

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, March 16, 2015 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks, Police Chief Daniel P. Varrenti, DPW Superintendent Harry G. Donahue, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella, Esq.

**ALSO PRESENT:** Ram Shrivastava, Ben Frevert, Maddy Smith, Carl Gouveia, Jack Merritt, Hanny Heyen, Arnold Baker, Zhanna Baker, Charlene Veltz, Ruthann Tryka, Joshua Fidler, Sarah Murphy Abbonote, Art Appleby, Pam Ketchum, Joan Hamlin, Fred Webster

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

Most Brockporters know at least something about our most famous predecessors, such as Hiel Brockway, James Seymour, Fannie Barrier Williams, and Mary Jane Holmes, but a number of others are worthy of our notice as well. In the next few meetings, my historical moments will introduce a few of them to you.

Two men are the object of our attention this evening. The first is Charles B. Greenough. He was born in Vermont in 1824 and came to Brockport as a child. His father, Ezra, had a wagon shop on Clinton Street. He began his career as an agent for a canal transportation company and then served as general ticket agent for the Erie Railroad and, later the New York Central Railroad in New York City. Still later, he became chief engineer and general manager of the Bleecker Street & Fulton Ferry Rail Road Company and oversaw the construction of its streetcar lines. He had some sort of dispute with that company and, hearing of attempts to build tramways in Brazil, relocated to Rio de Janeiro in 1866, where he built the Botanical Garden Rail Road, the first major tramway in Latin America, which became the model for many others. He also was a consultant for a streetcar line in Bordeaux, France.

While in Rio, Greenough became acquainted with Richard Cutts Shannon, the second of our notable Brockporters this evening. Shannon was a loyal alumnus of Colby College in Maine, which gave him an honorary degree and named for him a building that he had funded. Shannon had a distinguished record as a Union Army officer in the Civil War and was appointed secretary of the United States legation in Rio in 1871. He succeeded Greenough as CEO of the Botanical tram line in 1876.

Shannon returned to the United States in 1883, studied law, and entered practice in New York City in 1886. From 1891 to 1893, he was Minister to three Central American countries. He returned to the U.S. and was elected to the House of Representatives in 1894 and re-elected in 1896. He declined re-election in 1898 and resumed law practice until retiring in 1903. Meanwhile, Greenough had died in Paris in 1880 at the age of 56. In 1887, his widow, Martha, married Shannon in London in a fancy, high-society wedding. When Shannon retired, the couple moved to Brockport and took possession of the house on the northwest corner of Main and College Streets that had been built by Luther Gordon for Dr. Ralph Thacher and had been owned by the Greenoughs since the early 1870s. Shannon died in Brockport in 1920 and is buried in Lakeview Cemetery.

In 1881, Greenough's mother donated a stained glass window to St. Luke's Episcopal Church in memory of her son. In the late 1920s, when the parish hall was added to the First Baptist Church, the large reception hall was named in memory of Shannon, who had been a generous supporter of the church.

**OATH OF OFFICE:** none

**CERTIFICATES & PROCLAMATIONS:**

- Arbor Day proclamation - Tree Board Chair Ian Blount to accept

**VILLAGE OF BROCKPORT  
PROCLAMATION**

*WHEREAS, natural areas, trees, and landscapes provide not only community beautification but also economic and environmental benefits; and*

*WHEREAS, trees provide many benefits to the community, including air purification, windbreaks, noise reduction, shade and energy savings; and*

*WHEREAS, planting trees and maintaining older trees provides an opportunity for community interaction, volunteerism, economic development, and environmental conservation; and*

*WHEREAS, our efforts to improve the environment benefit present and future generations; and*

*WHEREAS, Arbor Day in the Village of Brockport is held each April;*

*BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation on March 16, 2015, and do hereby proclaim Friday, April 24, 2015 as Arbor Day in the Village of Brockport and encourage all our citizens to participate in appropriate activities and to take advantage of the benefits of the parks and other natural areas in our community.*

*IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed.*

- Crop Walk proclamation – Art Appleby to accept

**VILLAGE OF BROCKPORT  
PROCLAMATION**

*WHEREAS, on Sunday afternoon, May 3<sup>rd</sup> many area residents will "Walk with the World" in the 33<sup>rd</sup> Annual CROP WALK in Brockport; and*

*WHEREAS, this is done to help provide seeds, tools, water resources, vocational and literacy training and other self-help skills needed overseas through Church World Service; and*

*WHEREAS; women, men and children throughout the world must walk long distances every day to get water, food and shelter in order to survive; and*

*WHEREAS; twenty-five percent of CROP WALK funds raised will assist hungry people right in our own area through the Brockport Food Shelf; and*

*WHEREAS; there have been 32 walks between 1983 and 2014, which have raised the total of over \$240,000 of which more than \$60,000 (25%) has stayed in Brockport; and*

*WHEREAS; there continues to be a growing number of people who need assistance at our local food pantry and a need for education regarding poverty and hunger in the world;*

*BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation and do hereby proclaim Sunday, May 3, 2015 as CROP WALK in the Village of Brockport and encourage all our citizens to "Walk With the World" by walking, sponsoring a walker or making a gift to "CROP".*

*IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed this 16<sup>th</sup> day of March, in the year 2015.*

**PUBLIC HEARINGS:** none

**PUBLIC COMMENT:** none

**GUESTS:**

- Art Appleby, BISCO President – street closure 7pm 8/7 to 7pm 8/9 – Arts Festival 8/8 & 8/9 - A. Appleby read his March 11<sup>th</sup> letter into the record:

BISCO, the creators and sponsors of the Brockport Arts Festival, are asking for board consideration and action on our request to have the 21<sup>st</sup> Brockport Arts Festival on Main St. with Main Street closed to traffic from State Street to the Adams Street / Park / Fair intersection from 7pm August 7 to 7pm August 9, 2015. In addition, all streets entering Main from State to

College would be closed on block east (or west) of their respective intersections with Main to all but local traffic. Since the festival will be shorter than in the past, we expect that we will need to use about half of the entire length of College Street, as well as about the first 400 feet of South Street for vendors. All of the vendors will be placed on the curbs this year, enabling patrons, and emergency vehicles if absolutely necessary, to use the center of the street. We will make arrangements with Dominos and Sunnking that allow them access. In addition, BISCO requests exclusive authority over events or other non-festival related uses that may be planned on the above streets and that, furthermore this be made clear by the Village to any groups potentially affected such as merchants, churches, etc.

The goal of the change in location is both to avoid any lingering problems that the Park Avenue Bridge repair may cause, and to give village merchants full use of Main Street in the business district. The festival will continue to use the canal for its Duck Derby.

We request that this topic be addressed at the March 16<sup>th</sup> village board meeting. Art Appleby, BISCO President and 2014 Festival Chair will attend the meeting to address any questions.

BISCO would like to thank the mayor and trustees for their support. We truly feel as though we have enjoyed substantial village support as we move forward with this complex project for the 21<sup>st</sup> festival. As always, members of BISCO will contact the Police Department, DPW, the Fire District and Ambulance Corps. It is greatly to the benefit of the community to provide the best possible experience for our participants and our attendees.

Mayor Blackman asked if this is a backup plan in case the Park Avenue Bridge isn't repaired in the timeline promised. A. Appleby said this will be the plan regardless.

Chief Varrenti asked if the plan would have State Street open. A. Appleby said yes. Chief Varrenti said the Police Department may determine it is safer to close Main Street north of what's been requested. This will need to be discussed.

BI/CEO Miller said it appears the plan would allow emergency vehicle access down the center of Main Street. A. Appleby said yes. Booths (10' x 10') would be on each side of the street along the curb. This allows enough access for emergency vehicles.

→ Trustee Ciciotti moved, Trustee Andrews seconded, carried 5/0 to approve BISCO's request to hold its 21<sup>st</sup> annual Brockport Arts Festival on Saturday, August 8<sup>th</sup> and Sunday, August 9<sup>th</sup>, 2015 and to authorize the following street closure from 7pm Friday, August 7<sup>th</sup> to 7pm Sunday, August 9<sup>th</sup>, 2015: main Street (NYS Rt. 19) from State Street to the Adams Street / Park Avenue / Fair Street intersection and side streets entering Main Street from State Street to College Street closed one block east (or west) of their respective intersections with Main Street to all but local traffic.

As always, BISCO is encouraged to work with Code Enforcement Officer/Fire Marshal David Miller regarding any codes issues or inspection needs related to the event set up, DPW Superintendent Harry Donahue regarding any barricades or such needed and Police Chief Daniel Varrenti regarding public safety planning.

Clerk Morelli said a letter would be forthcoming that BISCO can use to accompany its NYSDOT special permit application. Clerk Morelli needs to be copied on the NYSDOT approval once received. The event will be on the Village's 2015 events schedule. A few weeks prior to the event, Clerk Morelli will send out a courtesy notice of street closure to the property owners on the affected section of Main Street. If BISCO has a flyer or letter to go with it, she would need it by mid July.

- Ruthann Tryka & Charlene Veltz, Managers – Farmers Market mid-June to end of October – Ruthann Tryka & Charlene Veltz shared that the Farmers Market season is the 3<sup>rd</sup> Sunday in June through the last Sunday in October from 8am to 1pm on Market Street. They do not propose any changes to that or to the rules and regulations. However, they said they need new banners and signage. The old ones were in poor shape, a couple were stolen, and they had the market hours from long ago. The new ones should be more colorful and have current information on them. The sandwich board style sign used during the market is still usable. They suggest more permanent, non-movable signage for the entire market season instead of the political sign style that can easily blow away or be stolen.

Trustee Kristansen asked if they had sign locations in mind.

C. Veltz suggested in the roundabout at N. Main Street / East / West Avenues, by the Village

sign on N. Main Street in front of Rite Aid, and by the railroad tracks on Main Street.

