

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, March 2, 2015 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee Katherine J. Kristansen, Clerk Leslie Ann Morelli

EXCUSED: Trustee John D. LaPierre

ALSO PRESENT: Pam Ketchum, Joan Hamlin, Fred Webster, Jack Merritt, Sam Tanner

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

At the most recent Village Board meeting, I read a short piece from the Brockport Republic that reported the arrival in the village in 1899 of the first horseless carriage. This evening, I will recount a bit more of the early history of the automobile in Brockport.

The Brockport Republic first mentioned a horseless carriage in 1897, reporting that such a vehicle had visited Fairport and "went off at a great rate". The next mention, in 1899, recounted a trip by horseless carriage from Rochester to Brockport via Churchville and Bergen that required one hour and thirty minutes.

The first automobile owned by a Brockporter was Wilson H. Moore's Steam-Locomobile, which he had acquired by July 15, 1902, when he took William H. Seymour for a spin on his 100th birthday.

In 1908, the Republic expressed the opinion that "The horseless age, which some persons predict, is evidently still remote". That seems to have been the case in Brockport for the automobile craze developed slowly here. By 1909, there were still only four horseless carriages in the village.

One of those four belonged to Luther Gordon, the lumber king. It caused our first automobile collision in 1906. "While returning from the Methodist Sunday School picnic at Troutburg,...a carriage [was] run into by an auto driven by Luther Gordon between this village and Clarkson. Both were on their way to Brockport, and...met several teams...and he did not see the carriage. Fortunately the auto was running very slowly and...[a]ll escaped without bruises, except Miss Brockway, who was thrown from the wagon and dragged a short distance."

The presence of horse-drawn and horseless vehicles on the same roads seems to have been quite hazardous. The very next issue of the Republic reported that the hapless Luther Gordon was involved in a second accident in a week, again involving a horse-drawn carriage. The same issue reported two other accidents in which autos frightened horses.

Another of the first four autos in Brockport was a touring car acquired in 1905 by Gladys Morgan, daughter of Dayton S. Morgan, the reaper king. That vehicle caused the first fatal automobile accident in the village. In 1906, Gladys parked her "large automobile" alongside a horse-drawn vehicle in front of a Main Street store. The horse bolted, ran north on Main Street, upset the carriage of one Addison Palmer. "[P]recipitating [him] with such force to the ground that the right side and back of his head was badly crushed in." So, between August 9 and September 1, the four Brockport autos were involved in five accidents, one fatal.

In 1906, the first advertisement by an auto dealer appeared in the Republic. The United States Automobile Co. of Rochester had for sale Winton, Regas, Franklin, Northern, Pierce, Marion, Orient, and Oldsmobile makes.

The ad ran for a month with the same cars listed. So, apparently, the market was not very brisk.

Brockport's 1907 business directory has only one mention of automobiles. A livery stable advertised "Automobiles and Wagons washed". But in that year, the Brockport Wagon Co.

manufactured two automobiles and then went out of business. Al McBride has one of them in his private museum on East Canal Road.

And that concluded the first decade of the automobile age in Brockport.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS: none

PUBLIC HEARINGS: none

PUBLIC COMMENT: none

GUESTS: none

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee Kristansen seconded, Trustee Ciciotti abstained due to absence, carried 3/0/1 that the minutes of the 2/23/15 work session be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Andrews moved, Trustee Ciciotti seconded, carried 4/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	2/26/15	\$62,486.33
FUND (F): <u>Water</u>	2/26/15	\$2,060.98
FUND (G): <u>Sewer</u>	2/26/15	\$538.39
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$65,085.70 total

- **CLERK REPORT:** Clerk – Leslie Ann Morelli

- Reminder - 2015 Events Schedule – need information by 3/7 – Clerk Morelli referred to the copy of the letter included in the packet that went to officials and community organizations requesting information by 3/7 for the 2015 Events Schedule.

- **PERSONNEL ITEMS:**

- Appoint to fill vacancy on Code Review Committee –

→ Mayor Blackman moved, Trustee Andrews seconded, carried 4/0 to appoint Mary Rich to the vacancy on the Code Review Committee to complete a term to 6/30/19.

- Appoint to fill Planning Board member vacancy on Housing Task Force –

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 4/0 to appoint Peter Selig to the Planning Board member vacancy on the Housing Task Force – no term expiration.

OLD or NEW BUSINESS:

- 6/1/15-5/31/16 budget development update from Treasurer (in packet) – Mayor Blackman referred to Treasurer Hendricks memo in the packet in which he indicated that budget development is progressing, the preliminary General Fund, Water Fund and Sewer Fund budgets have been presented to the Board, but does not contain salary adjustments for wage increases as negotiations are in progress with the Unions and should be completed very soon. He is confident of staying under the tax cap which allows for an increase in the tax levy of 1.68%.

