

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, June 1, 2015 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Treasurer Daniel P. Hendricks

**EXCUSED:** Clerk Leslie Ann Morelli

**ALSO PRESENT:** Jack Merritt, Joan Hamlin, Fred Webster, Pam Ketchum, and a student

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

Brockport has been the home of two sitting members of the United States Congress. They served in the House of Representatives within four years of one another, were members of the Whig political party, lawyers, and sons-in-law of Hiel Brockway. Also, Richard Shannon, whom I profiled in an earlier historic moment, had been a Congressman from New York City before coming to Brockport and a Brockport native, whose name I have forgotten, served as a Congressman from California.

Davis Carpenter was born in Walpole, N.H., in 1799 and graduated from Middlebury College. He studied law and practiced in Brockport. Later, he became a physician and engaged in that profession in Brockport and was, also, senior partner in a drug store. He was active in local civic affairs, serving at various times as health officer, captain in the militia, leader in the Lincoln campaign of 1860, and as a recruiter for the Union Army. He was an outspoken Abolitionist.

Carpenter was elected to Congress in 1853 to fill a vacancy and served until 1855. He was defeated for re-election. He died in 1878 and is buried in the High Street cemetery.

Elias Bellows Holmes was born in Fletcher, Vt., in 1807 and attended St. Albans Academy. He taught school before studying law in Pittsford and entering law practice in Brockport in 1831. He was also a businessman. He owned a packet boat line that competed with his father-in-law's and, after Brockway's death, succeeded him as co-owner. He was a director of two railroad companies, vice president of a bank, founding president of the Brockport Gas Co., and owner of a hotel. His real estate had the highest valuation in the village in 1850. He was also a champion horse breeder, owned the largest farm in the Town of Sweden, and was a leader of the Brockport Agricultural Fair. He was probably Brockport's wealthiest resident.

Holmes was elected to Congress in 1844 as a Whig and served two terms. He did not seek a third term. His most notable activity as Congressman was to oppose the annexation of Texas and other efforts to expand slave territory, though he was not an Abolitionist. He was perhaps the most prominent leader in Brockport in recruitment efforts for the Union Army, delivering long speeches at war meetings, offering enlistment bonuses, and generally doing everything to pump up public support for the war. Holmes died in 1866 at age 59 and is buried in the High Street cemetery.

Holmes's son, Ira, was a student at the University of Rochester at the outbreak of the Civil War. He was commissioned a second lieutenant in the 3<sup>rd</sup> New York Cavalry regiment in August 1862 and was promoted to captain as a result of his recruiting efforts. However, he served for only six months. On returning to Brockport, he entered the banking business. By 1870, he was in the banking and real estate business in Chicago and was, apparently, quite successful, for he was living on Michigan Avenue--the "Gold Coast"--with real estate worth \$100,000 and personal property of equal value. By 1880, he and his wife had two sons, a daughter, and five servants.

One of Ira's sons, Elias Burton, became wealthy as a well-known photographer, film-maker, and traveler, who coined the term "travelogue". He and his wife had a 14-room apartment on Fifth Avenue in New York with 20-foot ceilings. It was filled with treasures from his many trips that he sold to "Believe-it-or-not" Ripley. Because he produced travel films for Hollywood studios, he

also had a 12-room "bungalow" in California. One of his biographers called him "the greatest traveler of his time". He died in 1958.

**OATH OF OFFICE:** none

**CERTIFICATES & PROCLAMATIONS:**

- The College at Brockport President retirement – proclaim 6/11/15 as John & Kathy Halstead Day

**VILLAGE OF BROCKPORT  
PROCLAMATION**

*WHEREAS, Dr. Halstead served as President of The College at Brockport, State University of New York, from 2005 through 2015 and Kathy Halstead supported the President's efforts;*

*WHEREAS, during his 10-year tenure Dr. Halstead fully participated in the open governance of the College by working closely with the Administration, Faculty, Staff, Students, Community, College Council, and other entities;*

*WHEREAS, Kathy Halstead served as President of the Greater Brockport Development Corp. and served on such College committees as the American Democracy Project;*

*WHEREAS, Dr. and Kathy Halstead were visible members of the Village community, frequenting restaurants, merchants, and often seen biking on the Canal path;*

*WHEREAS, Dr. Halstead played a key role in the major accomplishments of the College during his tenure, including the development and implementation of major capital projects (SERC, the Liberal Arts Building, the Town Hanes, the Smith-Lennon renovations, and the Lathrop Hall renovation), the development of a campus master plan, the creation of the School of Business Administration and Economics;*

*WHEREAS, Dr. Halstead established significant partnerships with the Brockport Central School District and the Village of Brockport, and helped reinstate the Town/Gown Committee;*

*WHEREAS, Dr. Halstead strongly advocated for the College on all fronts, always promoting the College's primary mission of student success; and*

*WHEREAS, Dr. Halstead leaves the College well positioned for future growth and success; now,*

*BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation and proclaim June 11, 2015 as Dr. John and Mrs. Kathy Halstead Day in the Village of Brockport, and we wish him and Kathy well in all future endeavors.*

*IN WITNESS WHEREOF, we have hereunto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed this 1<sup>st</sup> day of June, in the year 2015.*

**PUBLIC HEARINGS:** none

**PUBLIC COMMENT:** none

**GUESTS:** none

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Ciciotti moved, Trustee LaPierre seconded, carried 5/0 that the minutes of the 5/18/15 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	5/29/15	\$83,826.17
FUND (F): <u>Water</u>	5/29/15	\$69,280.71
FUND (G): <u>Sewer</u>	5/29/15	\$124.85
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$153,231.73 total

- **CLERK REPORT:** Clerk – Leslie Ann Morelli (excused)
  - UNYMWCP (Workers Comp) – special refund & safety award for no lost time 2014 plan year –
  - NYMIR (P&L insurance) – successful renewal – minor increase (practically flat)
  - 2015 Village taxes – tax bills mailed 5/29/15 – collection 6/1-10/31

- **PERSONNEL ITEMS:**

- Appoint to fill 1 vacancy on Tree Board -

→ Trustee Andrews moved, Trustee Ciciotti seconded, carried 5/0 to appoint Ed Lehman as a member of the Tree Board to complete a term in progress to 6/30/16.

- Appoint to fill 1 vacancy on Housing Task Force -

→ Trustee Andrews moved, Trustee Ciciotti seconded, carried 5/0 to appoint Marcy Stickles as a member of the Housing Task Force.

- Appoint 2 new ELK Museum volunteers –

→ Trustee Andrews moved, Trustee Ciciotti seconded, carried 5/0 to appoint the following as ELK Museum volunteers: Debra Cody and Alicia Kerfoot.

- DPW Seasonal (summer) Laborers – hiring 1 to fill final vacancy per DPW Spt. recommendation –

Trustee LaPierre reported no applicants being brought forth for hiring.

**OLD or NEW BUSINESS:** none

**VILLAGE BOARD REPORTS:**

- Mayor Margaret B. Blackman
  - On May 21<sup>st</sup> the Low Bridge High Water (LBHW) Committee held a wrap-up meeting. Several suggestions were made including an early start to planning, keeping the festival on the same weekend and how to draw more people. The financial summary reported a net of \$4,215.50 of which 80% is designated to the Rowing Fund and 10% to Camp Abilities and 10% to Camp Good Days.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to transfer \$3,415.50 into a new village reserve account for establishing a Rowing Fund and to donate \$400 to Camp Abilities and \$400 to Camp Good Days.