Mayor Blackman said the roundabout and Main Street locations could involve NYSDOT. The roundabout is not likely.

DPW Spt. Donahue said the Village sign on N. Main Street by Rite Aid is somewhat blocked by the shrubs of the owner of the plaza.

Trustee Kristansen suggested permanent signage regarding the Farmers Market be added to or near the Village signage at all the entrances into the Village.

Mayor Blackman suggested the Farmers Market Managers sit down with DPW Spt. Donahue to discuss size and locations of proposed banners and signage and return with quotes per the purchasing and procurement policy.

C. Veltz and R. Tryka mentioned that they take turns manning the market every other Sunday. DPW drops off the barricades at the corners on Friday afternoons and picks them up on Monday mornings. Whichever manager is on that Sunday arrives at 6am to set up barricades for the 8am start. Sometimes they arrive to find that a Police Officer has done it for them.

Chief Varrenti said he will put in place that it be done every Sunday during the season so the ladies don't have to get there so early on their own. C. Veltz and R. Tryka said that would be wonderful.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to confirm the Farmers Market rules and regulations and vendor application and reappoint Ruthann Tryka and Charlene Veltz as the Farmers Market Managers for the 2015 season.

A letter will be forthcoming as to this and indicating that they are urged to work to fill all vendor slots, charging the fees outlined in the rules and regulations so that the market can be self-sustaining and not need Village funding through taxpayer dollars or sponsorship from an outside source.

Clerk Morelli will make up fliers and have the rules and regulations and 2015 vendor application posted to the Village website and available at Village Hall. She will also prepare the packets for the managers to address to potential vendors. After June 1<sup>st</sup>, the start of the new fiscal year, they are to submit all vendor payments and copy her on market materials.

The managers are to work with DPW Spt. Donahue regarding DPW dropping off barricades on Friday afternoons and picking them up on Monday mornings and on new signage and banners. The Village Board will need to approve the expenditure for signage and banners prior to ordering. The managers are to contact Police Chief Varrenti regarding the set up of barricades on Sunday mornings.

- Maddy Smith of Food Link, Inc. – possible curbside market – Maddy Smith with Foodlink, Inc. and Anti-Hunger and Opportunity Corps (VISTA) New York Coalition Against Hunger shared that Foodlink has a curbside market truck that brings fresh and affordable fruits and vegetables to underserved areas. They do not wish to replace the Brockport Farmers Market, but to supplement it as another opportunity. Last year they set up outside Oak Orchard Health Center and they are considering adding a location outside the Sweden Senior Center one set day a week for an hour or so.

Trustee Ciciotti asked what they would have. M. Smith said produce, eggs, and nuts.

C. Veltz asked if they buy and re-sell & an example of the pricing. M. Smith said yes and for example \$1.25 for a dozen eggs, \$1.00 for 8 potatoes. C. Veltz asked if they sell only to seniors. M. Smith said no. However, they try to gear towards those that might not have access to or transportation to farmers markets.

The Brockport Food Shelf at St. Luke's on Main Street / State Street, just down a bit from the Sweden Senior Center, is open on Thursdays. Perhaps it could be coordinated to be open the same day.

Mayor Blackman asked Hanny Heyen (who is involved in revitalizing the Sweden Senior Center) how the Foodlink curbside market might benefit. H. Heyen said she believes it would be very welcome. Certain days at the Center are busier than others. H. Heyen asked the proposed schedule. M. Smith said the program runs July through December. They would be in the area one day a week. Outside Oak Orchard Health Center on West Avenue at a certain time and

outside the Sweden Senior Center at a certain time.

M. Smith asked if the Village Board would be in favor of such. Mayor Blackman said it sounds good and could be cross-promoted with the Brockport Farmers Market and the Brockport Food Shelf.

Clerk Morelli said she would e-mail M. Smith the applicable peddling and soliciting code and application which would require a letter of support from the Town of Sweden since it would be located on their property.

- Larsen Engineers – solar energy – Mayor Blackman introduced Ram Shrivastava and Ben Frevert from Larsen Engineers. She and DPW Spt. Donahue recently met with them and invited them to this evening’s meeting. The Village of Scottsville and the Town of Williamson have projects that may be of interest to the Village of Brockport for ways to reduce the Village’s electric bills.

Larsen Engineers has 60 years of municipal services performing planning, design, engineering, and construction support on public works projects. They are based in Rochester and have about 20 employees. A major focus area is green design, sustainability, renewable energy which includes energy audits and targeted recommendations to reduce energy consumption and strategies to implement solar PV systems. They gave a Power Point presentation (detailed version is attached at the end of these minutes).

The Village’s commitment, should it decide to proceed, would be a \$2,500 upfront cost to get the analysis going. The cost can be built into a project if one is implemented. Mayor Blackman suggested this be an item for the 3/23 work session and that a field trip to the Williamson project be arranged sooner rather than later.

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee Kristansen seconded, Trustee LaPierre abstained due to absence, carried 3/0/1 that the minutes of the 3/2/15 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the bills be allowed and paid upon audit.

**A/P Clearing Account**

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	3/16/15	\$50,203.57
FUND (F): <u>Water</u>	3/16/15	\$46,327.98
FUND (G): <u>Sewer</u>	3/16/15	\$278.11
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$96,809.66 total

- **CLERK REPORT:** Clerk – Leslie Ann Morelli

- o Any sidewalk café permit applications submitted to date for 2015 season – Clerk Morelli referred to the application received today from Perri’s Pizza at 82 Main Street. She e-mailed a copy to the Village Board as it was not received in time to include in the packet. The applicant’s request is as usual except he wishes approval for beyond 11pm on certain nights of the week when college is in session as he believes the tables and chairs outside keep them seated and behaved and keeps the shop less crowded – thereby improving safety.

Mayor Blackman believes allowing later hours for one sidewalk café would set a bad precedent and be problematic for noise and loitering in the area. Many of the buildings in the historic commercial downtown district have residential units on the second and third floors.

Trustee Andrews concurred and commented that the patrons need to be kept inside the businesses after 11pm.

BI/CEO Miller concurred and said the applicant has the right to apply to the ZBA for a use variance since the sidewalk café section of the code falls in the zoning chapter. The applicant would have to meet the hardship criteria for granting a use variance.

Trustee Kristansen asked if the Village Board can provide the ZBA with its feedback.

Clerk Morelli said it would be made a matter of public record in these minutes.

Trustee LaPierre said regardless of tables and chairs, there will be some outside. Trustee Kristansen said not having tables and chairs, which could encourage loitering / lingering, might make it easier for the Police Department to do their jobs.

→ Trustee Andrews moved, Mayor Blackman seconded, carried 5/0 to approve the application for a sidewalk café permit for the 2015 season. It is limited to 2 tables and 8 chairs (plus umbrellas and trash receptacle) daily until 11pm.

The approval letter will indicate that the Board reminds sidewalk café permit holders to see that the tables and chairs match and are kept in good repair and that they provide their own trash receptacle for use only during café hours. The Board suspended for the 2014 and 2015 seasons Village Code Section 58-11F4a and directed the Code Review Committee to review the sidewalk café section of the Village Code which was adopted in 1996, solicit feedback from the Department Heads and NYSDOT and return with proposed amendments for Village Board consideration and future public hearing through the Local Law process. When locating tables and chairs, keep in mind pedestrian traffic and car passenger side doors opening up.

The request for an extension to 3am was discussed and rejected. Should the applicant wish to pursue this, they can apply to the ZBA for consideration of a use variance to that section of the zoning chapter of the Village Code.

- o 2015 United Way campaign – Clerk Morelli thanked Chief Varrenti, Spt. Donahue and Library Director Gouveia for joining her in signing a letter to Village and Seymour Library employees that went with pledge materials encouraging participation in the 2015 United Way campaign. Pledge forms are due back to any of them by March 31<sup>st</sup>.

- o UNYMWCP anticipated refund – designate part to Workers Comp Reserve – Clerk Morelli and Treasurer Hendricks shared good news – that the Village’s workers comp program (UNYMWCP) surplus/deficit calculation as of 12/31/14 shows an indicated refund for May 2015 of \$93,156. We have been fortunate to receive surplus distributions more often than not and advise placing 50% of this money into the Village’s workers comp reserve so that if a time comes when we have a deficit rather than a surplus, we will be able to cover it. The other 50% would be a General Fund revenue.

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 to authorize the Treasurer to deposit the funds and then transfer 50% of it to the Workers Comp Reserve.

- o NYMIR – Clerk Morelli thanked Chief Varrenti, Lt. Cuzzupoli, DPW Spt. Donahue & DPW Clerk McNees for reviewing various vehicle and equipment schedules. She is pleased to announce that the Village’s property and liability insurance renewal application with NYMIR was submitted today for fiscal year 6/1/15-5/31/16.

- o Payment for unpaid 2014 Village taxes - Clerk Morelli shared that payment from Monroe County was referred today for the remainder of the unpaid 2014 Village taxes and penalties that were surrendered in November for relevy onto January Town/County bills. The Village has been made whole as to 2014 Village taxes.

- **DEPARTMENT REPORTS:** (VB meeting the 3<sup>rd</sup> Monday of each month)

- o Treasurer – Daniel P. Hendricks
  - Financial reports for period ending 2/28/15 – Treasurer Hendricks referred to the financial reports and said overall the Village is on solid financial footing needing only little adjustments here and there.