- Cleaning of Village Buildings – approve the RFP language –

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 to approve the following RFP for cleaning services:

VILLAGE OF BROCKPORT
Request for Proposals

Professional Cleaning Services

The Village of Brockport seeks proposals for professional cleaning services 6/1/15-5/31/16 for Village buildings as follows:

- Village Hall at 49 State Street (1st floor & part of 2nd floor) – weekly year-round
- Police Department at 1 Clinton Street – weekly year round
- DPW at 38 East Avenue (offices, restroom, break room) – weekly year round
- Welcome Center at 11 Water Street – weekly during season May 1st – October 15th
- Emily L. Knapp Museum & Library of Local History at 49 State Street (2nd & 3rd floors) – twice/year

To be least disruptive to operations, cleaning is to be done during the daytime hours on a Tuesday or Wednesday morning. Proposal should price out each building separately as well as separate twice/year window cleaning, but not steam cleaning of carpets as that is under separate contract with a carpet cleaning vendor.

After March 17th and prior to submitting a proposal, contact Trustee John D. LaPierre at lapierre@brockportny.org to arrange for a tour of the buildings.

Proposals (with DBA, insurance, references) are due by Noon, Friday, April 10, 2015 by e-mail to:

Leslie Ann Morelli
Village Clerk
Village of Brockport
49 State Street
Brockport, NY 14420
lmorelli@brockportny.org

For publication in 3/8/15 Suburban News.

For posting on Village website and Village buildings bulletin boards.

Leslie Ann Morelli
Village Clerk
Village of Brockport

Dated: March 2, 2015

- o Urban Forestry services re urban forest management plan – authorize Mayor to sign contract – Mayor Blackman reminded the Board that this is entirely grant funded.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 4/0 to authorize the Mayor to sign the contract for services – urban forestry management plan with Urban Forestry, LLC.

- o West Avenue water main placement project Phase I – approve bid documents –

→ Trustee Andrews moved, Mayor Blackman seconded, carried 4/0 to approve the bid documents and the following notice:

**DOCUMENT 00020
ADVERTISEMENT FOR BIDS**

NOTICE IS HEREBY GIVEN THAT separate sealed bids for the

**Contract for the
Village of Brockport
West Avenue Water Main Replacement
Water Main Materials**

will be received by the Village Board of Brockport, NY at Brockport Village Hall, 49 State Street, Brockport, NY 14420 until **11:00 a.m.** (Local Time) on **March 23, 2015**, and at that date and time then publicly opened and read aloud at Brockport Village Hall.

Bids will only be accepted via sealed envelope.

The Contract Documents may be examined at the following locations:

Brockport Village Hall, 49 State Street, Brockport, NY 14420

Chatfield Engineers, P.C., 2800 Dewey Avenue, Rochester, NY 14616

Electronic copies of the Contract Documents may be obtained by email by contacting:

smattison@chatfieldengineers.com

Copies of the Contract Documents may be obtained at:

Brockport Village Hall, 49 State Street, Brockport, NY 14420

upon payment of **\$10.00** for each set. Checks for Contract Documents shall be made out to Village of Brockport. Copies of Contract Documents will be mailed for an additional **\$5.00** per set. Checks for postage and handling fees shall be made out to Village of Brockport.

Each bid must be accompanied by cash, a certified check, or a bid bond in an amount not less than 5% of the bid and Certificate of Non-Collusion, and subject to the conditions and the furnishing of all materials as set forth in the Contract Documents and Instructions to Bidders.

Upon acceptance of the bid, if the successful bidder fails to enter into a contract pursuant to the requirements of said agency, then the sum deposited as aforesaid shall be forfeited to the Village of Brockport as liquidated damages, or the payment of the bond enforced for the benefit of the Village of Brockport.

BIDDERS ON THIS WORK WILL BE REQUIRED TO COMPLY WITH THE PRESIDENT'S EXECUTIVE ORDER NO.S, 11,246 AND 11,375 WHICH PROHIBIT DISCRIMINATION IN EMPLOYMENT REGARDING RACE, CREED, COLOR, SEX, OR NATIONAL ORIGIN.

The successful bidder must be an equal opportunity employer, must meet all appropriate State and Federal standards, and comply with all relevant governmental regulations.

Contract award is subject to budget appropriation.

By order of the Village Clerk, of the Village of Brockport.

