

VILLAGE OF BROCKPORT

“To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport’s unique heritage and historic character.”

VILLAGE BOARD – MEETING AGENDA

Monday, November 17, 2014 7:00pm

Location: Village Hall conference room

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **BROCKPORT HISTORICAL MOMENT:**
- **OATH OF OFFICE:** (ceremonial)
 - Trustee Katherine J. Kristansen

- **PUBLIC HEARINGS:** none
- **PUBLIC COMMENT:** 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day)
- **GUESTS:**
 - Jay Nichols & Andrew Musumeci – Stoneyard Brewing Company – re 85 Clinton Street

- **CONSENSUS ITEMS:**
 - Approval of minutes – 11/3
 - Approval of bills to be paid

- **CLERK REPORT:**
 - Clerk – Leslie Ann Morelli
 - Surrender of delinquent 2014 Village taxes to Monroe County - updated & submitted 11/7

- **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)
 - Treasurer – Daniel P. Hendricks
 - Financial reports for period ending 10/31/14
 - Budget Transfers & Budget Amendments

 - Building / Zoning / Code Enforcement – David J. Miller, Jr.
 -

 - Police – Police Chief Daniel P. Varrenti
 -

 - Public Works – Superintendent Harry G. Donahue (excused)
 -

- **PERSONNEL ITEMS:**
 - Remaining Board/Committee vacancies – position interest form deadline: Noon, 11/25/14

- **OLD or NEW BUSINESS:**
 - Amend Village Board liaison assignments
 - Authorize amendment to ELK Museum Board makeup – increase # of SUNY faculty allowed
 - Call for 12/15 public hearing - proposed Local Law re sections of Village Code re Court & parking tickets
 - Adopt 6/1/15-5/31/16 holiday & floaters schedule
 - Authorize relocation of Village Hall records archive to off-site
 - Accept & authorize Mayor to sign Iron Mountain agreement
 - Authorize grant application – Arts & Cultural Council for Greater Rochester – support for Summer Serenades & Sundays on the Canal
 - Authorize up to 28 (from 20) hours/week for Court Clerk Corey Stepanek
 - Declare surplus & authorize for sale on Auctions International – 2001 Dodge pickup truck (old Truck 13)

- **VILLAGE BOARD REPORTS:**
 - Mayor Margaret B. Blackman
 -

 - Trustee/Deputy Mayor William G. Andrews
 -

 - Trustee Valerie A. Ciciotti
 -

 - Trustee John D. La Pierre
 -

 - Trustee Katherine J. Kristansen
 -

- **EXECUTIVE SESSION** (if needed)
- **ADJOURNMENT**
 - Next Village Board work session: 7pm Monday, 11/24 (if VB has agenda items by Noon 11/19 deadline)*
 - Next Village Board meeting: 7pm Monday, 12/1 & 12/15*

GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

CERTIFICATE OF VILLAGE SURRENDER

31/55 properties
were on the
surrender last year
= 56%

FISCAL YEAR: 2014-2015

VILLAGE NAME: Brockport

VILLAGE SWIS: 265201

UNPAID VILLAGE TAX

ACCUMULATED INTEREST

RETURNED AMOUNT

\$66,501.42

\$5,320.11

\$71,821.53

The surrender of unpaid village taxes is due to the County on or before **NOVEMBER 7**.

Each board member must sign this document. Mail surrender to:

Kevin Tubiolo
Monroe County Treasury
39 W. Main St., Room B-2
Rochester, NY 14614

Phone: 753-1168 - Fax: 753-1166
e-mail: ktubiolo@monroecounty.gov

The account of unpaid taxes, including interest through October 31, has been so compared and found to be correct. The total amount of the unpaid tax, including accumulated interest is:

\$71,821.53

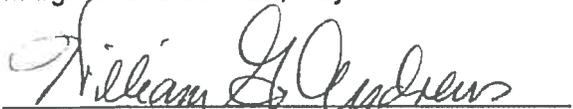
SIGNED

DATE



Margaret B. Blackman, Mayor

11-6-14



William G. Andrews, Trustee/Deputy Mayor

11/6/14



Valerie A. Ciciotti, Trustee

11-6-14



John D. La Pierre, Trustee

11-06-14

1 Trustee seat vacant

Statement of Revenues

General Fund

Statement of Actual & Estimated Revenue

Village of Brockport
 For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
A0599.0000					
Appropriated Fund Balance	300,000.00			300,000.00	
A1001.0000					
Real Property Taxes	2,600,390.00		2,599,287.07	1,102.93	99.96
A1081.0000					
In-Lieu-Of Taxes	39,091.00		39,091.03	0.03-	100.00
A1090.0000					
Int & Penalties on Taxes	12,000.00	2,198.73	5,386.75	6,613.25	44.89
A1120.0000					
County Sales Tax	1,507,067.00		389,916.26	1,117,150.74	25.87
A1130.0000					
Utility Gross Receipts Tax	75,000.00	241.56	36,665.05	38,334.95	48.89
A1170.0000					
Franchise Tax	74,822.00			74,822.00	
A1230.0000					
Clerk/Treasurer Fees	1,000.00	100.00	839.00	161.00	83.90
A1520.0000					
Police Fees	1,000.00	15.00	135.00	865.00	13.50
A1560.0000					
Safety Inspections	15,000.00	2,863.00	11,080.00	3,920.00	73.87
A1640.0000					
Ambulance Charges		32.05	32.05	32.05-	
A1710.0000					
Public Works Services	3,000.00	552.21	4,530.63	1,530.63-	151.02
A1789.0000					
Docking Fees	2,500.00	270.00	3,590.00	1,090.00-	143.60
A2089.0000					
Farmers Market Fees	1,500.00		4,070.00	2,570.00-	271.33
A2110.0000					
Zoning Fees	500.00		1,500.00	1,000.00-	300.00
A2115.0000					
Planning Fees	600.00	100.00	650.00	50.00-	108.33
A2389.3000					
Monroe County - DWI	10,300.00		8,919.46	1,380.54	86.60
A2389.8001					
Monroe Cty CDBG-Perry Street			4,684.34	4,684.34-	
A2389.9001					
SCS Contribution- Crossing Guards	5,000.00		5,000.00		100.00
A2401.0000					
Interest & Earnings	4,000.00			4,000.00	
A2401.1000					
Int Earned-Spec Reserves			148.81	148.81-	
A2401.3000					
Interest & Earnings- Asset Forfeiture			0.02	0.02-	
A2450.0000					
Comissions	2,500.00			2,500.00	
A2545.0000					
Bus / Occupation License	15,000.00	2,925.00	41,537.50	26,537.50-	276.92
A2590.0000					
Permits	5,000.00		3,500.00	1,500.00	70.00
A2610.0000					
Fines & Forfeitures	100,000.00		19,407.29	80,592.71	19.41
A2650.0000					
Scrap Sales	1,000.00	225.90	225.90	774.10	22.59
A2655.0000					
Minor Sales	3,500.00			3,500.00	
A2665.0000					
Sale of Equipment		6,352.50	6,352.50	6,352.50-	
A2680.0000					
Insurance Recoveries	6,500.00		1,104.00	5,396.00	16.98
A2690.0000					
Other Comp-Landfill Reimbursement	2,500.00			2,500.00	

Statement of Actual & Estimated Revenue

Village of Brockport
 For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
A2701.0000					
Refund of P/Y Exp	20,000.00		760.00	19,240.00	3.80
A2705.0000					
Gifts & Donations			1,619.00	1,619.00-	
A2770.0000					
Other Unclassified	500.00	14.75	3,018.81	2,518.81-	603.76
A3001.0000					
State Aid - AIM	110,000.00			110,000.00	
A3005.0000					
State Aid-Mortgage Tax	30,000.00		10,496.82	19,503.18	34.99
A3089.7000					
State Aid - Other	10,975.00			10,975.00	
A3089.7001					
State Aid, CHIPS	84,291.00			84,291.00	
A4089.4002					
New York Main St. Grant	200,000.00			200,000.00	
A9999.0000					
Acct for Exp. Transfers		6,379.09	14,917.64	14,917.64-	
Report Totals	5,244,536.00	22,269.79	3,218,464.93	2,026,071.07	61.37