- Budget Transfers & Budget Amendments –

→ Trustee Ciciotti moved, Trustee LaPierre seconded, carried 5/0 to authorize the following budget amendments and budget transfers:

Amendments

Account #	Description	Amount
A1110.4000	Court – contractual renovations/equipment	\$3,964.69 (1)

A1110.4010	Court – building renovations	\$11,123.59	(1)
A5112.2000	CHIPS work	\$92,957.43	(2)
	Total expenditures	\$108,045.71	
A4089.4000	Court Grant - revenues	\$15,088.28	(1)
A3089.7001	State Aid – CHIPS	\$92,957.43	(2)
	Total revenues	\$108,045.71	

- (1) associated with grant for court  
(2) associated with CHIPS funding for road repairs

#### Transfers

Account #	From	Account #	To	Amount
A1990.4000	Contingency	A1110.4000	Court – furniture/equip contractual	\$22,149.93 (1)
A1990.4000	Contingency	A1010.4000	Trustees – contractual	\$200 (2)
A1990.4000	Contingency	A1010.4031	Trustees – publications	\$700 (3)
A1990.4000	Contingency	A1325.4060	Clerk – postage	\$750 (4)
A1990.4000	Contingency	A1325.4090	Clerk - miscellaneous	\$100 (5)
A1990.4000	Contingency	A1325.4100	Clerk - publications	\$200 (6)
			Total:	\$24,099.93

#### Purpose:

- (1) Court room renovations – cost exceeded budget estimate
- (2) Trustees – contractual – cost exceeded budget estimate
- (3) Trustees – publications – cost exceeded budget estimate
- (4) Clerk – postage – cost exceeded budget estimate
- (5) Clerk – miscellaneous – cost exceeded budget estimate
- (6) Clerk – publications – cost exceeded budget estimate

▪ 6/1/15-5/31/16 Budget – Treasurer Hendricks gave a brief Power Point presentation (attached to the end of these minutes.) Highlights – proposed General Fund \$5,142,387 / Water Fund \$1,121,800 / Sewer Fund \$146,519 / Village Board compensation remains flat / water rates remain flat / sewer rates remain flat / proposed tax rate \$11.8687 which is a .62% change from last year / staying under the 1.68% tax cap.

8:30pm

- o Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.
  - Training – BI/CEO Miller reported that he is at annual training being held at R.I.T. Monday through Thursday this week. New York will be implementing some new codes later this year, some potentially ground breaking. There will be much greener type of building – more energy efficient. There may be a requirement for residential sprinklers in new built homes, new commercial energy efficiency regulations, new truss standards, laminated lumber identification requirements, etc. He will be designing a form to notify the Fire Department of engineered lumber. New York State usually adopts their own version of the International Code. This time they will be adopting the International Code and some additions.
  - Residential Rental Registrations - BI/CEO Miller reported that of the 363 RRR's, he's down to 23 that have not yet submitted. They were due 9/15/14. He is very pleased with that number and will move into the court process for those who don't comply.
- o Police – Police Chief Daniel P. Varrenti
  - AAA Traffic Safety Awards – Chief Varrenti reported having attended the annual awards breakfast and that Brockport Police Department received the highest award (platinum).
  - STOP DWI Awards – Chief Varrenti reported Officers Cranston, Sime, Sarratori, Dawson, Hagen having received awards as well as the department receiving an award for their size category having the greatest increase in DWI arrests. The training session module was what one would think was a drunk driver, but it was related to texting while driving. The Governors Traffic Safety Board study results show that texting while driving can be equally bad as driving while intoxicated.

- 4<sup>th</sup> Quarter 2014 & Annual 2014 reports – Chief Varrenti referred to reports emailed to the Village Board and welcomed any questions.

- Overtime reports - Chief Varrenti referred to reports emailed to the Village Board from pay periods 12/14/14 through 2/21/15. They will be at full staffing in June. He said the pay period reports he has done June through February have proven that the full staffing has had a big impact on overtime costs and that overtime continues to improve. He is confident that the \$50,000 budgeted for overtime will be sufficient for the coming fiscal year. He does not intend to continue doing these pay period overtime reports.

- New Officers – Trustee LaPierre asked when the newest Officers (Catlin and Cave) will be done with training. Chief Varrenti said June. Chief Varrenti said new Officers Brady, Catlin and Cave are doing well and have been exposed to a lot in their short time here.

- Public Works – Superintendent Harry G. Donahue
  - Spring hydrant flushing – Spt. Donahue announced the following:

*NOTICE TO BROCKPORT RESIDENTS*

*PLEASE TAKE NOTICE that WATER MAIN FLUSHING in the*

*Village of Brockport will take place April 13-15, 2015.*

As part of our routine maintenance of the water distribution system in the Village, Department of Public Works crews will be flushing water mains on **April 13 thru 15, 2015**. We do this periodically to clean the mains and flush out sediment accumulations that may settle out in the mains. The flushing will ensure that you have a safe and healthy supply of drinking water.

Flushing operations will be conducted between 9:00 A.M. and 1:00 P.M. in the following locations on the date indicated:

**Monday, April 13, 2015:**

North of the canal.

All hydrants, EAST and WEST

of North Main Street (NYS Route 19)

**Tuesday, April 14, 2015:**

SOUTH of the canal.

All hydrants EAST of Main Street.

**Wednesday, April 15, 2015:**

SOUTH of the canal

All hydrants WEST of Main Street

During flushing you may see some cloudiness or color in the water. Please do not use any unnecessary water during this period. The flushing may cause the water to become "cloudy" or "discolored". While the water will be safe to drink, we suggest that you do not wash clothes if you notice the water is discolored. **ANYONE ON A KIDNEY DIALYSIS MACHINE, PLEASE CALL THE SUPERINTENDENTS OFFICE AT THE NUMBER BELOW!**

If you have any questions, please call the Department of Public Works at (585) 637-1060 between 7:00 AM and 3:30 PM.

- Spring brush only pickup – Spt. Donahue announced the following:

VILLAGE OF BROCKPORT

Brush Pickup Notice

ONLY BRUSH WILL BE PICKED UP.

THE SCHEDULE WILL BE AS FOLLOWS:

April & October 2015

(Only the months listed above!)

**RULES:**

The Department of Public Works will be conducting **BRUSH ONLY** pickups. Beginning Monday April 27, 2015 and Monday, October 26, 2015, the DPW will be picking up **BRUSH ONLY**. This is being provided as a service to Village residents to alleviate the continual placement of brush at curbside. There will be only 1 pass down each street and a maximum of 1 truck load of brush per residence. **DO NOT PLACE BRUSH AT CURBSIDE UNTIL THE SATURDAY OR SUNDAY BEFORE THE ABOVE NOTED DATES.**

As in past years, we will continue our policy of leaving a small dump truck overnight for those who wish to load their own. Anyone wishing to use this service must call the DPW office to schedule to have a truck dropped off.

**THERE WILL NOT BE A SPRING JUNK PICKUP, ONLY BRUSH WILL BE PICKED UP.** For items other than brush you should contact your refuse hauler.

Any questions may be directed to the DPW Office at 637-1060 between the hours of 7:00 a.m. and 3:30 pm, Monday - Friday or the Village Office at 637-5300 between the hours of 8:30am and 4:30pm, Monday- Friday.

- **PERSONNEL ITEMS:**

- o Accept resignation of James Spiller from Housing Task Force -

→ Trustee Ciciotti moved, Trustee Andrews seconded, carried 5/0 to accept, with regret, the resignation of James Spiller from the Housing Task Force.

**OLD or NEW BUSINESS:**

- o Authorization for brush grinding (split with Town of Sweden – Spt. Donahue reminded the Board that the Village of Brockport and Town of Sweden had their annual brush grinding done for many years for free, but that has not been the case in recent years. Five vendors have been solicited and two responded. Terry Tree Service gave a verbal quote of \$13,000. Zoldaz gave a written quote of \$7,200. He & the Sweden Highway Spt. recommend approving and splitting that one.

→ Trustee LaPierre moved, Trustee Ciciotti seconded, carried 5/0 to approve the quote of Zoldaz at \$7,200 splitting in half with the Town of Sweden.

- o Call for 4/6 public hearing on proposed 6/1/15-5/31/16 budget –

→ Trustee Kristansen moved, Trustee Ciciotti seconded, carried 5/0 to approve the following notice calling for the public hearing on the proposed budget:

**VILLAGE OF BROCKPORT  
NOTICE OF TENTATIVE BUDGET FILING  
& PUBLIC HEARING**

Please take notice that on behalf of the Mayor, the Treasurer of the Village of Brockport filed with the Village Clerk the Tentative Budget of said Village for the fiscal year beginning June 1, 2015. It is available for review at Village Hall during normal business hours and from the Village website at [www.brockportny.org](http://www.brockportny.org).

The tentative budget includes:

Projected General Fund revenues of \$5,142,387

Projected General Fund expenditures of \$5,142,387

Compensation proposed to be paid to each member of the Board as follows:

Mayor \$9,867/year & Trustees (4) at \$3,444/year (flat – no change from last year)

Proposed tax rate of \$11.87/1,000 of assessed valuation (.62% change from last year)

Projected Water Fund revenues \$1,121,800

Projected Water Fund expenditures \$1,121,800

Proposed water rates (flat - no change from last year)

Projected Sewer Fund revenues \$146,519

Projected Sewer Fund expenditures \$146,519

Proposed sewer rates (flat – no change from last year)

The Trustees will recommend amendments to the Mayor's tentative budget and the Village Board will meet at **7:00pm on Monday, April 6, 2015 at Village Hall 49 State Street Brockport, NY 14420** for the purpose of holding a public hearing on the proposed budget of said Village for the fiscal year beginning June 1, 2015. All interested parties will be given the opportunity to be heard.