Leslie Morell, Village Clerk
Village of Brockport
49 State Street
Brockport, NY 14420

Date: March 2, 2015

VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman
 - Monroe County Sales Tax Distribution for 4th Quarter 2014 – Mayor Blackman reported the Village having received \$401,486.32 compared to \$400,403.98 for the same quarter in 2013.
 - Village Hall accommodations for Village Court – Mayor Blackman shared that renovations are almost complete. All that remains are the installation of 3 doors (1 emergency exit door to replace the middle window in the conference room / court room, and 2 for either end of the Court Clerk's office, all of which have been paid for, and the carpeting of the stairs to the Judges' second floor office. Renovations, contractual costs and supplies totaled \$60,454. We budgeted \$30,000, and received a JCAP grant for \$15,000. Had we received the \$30,000 grant amount we requested we would have broken even, but our budget contingency line can easily accommodate the \$15,000 override.
 - Snow removal – Mayor Blackman commented on the unusually cold and snowy winter. She and DPW Spt. Donahue have received calls and e-mails, particularly from property owners on Main Street, requesting that the snow banks at the ends of their driveways be removed. While they realize the banks are high, a municipality can't provide such services for private properties. Plus, if it did for a few properties it would be expected for all properties. Upon request, DPW can provide some names of private vendors who have the equipment to do so.
 - Park Avenue Bridge – Mayor Blackman shared that she followed up with NYS DOT after her letter. They were to start today and have put up scaffolding under the bridge. Work will take all of March and the plan is to restore the bridge load to more than 15 tons by the opening of the canal. Unfortunately, the bridge sidewalk repairs have not yet been scheduled.
 - Martin Luther King, Jr. Lecture – Mayor Blackman reported having attended the lecture 2/3 delivered by Rochester Mayor Lovely Warren. She said she had a chance to speak with her before her lecture. The Monroe County Association of Villages are interested in having her speak at one of the Mayors' bi-monthly meetings.
 - NYCOM Legislative Conference – Mayor Blackman reported having attended the 2/8-2/10 winter legislative conference in Albany. She previously distributed her conference report to the Village Board and Department Heads.

- Sagawa Park Mural – Mayor Blackman reported having attended the press conference 2/23 at the Rochester Museum and Science Center for the Erie Canalway Heritage grant for \$7,000. She said the big presentation check is in the foyer of Village Hall. We were one of just 6 awardees in the state.
- Tree Board – Mayor Blackman reported having attended Tree Board meetings held 2/10 and 2/24 in which the contract with Urban Forestry LLC was finalized and preparations for the 4/24 Arbor Day planting of 20+ trees on the South Avenue extension are underway. Both are covered by grants from the NYS DEC awarded in 2013.
- Citizens Preparedness Workshop – Mayor Blackman shared that she welcomed and attended the 2/24 citizens preparedness workshop at the high school sponsored by Governor Cuomo's office. They started doing these with the help of the National Guard all over the state after Super Storm Sandy. Attendees took away a backpack of materials to keep at the ready for emergencies.
- Low Bridge High Water – Mayor Blackman shared having 3 meetings so far for the annual canal opening celebration. The first was on 2/5 with Scott Winner and Nancy Ragus of the Fairport Community Partnership for a workshop on festival planning. She said there are a number of changes: moved the date to more weather friendly but still in May; shortened the festival from a week to 4 days (5/14-5/17); added a fund raising component to bring rowing on the canal to Brockport via a local craft beer/wine/food/music event on Friday, 5/15 being put together by Stoneyard Brewing. It is college graduation weekend and the plan is to pull in graduates and their parents. The College and Brockport Police Department are "on board" with it and the College will advertise it on their commencement page. Saturday, 5/16 will be family friendly events at the waterfront including rowing demos, kayak rentals, a pizza event, and possible yoga on a barge. There will still be an illustrated talk on the canal at the Morgan Manning House on Thursday evening and the Barge Charge 5K on Saturday morning. They may have a presentation of the conceptual design for the mural in Sagawa Park. Incidentally, 2015 is the centennial of our two lift bridges.
- Solar Energy – Mayor Blackman reported that she and DPW Spt. Donahue met last week with representatives of Larsen Engineers who have worked with several communities to bring solar energy to power their municipal buildings. The state is promoting energy savings and alternate energy for municipalities and individuals, and there is funding available from NYSERDA and NPA. Larsen will be giving a presentation on solar power at the 3/16 Village Board meeting.
- College – Mayor Blackman reported having today attended a North Campus Master Plan meeting which consisted of initial ideas and feedback. DPW Spt. Donahue is involved as it relates to infrastructure.
- Interns – Mayor Blackman introduced Sam Tanner and Jack Merritt in the audience. Sam is a College at Brockport student and a Village intern this semester – working with Walk Bike Brockport Chair Ray Duncan. Jack is a Brockport High School student and previously served as an intern for then-Senator Maziarz. (Other Village Interns this semester include Hannah Smith working on a project for 4th graders about Village government, and Olubunmi Gbajumo (Lou) working with the Village Court.)
 - Trustee/Deputy Mayor William G. Andrews
 - Historic Preservation Board – Trustee Andrews shared in Chair Kathy Goetz's absence he chaired the 2/18 HPB meeting and 2/25 HPB information session on the proposed Historic District of parts of State Street, Park Avenue and South Street. Virginia Bartos came from Albany to provide information and answer property owners questions. There were about 12 property owners and 3 HPB members in attendance and he feels it went well. He asked Park Avenue property owner Joan Hamlin if she found it informative. She said she did, but has a problem with an overlay. Trustee Andrews said this is not an overlay.
 - GBDC – Trustee Andrews reported having attended a recent meeting of the GBDC in which Architect Rick Hauser who is also the Mayor of Perry, discussed with them the technical assistance grant regarding 60 Clinton Street.
 - Town Boards – Trustee Andrews reported having attended recent meetings of the Sweden Town Board and Clarkson Town Board.
 - Brockport Community Museum – Trustee Andrews reported having attended a recent meeting of the Brockport Community Museum Board.