Statement of Expenditures

General Fund

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A1010.1000							
Trustees-Personal Services	13,777.00	1,148.00	5,740.00			8,037.00	41.66
A1010.4000							
Trustees-Contractual Expenses	34,000.00		17,114.24			16,885.76	50.34
A1010.4030							
Trustees-Conference Exp	2,000.00					2,000.00	
A1010.4031							
Publications	1,000.00		896.14			103.86	89.61
A1010.4090							
Trustees-Miscellaneous	250.00				110.00	140.00	44.00
A1110.1000							
Court - Personnel Services	24,440.00	2,162.00	4,662.00		1,432.00	18,346.00	24.93
A1110.2000							
Court - Equipment	3,000.00					3,000.00	
A1110.4000							
Court - Contractual Services	4,000.00	1,455.06	2,335.06		38.00	1,626.94	59.33
A1110.4010							
Court - Bldg. Renovations	30,000.00				3,365.00	26,635.00	11.22
A1210.1000							
Mayor-Personal Services	9,867.00	822.25	4,111.25			5,755.75	41.67
A1210.4000							
Mayor-Contractual Expenses	100.00					100.00	
A1210.4010							
Mayor-Telephone	1,500.00	127.39	632.16			867.84	42.14
A1210.4050							
Mayor-Conference Exp	500.00		195.00			305.00	39.00
A1210.4090							
Mayor-Miscellaneous	50.00				10.00	40.00	20.00
A1320.4000							
Auditor-Contractual Expenses	12,750.00	480.00	1,480.00			11,270.00	11.61
A1325.1000							
Clrk/Treas-Personal Services	139,683.00	8,171.74	46,783.64			92,899.36	33.49
A1325.4000							
Clrk/Treas-Total Contractual Expense	300.00	25.00	293.00			7.00	97.67
A1325.4010							
Clrk/Treas-Telephone	7,750.00	338.87	1,946.26		279.60	5,524.14	28.72
A1325.4020							
Clrk/Treas-Office Supplies	4,250.00	66.96	921.14		2,292.14	1,036.72	75.61
A1325.4030							
Clrk/Treas-Computer Supplies	9,750.00	120.00	9,452.04		250.00	47.96	99.51
A1325.4050							
Clrk/Treas-Membership Fees	600.00	195.00	355.00			245.00	59.17

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A1325.4060							
Cirk/Treas-Postage	4,400.00	1,000.00	2,492.41		249.12	1,658.47	62.31
A1325.4070							
Cirk/Treas-Copier Expenses	4,000.00	895.68	1,938.81			2,061.19	48.47
A1325.4080							
Cirk/Treas-Payroll Expense	4,000.00	291.39	1,574.22			2,425.78	39.36
A1325.4090							
Cirk/Treas-Miscellaneous	5,000.00	753.50-	2,083.43		1,769.02	1,147.55	77.05
A1325.4100							
Cirk/Treas - Publications	3,200.00		2,562.26		545.40	92.34	97.11
A1325.4110							
Cirk/Treas-Training	2,500.00	15.00	142.11			2,357.89	5.68
A1325.4120							
Cirk/Treas-Tax Bill Processing	2,000.00		1,103.35			896.65	55.17
A1420.4000							
Law-Total Contractual Expenses	45,000.00	5,612.50	6,619.00			38,381.00	14.71
A1420.4016							
Village Attorney- Harris, Chesworth &	16,000.00	10,000.00	14,315.00			1,685.00	89.47
A1440.4000							
Engineer-Total Contractual Expense	5,000.00		128.00			4,872.00	2.56
A1450.4000							
Total Contractual Expenses	770.00		770.00				100.00
A1450.4010							
Elections-Inspector Salaries	220.00		110.00		110.00		100.00
A1450.4020							
Elections-Legal Notice Publication	200.00				200.00		100.00
A1450.4030							
Elections-Supplies	310.00					310.00	
A1490.1000							
Pub Wrks Admin-Total Personal Ser	120,837.00	6,213.00	34,105.00			86,732.00	28.22
A1490.4020							
Pub Wrks Admin-Conference Exp	300.00		245.00			55.00	81.67
A1490.4030							
Office Supplies/Postage	700.00	68.87	420.81			279.19	60.12
A1490.4040							
Permits, Licenses, Fees	300.00		189.00			111.00	63.00
A1490.4090							
Pub Wrks Admin-Miscellaneous	500.00					500.00	
A1620.4020							
Natural Gas-DPW	6,000.00	16.30	251.60			5,748.40	4.19
A1620.4021							
Bidqs-Gas 1 Clinton Street	1,500.00	18.10	104.04			1,395.96	6.94

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A1620.4022							
Bids-Gas 49 State Street	2,000.00	30.48	199.28			1,800.72	9.96
A1620.4030							
Electric-DPW	6,300.00	567.05	2,629.51			3,670.49	41.74
A1620.4031							
Bids-Electric-1 Clinton Street	10,000.00	1,531.37	6,803.69			3,196.31	68.04
A1620.4032							
Bids-Electric-49 State Street	4,800.00	470.47	2,555.34			2,244.66	53.24
A1620.4034							
Elec- Main St Sign	420.00	21.23	139.30			280.70	33.17
A1620.4050							
Bids-Janitorial Supplies	750.00		64.48			685.52	8.60
A1620.4051							
Bids-Janitor Supplies- Clinton St	4,550.00	918.18	2,505.63		1,996.00	48.37	98.94
A1620.4052							
Bids-Janitor Supplies-State Street	4,300.00	311.30	1,801.59		2,365.00	133.41	96.90
A1620.4060							
Bids-Repair Items	9,350.00	214.15	1,308.92		2,065.00	5,976.08	36.08
A1620.4070							
Telephone - DPW	2,160.00	116.66	627.77			1,532.23	29.06
A1620.4090							
Bids-Miscellaneous	3,100.00		1,842.84		1,234.17	22.99	99.26
A1640.4000							
Central Garage- Contractual Expens	1,750.00					1,750.00	
A1640.4010							
Fasteners	1,000.00					1,000.00	
A1640.4020							
Auto -Electrical	650.00					650.00	
A1640.4040							
Tools	1,000.00	263.50	386.24			613.76	38.62
A1640.4050							
Welding Supplies	500.00		290.53			209.47	58.11
A1640.4060							
Fuel Additives/Oil	2,875.00	245.00	435.00			2,440.00	15.13
A1640.4061							
Oil Expenditures (Not Fuel Oil)	500.00		33.92			466.08	6.78
A1640.4070							
Shop Supplies	2,500.00	125.77	1,071.67			1,428.33	42.87
A1640.4080							
Hydraulic Supplies	1,000.00					1,000.00	
A1640.4090							
Miscellaneous	4,425.00		2,631.01			1,793.99	59.46

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT	ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A1670.4000	Central Mailing	1,500.00		809.27			690.73	53.95
A1680.2000	IT Hardware Software	5,000.00				2,966.52	2,033.48	59.33
A1680.4000	IT Hardware Software	12,500.00		4,250.00			8,250.00	34.00
A1910.4000	Unallocated Insurance	44,300.00	10.00	44,135.45			164.55	99.63
A1920.4000	Municipal-Membership Dues	5,100.00		800.00			4,300.00	15.69
A1950.4000	Taxes on Village Property	1,300.00					1,300.00	
A1990.4000	Contingency-Allocation Only	91,574.00					91,574.00	
A3120.1000	Police-Total Personal Services	1,018,820.00	80,789.78	377,025.75			641,794.25	37.01
A3120.1030	Police-P/T Officers	5,000.00					5,000.00	
A3120.1040	Police-Crossing Guards	12,728.00					12,728.00	
A3120.1055	Police-Secretaries P/T	41,021.00	3,824.40	21,782.72			19,238.28	53.10
A3120.1060	Overtime	70,000.00	23,145.36	64,840.85			5,159.15	92.63
A3120.2010	Police-Vehicles	49,071.00		49,071.00				100.00
A3120.2020	Police-Firearms	6,500.00		3,313.72		2,107.58	1,078.70	83.40
A3120.2040	Police-Office Furniture/Equip	250.00					250.00	
A3120.2051	Police-Computer Software	2,400.00		24.99		1,128.91	1,246.10	48.08
A3120.4000	Police-Total Contractual	1,805.00		1,802.19			2.81	99.84
A3120.4001	Police - Insurance Law Enforcement	17,200.00		17,188.60			11.40	99.93
A3120.4010	Police-Telephone	5,200.00	518.77	4,399.66			800.34	84.61
A3120.4020	Police-Office Supplies/Postage	3,500.00	442.40	1,536.38		41.94	1,921.68	45.09
A3120.4030	Police-Fleet Maintenance	3,300.00	50.85	674.87		416.50	2,208.63	33.07