Leslie Ann Morelli  
Village Clerk  
Village of Brockport

**VILLAGE BOARD REPORTS:**

- o Mayor Margaret B. Blackman
  - Stop DWI – Mayor Blackman reported having attended the recent Stop DWI awards luncheon on March 5<sup>th</sup> in which 4 of our officers (Cranston, Hagen, Dawson, Sarratori) were recognized for their attention to DWI and traffic safety. There was an interesting and sobering presentation on distracted driving and how it equates to blood alcohol content.
  - Seymour Library bookmark contest – Mayor Blackman reported having helped judge the K-5 bookmark contest on March 6<sup>th</sup>. Kiwanis sponsors by providing every entrant with a book and the top winners in each grade grouping a gift certificate from Lift Bridge Book Shop. The winning bookmarks are printed and handed out at the library. This year's theme was "Reading opens different worlds".
  - 4<sup>th</sup> Grade interview – Mayor Blackman reported having been interviewed by 4<sup>th</sup> graders March 9<sup>th</sup>.
  - College – Mayor Blackman shared having attended various recent opportunities to meet the presidential candidates all of whom are provosts at their current universities and talked about the importance of relations with the community.
  - Low Bridge High Water – Mayor Blackman reported on recent weekly meetings of the planning committee. This year's events will be held May 14<sup>th</sup>-16<sup>th</sup>. On Saturday, May 16<sup>th</sup>, family centered activities will take place at the canal including kayak rentals, rowing demonstrations, awards for the 4<sup>th</sup> grade poster contest, music of the Golden Eagles String Band, yoga on a barge, and celebrating the 10<sup>th</sup> anniversary of the Welcome Center. On the evening of Friday, May 15<sup>th</sup>, they are partnering with Stoneyard Brewing for a local brewfest and food tasting. They will sell 1,500 tickets online and more at the door. Non-alcoholic beverages will be available. Stoneyard is handling all of the logistics from the liquor license to insurance to paid security. It will require at a future meeting the Village Board to waive the noise ordinance until 11pm, authorize the closure of Water Street and the parking lot, clearing the Water Street parking lot from Friday morning to Saturday morning, and upfront funding from the Village with reimbursement to come from ticket sales. At this evening's meeting, Mayor Blackman requests authorization to allow the Village to co-sponsor the Friday night festival tent event with the Stoneyard.

→ Trustee Andrews moved, Trustee LaPierre seconded to allow the Village to co-sponsor the Friday night festival tent event with the Stoneyard.

**Discussion:**

Trustee Kristansen said it seems like a large number of people in a small area (in a tent in the Water Street parking lot).

Mayor Blackman said people will be coming and going and not necessarily all there at the same time.

BI/CEO Miller asked if there would be any cooking under the tent.

Mayor Blackman said the food will likely be cooked elsewhere and brought in, but she will discuss this with the planning committee.

Trustee Kristansen said the date is the night before college graduation and wondered if there would be spillover troubles like past Brock the Port events.

Mayor Blackman said the graduating seniors, of drinking age, and their families would be in town. The past events such as Brock the Port were held on the last day of classes when all students were still here.

Chief Varrenti concurred and said while there will be parties and celebrations going on, there are typically more the two weekends prior to graduation.

Chief Varrenti suggested wristbands for entry into the tent and only those under 21 be allowed in the tent.

Mayor Blackman said they are trying to make it family friendly so that younger family members of the graduates could participate. They would identify those over 21. She will discuss this with the planning committee.

Chief Varrenti commented that since last year's college homecoming fiasco, the PD has developed a great relationship with the local bar owners.

Trustee Kristansen asked if the Village would be liable if someone got hurt at the tent event.

Mayor Blackman said the Stoneyard is the primary insurer and the Village is secondary.

Trustee Ciciotti said having only just heard of this she is hesitant to agree to it.

Mayor Blackman said she understands if one or more Trustees needs time to digest or feels they cannot vote in favor at this time.

Call to question:

Trustee Andrews	yes
Trustee LaPierre	yes
Trustee Kristansen	yes
Trustee Ciciotti	no
Mayor Blackman	yes

Carried 4/1

- Town/Gown – Mayor Blackman shared having participated in the March 10<sup>th</sup> meeting – their 4<sup>th</sup>. It is laid out as follows: A committee of college and village stakeholders with the authority to implement actions affecting the college/municipal community. Co-chaired by an individual appointed by the Village Mayor, and an individual appointed by the College President. The Charge: To develop and enhance relationships between the college and the community through actively addressing issues of common concern, including but not limited to neighborhood quality of life, landlord/tenant relations, health and safety issues, communication, community involvement, academic outreach, and economic development. Mayor Blackman said they divided into smaller subcommittees for the remainder of the last meeting to discuss three areas of concern: communication and outreach, off campus housing and neighborhood quality of life, and alcohol/drugs in a college community.

- Bill in NYS Legislature & Senate – Mayor Blackman shared having received information about a New York State bill co-sponsored by an assemblyman from the State Legislature and a senator from the State Senate. The Village of Brockport's assemblyman and senator are supporters. The City of Cortland, in concert with the City of Oneonta, the Village and Town of Delhi, the Village and Town of Cobleskill and NYCOM has proposed a state-wide SUNY Impact Fee that would provide State financial assistance to those municipalities that host a 4-year residential SUNY institution. In summary, the proposal provides direct property tax relief to residential and commercial property owners in that 50% of the financial assistance must be used to reduce the municipality's annual tax levy. In addition, the proposal set forth a revenue sharing requirement whereby the host municipality will share a portion of the financial assistance received with other municipalities, county and fire districts that also render safety services to the SUNY institution. Finally, the host municipality must allocate the financial assistance remaining after reducing its tax levy and revenue sharing to those non-safety services whose budgetary funding have been historically reduced in order to maintain public safety service levels (i.e. road maintenance, infrastructure, parks and recreation. Funding for this proposal is estimated to be \$12 million for state-wide financial assistance for the 21 municipalities hosting 4-year SUNY institutions which would be funded through the State's General Fund. This proposal does not impose any additional fees upon SUNY students nor will it impact State funding for SUNY or any SUNY institution.

The Village Board concurred that Mayor Blackman should let the appropriate officials know that it supports the proposed legislation.

- o Trustee/Deputy Mayor William G. Andrews

- E.L.K. Museum – Trustee Andrews urged Spt. Donahue to follow up on getting estimates for roof repairs to Village Hall / E.L.K. Museum with work to be completed as soon as weather permits. Trustee Andrews said the E.L.K. Museum Board requests use of \$325 from the Shafer Trust for the Village's cleaning service to clean prior to or soon after their April 1<sup>st</sup> season opening.

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 to approve the request of the E.L.K. Museum Board to use \$325 from the Shafer Trust for the Village's cleaning service to clean the Museum prior to or just after their April 1<sup>st</sup> season opening.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to approve the request of the E.L.K. Museum Board to use no more than \$100 from the Shafer Trust to make prints of the remaining glass negatives in the collection.

- Low Bridge High Water – Trustee Andrews reported on participating in the weekly planning committee meetings. He said Terry Carbone will present the 4<sup>th</sup> grade poster contest to the Brockport School Board and Tom Grasso will present a talk on new and exciting projects for the New York State canal system.

- Sagawa Park Mural - Trustee Andrews reported that the committee met with Rick Muto, the artist, and the mural will have an Erie Canal theme background with images of various people, buildings and things in Village of Brockport history.

- College – Trustee Andrews shared having attended various recent opportunities to meet the presidential candidates.

- Town/Gown – Trustee Andrews shared having attended the recent meeting.

- Town Boards – Trustee Andrews shared having attended recent Sweden Town Board and Clarkson Town Board meetings.

- Strong West – Trustee Andrews shared having attended a recent open house.

- Stop DWI – Trustee Andrews shared having attended the recent Stop DWI awards luncheon and being impressed with our Police Department's achievements in that area.

- o Trustee Valerie A. Ciciotti

- Report for 3/16 Village Board Meeting:

As liaison to Building/Code Enforcement, Planning Board and Zoning Board of Appeals, I attended 2 workshops of the Spring 2015 Monroe County Land Use Decision-Making Training Program hosted by Monroe County Department of Planning & Development:

3/5/15 – Introduction to Planning and Zoning: Topics: A brief history of planning and zoning and using the land use planning and zoning processes to develop and implement municipal plans and ordinances.

3/12/15 – Site Plan Review: Topics: Types of plans and reviews; definitions and terminology; reading and interpreting plans; external plan review.

She plans to attend 3/19 – New York State Environmental Quality Review Act.

As liaison to the Housing Task Force – I have been working with trustees Andrews and Kristansen to strengthen the structure and focus of the task force. I met with CEO David Miller, Planning Board member Peter Selig and trustee Kathy Kristansen to discuss...filling the 3 resident openings on the committee, firm up mission statement and goals and create specific tasks for HTF.

I would like to make mention of some very note worthy accomplishments that were brought to the attention of the village board.

On March 9<sup>th</sup>, Lt. Cuzzupoli forwarded to the Village Board the application for the "MADD STOP DWI Recognition Award" application that was submitted by Officer Richard Cranston. The Lt. states that this is an example of excellent police work that the Brockport Police Department strives for to keep our streets safe. I agree wholeheartedly and believe our residents will too.

The application reads as follows:

The Brockport Police Department continued to make aggressive strides towards DWI and DWI-Drugs enforcement during 2014. After countless hours spent training, in enforcement efforts, arrests, courtroom preparation and testimony.. 2014 proved to be a notable year. It is because of these efforts that we are applying for the MADD Stop-DWI Law Enforcement Agency Award.

