

Work Session of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, December 6, 2011 at 7:00pm.

PRESENT: Mayor Maria Connie Castañeda, Trustee Margaret B. Blackman, Trustee Kent R. Blair, Trustee Carol L. Hannan, Trustee Scott W. Hunsinger, Village Manager/Treasurer Michael A. Giardino

ALSO PRESENT: Mary Jo Nayman, Jim & Joan Hamlin, Norm Giancursio, Fred Webster

This was a work session, not a regular meeting. No public comment. Intended for Board discussion, not action. Therefore, meeting minutes are not required. If any action is taken, the Village Manager/Treasurer takes notes of such and provides to Clerk.

- **CALL TO ORDER / PLEDGE:**
 - Please silence cell phones & electronic devices & refrain from texting
- **DISCUSSION / REVIEW ITEMS:**
 - Review Village Vehicle Usage Policy – Trustee Hunsinger will draft proposed revisions for Village Board review at a future meeting. In the meantime, all Village vehicles shall be marked per existing policy. Department Heads are to make this happen as soon as possible.
 - Narrowbanding – Trustee Blair is conducting a comprehensive radio inventory. Deadline for completion will be discussed at the next Department Heads meeting. The Village owns one frequency. The Fire District must be notified that once established and operating; it must obtain its own frequency.
 - Smith Street Bridge – consider closing in winter to make the rehab last longer (less salt damage) – Board wishes to adopt a motion at the next meeting that closes the bridge from November 15th to April 15th each year.
 - Feasibility of a Village Court – (bring any/all related materials) – Trustee Blackman has taken on an intern who will do a more comprehensive analysis.
- **OTHER:**
 - Fire Department – Trustee Blair briefed the status of the Fire Department's capital expense account and forwarded a purchase order requisition for a new Chief's vehicle, a new Chevrolet Tahoe. He also asked that the Village Attorney advise the Board of how to liquidate capital accounts for new fire truck and communications equipment without obligating the Village any further i.e. use existing funds for a down payment but have no contractual obligation to the remainder of the note.
 - Snowmobiling Follow-up – DPW Superintendent is to take inventory of signs along the Canal Path that prohibit the use of motorized vehicles and report cost of installing updated and/additional signs should the Board decide it necessary. Follow-up discussion to take place at the next Department Heads meeting.
- **ADJOURNMENT:** ~8:10pm

Michael A. Giardino
Village Manager/Treasurer