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A3120.4031						
Police-Fleet Repairs	1,825.00	1,800.04			24.96	98.63
A3120.4032						
Police-Fleet Supplies & Equip	14,375.00	13,245.88		163.45	965.67	93.28
A3120.4040						
Police-Fuel	20,000.00	9,968.18			10,031.82	49.84
A3120.4060						
Police-Maintenance Contracts	2,100.00	1,896.58		94.12	109.30	94.80
A3120.4065						
Office Equip Lease/Rental	7,600.00	1,527.45			6,072.55	20.10
A3120.4080						
Police-Quarter Master Unit	6,300.00	2,060.08		4,941.69	701.77-	111.14
A3120.4090						
Police-Miscellaneous	500.00	203.55			296.45	40.71
A3120.4100						
Affiliations	190.00				190.00	
A3120.4105						
Training, School, Conferences	1,010.00	450.00			444.00-	143.96
A3120.4110						
Police-Publications	600.00			95.50	504.50	15.92
A3120.4120						
Police-Supplies/Life Safety Supplies	4,000.00	802.48			3,197.52	20.06
A3120.4130						
Police-Computer Supplies	1,300.00	64.99			1,235.01	5.00
A3120.4140						
Police-Medical/Psychological	1,700.00				1,700.00	
A3120.4150						
Police-Special Enforcement	2,500.00				2,500.00	
A3120.4155						
Police- STOP DWI	10,300.00				10,300.00	
A3120.4160						
Police-Bike Patrol	400.00	25.00			375.00	6.25
A3120.4165						
Police - Traffic Safety Grant	4,200.00				4,200.00	
A3120.4170						
Police-Explorer Post	500.00	192.50			307.50	38.50
A3120.4175						
Police - Monroe County "Crackdown"	7,800.00				7,800.00	
A3120.4176						
Impact Tools Grant	31,200.00				31,200.00	
A3120.4180						
Police-Community Service	1,050.00				1,050.00	

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A3120.4200			33.09				
Police-Postage	500.00					466.91	6.62
A3120.4210							
Police-Technicians	250.00					250.00	
A3120.4220							
Police-Special Events	250.00					250.00	
A3120.4230							
Police-NYS Accreditation	250.00					250.00	
A3120.4240							
Police-Less Lethal Training Equip	1,000.00	114.00	114.00		168.21	717.79	28.22
A3310.4010							
Traffic Control-Signal	600.00	96.47	292.47			307.53	48.75
A3310.4020							
Traffic Control-Paint	1,500.00					1,500.00	
A3310.4030							
Traffic Control-Signs	2,500.00				594.20	1,905.80	23.77
A3310.4040							
Traffic Control-Channels & Posts	1,300.00		310.50			989.50	23.88
A3310.4090							
Traffic Control-Miscellaneous	400.00					400.00	
A3620.1000							
Safety Insp-Total Personal Services	85,156.00	8,283.63	36,951.19			48,204.81	43.39
A3620.2000							
Safety Insp-Equipment	1,200.00		160.44			1,039.56	13.37
A3620.4000							
Safety Insp-Total Contractual Exps	100.00		21.00			79.00	21.00
A3620.4010							
Cellular/Telephone	1,500.00		428.27			1,071.73	28.55
A3620.4020							
Training	1,600.00	95.54	1,174.12		384.00	41.88	97.38
A3620.4030							
Safety Insp-Computer Supplies	1,950.00		1,661.08			288.92	85.18
A3620.4040							
Fuel	1,800.00	37.45	274.61			1,525.39	15.26
A3620.4050							
Association Dues	250.00	24.00	72.00			178.00	28.80
A3620.4080							
Safety Insp-Uniforms	200.00		175.00			25.00	87.50
A3620.4090							
Miscellaneous	900.00	344.50	868.79			31.21	96.53
A3620.4200							
Postage	1,100.00		878.13			221.87	79.83

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A3620.4210							
Vehicle Maintenance	450.00					450.00	
A4540.4000							
Ambulance-Total Contractual Expen		30.00	30.00			30.00-	
A5110.1000							
Str Maint-Total Personal Services	486,624.00	42,143.37	255,392.75			231,231.25	52.48
A5110.1001							
Streets O/T	19,570.00					19,570.00	
A5110.1060							
Str Maint-Overtime	35,535.00	2,849.42	11,789.77			23,745.23	33.18
A5110.2080							
Str Maint-Other Equip-Over \$10,000	90,250.00		27,601.55			62,648.45	30.58
A5110.4000							
Str Maint-Total Contractual Expense	100.00	31.30	31.30			68.70	31.30
A5110.4010							
Str Maint-Telephone	1,200.00	95.54	740.27			459.73	61.69
A5110.4041							
Str Maint-Diesel Fuel	25,000.00	6,895.40	15,125.12			9,874.88	60.50
A5110.4042							
Str Maint-Regular Fuel	19,000.00	719.50	1,739.58		140.00	17,120.42	9.89
A5110.4050							
Str Maint-Tools	800.00					800.00	
A5110.4060							
Str Maint-Stone	2,000.00		1,858.52			141.48	92.93
A5110.4070							
Str Maint-Asphalt	79,250.00		20,520.52			58,729.48	25.89
A5110.4080							
Str Maint-Uniforms	3,500.00	831.19	1,889.75		662.75	947.50	72.93
A5110.4085							
Str Maint-Shoes/Boots	1,500.00		604.49			895.51	40.30
A5110.4090							
Str Maint-Miscellaneous	3,250.00	179.72	3,013.93		200.80	35.27	98.91
A5110.4100							
Str Maint-Equipment Parts	5,300.00	3,106.96	5,291.71			8.29	99.84
A5110.4110							
Str Maint-Truck Parts	17,000.00	917.83	2,874.80		1,200.00	12,925.20	23.97
A5110.4130							
Str Maint-Physicals/Drug Testing	800.00	94.78	394.78			405.22	49.35
A5110.4140							
Str Maint-Buildings	1,200.00		90.00			1,110.00	7.50
A5110.4150							
Str Maint-Concrete	2,200.00		360.00			1,840.00	16.36

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A5110.4160							
Str Maint-Fill Material	100.00					100.00	
A5110.4165							
Str Maint-Top Soil	1,000.00		976.00			24.00	97.60
A5110.4170							
Str Maint-Shop Supplies	500.00	71.75	117.20		20.00	362.80	27.44
A5110.4180							
Str Maint-Training/Travel	200.00					200.00	
A5110.4190							
Str Maint-Grass Seed	500.00		459.77			40.23	91.95
A5110.4200							
Str Maint-Publications	150.00				150.00		100.00
A5110.4210							
Str Maint-Manholes & Covers	1,000.00					1,000.00	
A5110.4220							
Str Maint-Office Supplies	100.00					100.00	
A5110.4230							
Str Maint-Equip Rental	100.00					100.00	
A5112.2000							
CHIPS Work							
A5142.2000							
Snow Plowing-Equipment-Plows	84,291.00	106,903.26	145,897.56		3,817.00	65,423.56	177.62
A5142.4010							
Snow Plowing-Salt	7,000.00					7,000.00	
A5142.4015							
Snow Plowing-Deicer	32,000.00					32,000.00	
A5142.4030							
Snow Plowing-Plow Parts	6,000.00					6,000.00	
A5142.4090							
Snow Plowing-Contractual Expenses	3,000.00		260.00			2,740.00	8.67
A5182.4010							
Street Lighting-Electricity	200.00					200.00	
A5182.4030							
Street Lighting-Repairs	92,000.00	16,935.81	45,700.81			46,299.19	49.67
A5182.4040							
Street Lighting-Repairs	1,000.00					1,000.00	
A5182.4090							
Street Lighting-Parts	1,500.00					1,500.00	
A5182.4090							
Street Lighting-Contractual Expenses	100.00					100.00	
A5410.4010							
Sidewalks-Concrete	10,000.00					7,710.27	22.90
A5410.4020							
Sidewalks-Stone	400.00		2,289.73			400.00	

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A5410.4090							
Sidewalks-Contractual Expenses-Mis	500.00		34.92			465.08	6.98
A5650.4020							
Paint	200.00		26.87			173.13	13.44
A5650.4030							
Signs	200.00					200.00	
A5650.4040							
Posts	200.00					200.00	
A6410.4000							
Economic Development	2,350.00					2,350.00	
A6410.4200							
Welcome Center	4,650.00	679.98	4,626.28			23.72	99.49
A6520.4000							
Farmer's Mkt Manager	2,500.00	2,000.00	2,000.00			500.00	80.00
A7140.2000							
Parks/Playgrounds-Total Equipment	10,800.00		10,800.00			100.00	100.00
A7140.2010							
Park/Playgrounds-Playground Equip	700.00					700.00	
A7140.2020							
Parks/Playgrounds-Park Equipment		179.08	2,414.40		1,519.00	3,933.40-	
A7140.4000							
Parks & Playgrounds-Totals Contrac	1,500.00	621.00	724.82			775.18	48.32
A7140.4010							
Parks/Playgrounds-Equipment Repai	500.00					500.00	
A7140.4020							
Parks/Playgrounds-Maintenance Sup	3,000.00		1,783.57			1,216.43	59.45
A7140.4030							
Parks/Playgrounds-Gardening	300.00		212.94			87.06	70.98
A7140.4090							
Parks/Playgrounds-Miscellaneous	100.00	81.31	81.31			18.69	81.31
A7415.4000							
Seymour Library	189,052.00		189,052.00			100.00	100.00
A7450.4000							
Museum-Contractual Expenses	2,500.00	115.95	176.34		200.00	2,123.66	15.05
A7460.4050							
Historic Preservation project - Grant	5,600.00	2,086.87	5,478.65			121.35	97.83
A7470.4000							
New York State Main St. Grant - BI	167,100.00					167,100.00	
A7470.4001							
Streetscape - Contractual	6,400.00					6,400.00	
A7470.4002							
New York Main St. Grant - Administ	15,000.00					15,000.00	

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A7470.4003							
New York Main St. Grant - Softcosts	10,000.00	1,250.00	1,250.00			8,750.00	12.50
A7510.4000							
Total Contractual Expenses	1,400.00		495.97		900.00	4.03	99.71
A7520.4010							
Publication Notices	50.00		48.30			1.70	96.60
A7550.4040							
Celebrations-Special Events	735.00					735.00	
A7550.4050							
Celebrations-Electric	600.00	44.04	217.48			382.52	36.25
A7550.4090							
Celebrations-Miscellaneous	1,215.00	1,199.00	1,212.84		2.16	2.16	99.82
A8010.4010							
Zoning- Member Stipends	625.00	65.00	290.00			335.00	46.40
A8010.4020							
Zoning-Conference Expense	155.00		155.00				100.00
A8010.4090							
Zoning-Miscellaneous	60.00		27.30		25.00	7.70	87.17
A8010.4300							
Zoning-Publications	110.00		100.10			9.90	91.00
A8020.1000							
Planning Board-Personal Services	6,706.00		2,014.76			4,691.24	30.04
A8020.4000							
Planning Board-Total Contractual Ex	500.00					500.00	
A8020.4300							
Planning Board-Publications	200.00				200.00		100.00
A8120.4000							
Sanitary Sewers-Total Contractual E	550.00		539.60			10.40	98.11
A8120.4090							
Sanitary Sewer-Miscellaneous	200.00		138.86			61.14	69.43
A8140.400M							
Storm Sewer - Monroe Ave. CDB	34,750.00		5,927.80			28,822.20	17.06
A8140.4010							
Storm Sewer-Supply Parts	4,100.00	475.00	1,046.92			3,053.08	25.53
A8140.4020							
Storm Sewer-Maintenance Supplies	1,550.00	293.97	1,519.84			30.16	98.05
A8140.4090							
Storm Sewers-Miscellaneous	4,300.00	209.20	4,278.24			21.76	99.49
A8160.4010							
Refuse Collection-Monthly Trash Ren	3,950.00	344.02	1,376.08			2,573.92	34.84
A8160.4030							
Refuse Collection-Brush Pick-up	600.00	228.00	343.77		100.00	156.23	73.96

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT	ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A8160.4040	Refuse Collection-Special Pick-up (50.00					50.00	
A8160.4050	Refuse Collection-Coolant Removal	200.00					200.00	
A8170.4010	Str Cleaning-Sweeper Repairs	1,000.00					1,000.00	
A8170.4020	Str Cleaning-Sweeper parts	4,000.00	663.06	997.20			3,002.80	24.93
A8170.4090	Str Cleaning-Miscellaneous	250.00					250.00	
A8189.4000	Sanitation-Landfill Monitoring	3,000.00	3,638.46	12,310.89		13,550.00	22,860.89-	862.03
A8189.4002	Sanitation-Landfill-Testing	5,000.00	11.35	11.35		4,985.00	3.65	99.93
A8560.4010	Equipment Repairs	1,200.00		627.16		37.20	535.64	55.36
A8560.4020	Shade Trees-New Tree Purchases	1,500.00					1,500.00	
A8560.4030	Shade Trees-Supplies	400.00					400.00	
A8560.4090	Shade Trees-Miscellaneous	600.00		4,234.47			3,634.47-	705.75
A9010.8000	NYS Retirement	249,900.00					249,900.00	
A9015.8000	Police Retirement System Payments	307,365.00					307,365.00	
A9030.8000	Social Security	177,636.00	13,603.27	63,829.14			113,806.86	35.93
A9040.8000	Workers Compensation	125,000.00		82,374.00			42,626.00	65.90
A9045.8000	Life Insurance	8,200.00	664.61	3,173.09			5,026.91	38.70
A9050.8000	Unemployment Expense	10,000.00					10,000.00	
A9055.8000	Disability Insurance	6,000.00	504.00	2,404.00			3,596.00	40.07
A9055.8100	Wellness Insurance	1,300.00		924.00			376.00	71.08
A9060.8000	Medical Insurance	440,000.00	33,097.07	146,761.88			293,238.12	33.35
A9061.8000	HRA	140,000.00		10,905.20			129,094.80	7.79

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from A to A

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
A9070.8000							
Dental Insurance	60,000.00	5,379.78	25,577.54			34,422.46	42.63
A9950.9240							
Proj 24 - DPW Equip Repl Reserve	10,000.00					10,000.00	
A9950.9510							
Proj 51 - Smith St Bridge	10,000.00					10,000.00	
Totals for Fund:	5,291,838.00	414,306.14	1,997,283.35	0.00	59,119.82	3,235,434.83	38.86
A (Fund - A)							
Report totals	5,291,838.00	414,306.14	1,997,283.35	0.00	59,119.82	3,235,434.83	38.86

Statement of Revenues

Water Fund

Statement of Actual & Estimated Revenue

Village of Brockport
 For Period Ending 10/31/2014

Selecting on FUND from F to F

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
F2140.0000					
Metered Water Sales	586,846.00	60,920.47	256,565.43	330,280.57	43.72
F2141.0000					
Meter Water Sales O/G	500,000.00	42,568.81	150,448.75	349,551.25	30.09
F2144.0000					
Water Service Charges	2,200.00		560.00	1,640.00	25.45
F2148.0000					
Interest & Penalties	5,000.00	1,018.33	4,604.73	395.27	92.09
F2401.0000					
Interest & Earnings	1,000.00		19.64	980.36	1.96
F2401.1000					
Int Earned-Spec Reserves	250.00		11.00	239.00	4.40
Report Totals	1,095,296.00	104,507.61	412,209.55	683,086.45	37.63

Statement of Expenditures

Water Fund

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from F to F

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
F8340.4030							
Meter Supplies	2,875.00	2,763.90	2,813.08			61.92	97.85
F8340.4040							
Curb Box Supplies	2,100.00	204.00	204.00			1,896.00	9.71
F8340.4041							
Fuel	3,000.00	376.10	1,985.68			1,014.32	66.19
F8340.4050							
Stone	1,000.00					1,000.00	
F8340.4060							
Asphalt	2,500.00					2,500.00	
F8340.4070							
Dirt	4,100.00					4,100.00	
F8340.4080							
Water Transm-Uniforms	1,250.00	124.98	382.48		137.50	730.02	41.60
F8340.4090							
Miscellaneous	5,550.00	754.80	2,763.29		100.00	2,686.71	51.59
F8340.4100							
Water Transm-Telephone	2,164.00	116.67	1,004.24			1,159.76	46.41
F8340.4110							
Water Transm-Electricity	5,000.00	457.34	1,978.19			3,021.81	39.56
F8340.4120							
Transm - Sample Testing	26,000.00	5,040.00	14,418.00			11,582.00	55.45
F8340.4130							
Wtr Transm-Drug/Alcohol Testing	250.00					250.00	
F8340.4140							
Wtr Trans-Equip Repair	850.00					850.00	
F8340.4150							
Wtr Trans-Training	250.00		63.00			187.00	25.20
F8340.4160							
Wtr Trans-Concrete	200.00					200.00	
F8340.4170							
Wtr Trans-Gas	200.00	20.27	100.40			99.60	50.20
F8340.4180							
Water Transm-Publications	4,000.00					4,000.00	
F9010.8000							
NYS Retirement	17,000.00					17,000.00	
F9030.8000							
Social Security	14,500.00	932.90	4,883.07			9,616.93	33.68
F9040.8000							
Workers Compensation	14,500.00		14,500.00				100.00
F9045.8000							
Life Insurance	1,200.00					1,200.00	