Under the heading of: Resilient Efforts

On February 26<sup>th</sup>, on behalf of the department, Brockport Police Chief Daniel P. Varrenti

accepted an award from Monroe County Executive Maggie Brooks. The Monroe County STOP-DWI Program Law Enforcement Appreciation Awards were given to top agencies who outperformed departments in DWI arrests comparable to their size. Additionally, individual Officers from the Brockport Police were issued meritorious awards for their contribution to traffic safety and enforcement tactics in the field of DWI enforcement. One Brockport Officer in particular was awarded the "Innovative Idea" by STOP-DWI Program Administrator Peggy Duffy, where said officer created several "out of the box" ideas to implement patrol tactics. These included deploying patrols during popular bar nights, such as Monday Night Football or during March Madness Basketball. Information was even researched which nights local bars saw peaks in patronage, such as "25-cent Wing nights" and popular nights where bars hosted their sponsored kickball or softball teams. Efforts were also made to target underage drinking in the SUNY Brockport college community. Special enforcement details were deployed during peak "party" weekends, where underage drinking was prevalent. These details consisted of plain-clothed patrol officers dressed up as college students. Officers roamed busier neighborhoods where house parties were frequent. Those officers observed violations (such as a Village Code open alcohol container, or littering) then radioed nearby uniformed patrol units to make the arrests. Arrests ranged from littering, to open container, to disorderly conduct (public urinating or fighting), as well as possessing alcohol under 21 years of age (ABC 65-cl). The Brockport Police also collaborated with the New York State Department of Motor Vehicles Enforcement unit during a detail that deterred and identified fictitious IDs from patrons attempting to gain access to local bars.

Under the heading of: Continuous Training

In March, and recognizing the need for advanced DWI/Drug education and awareness while on patrol, Chief Varrenti authorized for an officer to attend a "Advanced Roadside Impaired Driving Enforcement training course in Dunkirk, NY. This is the first officer in the department's 185-year history ever trained in ARIDE. Additionally, this was a proactive step by Chief Varrenti in an effort to maintain this high standard since losing a

Drug Recognition Officer/Instructor from the department to retirement in 2013. In December, Chief Varrenti sent 2 additional nightshift officers to become certified as Breath Test Administrators, increasing the department's total to 6 overall. At a time where these specially-trained officers may be scarce for other departments, it should be noted that through strategic placement, there are breath test operators scattered through Brockport's 3 patrol shifts: days, afternoons, and midnights. This is especially useful when other departments are in need of BTOs, which overall could affect the outcome of a Defendant's BAC level when a BTO can be reached quickly after a DWI arrest.

Members of the Brockport Police Command Staff underwent Civil Disobedience training. In September 2014, members of the Brockport Police, along with over 50 other officers, responded to a crowd of no less than 1,000 people that failed to disperse after a SUNY Brockport college homecoming. The incident resulted in several arrests, and ended peacefully with no injuries. The Brockport Police also performed "spot" checks at all local bar establishments to identify overcrowding and underage drinking concerns.

Under the heading of: Supporting the Cause

The smaller size (13 road patrol) of the department did not preclude the Brockport Police from putting forth a large effort to help both County and State initiatives to help support the efforts of intoxicated and/or impaired driving. The Brockport Police participated in the 2014 "Lights on for Life Motorcade" through the streets of downtown Rochester and the annual Red Wings Baseball "STOP-DWI Awareness Day" held at Frontier Field.

Officers also attended the 2014 STOP-DWI Awards luncheon and conference in February. The Brockport Police also participate in a number of STOP-DWI enforcement initiatives, including the Monroe County STOP-DWI "Crackdown," Initiative and the Monroe County STOP-DWI Enhancement grant.

Under the heading of: Results

All of the aforementioned efforts put forth by a team of passionate, talented officers resulted in positive results. In 2014, BPD made 70 DWI arrests. This was a notable increase from years previous: 2013 (55) arrests and in 2012 (41) DWI arrests were made.

As shown in the attached "Year-End" arrest report, these figures regularly topped efforts by every other department their size as well as surpassing the efforts of a few larger departments with almost double the patrol staff.

Chief Varrenti has, and will continue to hold DWI enforcement as a priority. Chief

Varrenti is often heard saying, "I think every DWI arrest is a life-saving event." In this, and in coming years, members of the Brockport Police Department will continue to keep up with the dynamic changes to stay ahead of the curve for the DWI enforcement strategy.

On behalf of Chief Daniel P. Varrenti and the entire sworn and civilian staff of the Brockport Police, we thank you for your time in reviewing our efforts from the past year.

As a resident and trustee I would like to thank our entire police department for their efforts in the area of enforcing DWI laws in an effort to save lives.

- o Trustee John D. LaPierre
  - No report having just returned from 4 weeks away.
- o Trustee Katherine J. Kristansen
  - Monroe County Planning & Development training – Trustee Kristansen shared having attended the following sessions and having learned how important it is for municipalities to have a good comprehensive plan. (2/25 – Introduction to Land Use Law / 3/5 – Introduction to Planning and Zoning / 3/12 – Site Plan Review.) She plans to attend 3/19 – New York State Environmental Quality Review Act.
  - Planning Board – Trustee Kristansen reported having attended the 3/9 Planning Board meeting in which Strong West at 156 West Avenue received site plan approval for installation of a holding tank and installation of a backup generator.
  - Housing Task Force – Trustee Kristansen shared working with Trustee Ciciotti on energizing the Housing Task Force.

#### EXECUTIVE SESSION:

→ At 9:30pm, Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss:

- (1) The Castaneda lawsuit – per 105(d) discussions regarding proposed, pending or current litigation.

Daniel Cavarello, counsel for the Village's insurance carrier at the time of the matter, Village Attorney Mastrella, and Police Chief Varrenti were invited to sit in.

~10:20pm

- (2) Union contract negotiations – per 105(e) collective negotiations pursuant to article fourteen of the civil service law.

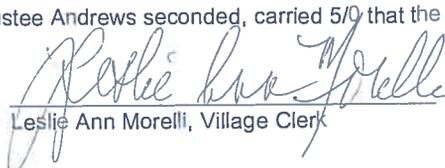
Treasurer Hendricks was invited to sit in. Police Chief Varrenti and DPW Spt. Donahue may be called in if needed.

Mayor Blackman said she does not anticipate any action being taken after Executive Session.

→ At 10:59pm, Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

#### ADJOURNMENT:

→ At 10:59pm, Trustee Ciciotti moved, Trustee Andrews seconded, carried 5/0 that the meeting be adjourned.

  
Leslie Ann Morelli, Village Clerk



Ben Frevert 585.272.7310 ext. 639  
[bfrevert@larsen-engineers.com](mailto:bfrevert@larsen-engineers.com)

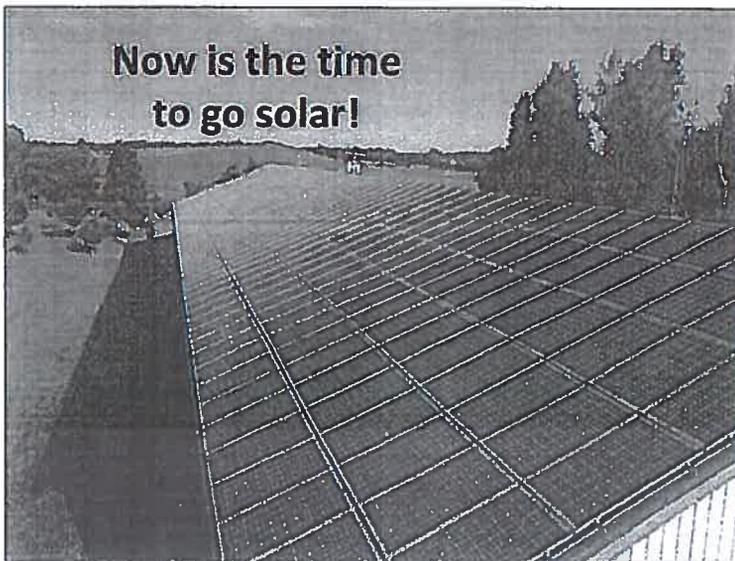
#### Larsen Engineers

Sixty years of municipal services performing planning, design, engineering and construction support on public works projects

Based in Rochester

About 20 employees

Major focus area – Green Design, Sustainability, Renewable Energy  
this includes energy audits  
including targeted recommendations to reduce energy consumption  
and, of course, strategies to implement solar PV systems



First, there is a lot of public support ...and therefore solar presents an opportunity to show that your community is being proactive regarding your energy strategy.

A PV system can save a significant amount on an electric bill... and help to stabilize electricity costs.

There are several incentives currently available to help defray the capital costs

Federal Investment Tax Credit

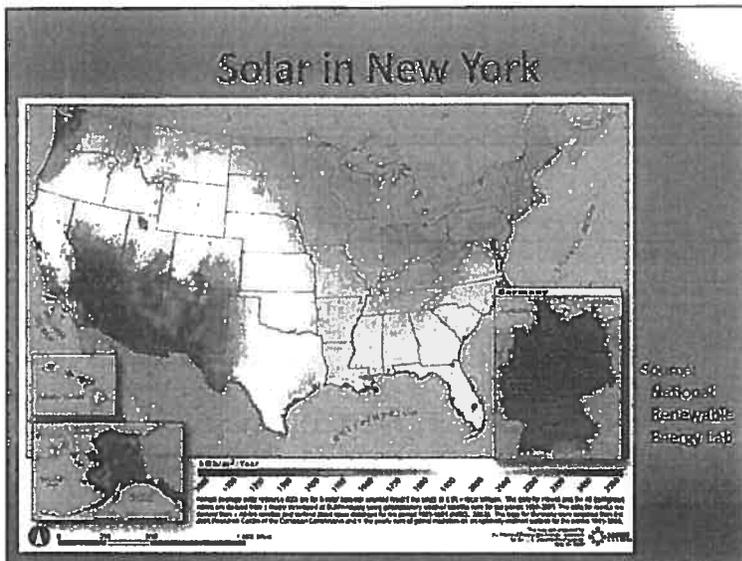
Federal Accelerated Depreciation

- mechanisms/strategies to take advantage of these even for tax exempt organizations

And New York is a great place to be to go solar.

NYSERDA grants

- solar PV system deployment
- NY-SUN unified solar permit
- EV charging station policies
- community solarize program
- and progressive approach promises other funding opportunities.



...in addition, the conditions relative to PV system performance are very good.

You might think it is too cloudy too often for solar to be cost effective in New York.

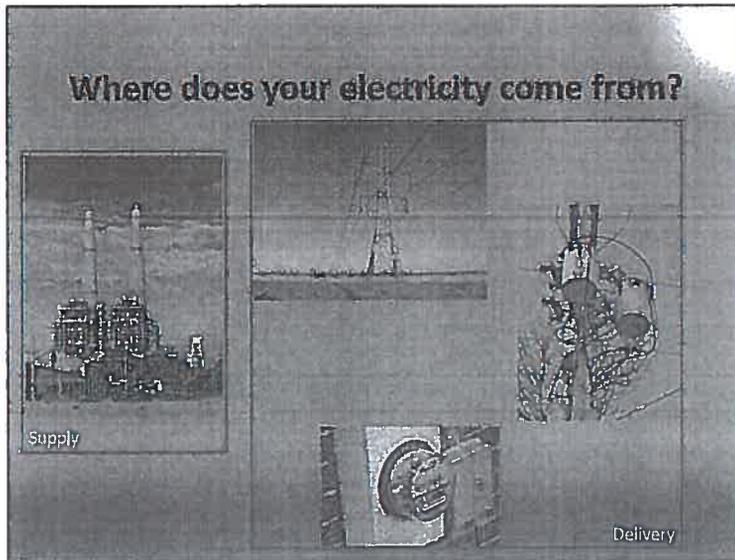
From this map, you can get an idea of relative solar energy available in New York as compared to the desert southwest and as compared to Germany, where they have successfully installed some 25 GigaWatts of solar energy systems.

But, while its not as good in terms of available direct sunlight throughout the year as, say, the southwest, there are some offsetting factors.

First, just because it is cloudy doesn't mean solar PV systems stop making electricity. PV modules produce electricity from both direct sunlight and indirect or diffuse sunlight. On a fully overcast day, you might get 25% of full production. A partly cloudy day can yield 80%, but it really just depends on how cloudy it is.

Second, the combination of module tilt angle due to higher latitude, rain rinsing the modules and snow sloughing off the modules providing a bit of scrubbing action, tends to keep the modules much cleaner here. Whereas in the desert southwest, soiling of the modules means either a costly loss of production or costly cleaning where water is in short supply and, therefore, expensive.

So, the first thing we try to assess for our municipal clients is whether solar can be cost effective.



Let's think a little bit about how you get your electricity now.

It is largely produced at a commercial facility

Natural Gas	35.7%
Nuclear	30.6%
Hydro and Pumped Storage	18.2%
Coal	9.9%
Other Renewable	3.5%
Petroleum	1.5%
Other	0.6%

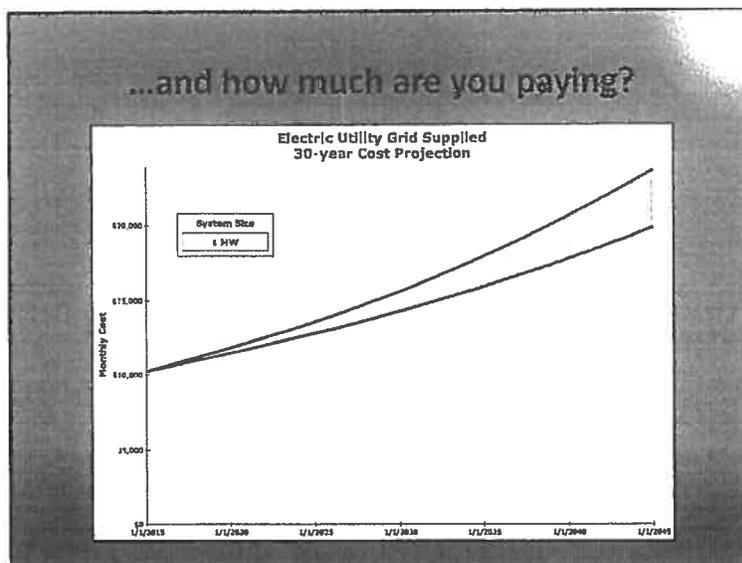
source US Energy Information Administration

Then it is transmitted, sometimes long distances, and delivered through substations and step-down transformers, a meter, and a service panel.

All this adds cost along the way due to resistive losses and infrastructure maintenance.

These costs are largely out of your control.

... and I think you can view increased frequency and severity of weather events as a risk to this system...and your future costs.



This chart shows a 30 year projection for the monthly cost of electricity if purchased from a grid utility.

The amount of electricity here is equal to what would be produced by a 1MW solar PV system...just so we're comparing apples to apples.

That's important because, of course, solar PV systems don't produce any electricity at night.

It is worth noting that the upper limit for net metering and NYSERDA grant funding is 2MW.

It also assumes a per kWh rate...

Teasing this rate from your bill can be a bit tedious because there are a lot of charges on your bill and things are changing with regard to how remote net metering credits accrue.

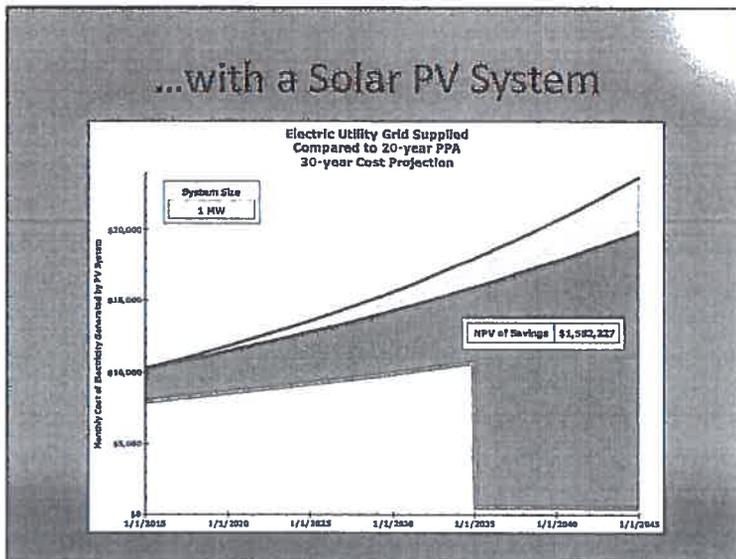
One charge you might have noticed on your bill is the Systems Benefit Charge...this goes to NYSERDA

While there are some uncertainties about the long-term outlook for the price of electricity purchased from grid operators, it is generally agreed that it is rising.

The industry typically uses 3% per year as an escalation factor, which is reasonably representative of the historical rate of increase.

The chart shows the result of a range from 2.7% to 3.3%

So the area under the lower red line represents the low estimate of the total amount you would pay over 30 years.



Now let's look at a scenario with a solar PV system in place.

This chart also shows cost with a solar PV system under a Power Purchase Agreement.

With a PPA, a third party owns the system and bills you for the electricity it produces. There are many different models for PPAs as they can have different initial rates and different rates of escalation...including zero escalation.

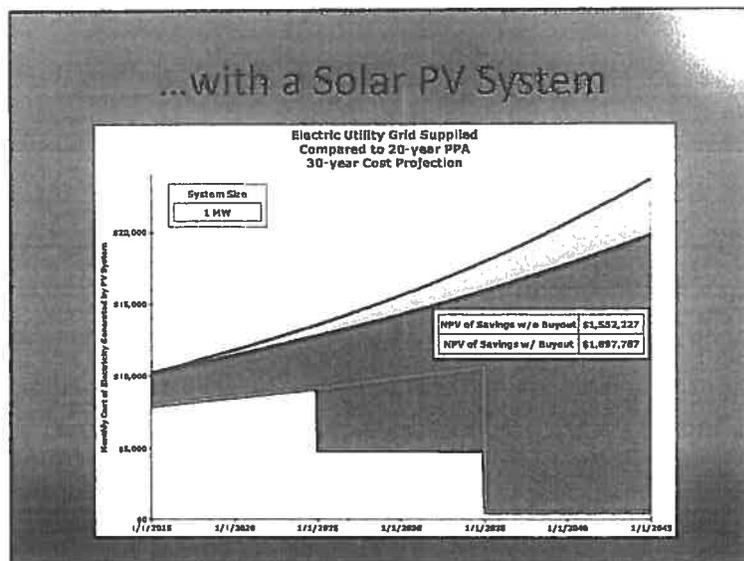
The yellow line shows payments for a 20-year PPA and then ownership of the system, which consists of O&M costs.

{Rent vs developer financed ownership analogy}

Again, the green represents savings and we want to know the value in today's dollars or Net Present Value...

...because not only is the amount of green area important  
...but also where it is in time...right to left on the chart.

NPV takes care of that for us.

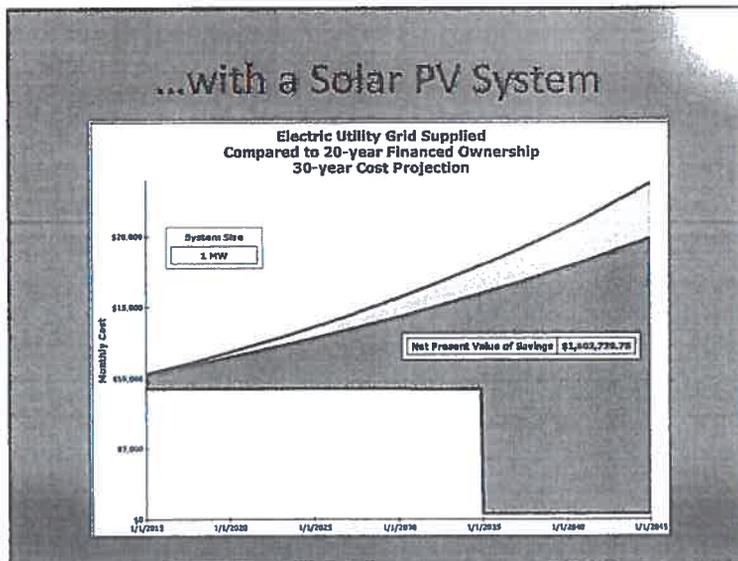


This is that same Power Purchase Agreement, but with another element introduced... the brown line shows a scenario that transitions to ownership through a buyout after 10 years.

You can see this approach can increase the savings...you get a bigger chunk of green.

The buyout option or options need to be included in the language of the PPA, but we can help to negotiate that.

You'll also see a comparison of Net Present Values for the PPA without the buyout and with the buyout.



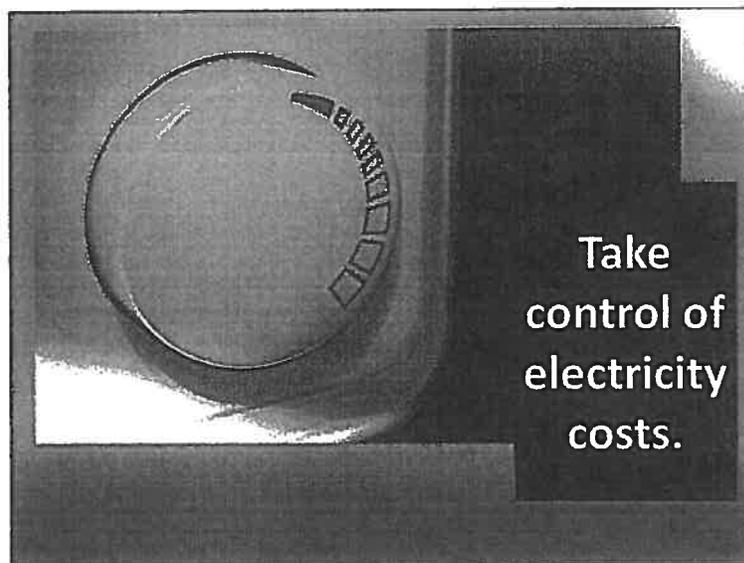
One final scenario shows payments for debt service and operations & maintenance for a system that is owned from the beginning.

Again there are a lot of assumptions that go into this about the financing and the capital cost of the system,

...but Larsen performs this analysis with the assumptions refined based on the specific situation, current conditions and the financing available at the time.

One of the goals for identifying financing is to keep the cost of electricity initially at or below the current grid cost so your costs for electricity aren't higher on day one.

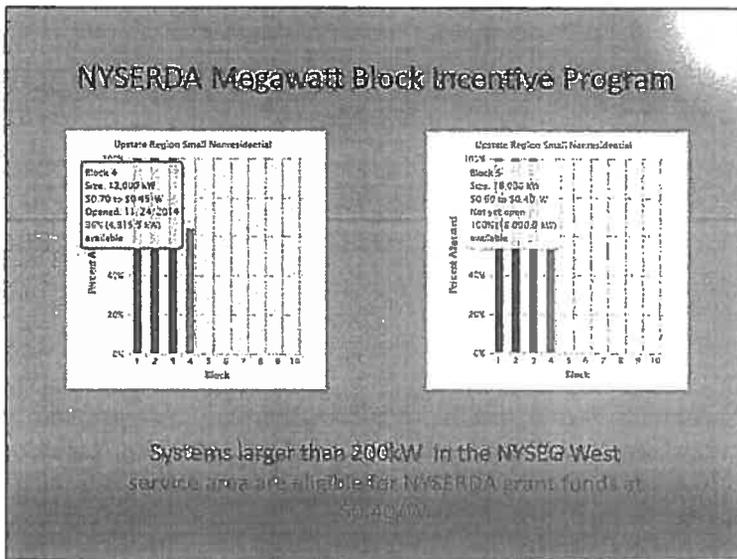
...that is, we want the blue (or yellow) line to start off and remain below the red line ...even at the beginning.



One of the major benefits of deploying a solar PV system is that it puts municipalities in much greater control of electricity costs

...insulating you to some extent from the uncertainties about the cost of electricity purchased from the utility.

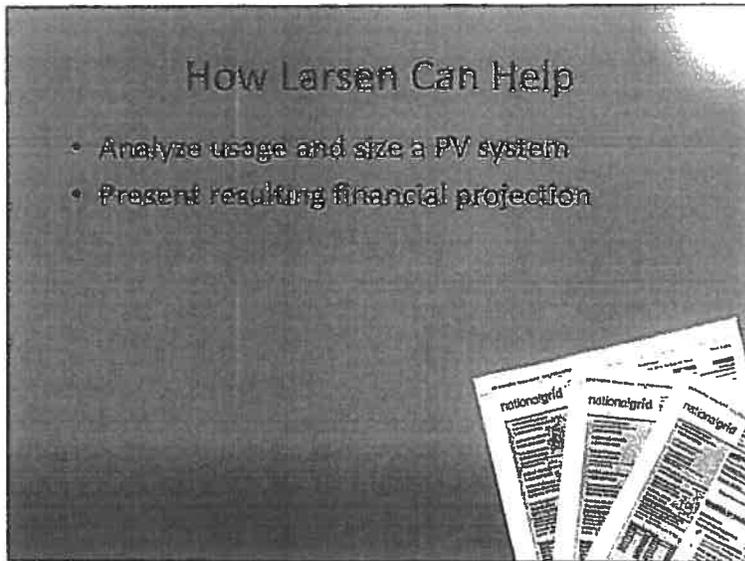
In addition, it is a great first step, but only a first step, toward resiliency against power outages.



These images show how the NYSERDA block grant program for small systems less than 200kW provides a diminishing incentive as the program progresses.

The new program for large scale systems greater than 200kW will mirror this strategy, but with smaller overall incentives for each block.

NYSEG West and RG&E service territories at \$0.40 /W  
 National Grid, NYSEG East, NYSEG Lower Hudson Valley, O&R, and CHG&E service territories at \$0.36 /W



So why would you engage with us...why might you even want us to be involved?  
 -Better PPA terms or capital cost through competitive selection process

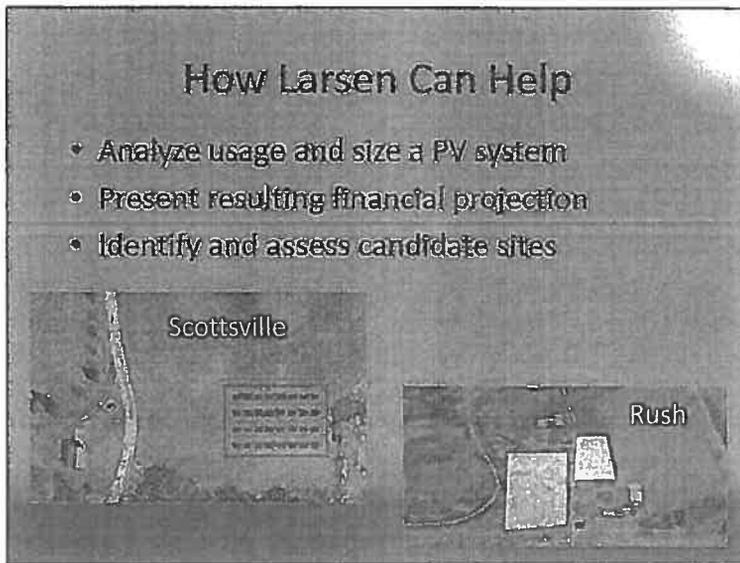
We will

- perform the detailed analysis of your electricity costs needed to assess the potential value of energy produced
- develop a preliminary design and system size

Both in terms of power generation and land area needed

...and we will develop and present a financial projection based on what we learn and the current conditions including...

[NYSERDA block  
 [capital costs  
 [PPA landscape  
 [other financing



We will also look at candidate sites to begin to understand  
accessibility,  
available area,  
suitability from a solar resource standpoint,  
potential environmental difficulties,  
and power line capacity

## How Larsen Can Help

- Analyze usage and size a PV system
- Present resulting financial projection
- Identify and evaluate candidate sites
- Competitively select a developer/installer
- Perform environmental/SEQR analysis
- Provide construction administration & support
- Assist with solar initiatives in community



Larsen will manage a solicitation to select a developer to 1) build the system and 2) provide a financing strategy (PPA, lease, or loan approach)

Larsen will review the resulting responses and make a recommendation regarding a selection.

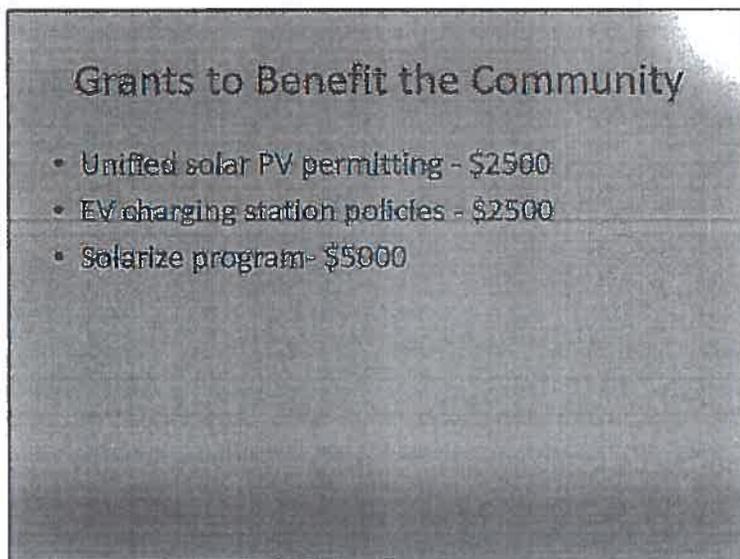
After developer selection,

We typically play a role in assisting and informing either the PPA negotiation or the financing process, depending on the ownership model that the customer chooses.

We then perform the environmental analysis and engineering support throughout the project

...and we'll keep you informed and involved in the process so that you can interject if you have concerns or suggestions...we view it as a collaborative process

We will also work with municipalities to take advantage of opportunities to pursue solar initiatives in the community...such as....



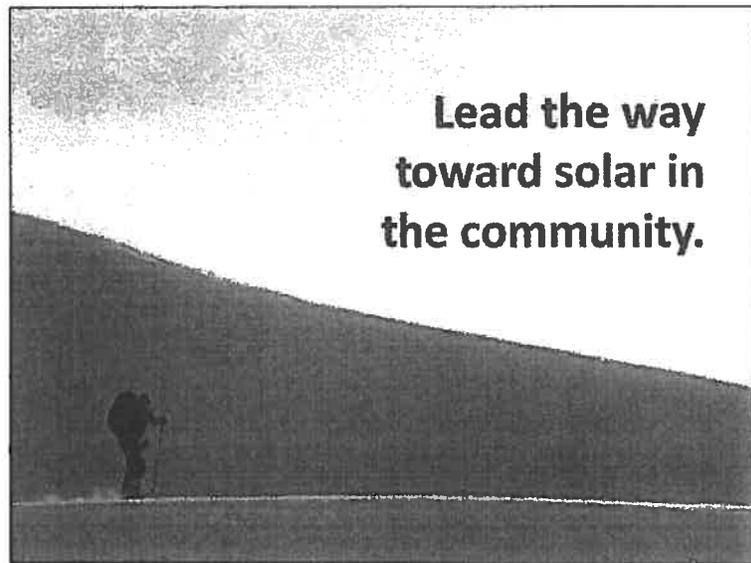
These are current/recent NYSERDA grant opportunities.

The Solarize program has closed, proposals were due the 30<sup>th</sup> of Jan...but I suspect that another solicitation may be coming in the future.

But it is important to note that these opportunities are changing all the time with new initiatives becoming available regularly.

Because the grant programs are becoming more competitive, communities that advance toward greener, more sustainable policies are better positioned to compete for future grant programs.

This position can be enhanced through energy planning, conservation and policies.



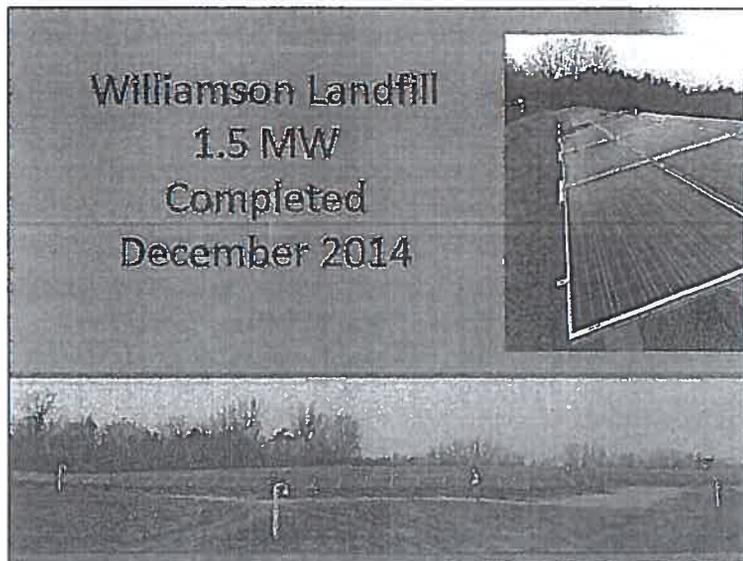
Because there are a variety of financial incentives for communities regarding renewable energy, many opportunities exist for residents, schools and businesses to realize the same benefits I've highlighted.

For instance, the solarize program which you may be familiar with provides funds specifically to develop solar PV systems for residents in the community.

What's often needed is visionary leadership to spur others in the community to also move toward greater energy independence and savings.

In many respects, community leaders want to leave a legacy of action toward greater self sufficiency and sustainability...these ideas are important in small communities.

One example is the Town of Williamson...



You may have heard news about Williamson's recently completed solar PV system. Larsen helped Williamson with this project.

Also helped the Town of Williamson

- Wastewater Treatment Plant

Other examples developed and funded under earlier programs include:

Village of Medina

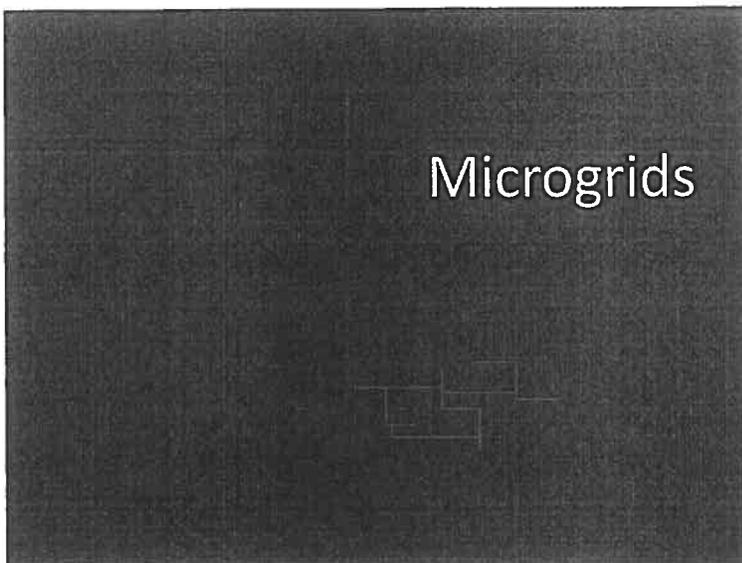
- Wastewater Treatment Plant
- Compost Facility

Village of Lyons

- Wastewater Treatment Plant

Similar projects size currently underway at Larsen

- Town of Rush
- Ogdensburg Bridge and Port Authority
- The City of Ogdensburg



In addition, New York Prize program

announced at the New York State Winter Energy Tour....which I caught in Rochester in early December.

It is a competitive program that makes funds available for selected communities for projects to implement a microgrid.

The program is aimed at building resiliency for critical infrastructure such as hospitals and key municipal facilities.

A microgrid can operate independent of the grid in the event of a power outage and requires some sort of distributed generation.

...and solar can certainly play a role in these systems.

While this program may not be appropriate for your community, it is indicative of the emphasis areas where many state funding programs are focusing.



1. Need to complete the detailed review of your electric usage and costs to determine a system size and identify potential sites.
2. Use a competitive selection process to get the best value when enlisting a developer and move ahead to submit your NYSERDA application as soon as possible
3. Understand and effectively compare the financial projections of the options offered
4. Clearly understand the technical details of the project



- There are several confusing elements of solar PV projects in New York
- NYSDERDA program is changing as is evident from the block grant structure
  - Net metering and remote net metering rules are confusing and volatile
  - Power purchase agreements are varied and the products of the financial services industry
  - Other financing options are available but differ significantly
  - Evaluating financial option over the long life of a solar PV system is complex but critical
  - Application of Federal incentives is challenging

By comparison the advancing photovoltaic technology is relatively simple.

We're not building the system or selling the equipment, and we're not providing the financing

Instead, we provide technical expertise to help you understand the entire process

From the financial options and impacts to the technical details,

From the NYSDERDA rules to the PSC requirements

All of the elements of a solar PV project

And we work with the organizations involved with, as always, your interests foremost, to provide you the best value.

**Village of Brockport**  
**2015 - 16 Budget**

2015-16 Property Taxes

Village of Brockport  
 2015-16 7% Base Calculation  
 2015-16 7% Levy 2,646,077.00

	2014 Assessed Value	2013-14 Equalized Base	2013-14 Fair Share %	2015-16 Fair Share %	2015-16 Levy	2015-16 Base	2015-16 Levy Rate	2015-16 Levy %
Sweden	222,095,897	100.00%	712,095,897	99.695%	2,018,006.70	11,868,777	0.07288	0.62%
Clarkston	679,962	100.00%	679,967	0.105%	8,070.10	11,868,751	0.07785	0.62%
	777,775,859		777,775,859	100.00%	7,644,077.00	11,868,650	0.07790	0.62%

**Village of Brockport**  
**2015 - 16 Expenditure Budget**  
**General Fund**

**Village of Brockport**  
**2015-16 Budget**  
**Line Item Budget**

General Fund	Actual 2013-14 Expenditures	2014-15 Adopted Budget	2015-16 Preliminary Budget	\$ Change	% Change
Total Central Administration	590,211	754,234	793,750	39,516	5.24%
Total Public Safety	1,526,840	1,411,075	1,611,830	200,755	14.23%
Total Department of Public Works	825,257	1,046,320	1,012,378	-33,942	-3.24%
Total Economic Assistance	11,558	9,500	7,000	-2,500	-26.32%
Total Culture & Recreation	289,560	212,452	215,828	3,376	1.59%
Total Home & Community Service	31,755	75,556	40,806	-34,750	-45.99%
Total Benefits/Debt Service/Transfers	1,246,885	1,535,400	1,460,795	-74,605	-4.85%
<b>Total Expenditures</b>	<b>4,522,067</b>	<b>5,044,538</b>	<b>5,142,387</b>	<b>97,850</b>	<b>1.94%</b>

**Village of Brockport**  
**2015 - 16 Expenditure Budget**  
**Water Fund**

Village of Brockport  
2015-16 Budget

Water Fund	Actual 2013-14 Expenditure	2014-15 Budget	2015-16 Budget	\$ Change	% Change
<b>Total Expenditures</b>	1,089,986	1,095,296	1,121,800	26,504	2.42%

Village of Brockport  
2015 - 16 Expenditure Budget  
Sewer Fund

Village of Brockport  
2015-16 Budget  
Line Item Budget

Sewer Fund	Actual 2013-14 Expenditures	2014-15 Budget	2015-16 Budget	\$ Change	% Change
Total Expenditures	142,300	145,346	146,519	1,173	0.81%