- On May 9<sup>th</sup> the Town-Gown committee met regarding the community, students and alcoholism.
- On May 21<sup>st</sup> I joined a group which ProBrockport put together and met with the East Rochester Codes Department. They discussed how they kept code enforcement out of the courts with administrative fees for code violations. The City of Rochester lost a case in the state court of appeals in February relating to administrative fees. I've asked our Village Attorney to look into what East Rochester does that might be applicable and pass legal muster in Brockport.
- On May 22<sup>nd</sup> I attended a Memorial Day ceremony at the middle school where the students read all names of area war dead from the civil war.
- On May 26<sup>th</sup> Trustee Andrews and I and others met with the grant writers to discuss grant opportunities including funding a floating dock to start rowing. I also attended the Town of Sweden Board meeting regarding the Comprehensive Plan.
- On May 30<sup>th</sup> I attended the Open House at Strong West and will be meeting with Bryan O'Donovan tomorrow.

o Trustee/Deputy Mayor William G. Andrews

- I attended the Town-Gown Committee meeting, the Museum meeting and the LBHW meeting previously mentioned by the Mayor. I also attended the field trip to East Rochester regarding code enforcement and the Historic Preservation Board meeting.
- I attended the Memorial Day observations at the middle school and the Veterans' Club.
- I attended the grant writing meeting with the Mayor, we are also interested in a hiking and biking trail along with rowing.
- I attended both the Clarkson and Sweden Town Board meetings.
- On behalf of GBDC, I am collecting individual donations to help sponsor the Summer Serenades series.
- The work on the Village Hall / Museum roof repair has started. Brockport Community Museum has replaced the marker in front of Mary Jane Holmes House.
- The Emily Knapp Museum Board requested that the lock on the front door of the museum be changed.

→ Trustee Andrews moved, Mayor Blackman seconded, carried 5/0 to authorize changing the lock on the front door of the Emily L. Knapp Museum and Library of Local History at Village Hall.

o Trustee Valerie A. Ciciotti

- On May 21<sup>st</sup> I attended the Finger Lakes Regional Economic Development Council's statewide training workshop, held at MCC. This workshop provided an overview of the Consolidated Funding Application (CFA) process and how to access economic development funding. There were informational breakout sessions on specific areas of funding available for economic development projects. There is good news and bad news. The bad news is, the Cleaner, Greener Communities Program which is the program under which grants can be obtained for the creation of Comprehensive Plans and Zoning was not a topic of discussion in any of the work sessions. The good news is, although the Consolidated Funding Program application process closes July 31<sup>st</sup>, the grant that we are considering does not. Instead, proposals will be accepted on a rolling basis until September 30, 2019, or until funds run out. At this time Trustee Kristansen and I are in the process of reviewing the requirements to qualify for the funding. We will continue to provide updates on our progress.
- Also on May 21<sup>st</sup> I attended a seminar in East Rochester sponsored by Pro-Brockport. This was an opportunity to network with their Building Inspector and Clerk to hear a presentation of some of the policies and procedures they have incorporated to streamline their code enforcement department and also hear how their department obtained grant monies for their municipality to pursue updating their records retention process by digitizing their records. They also shared about some actions they have taken to bring new businesses to their downtown area bringing some positive direction in economic development. All in all it was a very informative meeting and we thank their Building Inspector, David Smith and Clerk, Jenni Raymond for taking the time to meet with us and share of their successes.
- On May 30<sup>th</sup> I attended the Open House at Strong West. We toured the newly renovated 2<sup>nd</sup> floor, which are the new offices of Brockport Medical Associates and Interlakes Oncology & Hematology. This new addition to services that Strong West can provide is a huge benefit to those living in the western most area of the county, neighboring counties west of us and our community in particular, as now area residents undergoing cancer treatment can receive services closer to home. Trustee Kristansen and I had the opportunity to speak with Strong West Administrator of Operations, Bryan O'Donovan and he shared that it would have been cheaper for U of R Medical Center to build a new facility but they chose to renovate this facility as they felt it important to make that

investment in our community. As someone that strongly believes in preserving and restoring our built environment I feel we should all be grateful that U of R Medical Center chose to renovate this building, and in doing so has provided Brockport with a state of the art medical center.