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from F to F

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
F1440.4000							
Engineer-Contractual Exp	5,000.00					5,000.00	
F1620.4060							
Bldg. Repairs - Water Dept.	1,000.00		465.22			534.78	46.52
F1680.2000							
It Hardware Software	1,000.00					1,000.00	
F1680.4000							
IT Hardware Software	2,500.00					2,500.00	
F1910.4000							
General Insurance	22,500.00		22,500.00				100.00
F1990.4000							
Water-Contingency	24,350.00					24,350.00	
F8310.1000							
Water-Supervision	89,702.00	7,465.24	38,305.80			51,396.20	42.70
F8310.4000							
Water Admin Total CE	1,400.00					1,400.00	
F8310.4010							
Payroll Charges	250.00					250.00	
F8310.4040							
Office Expense	2,200.00					2,200.00	
F8310.4060							
Water-Postage	100.00	5.95	5.95			94.05	5.95
F8310.4090							
Miscellaneous	900.00	136.80	136.80		100.00	663.20	26.31
F8310.4200							
Postage	2,000.00		592.22			1,407.78	29.61
F8320.4000							
Water Purchases	450,000.00	44,599.48	186,837.56			263,162.44	41.52
F8340.1000							
Water-Labor	99,500.00	4,826.74	25,981.34			73,518.66	26.11
F8340.2020							
Vehicles	68,130.00	34,729.33	39,016.83		576.82	28,536.35	58.11
F8340.2040							
Meters	30,000.00					30,000.00	
F8340.2222							
Reserve Expenditure	6,900.00		6,818.00			82.00	98.81
F8340.4000							
Wtr Transm-Ttl Cont Exp	47,225.00	2,903.33	2,903.33			44,321.67	6.15
F8340.4010							
Water Main Supplies	5,338.00	361.44	4,010.24			1,327.76	75.13
F8340.4020							
Vehicle Parts & Supplies	7,427.00	615.18	636.18		2,469.50	4,321.32	41.82

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from F to F

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
F9055.8000							
Disability Insurance	1,200.00					1,200.00	
F9060.8000							
Hospital Insurance	27,500.00					27,500.00	
F9061.8000							
HRA	16,000.00					16,000.00	
F9070.8000							
Dental Insurance	13,000.00					13,000.00	
F9710.6000							
Serial Bond - Principle payments	30,768.00					30,768.00	
F9710.7000							
Serial Bond - Interest payments	30,917.00					30,917.00	
Totals for Fund:	1,095,296.00	106,434.45	373,304.90	0.00	3,383.82	718,607.28	34.39
F (Fund - F)							
Report totals	1,095,296.00	106,434.45	373,304.90	0.00	3,383.82	718,607.28	34.39

Statement of Revenues

Sewer Fund

Statement of Actual & Estimated Revenue

Village of Brockport
For Period Ending 10/31/2014

Selecting on FUND from G to G

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
G2122.0000					
Sanitary Sewer- Sewer Charges	145,246.00	12,474.16	56,713.39	88,532.61	39.05
G2128.0000					
Sanitary Sewer- Interest and Penalties	100.00			100.00	
G2401.0000					
Interest and Earning- Sewer Fund			1.27	1.27-	
G2650.0000					
Scrap Sales - Sewer fund		1,483.40	1,483.40	1,483.40-	
Report Totals	145,346.00	13,957.56	58,198.06	87,147.94	40.04

Statement of Expenditures

Sewer Fund

Statement of Expenditures, Encumbrances & Appropriations

Village of Brockport

For Period Ending 10/31/2014

Selecting on FUND from G to G

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
G8120.2000							
Sanitary Sewers- Equipment	15,650.00		15,632.00			18.00	99.88
G8120.4000							
Contractual	29,121.00	1,525.50	14,475.02		185.28	14,460.70	50.34
G8120.4010							
Sanitary Sewers- Truck Parts	4,500.00					4,500.00	
G8120.4020							
Sanitary Sewers- Supply Parts	400.00		371.48			28.52	92.87
G8120.4090							
Sanitary Sewers- Miscellaneous	50.00		24.67			25.33	49.34
G9710.6000							
Bond Principal	46,155.00					46,155.00	
G9710.7000							
Bond Interest	49,470.00					49,470.00	
Totals for Fund:	145,346.00	1,525.50	30,503.17	0.00	185.28	114,657.55	21.11
G (Fund - G)							
Report totals	145,346.00	1,525.50	30,503.17	0.00	185.28	114,657.55	21.11

Budget Transfers & Budget Amendments

General Fund

**VILLAGE OF BROCKPORT
BOARD / COMMITTEE / VOLUNTEER OPPORTUNITIES**

Village resident vacancies:

- Tree Board
 - complete a term to 6/30/16
 - complete a term to 6/30/17Meets 3rd Tuesday 7pm September-May

- Code Review Committee
 - 5-year term to 6/30/19Meets 4th Monday 6pm

- Parks Committee
 - complete a term to 6/30/15
 - complete a term to 6/30/17Meets 3rd Monday 4:30pm April, July, August, September & as needed

- Ethics Board
 - complete a term to 6/30/17Meets as needed

- Emily L. Knapp Museum & Library of Local History Board
 - complete a term to 6/30/16Meets 4th Wednesday 6pm

- Housing Task Force
 - 1 spot remains - no set termMeets 2nd & 4th Thursday 7pm

Application deadline: Noon, Tuesday, November 25, 2014

A position interest form can be obtained at Brockport Village Hall
or downloaded from the Village website: www.brockportny.org.

Completed form must be turned in to:

Leslie Ann Morelli, Village Clerk

Village of Brockport

49 State Street

Brockport, NY 14420

Monday thru Friday 8:30am to 4:30pm

or lmorelli@brockportny.org

Leslie Ann Morelli

Village Clerk

Village of Brockport

Dated: 11/4/14 - for publication in next available edition of Suburban News and posting on Village website and at Village Hall

To amend
8/17/14

VILLAGE OF BROCKPORT
VILLAGE BOARD LIAISONS
TO DEPARTMENTS / AREAS / BOARDS / COMMITTEES / OUTSIDE ENTITIES

AUGUST 2014 – JULY 2015
Adopted 7/28/14

Mayor Blackman, Trustee/Deputy Mayor Andrews, Trustees Ciciotti, Hannan, La Pierre

Personnel / Human Resources	Blackman
Budget & Finance	Blackman
Town/Gown Relations (SUNY College at Brockport)	Blackman
Intergovernmental Relations (Towns of Sweden & Clarkson)	Blackman & Andrews
Police Department	Hannan & La Pierre
Building / Zoning / Code Enforcement Planning Board Zoning Board of Appeals Code Review Committee	Ciciotti & Hannan
Department of Public Works Parks Committee	Ciciotti & La Pierre
History Historic Preservation Board Emily L. Knapp Museum & Library of Local History Board Brockport Community Museum	Hannan Andrews Andrews
Economic Development Farmers Market Welcome Center Management Committee BMA (Brockport Merchants Association) GBCoC (Greater Brockport Chamber of Commerce) GBDC (Greater Brockport Development Corporation) BISCO (Brockport Integrated Service & Community Org)	La Pierre Andrews Hannan La Pierre Andrews Ciciotti
Tree Board	Blackman
Walk Bike Brockport Action Group	Andrews
Housing Task Force	Ciciotti
Seymour Library Board	<u> </u> to be determined

↓ From the 9/24/14 ELK Museum Bd. minutes
for 11/17/14 UB approval to amend Bd. makeup

The board unanimously supports the following amendment to the ELK Museum Mission Statement:

The non-voting college faculty member, as described on our mission statement should include the words "or more" to accommodate as many SUNY faculty members as necessary, and read as:

The Museum Studies/Public History Program of the College of Brockport may propose to the Mayor one or more of its faculty members for nonvoting membership on the Board to be nominated by the Mayor and appointed by the Board of Trustees.

policy last amended
8/18/14 follows

AMENDED BY VILLAGE BOARD 8/18/14

MISSION STATEMENT: The mission of the Emily L. Knapp Museum, an educational institution, is to collect, preserve, and provide access to the heritage and history of the greater Brockport community.

PURPOSE: The purpose of this motion is to reorganize the governing body of the Emily L. Knapp Museum.

BOARD MEMBERS: The Emily L. Knapp Museum shall be managed by a Board composed of the Village Historian and no fewer than four nor more than eight other members. All Board members shall be residents of the Village of Brockport. The Museum Board may recommend prospective members to the Mayor. All members shall be nominated by the Mayor of the Village of Brockport and appointed by the Board of Trustees of the Village of Brockport. The Museum Board members shall select a Chair from among its members. The Board members may create and fill from among its members other Board offices. The Museum Studies/Public History Program of the College of Brockport may propose to the Mayor one of its faculty members for non-voting membership on the Board to be nominated by the Mayor and appointed by the Board of Trustees. The initial appointments of the members of the Board shall be for one, two, or three years. The members in each category shall be determined by lot, the number of members in each category being as nearly equal as possible. All appointments and reappointments thereafter shall be for three-year terms. A member of the Board of Trustees shall serve as liaison to the Museum Board without a vote.

VOLUNTEERS: The Museum Board may be assisted in its operations by volunteers who shall indicate their availability by filing "Position Interest Forms" with the Village Clerk, who shall solicit the recommendation of the Museum Board Chair. Volunteers shall be appointed for indeterminate terms by the Board of Trustees upon nomination by the Mayor and shall serve at the pleasure of the Board of Trustees. Village residency is not required for volunteers.

TASKS OF THE MUSEUM BOARD CHAIR: The Chair of the Museum Board shall:

- serve as registrar, curator, conservator, and public educator of the Museum's collections.
- call regular, official meetings.
- provide the Village Clerk with a schedule of meetings and meeting notices.
- chair all meetings.
- submit meeting minutes to the Village Clerk.
- report to the Village Board at least annually on the state of the museum and the accomplishments and goals of the Museum Board.

TASKS OF THE MUSEUM BOARD: The Museum Board shall:

- collaborate with the liaison from the Village Board.
- ensure that all appropriate Museum records are maintained and provided to the Village Clerk.
- adopt budget requests to be submitted to the Village Board.
- maintain records of all receipts and expenditures by the Museum Board.
- provide recommendations to the Mayor with respect to the appointment and termination of volunteers.
- set museum hours and staffing schedules, subject to review by the Village Board.
- prepare and submit to the Village Board annual and short-term goals and objectives.
- review and revise goals and objectives as appropriate.

TASKS OF MUSEUM VOLUNTEERS: Museum Volunteers shall:

- assist the Museum Board in staffing the Museum.
- advise the Museum Board.
- assist the Museum Board in pursuing its goals and objectives.



VILLAGE OF BROCKPORT

49 State Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.org

*The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence*

DRAFT

VILLAGE OF BROCKPORT Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Monday, December 15, 2014**, in the Village Hall conference room 49 State Street, Brockport, NY 14420 regarding proposed Local Law of 2014 to amend the Village Code as follows:

- §5-7 The term "Town Justice of the Town of Sweden" shall be replaced by the term "Village Justice of the Village of Brockport".
- §5-10 The term "Town Justice" shall be replaced by the term "Village Justice".
- §5-22 The term "Town Justice of the Town of Sweden" shall be replaced by the term "Village Justice of the Village of Brockport".
- §20-16E The term "Town Justice of the Town of Sweden Justice Court" shall be replaced by the term "Village Justice of the Village of Brockport or other Court of competent jurisdiction".
- §36-10(A)(2) The term "Town Justice of the Town of Sweden Justice Court" shall be replaced by the term "Village Justice of the Village of Brockport" and the term "Town of Sweden Justice Court" shall be replaced by the term "Village of Brockport Justice Court".
- §58-35.11(C) The term "Town of Sweden Court" shall be replaced by the term "Village of Brockport Justice Court".
- §34-9C. This section shall be replaced as follows: Any person who violates any section of this chapter, unless otherwise stated, shall pay to the Village of Brockport a penalty in an amount as established by the Board of Trustees for each and every offense. In the event that said penalty is not paid within 10 days, the amount shall increase as established by the Board of Trustees, as listed on the Simplified Parking Information (Parking Ticket). Sundays and holidays are not exempted from the respective time periods involved".

All interested parties will be given the opportunity to be heard.

By Order of the Brockport Village Board

Leslie Ann Morelli
Village Clerk
Village of Brockport

Dated: 11/17/14

Mayor Margaret B. Blackman
Trustee/Deputy Mayor William G. Andrews
Trustees Valerie A. Ciciotti, John D. La Pierre, Katherine J. Kristansen

DRAFT
VILLAGE OF BROCKPORT
HOLIDAY SCHEDULE
June 1, 2015 – May 31, 2016

To be approved by Village Board
To be distributed to employees & posted to Village website

Employees: refer to Employee Handbook or Union contract regarding pay eligibility.

HOLIDAY

Independence Day:

Labor Day:

Columbus Day:

Veterans Day:

Thanksgiving Day:

Day after Thanksgiving:

Christmas Day:

New Year's Day:

Martin Luther King Day:

Presidents Day:

Good Friday:

Memorial Day:

OBSERVED ON

Friday, July 3, 2015

Monday, September 7, 2015

Monday, October 12, 2015 (*non-union/non-contract only*)

Wednesday, November 11, 2015

Thursday, November 26, 2015

Friday, November 27, 2015

Friday, December 25, 2015

Friday, January 1, 2016

Monday, January 18, 2016

Monday, February 15, 2016 (*non-union/non-contract only*)

Friday, March 25, 2016

Monday, May 30, 2016

+ 3 FLOATING HOLIDAYS per employee groups:

Non-Union/Non-Contract:

- 1) Thursday, July 2, 2015
- 2) Friday, September 4, 2015
- 3) Friday, May 27, 2015

CSEA (DPW) & Non-Union/Non-Contract DPW Management:

- 1) Monday, July 6, 2015
- 2) Friday, September 4, 2015
- 3) Friday, May 27, 2016

Stetson Club (Police):

- 1) Sunday, July 5, 2015
- 2) Thursday, December 24, 2015
- 3) Thursday, December 31, 2015



IRON MOUNTAIN®

CUSTOMER AGREEMENT

pricing extended to 12/1/14 for 4/17 VA meeting

IRON MOUNTAIN INFORMATION MANAGEMENT, LLC	
Address of Iron Mountain Branch/District Office:	
	FOR IRON MOUNTAIN PURPOSES ONLY
	Account Number: NAICS Code:
	Branch/District Cost Ctr. No.:
Contract Effective Date: <u> october 14, 2014 </u>	

CUSTOMER: village of Brockport			BILLING ADDRESS (If Different):		
Street Address: 49 State Street			Street or Box No.:		
City: Brockport	State: NY	Zip + 4: 14420	City:	State:	Zip + 4:
Primary Contact and Title: Erica Linden			Billing Contact:		
Telephone: (585) 637-5300		Fax:	Telephone: dl.bcphone.2		Fax:
E-mail: elinden@brockportny.org			E-mail:		

Iron Mountain Information Management, LLC ("Iron Mountain" or "IM") will perform the services described on schedules annexed to this Agreement, either physically or by reference (each a "Schedule"), and Customer will pay IM for such services according to the rates and provisions in the Schedules. All services will be provided subject to this Agreement, which consists of this page, the Basic Terms and Conditions, the Schedules and the Glossary of terms that can be found at <http://cic.ironmountain.com>.

VALUE OF DEPOSITS. Customer declares, for the purposes of this Agreement, that (a) with respect to hard-copy (paper) records, microfilm and microfiche stored pursuant to this Agreement, the value of such stored items is \$1.00 per carton, linear foot of open-shelf files, container or other storage unit, and (b) with respect to round reel tape, audio tape, video tape, film, data tape, cartridges or cassettes or other non-paper media stored pursuant to this Agreement, the value of such stored items is equal to the cost of replacing the physical media. Customer acknowledges that it has declined to declare an excess valuation, for which an excess valuation fee would have been charged.

LIMITATION OF LIABILITY. Iron Mountain's liability, if any, for loss or destruction of, or damage to, materials stored with Iron Mountain ("Deposits" or "Items") is limited to the value of each Deposit as described above, or as otherwise set forth herein. Iron Mountain's maximum liability with respect to services not related to storage is the amount paid by Customer for a discrete project or, if the loss is related to service of an ongoing and continuing nature, six months of fees paid by Customer for such service. Other limitations on Iron Mountain's and/or Customer's liability are set forth on the following pages.

CUSTOMER: village of Brockport	IRON MOUNTAIN
Individual Signing: [print name]	Individual Signing: [print name]
<i>Signature:</i>	<i>Signature:</i>
Title:	Title:
Signing Date:	Signing Date:

In order to keep Customer apprised of Iron Mountain's service offerings, new regulations that may be of interest to customers and similar information, Iron Mountain will add Customer's representative to its informational mailing list, if an email address is provided above, to receive newsletters and communications through email or postal delivery. Customer may elect to unsubscribe any time after receiving the first newsletter or communication.

BASIC TERMS AND CONDITIONS

(Based on terms and conditions promulgated by Professional Records & Information Services Management)

The following terms and conditions shall apply to this Agreement.

1. **Term.** The term of this Agreement shall commence on the date of Customer's signature or, if later, the Effective Date set forth on the first page of this Agreement. The initial term of this Agreement shall continue for one (1) year after commencement. Upon expiration of the initial term, the term will continue with automatic renewals for additional one (1) year terms, unless written notice of non-renewal is delivered by either party to the other not less than thirty (30) days prior to the expiration date. In the event that IM continues to hold Deposits after the expiration or termination of this Agreement, the terms of this Agreement shall continue to apply until all Deposits have been removed from IM's facility, except that IM may adjust rates upon thirty (30) days' written notice.
2. **Charges.** Rates and charges shall be as specified in the Pricing Schedule (Schedule A) and/or other Schedules. Rates and charges for storage and services shall remain fixed for the first year of this Agreement, and may thereafter be changed at any time by IM upon thirty (30) days' written notice. Transportation surcharges apply and change monthly without notice in accordance with IM's fuel surcharge policy, which may be found at <http://cic.ironmountain.com/fuelsurcharge/>.
3. **Storage Volume.** Customer acknowledges that the rates and charges on Schedule A have been offered by IM on the basis of Customer's agreement to maintain its storage levels with IM at no less than eighty percent (80%) of the storage levels maintained by Customer during the immediately preceding three (3) month period, excluding any Deposits destroyed by IM at Customer's request.
4. **Customer Instructions.** Customer warrants that it is the owner or legal custodian of the Deposits and has full authority to store the Deposits and direct their disposition in accordance with this Agreement. IM will perform services pursuant to the direction of Customer's agent(s) identified pursuant to IM's standards. Authority granted to any persons on standard authorization forms shall constitute Customer's representation that the identified persons have full authority to order any service, including disposal or removal of Deposits. Such orders may be given in person, by telephone or in writing (fax, email or hard-copy). Customer releases IM from all liability by reason of the destruction of materials pursuant to Customer's authorization.
5. **Operational Procedures.** Customer shall comply with IM's reasonable operational requirements, as modified from time to time, regarding cartons, carton integrity, delivery/pickup/account closing volumes, preparation for pickup, security, secure shredding protocols, access and similar matters. Extraordinary volume requests (defined as 125% of the average volume over the immediately preceding three month period) may involve additional costs, such as overtime, which Customer will pay at IM's overtime rates, provided Customer consents to such costs in advance.
6. **Force Majeure.** Neither party shall be liable for delay or inability to perform caused by acts of God, governmental actions, labor unrest, acts of terrorism, riots, unusual traffic delays or other causes beyond its reasonable control.
7. **Governmental Orders.** IM is authorized to comply with any subpoena or similar order related to the Deposits, at Customer's expense, provided that IM notifies Customer promptly upon receipt thereof, unless such notice is prohibited by law. IM will cooperate with Customer's efforts to quash or limit any subpoena, at Customer's expense.
8. **Confidentiality.** "Confidential Information" means any information (i) contained in the Deposits, (ii) concerning or relating to the property, business and affairs of the party disclosing such information that is furnished to the receiving party, and (iii) regarding this Agreement, its Schedules and IM's processes and procedures; except for information that was previously known to the receiving party free of any obligation to keep it confidential, is subsequently made public by the disclosing party or is disclosed by a third party having a legal right to make such disclosure. Confidential Information shall be used only in the manner contemplated by this Agreement and shall not be intentionally disclosed to third parties without the disclosing party's written consent. IM shall not obtain any rights of any sort in or to the Confidential Information of Customer contained in Deposits. IM shall implement and maintain reasonable safeguards designed to protect Customer's Confidential Information.
9. **Limitation of Liability.**
 - a. **Liability for Loss or Damage to Deposits.** IM shall not be liable for any loss or destruction of, or damage to, Deposits, including costs resulting from a loss of a Deposit constituting a breach of data security or confidentiality, unless such loss or damage resulted from IM's negligence. If liable, the amount of IM's liability is limited as provided on the first page hereof. Deposits are not insured by IM against loss or damage, however caused. Customer may insure Deposits through third-party insurers for any amount. Customer shall cause its insurers of Deposits to waive any right of subrogation against IM. If Deposits are placed in the custody of a third-party carrier for transportation, the carrier shall be solely responsible for any loss or destruction of, or damage to, such Deposits while in the custody of the carrier.

- b. **Liability for Non-Storage Services.** With respect to services not related to the storage of Deposits, IM shall not be liable for any loss or default unless such loss or default is due to the negligence of IM. If liable, the amount of IM's liability is limited as provided on the first page hereof. IM shall not be liable for the loss of contents of shredding bins unless and until the contents are in the custody and control of IM.
 - c. **No Consequential Damages.** In no event shall either party be liable for any consequential, incidental, special or punitive damages, or for loss of profits or loss of data, regardless of whether an action is brought in tort, contract or under any other theory.
10. **ITAR/EAR Compliance.** Customer represents that none of the Deposits stored by Iron Mountain pursuant to this Agreement require protection from access by foreign persons because they contain technical information regarding defense articles or defense services within the meaning of the International Traffic in Arms Regulations (22 CFR 120) or technical data within the meaning of the Export Administration Regulations (15 CFR 730-774). If any of Customer's Deposits do contain any such information, Customer shall notify Iron Mountain of the specific Deposits that contain such information and acknowledges that special storage and service rates shall apply thereto.
 11. **Non-Custodial Status.** Unless Iron Mountain shall have explicitly agreed in writing, Iron Mountain's performance of services shall not cause Iron Mountain to be deemed a "custodian" of the records or "designee" of Customer under state or federal law with respect to such records.
 12. **Notice of Claims.** Claims by Customer must be presented in writing within a reasonable time, in no event longer than ninety (90) days after delivery or return of the Deposits to Customer, or ninety (90) days after Customer is notified of loss, damage or destruction to part or all of the Deposits.
 13. **Notice of Loss.** When Deposits have been lost, damaged or destroyed, Iron Mountain shall, upon confirmation of the event, report the matter in writing to Customer.
 14. **Payment Terms.** Payment terms are net, thirty (30) days. Customer shall be liable for late charges totaling one percent (1%) per month of the outstanding balance. Prior to delivery of Deposits upon expiration, termination, or substantial withdrawal, IM may require payment by certified check.
 15. **Customer Default.** If Customer fails to pay IM's charges (other than disputed charges) within sixty (60) days after the date of an invoice, IM may suspend service. If Customer fails to pay IM's charges (other than disputed charges) for six (6) months or longer, IM may securely destroy Deposits, provided IM shall have provided ninety (90) days' written notice to Customer; Customer shall pay IM's standard price for such secure destruction. A final notice will be sent to Customer ten (10) days prior to secure destruction of the Deposits. IM shall have other rights and remedies as may be provided by law. In the event IM takes any actions pursuant to this Section, it shall have no liability to Customer or anyone claiming by or through Customer.
 16. **Termination.** Either party may terminate this Agreement upon written notice to the other party in the event that the other party shall have breached any of its material obligations hereunder and shall not have cured such default within forty-five (45) days after written notice of such default, subject to the fees set forth in the applicable Schedule(s).
 17. **Safe Materials and Premises.** Customer shall not store with IM or place in shredding bins any material that is highly flammable, may attract vermin or insects, or is otherwise dangerous or unsafe to store or handle, or any material that is regulated by federal or state law or regulation relating to the environment or hazardous materials. Customer shall not store negotiable instruments, jewelry, check stock or other items that have intrinsic value. Customer warrants that it shall only place paper-based materials in the shredding bins. Customer shall reimburse IM for damage to equipment or injury to personnel resulting from Customer's breach of this warranty.
 18. **Purchase Orders.** In the event that Customer issues a purchase order to IM covering the services provided under this Agreement, any terms and conditions set forth in the purchase order which are in addition to or establish conflicting terms and conditions to those set forth in this Agreement are expressly rejected by IM.
 19. **Miscellaneous.** IM may subcontract its obligations under this Agreement, in whole or in part, to an affiliate. Neither party may assign this Agreement in whole or in part, except to an affiliate, without the prior written consent of the other party. An affiliate means any entity controlling, controlled by, under common control with, or having a common parent with IM or Customer. Any notice made pursuant to this Agreement may be given in writing at the addresses set out on the first page hereof until written notice of a change of address has been received. Notices to IM shall be sent to the attention of its General Manager. IM may exercise all rights granted to warehousemen by the Uniform Commercial Code as adopted in the state where the Deposits are stored. In the event of inconsistency between these Basic Terms and Conditions and a Schedule, the Basic Terms and Conditions shall prevail as to the services covered thereby. This Agreement shall be governed by the laws of the state in which Customer's office identified in this Agreement is located except for conflicts of laws principles.



Schedule A:

PROGRAM PRICING SCHEDULE

Records Management Value Package

This Records Management Value Package Pricing Schedule is incorporated into and made part of the Customer Agreement ("Agreement") between Iron Mountain Information Management, LLC, (the "Company" or "Iron Mountain") and Village of Brockport, (the "Customer").

Please see our Customer Information Center at cic.ironmountain.com for a Glossary with definitions of the terms used in this Pricing Schedule and more detail regarding our services, standard processes, and billing practices. In addition, restrictions apply to volume and/or stated timeframes for some service transaction types and these may be found in the Glossary under each service type.

This Records Management Value Package Pricing Schedule supersedes and terminates any prior Pricing Schedule and/or Schedule A existing between Iron Mountain and the Customer for the accounts noted below. All other services not specifically listed on this Schedule A will be charged at Iron Mountain's then current rates.

