Blair seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss the continued employment of special counsel in the matter involving Mayor Castañeda.

→ At 8:15pm, Trustee Blackman moved, Trustee Blair seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

10/9/12

▪ Special Counsel – Mayor Castañeda reported that Special Counsel Frank A. Aloï and Robert J. Lunn appointed by the Trustees 6/14 and 7/19 respectively have each used some of their \$5,000 retainer. She had brought to the Trustees attention concern that Attorney Lunn charged for hours prior to his appointment. She also brought to the Trustees attention that the District Attorney's Office is handling and that there is no need for Attorney Lunn as Special Counsel. She suggested the Trustees terminate his service and request the remainder of his retainer back.

MINUTES OF VILLAGE BOARD MEETING HELD October 23, 2012 continued.....page 11

→ Trustee Hannan moved, Trustee Blair seconded, carried 5/0 to terminate the service of Robert Lunn as Special Counsel and request a refund of unused retainer.

10/23/12

FRANK A. ALOI, ESQ.
ATTORNEY AT LAW
45 Exchange Blvd. Suite 831
Rochester, NY 14614
(585) 262-3660, fax 262-3666
email faappeals@aol.com

Business and Regulatory Consulting/Litigation
Zoning/Municipal Law - Civil/Criminal Appeals

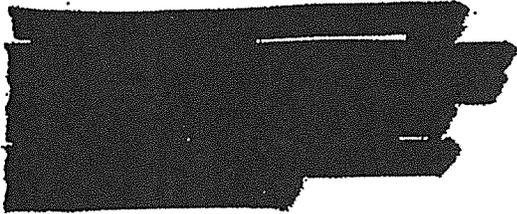
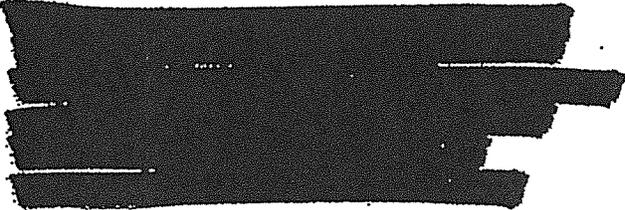
Mailing Address: PO Box 18186
Rochester, NY 14618
Cell Phone: (585) 820-8784

October 1, 2012

FRANK ALOI, Time records re Village of Brockport, Special Counsel Appointment

**SUBMISSION OF THESE TIME RECORDS IS SUBJECT TO ATTORNEY/CLIENT
PRIVILEGE (INCLUDING WITHOUT LIMITATION WORK PRODUCT PRIVILEGE),
AND IS IN NO WAY A WAIVER OF THAT PRIVILEGE**

JUNE 2012

6/11		N/C
6/18, 19		3.50 hrs.
6/20, 21		3.00 hrs.
6/28, 29		3.50 hrs.

June, 10.00 hrs. @ \$150./hr - \$1,500. Legal time; disbursements waived

SUBMISSION OF THESE TIME RECORDS IS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE (INCLUDING WITHOUT LIMITATION WORK PRODUCT PRIVILEGE), AND IS IN NO WAY A WAIVER OF THAT PRIVILEGE

JULY 2012

7/2	[REDACTED]	1.00 hrs.
7/3	[REDACTED]	N/C
7/3	[REDACTED]	0.25 hrs.
7/5, 6	[REDACTED]	0.75 hrs.
7/6	[REDACTED]	N/C
7/6	[REDACTED]	0.50 hrs.
7/11	[REDACTED]	0.50 hrs.
7/11	[REDACTED]	1.00 hrs.
7/13	[REDACTED]	N/C
7/13	[REDACTED]	0.75 hrs.
7/13, 14, 16	[REDACTED]	

	[REDACTED]	3.50 hrs.
7/17	[REDACTED]	0.50 hrs.
7/18	[REDACTED]	0.50 hrs.
7/19/12	[REDACTED]	1.50 hrs.
7/20/12	[REDACTED]	1.00 hrs.
7/23	[REDACTED]	
7/24	[REDACTED]	
7/24	[REDACTED]	
7/25	[REDACTED]	
7/26	[REDACTED]	0.25 hrs.
7/27	[REDACTED]	
7/30	[REDACTED]	
7/31	[REDACTED]	

July, 12.00 hrs. @ \$1,800. - Legal time; disbursements waived

SUBMISSION OF THESE TIME RECORDS IS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE (INCLUDING WITHOUT LIMITATION WORK PRODUCT PRIVILEGE), AND IS IN NO WAY A WAIVER OF THAT PRIVILEGE

AUGUST 2012

8/3	[REDACTED]	
8/9	[REDACTED]	1.00 hrs.
8/9	[REDACTED]	1.00 hrs.
8/14	[REDACTED]	
8/15	[REDACTED]	
8/15	[REDACTED]	
8/17, 20	[REDACTED]	1.50 hrs.
8/21	[REDACTED]	
8/23	[REDACTED]	
8/27	[REDACTED]	0.25 hrs.
8/27/12	[REDACTED]	0.25 hrs.
8/28	[REDACTED]	0.25 hrs.
8/29	[REDACTED]	
8/30	[REDACTED]	

August, 4.25 hrs. @ \$150./hr, \$637.50, Legal time; disbursements waived

SUBMISSION OF THESE TIME RECORDS IS SUBJECT TO ATTORNEY/CLIENT
PRIVILEGE (INCLUDING WITHOUT LIMITATION WORK PRODUCT PRIVILEGE),
AND IS IN NO WAY A WAIVER OF THAT PRIVILEGE