- As liaison to the Housing Task Force I would like to take this opportunity to thank our new member, Marcy Stickles for her interest and willingness to volunteer on this committee. The HTF will meet on the 8<sup>th</sup> and 23<sup>rd</sup> of this month, and I look forward to being able to report back to the board with some specific project information very soon.

- Trustee John D. LaPierre

- No report.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to authorize the DPW purchase of a new bobcat machine at a cost of \$39,272.

- Trustee Katherine J. Kristansen

- On May 19<sup>th</sup> I attended the Seymour Library Board meeting. Program attendance and visitor numbers are increasing; the board is contacting local companies to perform services for the library. \$3,000 was received from NYSEG and RGE for new boilers. The process is underway to extend Fibertech fiber optic upgrades to the library's systems. This system is courtesy of the Monroe County Library System and paid partly through the Seymour's cost shares. It will most likely also give the village options for faster internet access. Friends of the Seymour Library have agreed to pay for the new copier and a new website design for the library website.
- On May 30<sup>th</sup> I attended the Open House at Strong West featuring the newly renovated second floor. UR Medicine Primary Care's Brockport Medical Associates and Wilmot Cancer Institute's Interlakes Oncology and Hematology practices have taken up residence on the 2<sup>nd</sup> floor. The facility is beautiful and meets a need in our community. I am so pleased that these medical services have chosen the Brockport community.
- I continue to walk the neighborhoods of our village talking with the residents about our village. I am listening to and am learning from what the residents have to tell me.
- Thank you to Pam Ketchum for recording both the May 21<sup>st</sup> visit to East Rochester and the May 26<sup>th</sup> Public Hearing of the meeting of the Sweden Town Board.
- Question for the board regarding info given to us regarding Hilton's new lighting...would this be worth it for us to look into?

#### EXECUTIVE SESSION:

→ At 7:50 pm, Trustee Kristansen moved, Trustee Ciciotti seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss collective bargaining re CSEA contract.

Treasurer Hendricks was invited to sit in.

→ At 8:05 pm, Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 4/1 to accept the CSEA contract with the stipulation of new hires after 6/1/2015 will pay 5% for health insurance the first three years and 7.5% thereafter.

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 to update the 6/1/15-5/31/16 holiday schedule as follows to reflect union contracts:

**VILLAGE OF BROCKPORT  
HOLIDAY SCHEDULE  
June 1, 2015 – May 31, 2016**

Updated to match Union contracts beginning 6/1/15  
Distributed to employees & posted to Village website

Employees: refer to Employee Handbook or Union contract regarding pay eligibility.

<u>HOLIDAY</u>	<u>OBSERVED ON</u>
Independence Day:	Friday, July 3, 2015
Labor Day:	Monday, September 7, 2015
Columbus Day:	Monday, October 12, 2015
Veterans Day:	Wednesday, November 11, 2015
Thanksgiving Day:	Thursday, November 26, 2015
Day after Thanksgiving:	Friday, November 27, 2015
Christmas Day:	Friday, December 25, 2015
New Year's Day:	Friday, January 1, 2016
Martin Luther King Day:	Monday, January 18, 2016
Presidents Day:	Monday, February 15, 2016
Good Friday:	Friday, March 25, 2016
Memorial Day:	Monday, May 30, 2016

**+ 3 FLOATING HOLIDAYS per employee groups:**

**Non-Union/Non-Contract:**

- 1) Thursday, July 2, 2015
- 2) Friday, September 4, 2015
- 3) Friday, May 27, 2016

**CSEA (DPW) & Non-Union/Non-Contract DPW Management:**

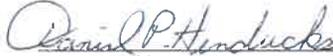
- 1) Monday, July 6, 2015
- 2) Friday, September 4, 2015
- 3) Friday, May 27, 2016

**Stetson Club (Police):**

- 1) Sunday, July 5, 2015
- 2) Thursday, December 24, 2015
- 3) Thursday, December 31, 2015

**ADJOURNMENT:**

→ At 8:10pm, Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 that the meeting be adjourned.

  
Daniel P. Hendricks, Treasurer  
for Leslie Ann Morelli, Village Clerk