- Housing Task Force – Trustee Andrews shared that he and Trustee Ciciotti are working to get the Housing Task Force back on track.

- Trustee Valerie A. Ciciotti

- Housing Task Force – Trustee Ciciotti shared that she and Trustee Andrews are working to get the Housing Task Force back on track.

- Trustee John D. LaPierre (excused)

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- Trustee Katherine J. Kristansen

- ZBA – Trustee Kristansen reported having attended the 2/5 ZBA meeting in which a public hearing was held regarding a use variance for Brockport Ambulance to locate at 52 State Street and earlier this evening 3/2 ZBA meeting which resulted in a default denial quorum of 3 with 1 in favor and 2 opposed.

- Seymour Library – Trustee Kristansen reported having attended the 2/17 Seymour Library Board meeting. Clarkson Councilperson Jackie Smith was in attendance as well. Assemblyman Hawley's local public hours have relocated from the College at Brockport to Seymour Library on Wednesdays from 10am to 1pm. A Seymour Library newsletter has been put out. A grant has been received for new computer equipment. The bid notice is out regarding the local history room. The Friends of the Library book sale will be 4/15-4/18 & 10/14-10/17. The Friends of the Library membership drive will be in April. The After Hours at the Library event will be 11/7.

- Code Review Committee – Trustee Kristansen reported having attended the 2/23 Code Review Committee meeting. They are excited to use the eCode 360 and will be reviewing the code electronically from laptops and smart devices at meetings. Welcome Mary Rich as a new member to CRC.

Sidewalk Café Permits – Trustee Kristansen said the Code Review Committee wonders where the Village Board stands on the section of the code related to sidewalk café permits and the calculation of the sidewalk. Clerk Morelli said this is the week each year she sends out the memo and application blanks to past and potential sidewalk café permit holders. Earlier this evening, she e-mailed BI-CEO Miller and CRC Chair Appleby regarding same.

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 to suspend for the 2015 season (as was done for the 2014 season) Village Code Section 58-aaF4a which reads "...will occupy and use no more than fifty percent (50%) of the public concrete sidewalk, with the decorative brickwork being excluded from this calculation." Limited to the number of tables and chairs (plus umbrellas and trash receptacle) that will fit on the decorative brickwork and concrete in front of the storefront occupying no more than 50% of the latter and re-directing the Code Review Committee to review the sidewalk café section of the Village Code which was adopted in 1996, solicit feedback from the Department Heads and NYSDOT (as Main Street is a state road and sidewalk ownership is somewhat shared), and return with proposed amendments for Village Board consideration and future public hearing through the Local Law process. Allowing additional tables and chairs this season (as last season) will continue as a test run. Should safety issues be noted or pedestrian access be obstructed, BI/CEO Miller will advise of a necessary remedy.

The Board is committed to doing what it can to support and draw people to our Downtown Historic Commercial District and improve quality of life for our community.

- Monroe County Planning & Development Land Use Series – Trustee Kristansen shared having attended the 1st of 4 sessions held at MCC. The first was Introduction to land Use Law. She found it very educational.

ADJOURNMENT:

→ At 7:45pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk