

**VILLAGE OF BROCKPORT**  
**VILLAGE BOARD**  
**Work Session Agenda**  
**Tuesday, May 7, 2013**  
**Location: Village Hall conference room**

This is a work session, not a regular meeting. No public comment.

Intended for Board discussion, not action. Therefore, meeting minutes are not required.  
If any action is taken, a Board member takes notes & provides to Clerk.

**Excused:** Trustee Blackman

- **CALL TO ORDER / PLEDGE:** Please silence cell phones & electronic devices & refrain from texting
  
- **ITEMS FOR DISCUSSION / REVIEW:**
  - Mayor -
    - EOP – feedback from Fred Rion of Monroe County Office of Emergency Management
  
  - Trustee Andrews -
    - New York Main Street Grant Program – 2013 consolidated funding application
  
    - Walk!Bike!Brockport! - BISCO Grant Committee– safe routes to schools and playgrounds
  
- **EXECUTIVE SESSION:** (if needed)
  
- **ADJOURNMENT**

**Upcoming:**

- Tuesday, 5/14 – Village Board meeting
- 7pm Tuesday, 5/28 – Village Board meeting (w/ Attorney, Treasurer, Department Heads)

April 2013

Feedback from review of the Village of Brockport's EOP amended 1/22/13:

From  
Frederick J. Rion, Jr., MSW, MPA  
Emergency Preparedness Administrator  
Monroe County Office of Emergency Management

"Yes, I would include both (Annex A & B), but if you post the plan on your website I would redact the names and frequencies. In regards to the log in credentials, I would need to know the names of the people who you want to have access and their email addresses. We will then assign them a user name and a password and send them the instructions. When Debi, our secretary sends them the information, she will also provide information regarding upcoming trainings.

-----

Took a look at plan last night and these are things that came to mind:

- Within chapter 2 (your choice where), do you want to add something about the use of WebEOC if you like that system we provide?
- Page 11 under Level 3 - You name a site for your EOC. You should have an alternate site named somewhere in your plan in case your primary goes down. Additionally on that page you mentioned that State and Federal assistance may be requested by the mayor if the situation requires. You may want to mention going to County first for assistance as the State will likely tell you start local with county for resources and what we can't get; we would push to the State.
- Page 14 - Under the sequence of actions section, your bullet point mentions opening the EOC at the request of the Incident Commander. Perhaps you could put in a statement that County OEM will be notified of Village opening their EOC. That could be a trigger to us to start planning, looking at resources, etc.
- Page 15 - second sentence from top, add County to coordinating group and third sentence from bottom, again I would recommend requesting assistance from County first before going to State or Feds.
- Page 16 under EOC heading, again mentioning an alternate site.
- Page 20 - our office is now the Monroe County Office of Emergency Management (not Preparedness). Also what do you mean by "Initiate the Emergency Communications Network"?
- Page 26 - halfway down page, it should be Monroe County Office of Emergency Management (not Preparedness).
- Page 32 - first bullet, capitalize "Emergency"

Other than that, things look great."

NY Main St. Grant Program

**Leslie Ann Morelli**

---

**From:** Bill Andrews [wandrews@frontiernet.net]  
**Sent:** Tuesday, April 30, 2013 9:11 AM  
**To:** Leslie Morelli  
**Subject:** Fwd: Fwd: RE: Main Street Rent Limits  
**Attachments:** NY Main Street - Sample Meeting Letter.docx; NYMS Information 2013.doc; 2013 NYMS Project Information Form.docx; 2013 NYMS Memorandum of Understanding.docx

Here's some more items for Tuesday's workshop.

----- Original Message -----

**Subject:**Fwd: RE: Main Street Rent Limits  
**Date:**Sun, 14 Apr 2013 20:46:53 -0400  
**From:**Bill Andrews <wandrews@frontiernet.net>  
**To:**Margay Blackman <margay.blackman@gmail.com>, "Blackman, Margay" <mblackma@brockport.edu>, Trustee Margay Blackman <mblackman@brockportny.org>

----- Original Message -----

**Subject:**RE: Main Street Rent Limits  
**Date:**Thu, 11 Apr 2013 11:15:40 -0400  
**From:**Thomas Lajewski <tlajewski@grantsareus.com>  
**To:**Blackman, Margaret <mblackma@brockport.edu>  
**CC:**Margaret Blackman, Trustee <mblackman@brockportny.org>, William Andrews, Trustee <wandrews@brockportny.org>, Briana Popek <bpopek@grantsareus.com>

Hello,

Sorry this took so long, over the last few weeks Briana and I have been dealing with a very large deadline for tomorrow. Attached are some documents with information for the Main Street grant. The 2013 CFA has not yet been announced so we're still working with info from 2012. These can be updated if anything changes once an announcement is made, but we should still schedule an initial meeting to start getting property owners involved. Attached are:

- A sample letter to send to property owners to make them aware of the meeting
- Program information
- A sample MOU that we like to have property owners sign stating that they are aware of the requirements and agree to participate
- A project information form that we will hand out to property owners to collect information on their buildings and intent for renovations

Feel free to send along some dates and times that work for the Village for a meeting with the property owners. I know you mentioned evenings are best, which is fine. the closer to 5 PM the better for us ☺

Let us know. Thanks!

Tom



**Thomas C. Lajewski**

**Senior Grant Writer**

**J. O'Connell & Associates, Inc.**

10646 Main Street

Clarence, NY 14031

Phone: (716) 759-8580 ext 209

Fax: (716) 759-0676

[tlajewski@grantsareus.com](mailto:tlajewski@grantsareus.com)

[www.grantsareus.com](http://www.grantsareus.com)

**From:** Blackman, Margaret [<mailto:mblackma@brockport.edu>]

**Sent:** Tuesday, March 26, 2013 2:25 PM

**To:** Thomas Lajewski

**Cc:** Margaret Blackman, Trustee; William Andrews, Trustee; Briana Popek

**Subject:** Re: Main Street Rent Limits

Thanks. These don't look bad at all. One building owner of a two bedroom loft apartment just completed last year advertised it for rent at \$1400, but I believe in the end he rented it for less.

On Mar 26, 2013, at 10:25 AM, Thomas Lajewski <[tlajewski@grantsareus.com](mailto:tlajewski@grantsareus.com)> wrote:

Hi Margay and Bill,

Here's some info regarding the rent limits for the Main Street program for Monroe County. The chart shows the maximum amount of monthly rent a property owner can charge for their units, based on the median income for the county and number of bedrooms in a rental unit. Although these numbers only show what the limits are for grant contracts up to the current year, we can assume that they'll either be similar or go up for future years.

Monroe County Median Income: \$66,600

	Efficiency	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
2004-2009 Contracts	\$932	\$999	\$1,199	\$1,385	\$1,439	\$1,705
2010-2012 Contracts	\$1,049	\$1,124	\$1,349	\$1,558	\$1,618	\$1,918

Let us know what you think. We often find that while the requirement sounds harsh, the actual numbers show that the rent limits are actually pretty high.

Tom

<image001.jpg>

Date

Dear Property Owner:

I am writing to inform you that the Village of Brockport is interested in applying for the 2013 New York Main Street (NYMS) grant program through New York State's Consolidated Funding Application (CFA) process. Although the 2013 round has not yet been announced, the Village of Brockport intends to get an early start on the development of the grant application.

NYMS grant funds are provided through the New York State Housing Trust Fund Corporation to help local businesses and property owners make improvements to the interior and exterior of the their buildings. NYMS endeavors to stimulate reinvestment in properties located within mixed-use commercial districts by providing resources with the goal of establishing sustainable downtown and neighborhood revitalization and investing in projects that provide economic development and housing opportunities.

In order to prepare for this opportunity, the Village intends to hold an informational meeting for property owners along Main Street in the Commercial District. We will be holding the informational meeting on [Date/Time] at the Village office. Representatives from the Village's grants consulting firm, J. O'Connell & Associates, will be in attendance to discuss the program and answer questions. Please call the Village Office at 637-5300 to confirm your attendance.

The NYMS program requires a high level of participation from property owners and your involvement is critical to the project's success.

Thank you for your interest and support. We look forward to seeing you.

Very truly yours,

M. Connie Castañeda  
Mayor

NEW YORK MAIN STREET GRANT PROGRAM  
NYS HOMES & COMMUNITY RENEWAL  
NYS HOUSING TRUST FUND CORPORATION

---

New York Main Street (NYMS) Grant Program Purpose: To provide financial and technical resources to assist communities with their efforts to preserve and revitalize mixed-use (commercial/civic and residential) main street/downtown business districts.

**Eligible Applicants**

Applicant must be a unit of Local Government or an organization incorporated under the NYS Not-for-Profit Corporation Law. Applicants should have extensive experience with building rehabilitation projects. Funded applicants will act as a Local Program Administrator (LPA). The LPA assumes responsibility for ensuring successful completion of all assigned projects; evaluating supported activities; entering into contracts with participating property owners; and assuring compliance with all local, state and federal laws and regulations.

For 2013, the minimum award is \$50,000 and the maximum award is \$250,000. Applicants are given a period of up to two years to complete their contract.

**Eligible Areas**

The grant program must be carried out in a mixed-use target area (generally no more than three contiguous blocks) that has experienced sustained physical deterioration, decay, neglect, or disinvestment, and has a number of substandard buildings or vacant residential and/or commercial units. There is a preference for funding proposals where contiguous buildings will be assisted, maximizing the impact of the investment.

Applications are judged on the ratio of participating buildings compared to the whole of the target area (e.g. 5 participating commercial buildings out of a target area of 10 total buildings will score higher than 10 participating buildings out of a target area of 100 total buildings).

**Eligible Activities**

Building Renovation: Matching renovation grants of up to \$50,000/building for first and/or second floor civic/commercial use, plus an additional \$10,000 for each residential unit, not to exceed \$100,000 per building (e.g. a single building could request \$100,000 for 1 commercial unit and 5 residential units).

Renovations may include such activities as: façade improvements; interior/exterior improvement work, including roofs; handicapped accessibility improvements; renovations to address energy efficiency and green-building measures; false façades; and exterior signage. Renovations may not include: driveway and/or sidewalk repair or other improvements to structures not directly on or adjacent to the applicant building.

\* Any residential unit assisted under the Main Street Program must be marketed to, and affordable to, households with incomes at or below 80% of the area median income. Rent limits for FY2012 are as follows:

Efficiency	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
\$1,049	\$1,124	\$1,349	\$1,558	\$1,618	\$1,918

\* Property owners are required to provide a minimum 25% cash match towards their project. More points are awarded for projects that include matching funds exceeding the 25% minimum.

\* All buildings using Main Street Program funds must be maintained by the owner for at least five years upon project completion. This regulation also applies to additional owners of the property in the event that the building is sold during the five-year post-project period.

Streetscape Enhancement: Grants of up to \$15,000 for streetscape activities such as: planting trees; installing street furniture and trash receptacles; providing appropriate signs in accordance with a local signage plan; and performing other appurtenant activities to enhance the NYMS target area. Applicants must demonstrate how the improvements will enhance residential and commercial conditions in the target area. Distinctive street lighting may be eligible for funding where applicants can demonstrate that it is not an ordinary expense of the existing unit of local government. A streetscape enhancement grant will only be awarded if it is ancillary to building renovation or downtown anchor activities.

Administrative Funds: Must be identified at the time of application and shall not exceed 7.5% of the NYMS award.

## **General Activity and Funding Guidelines**

### **1. Interior/Exterior Building Renovations**

- NYMS funds will be disbursed only for completed projects. Projects including NYMS funds must produce a finished commercial or residential space, ready for occupancy.
- To use NYMS funds for projects to rehabilitate a building's façade only, LPA's must ensure that there are no outstanding code violations or health and safety issues; and the building will be used for a purpose consistent with the proposed revitalization of the Main Street target area.
- Whenever there are contiguous buildings or storefronts, they must have uniform façade treatments.
- The New York State Historic Preservation Office (SHPO) must be provided an opportunity to review and suggest appropriate work items.
- Funding for a project to erect a false façade where there is no building would be viewed as a Streetscape enhancement. It would be subject to a \$15,000 limitation on such improvements and would have to be ancillary to building renovation or downtown anchor grants.

## 2. Streetscape Enhancements

- Streetscape enhancement grants are to be part of a community's comprehensive efforts to improve the aesthetics and economic vitality of its downtown area and must be ancillary to a NYMS building renovation or downtown anchor activity.
- Streetscape improvements may be on privately owned property or on a public right-of-way. An easement assuring public access to such improvements will be required.
- Public improvements that are ordinarily operation and maintenance responsibilities of local government, such as street paving, parking facilities, or new sidewalks are not eligible for funding.
- The State Historic Preservation Office (SHPO) must be provided an opportunity to review and suggest appropriate work items for Streetscape projects.
- At the time of project set up, it is suggested that the LPA request an eligibility determination for the streetscape component of the NYMS project to be sure that it is an allowable use of NYMS Program funds.

## 3. Residential/Upper Floor Housing

- Any residential unit assisted with NYMS funds that is vacant at the time of the application or becomes vacant during the regulatory term must be marketed to and affordable to households with incomes at or below 80% of the median family income, as adjusted for family size.
- While NYMS funds cannot be used to assist market-rate units, investment in renovation of market-rate units may be considered as an eligible match for NYMS investments in commercial or civic spaces or affordable rental units.
- Assisted buildings are not required to include both residential and civic or commercial space. However, applications should propose a comprehensive approach to strengthen both the commercial and residential sectors.
- The proposed service area should include a mix of uses, such as residential, commercial, and civic buildings.
- If NYMS funds are used to renovate the commercial space and other funds are used to renovate the residential space, affordable housing restrictions do not apply to the commercial space. Only units receiving direct investment of NYMS funds will be regulated under NYMS.
- Appropriate use of upper floor space may include office or other commercial use. If an applicant is proposing a non-residential use on the upper floors of a building, housing needs elsewhere in the mixed-use district must be addressed.

- Some exterior renovations may require the LPA to follow HUD's "Guidelines for the Evaluation and Control of Lead Based Paint Hazards in Housing". For example, window repair or replacement on residential façades will most likely require lead-safe work practices to be followed. The LPA is responsible for making this determination.

#### 4. Municipal and Civic Buildings

- NYMS funds cannot be used on municipal buildings, for municipal purposes. However, if a building is owned by a local government and has a formal agreement, structure, or lease with a not-for-profit organization to operate a cultural or civic anchor within the building, the not-for-profit can apply to the LPA for NYMS funds. An agreement between the municipality and the not-for-profit that makes the property available to the not-for-profit for at least five years will be required.
- NYMS funds can be used to assist civic buildings, such as museums, cultural centers, performing arts centers, and libraries, if the property is owned or operated by a not-for-profit corporation.

#### 5. Projects in Progress

- Work can be completed on part of a building, leaving another part unfinished as a holdover for future use, provided that the project can be completed in compliance with all applicable codes and ordinances, and the unfinished space does not present a hazard to occupants or users of the building, nor does it have a negative visual impact on the Main Street façade. This can only be done when the investment of NYMS funds will result in occupied commercial and residential space in addition to the unfinished space.

#### 6. Site Control and Commitments

- While an LPA generally will not have site control of properties to be assisted at the time of application, they must ensure that the grant recipient will have site control before providing a grant to a building owner. The program expectation is that the proposed owner will acquire the property and complete the renovations within the two-year contract period.

#### 7. Other Eligible Uses of Funds

- NYMS funds may be used for handicap accessibility improvements. Applicants must comply with the provision of the Americans with Disabilities Act (1990), the Fair Housing Act (1968), and the Rehabilitation Act (1973). The cost of installing an elevator or other similar measures to make second floor space or rear spaces accessible for residential use is an eligible expense.
- LPA's are required to control lead-based paint hazards in residential units and related common areas by following HUD's Guidelines for the Evaluation and Control of Lead Based Paint Hazards in Housing. Exterior painting is eligible when done in conjunction with required façade improvements or to control lead paint hazards.

- Because downtown/Main Street areas tend to be older parts of communities, improving energy efficiency in residential and/or commercial units is encouraged, and may be an appropriate component of a NYMS project. Renovations to address energy efficiency and green-building measures are eligible uses of NYMS funds.
- Projects that include a proposed change in the use of a building are an eligible use of NYMS funds as long as all local approvals are obtained.
- Signage is an eligible expense, provided it is context-sensitive to the overall façade renovation and must not mask the architectural elements of the building. Signage should be installed as part of an overall façade renovation. NYMS funds cannot be used for interior-lit plastic/vinyl signs. Signs should be exterior-lit and made of appropriate materials.
- Only permanent fixtures may be purchased as part of a building renovation grant. Non-permanent fixtures, furnishings, and business equipment are not eligible.
- Project Delivery costs may be eligible expenses for NYMS funds provided that they are necessary and appropriate to the work being done.

#### 8. Ineligible or Restricted Project Activities

- Ineligible uses of funds include: acquisition costs; new construction (including in-fill buildings); capitalizing a revolving loan fund; structure demolition; feasibility studies; and improvements to churches, synagogues, and other religious structures.
- NYMS funds cannot be used for demolition of an entire structure. Necessary interior demolition may be permitted.
- NYMS funds cannot be used for construction of an additional story on an existing building. Costs to construct an architecturally consistent addition to provide residential space above existing commercial space may be considered an eligible match of funds.
- NYMS funds cannot generally be used for vinyl or aluminum siding. Wooden window treatments should not be replaced with vinyl or aluminum treatments. Where it is determined that window replacement is necessary, the new windows should match the original window design. Approval of replacement windows by SHPO will also be required.

#### **Roles and Responsibilities**

Local Program Administrators (LPA's) assume responsibility for:

- Grants administration
- Creating design standards for project selection
- Evaluating and selecting projects to be supported
- Entering into contracts with participating property owners
- Assuring compliance with all local, state and federal laws and regulations
- Environmental and historic reviews of each project
- Disbursement of funds

- Ensuring that improvements are maintained for a minimum of five years
- Ensuring that residential units assisted through NYMS funds are marked to and affordable to low-income households
- Streetscape improvements
- Obtaining two bids for each separate construction project or professional service
- Preventing conflicts of interest

### **Disbursement Process**

NYMS will make payments to LPA's through an automated deposit system, which is usually completed within 2-3 weeks from the time of the request. Factors such as multiple funding sources or small progress payments can complicate the process somewhat and may slow payments. In order to substantiate work costs, LPA's must obtain copies of work write-ups, invoices for materials and labor, cancelled checks, lien releases, and any other documents necessary to maintain effective internal controls. These are then submitted to NYMS program staff for review and subsequent disbursement to the LPA, which then disburses payment to property owners.

**Village of Brockport  
2013 New York Main Street Program**

---

Please complete the following form if you are interested in being considered for participation in the New York Main Street Program and return it to the Village of Brockport's Grants Consultants, J. O'Connell & Associates, Inc., at 10646 Main Street, Clarence, New York 14031, Attn: Briana Popek, or by fax at (716) 759-0676 or by email to [bpopek@grantsareus.com](mailto:bpopek@grantsareus.com). Provide detailed answers to the best of your knowledge.

***PRIMARY CONTACT PERSON***

Property Owner Name: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Alternate Number: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

***PROJECT SITE INFORMATION***

Name of Business(es): \_\_\_\_\_  
  
Address: \_\_\_\_\_  
\_\_\_\_\_

Year building(s) was/were constructed (if known)? \_\_\_\_\_

Is your building mixed use (combination of commercial and residential)? \_\_\_ Yes \_\_\_ No  
If yes, how many units are commercial \_\_\_\_\_, residential \_\_\_\_\_ ?

***MATCHING FUNDS COMMITMENT***

As a requirement of this application, all property/business owners are required to provide a minimum 25% cash match toward the improvements made to their building. Are you willing to sign a letter agreeing to provide at least the minimum match? The letter will be included in the grant application. \_\_\_\_\_ Yes \_\_\_\_\_ No

Since this grant is a reimbursement program (eligible costs are reimbursed from the State following submittal of forms, cancelled checks, etc.) are you able to provide 100% up front costs for improvements to your building, submit required paperwork to the Village of Brockport and then accept reimbursement from the State? \_\_\_\_\_ Yes \_\_\_\_\_ No

Due to limited funds available, projects that provide more than 25% match are scored higher and are more likely to be funded. Are you willing to provide additional matching funds that exceed the State grant?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe (i.e. provide up to a 30% match, etc.): \_\_\_\_\_

***PROJECT SITE BACKGROUND INFORMATION***

Do you have evidence of the need for façade improvements or building renovations (Code Violations, history of vacancies, etc.)? \_\_\_\_\_ Yes \_\_\_\_\_ No

Village of Brockport  
2013 New York Main Street Program

---

If yes, please describe below providing details on Code Violations and the current status of the commercial and residential units (i.e. are they occupied or vacant, current conditions):

---

---

---

---

---

Please describe your proposed project(s) below, including façade and interior renovations and provide estimated costs using 2014 figures:

---

---

---

---

---

Can you accomplish the above listed activities in two years or less?  Yes  No

If applicable to your building, are you willing to implement State Historic Preservation and/or DOT design standards to façade or building improvements?  Yes  No  N/A

If you are the business and the property owner, will the proposed improvements facilitate job growth or support business expansion?  Yes  No

If yes, please describe below and, if possible, the number of new jobs to be created, including if they are full time or part time, seasonal, etc.

---

---

---

---

---

To further evidence the need for this grant, what would happen without State investment? Describe worse case scenario below:

---

---

---

---

---

If you intend to renovate residential properties as part of this project, you must agree to advertise rental of your residential units (if vacant) to persons of low/moderate income. Are you willing to advertise your residential units as affordable to persons of low/moderate income in accordance the HUD guidelines and the Village's design standards?  Yes  No

**MEMORANDUM OF UNDERSTANDING**

I am a property owner within the Village of Brockport and have been made aware that grant monies are available through the New York Main Street Program, New York State Housing Trust Fund Corporation for façade and building renovations.

The Village of Brockport has provided me with information about the project and has invited me to participate.

I have agreed to participate, and if the Village of Brockport is awarded funding and my project is chosen to be part of the grant, I will provide the required at least 25% matching funds for my project. I will also ensure that improvements made through grant monies will be maintained for a minimum of five (5) years, and I will market any residential units assisted through grant monies to low-to-moderate income applicants for tenants for a minimum of five (5) years, as required by the New York Main Street program.

Thank you for this opportunity.

Property Address: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Mayor: \_\_\_\_\_ Date: \_\_\_\_\_

Walk Bike - BISCO Grant Committee

**Leslie Ann Morelli**

---

**From:** Bill Andrews [wandrews@frontiernet.net]  
**Sent:** Tuesday, April 30, 2013 8:58 AM  
**To:** Leslie Morelli  
**Subject:** Fwd: BISCO Grant Committee Meeting Minutes  
**Attachments:** BISCO Grant Comm. 4\_24\_13.rtf; Attached Message Part.txt

Here's one item for your package (about reducing the speed limit in the village).