SEPTEMBER 2012

9/4	[REDACTED]	0.25 hrs.
9/5	[REDACTED]	
9/7, 8, 9, 10	[REDACTED]	8.00 hrs.
9/10	[REDACTED]	0.50 hrs.
9/11	[REDACTED]	0.50 hrs.
9/12	[REDACTED]	1.50 hrs.
9/13	[REDACTED]	
9/14	[REDACTED]	
9/17	[REDACTED]	0.25 hrs.
9/26	[REDACTED]	
9/29	[REDACTED]	

Sept., 11.00 hrs. @ \$150./hr, \$1,650., Legal time; disbursements waived

TIME SUMMARY

June 2012	10.00 hrs.
July 2012	12.00 hrs.
August 2012	4.25 hrs.
September 2012	11.00 hrs.

Total time to date 37.25 hrs. @ \$150./hr \$5,587.50

Professional Courtesy Discounts:

Emails received/reviewed - N/C unless four or more relevant per day;

Disbursements waived

Time billing discounted \$ 587.50

Retainer funds applied \$ 5,000.00

Balance/fees owing - 0 -

Frank Aloï 10/1/12

Village of Brockport
49 State Street
Brockport NY 14420

ACCOUNT NO:
STATEMENT NO:

Prosecution of Village Code Violation

	HOURS
06/11/2012 RJL [REDACTED]	1.50
RJL [REDACTED]	0.75
07/18/2012 RJL [REDACTED]	0.75
07/19/2012 RJL [REDACTED]	1.50
07/24/2012 RJL [REDACTED]	1.00
08/14/2012 RJL [REDACTED]	0.75
08/16/2012 RJL [REDACTED]	0.10
08/27/2012 RJL [REDACTED]	

Village of Brockport

ACCOUNT NO: 08/29/2012
STATEMENT NO: 19917-001E

Prosecution of Village Code Violation



FOR CURRENT SERVICES RENDERED

HOURS
1.25
7.60 1,520.00

RECAPITULATION

ATTORNEY
ROBERT J. LUNN

HOURS HOURLY RATE
7.60 \$200.00

TOTAL
\$1,520.00

TOTAL CURRENT WORK

1,520.00

08/29/2012 Payment - Thank you.

-1,520.00

BALANCE DUE

\$0.00

Your Trust Account #2 balance is

08/16/2012 OPENING BALANCE
Retainer- check#3812
08/29/2012 Transfer against fees
PAYEE: TREVETT CRISTO SALZER & ANDOLINA P.C.
REMAINING AVAILABLE BALANCE

\$0.00
5,000.00
-1,520.00
\$3,480.00

TREVETT CRISTO SALZER & ANDOLINA P.C.

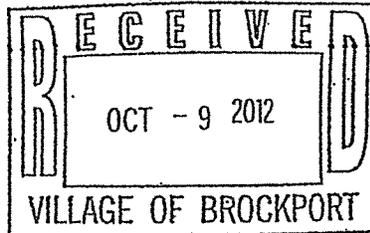
Law Offices
 2 State Street
 Suite 1000
 Rochester, New York 14614
 (585) 454-2181
 IRS # 16-1278314

Village of Brockport
 49 State Street
 Brockport NY 14420

ACCOUNT NO:
 STATEMENT NO:

Page: 1
 10/03/2012
 19917-001B
 2

Prosecution of Village Code Violation



		HOURS	
07/26/2012	[REDACTED]		
RJL	[REDACTED]	0.75	
09/11/2012	[REDACTED]		
RJL	[REDACTED]	2.25	
09/12/2012	[REDACTED]		
RJL	[REDACTED]	1.50	
	FOR CURRENT SERVICES RENDERED	4.50	900.00

RECAPITULATION

	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
<u>ATTORNEY</u> ROBERT J. LUNN	4.50	\$200.00	\$900.00
TOTAL CURRENT WORK			900.00
10/03/2012			-900.00
Payment - Thank you.			
BALANCE DUE			<u>\$0.00</u>

Prosecution of Village Code Violation

Your Trust Account #2 balance is

	OPENING BALANCE	\$3,480.00
10/03/2012	Transfer against fees	
	PAYEE: TREVETT CRISTO SALZER & ANDOLINA P.C.	<u>-900.00</u>
	REMAINING AVAILABLE BALANCE	\$2,580.00



VILLAGE OF BROCKPORT

49 State Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.org

*The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence*

October 31, 2012

Mr. Robert J. Lunn, Esq.
Trevett, Christo, Salzer & Andolino P.C.
2 State Street
Suite 1000
Rochester, NY 14614

Attorney Lunn:

At the meeting of the Village Board held October 23rd, the following action was taken:

→ Trustee Hannan moved, Trustee Blair seconded, carried 5/0 to terminate the service of Robert Lunn as Special Counsel and request a refund of unused retainer.

With the refund of unused retainer, please include a final accounting of your services in their entirety. Time prior to your July 19th appointment cannot be charged. Thank you.

Sincerely,

Maria Connie Castañeda
Mayor
Village of Brockport

Enclosure – 7/19 Village Board meeting minutes

Xc: Village Board
Frank A. Aloj, Esq., PO Box 18186 Rochester, NY 14618

*email reminder 2/15
response 2/19
refund of unused
retainer (\$580)
received 2/21
AM*