Village of Brockport
District Name/Number: _____ | Customer No.
Effective Date: October 14, 2014



Program Fee

<p>\$ 139.00 /month</p> <p>x Value Package 300</p>	<p>In consideration for the Customer's payment of a monthly program fee of \$ 139.00 ("Program Fee"), Iron Mountain agrees to provide the services listed as included within this Schedule A ("Standard Service Transactions"). A 30 day "no charge" grace period from Agreement signature to program startup will be provided, with Program Fee billed in advance commencing in the following month.</p> <p>See <i>Pricing for Core Services</i> and <i>Custom Pricing</i> for detail on the specific services included within your monthly program. Services not listed as included will be billed at the rates listed within this Schedule A.</p> <p>Customer volume growth or reduction may result in transition and pricing adjustment from one Value Package to another, and some or all of the volume tiers for the Value Packages may be adjusted annually.</p>
--	---

DESCRIPTION (STORAGE/SHRED ONLY)	PRICE	PER
<p>■ "Records Management Value Package 300"</p> <p>Up to 300 cubic feet of storage and 2 Shred Containers serviced monthly (offsite)</p>	\$139.00	Month

Changes to rates for the Program Fee as well as for other available services shall remain subject to the basic terms defined in the Agreement.

Iron Mountain will review Customer's storage volume periodically. If the Customer's storage volume exceeds the amount for the selected Value Package, Iron Mountain will increase the Monthly Program Fee to the fee listed for the appropriate Value Package. Should Customer's inventory volume increase to volume higher than the "Value Package 300" volume of 300 cubic feet, Iron Mountain will transition the account to Iron Mountain's standard pricing structure for those services ("A la Carte Program") and a new Schedule A to reflect those prices, which shall be at Iron Mountain's then standard List Prices minus 20%.



Pricing for Core Services

STANDARD STORAGE AND SERVICES (see http://cic.ironmountain.com/records/glossary for service definitions)				
DESCRIPTION	CURRENT LIST PRICE	DISCOUNT %	EFFECTIVE PRICE	UNIT
■ Carton Storage			Included	Cubic Feet
■ Receiving and Entering – Carton	\$3.21	30%	\$2.25	Cubic Feet
■ Regular Retrieval – Carton	\$4.15	30%	\$2.91	Cubic Feet
■ Regular Retrieval - File from Carton	\$5.57	30%	\$3.90	File
■ Regular Refile – Carton	\$4.15	30%	\$2.91	Cubic Feet
■ Regular Refile - File to Carton	\$5.57	30%	\$3.90	File
■ Archival Destruction – Carton	\$5.02	30%	\$3.51	CF plus Regular Retrieval
■ Permanent Withdrawal – Carton	\$6.27	30%	\$4.39	CF plus Regular Retrieval
■ Permanent Withdrawal - File from Carton	\$3.02	30%	\$2.11	File plus Regular Retrieval
■ Next Day Delivery	\$39.47	30%	\$27.63	Visit, Plus Handling
■ Regular Pickup	\$39.47	30%	\$27.63	Visit, Plus Handling
■ Handling Charge	\$3.64	30%	\$2.54	Cubic Feet
■ Off-Site Secure Shredding			\$15.00	Container*

*The per Container rate for Off-Site Secure Shredding applies only to those Containers in excess of the number included in the selected Records Management Value Package.

PREMIUM STORAGE AND SERVICES (see http://cic.ironmountain.com/records/glossary for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	UNIT
■ Rush Retrieval - Carton	\$6.21	Cubic Feet
■ Rush Retrieval - File from Carton	\$8.28	File
■ Regular Interfile - Carton	\$7.56	Cubic Feet
■ Half Day Delivery	\$54.52	Transportation Visit plus Handling
■ Rush Delivery - Business Day	\$109.02	Transportation Visit plus Handling
■ Rush Delivery - Weekends/Holidays/After Hours	\$218.05	Transportation Visit plus Handling
■ Archival Destruction - File from Carton	\$4.73	File plus Regular Retrieval
■ Miscellaneous Services - Labor	\$56.21	Hour
■ Photocopy Services	\$.82	Page
■ Fax Services	\$2.84	Page
■ Re-Boxing Charge	\$5.68	Labor plus New Carton
■ Image on Demand (IOD Retrieval – Standard*	\$25.00	Entire files up to 50 pages
■ Image on Demand (IOD) Retrieval – Premium *	\$.25	Per image over 50 pages

*Other premium IOD services requiring separate quote include Optical Character Recognition (OCR), manually keyed indexing, abstract file search/scan, special file delivery (FTP), and Rush service levels



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OTHER PROGRAM FEES (see http://cic.ironmountain.com/records/glossary for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	UNIT
■ Administrative Fee (Summary Billing)	Included	Account ID per Month
■ Administrative Fee (Detailed Billing)	Included	Account ID per Month
■ Fuel Surcharge		Transportation Visit*

*Fuel Surcharges are only applicable for Transportation Services not included within your monthly Program Fee. A Fuel Surcharge is applied monthly based upon changes in the price of diesel fuel as published by the US Department of Energy. This charge is calculated monthly and included as a percentage of transportation related service charges. The current monthly Fuel Surcharge information can be found at <http://cic.ironmountain.com/FuelSurcharge>.

Custom Pricing

CUSTOM STORAGE AND SERVICES (see http://cic.ironmountain.com/records/glossary for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	UNIT
■ Initial Move - Carton	No Charge	
■ Initial Move - Individual Listing	\$0.62	File
■ Initial Move - Labor	\$ 54.05	Hour
■ Individual Listing	\$0.62	File
■ Carton Supplies -- Standard Letter/Legal	\$3.49	Each
■ Carton Supplies -- Auto-Fold Letter/Legal	\$4.77	Each
■ Carton Supplies -- Deluxe Letter/Legal	\$4.95	Each
■ Carton Supplies -- Letter Transfer	\$6.02	Each
■ Carton Supplies -- Legal Transfer	\$7.14	Each
■ Carton Supplies -- Check	\$2.95	Each
■ Carton Supplies -- X-ray	\$3.95	Each
■ Storage Minimum	Not applicable	
■ Minimum Service Order Charge	\$14.20	Each*

*Minimum Service Order Charge is only applicable for requested services not included within your monthly Program Fee.

Any additional Records Management and/or Secure Shredding services not listed above will be billed at then current List Prices.

Initial Move prices apply for the Initial Move services listed above for Items received by Iron Mountain during the startup process (Initial Move) for this new Records Management Value Package and shall apply to all initial storage volume received by Iron Mountain within three (3) months of the Effective Date of this Schedule A.

Certificate of Completion

Envelope Number: B987D58349F54D549478F9A8848A1CB1	Status: Sent
Subject: Village of Brockport - Here is the Iron Mountain Storage information you requested.	
Source Envelope:	
Document Pages: 8	Signatures: 3
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Michael Jacquinto
	745 Atlantic Avenue
	Boston, MA 02111
	michael.jacquinto@ironmountain.com
	IP Address: 76.12.32.211

Record Tracking

Status: Original	Holder: Michael Jacquinto	Location: DocuSign
October 14, 2014 09:27 ET	michael.jacquinto@ironmountain.com	

Signer Events

Michael Jacquinto
michael.jacquinto@ironmountain.com
BDA

Iron Mountain Inc.
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure: Not Offered
ID:

Michael Jacquinto
michael.jacquinto@ironmountain.com
BDA

Iron Mountain Inc.
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure: Not Offered
ID:

Inside Sales Management
insidesalesmanagement@ironmountain.com
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure: Not Offered
ID:

Signature

Completed

Using IP Address: 216.229.152.50

Timestamp

Sent: October 14, 2014 | 09:27 ET
Viewed: October 14, 2014 | 09:28 ET
Signed: October 14, 2014 | 09:29 ET

Sent: October 14, 2014 | 09:29 ET
Viewed: October 14, 2014 | 09:29 ET

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Notary Events

Timestamp

Envelope Summary Events**Status****Timestamps**

Envelope Sent

Hashed/Encrypted

October 14, 2014 | 09:29 ET

DRAFT
VILLAGE OF BROCKPORT
RESOLUTION

At a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York state held at Village Hall at 49 State Street Brockport, NY 14420 on November 17, 2014 the following resolution was regularly made, seconded and carried:

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee John D. La Pierre, Trustee Katherine J. Kristansen

ABSENT:

→ Trustee _____ moved, Trustee _____ seconded, carried / to adopt the following resolution:

RESOLVED, to authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application for a Decentralization grant from the Arts and Cultural Council for Greater Rochester in an amount not to exceed \$5,000, no match by the Village being required, for support of Summer Serenades and Sundays on the Canal promotion and performers fees.

BY ORDER OF THE Village Board of the Village of Brockport

STATE OF NEW YORK)
County of Monroe) SS:

I Leslie Ann Morelli, Village Clerk of the Village of Brockport, do hereby certify that the foregoing is a full and true transcript of a resolution duly adopted at a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York on November 17, 2014 as it appears in the minutes of said meeting was regularly called and duly constituted, and that a quorum was present.

Witness my hand and the seal of the Village of Brockport this 18th day of November 2014.

Leslie Ann Morelli, Village Clerk

Seal