----- Original Message -----

**Subject:** BISCO Grant Committee Meeting Minutes

**Date:** Wed, 24 Apr 2013 23:45:27 -0400

**From:** Jim & Kathy Goetz <jkgbrkpt@frontiernet.net>

**To:** Dan Hawken <dhawken@rochester.rr.com>, Danielle <danielle@dwcproperties.com>, Deanna Shifton <rxms@aol.com>, Chief Daniel Varrenti <varrenti@brockportpolice.org>, Frank Short <fshort@brockport.edu>, peb1@frontier.com, Bill Andrews <wandrews@frontiernet.net>, Harry Donahue <hdonahue@brockportny.org>, Robert Banzer <robert.banzer@BCS1.org>

Hi, Folks!

Minutes as promised. Please let me know about any corrections.

We had a great meeting - thank you for your time and energy and great ideas! Keep thinking and those of us with tasks to do will report on our progress at our next meeting May 22.

Jim

# DRAFT

## MINUTES OF BISCO GANT COMMITTEE 4-24-13

Present: Harry Donahue, Kyle Donahue, Danielle Windus-Cook, Harry Shifton, Chief Dan Varrenti, Frank Short, Pat Baker, Bill Andrews, Dan Hawken, Jim Goetz

### Introductions

Review of BISCO proposal and Safe Routes to School [and Playgrounds] purpose statement. Our charge is to come up with a proposal for children walking and biking to school and playgrounds to submit to BISCO in order to receive a \$10,000 grant offered to Walk!Bike!Brockport!

Brainstorming (in no particular order): safety a major concern of parents; need crossing guards or other adult presence along walking/biking routes; mark walking lanes and stripe all street crossing areas; consider "hiring" Brockport volunteers to stripe crosswalks if highway dept. cannot get this done; enforce speed zones; consider decreasing speed limits on Main St. and on village side streets; police mini-substation now in Oliver Middle School; need path from SUNY Brockport through BCS to Wegman's; surveillance camera or red light camera; have Mark Fenton or some other qualified individual (? a PE teacher) talk to students about the benefits of walking; RTS shelter(s) for students who take the bus to Rochester; be sure to keep village sidewalks clear in the winter; how make Allen St.-Adams St. safer?; put sidewalk in from Allen St.-Adams St. intersection to Tuttle South on south side of road; identify a route for high school students in the 3-1-3 program to take to SUNY Brockport; identify bike lane on BCS campus; bring sewer grates on New Campus drive up to road level; plow town portion of sidewalk adjacent to village on Main St. to allow pedestrians to use the sidewalk in the winter; sidewalk on Owens Rd.; signage at street crossings; sidewalk or path through SUNY Brockport to town park; traffic light at Redman Rd.-New Campus Dr. intersection; crossing island at Redman Rd.-New Campus Dr. intersection; speed indicators (village has 3); more strict enforcement of speed limits esp. around the school.

Allocated tasks:

Chief Varrenti - introduce lower speed limit recommendation at village board meeting (Trustee Bill Andrews will support); check on cost of digital speed indicator; check to see if we can get a camera to capture persons running red lights; enforce speed limit around the schools

Frank Short - speak with appropriate people at SUNY Brockport about a sidewalk to Tuttle South from BCS campus along south side of road; discuss with appropriate people the repair of bringing drainage/sewer grates up to road level.

Harry Donahue - check on cost of sidewalk from Allen St.-Adams St. intersection towards Tuttle South on south side of road

Danielle - speak to BCS personnel about giving students who walk to school an incentive (e.g., extra credit in PE class or get out of school 5-10 minutes early

Jim - speak with Rob Banzer (BCS) about eliminating busing within a 1 mile radius of the school; call Rochester Area Health Foundation for matching grant; consider calling Community Foundation

Meeting adjourned at 8:15 p.m.

6. Next meeting: Wednesday, May 22, 7:00 p.m., Village Hall Board Room. Task will be to begin to prioritize ideas based on expected largest impact and cost.