

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, November 2, 2015 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli

**ALSO PRESENT:** DPW Spt. Harry G. Donahue for the beginning of the meeting, Kyle Boyst, Jack Merritt, Pat O'Brien, Sri Ram Bakshi, Allyson Hirdreth, Lacey Sloat, Joan Hamlin

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

In 1854, Congress enacted the Kansas-Nebraska bill based on Stephen A. Douglas's "Popular Sovereignty" principle that the citizens of those two territories had the right to decide whether to be slave or free states. This led to a violent struggle between the two factions, called "Bloody Kansas". Supporters of the two sides swarmed from the East to join the contest. Among them were two former Brockport residents who played important roles in Kansas becoming a free state—Clarina Nichols and H. Miles Moore.

Clarina Nichols was born Clarina Irene Howard in West Townshend, Vt., in 1810, emigrated to Brockport with her husband, Justin Carpenter, in 1830, and launched her career as a social reformer. She and Justin became leaders in Brockport's temperance society, published a reformist weekly newspaper and a magazine, organized a lyceum and a lending library, and ran an elementary school. By 1834, they had moved to New York, where their marriage dissolved. Clarina returned to Vermont, remarried George Nichols and became the editor of the newspaper he published, which she used to promote women's rights and abolitionism. As a result of her efforts, both Vermont and New York granted women certain property rights. Also, she became a leader in the national women's rights movement as a delegate to several of their conventions and as a writer and a widely-traveled lecturer, including in Brockport in 1856.

In 1854, she and her three sons emigrated to Kansas with a group of 225 Abolitionists, including the young Susan B. Anthony, whom Nichols mentored and became a close friend. In Kansas, she campaigned for women's rights and an anti-slavery constitution through her newspaper, as a lecturer, and by lobbying the constitutional convention. As a result of her efforts, the new Kansas constitution was the first in the Union to grant women equal educational rights, the vote in school district elections, equal child custody and real and personal property rights. Two of her sons fought with John Brown's troops in Kansas, but did not go with him to Harper's Ferry. In 1871, she moved to California, where she died in 1885. Susan B. Anthony said of her, "No woman in so many varied fields of action has more steadily and faithfully labored" for the cause of women's rights.

H. Miles Moore was born in Brockport in 1826, graduated from Brockport public schools and Union College, and became a lawyer. He moved to Louisiana where he practiced law and ran a plantation. In 1850, he moved to Missouri and edited a newspaper. In 1854, he moved across the river and helped found Leavenworth, Kansas, the heart of the free-state effort. He proposed its name, was its first secretary, and drew up its incorporation papers. Though he had been a slave owner in Louisiana, he became an ardent abolitionist in Kansas.

Moore was a general in the Free-State Army, a delegate to the 1855 free-state Topeka Constitutional Convention, Attorney General for three terms, U.S. Commissioner, and Assistant U.S. Attorney. He served in both the territorial and the state legislatures and as a cavalry colonel in the Union Army. After the war, he served in the state legislature, as Leavenworth City Attorney for three terms, as City Court Judge, and on the school board for many years. He died in 1909 in a runaway horse accident.

Despite their very different activities, these former Brockporters played major roles in key reform movements in the mid-19<sup>th</sup> century. Under their leadership, Vermont, New York, and Kansas became pioneers in granting women's rights and "Bloody Kansas" became a free state through a struggle that was, in effect, a dress rehearsal for the American Civil War.

**OATH OF OFFICE:** none

**CERTIFICATES & PROCLAMATIONS:** none

**PUBLIC HEARINGS:** none

Mayor Blackman shared that the public hearings held 10/19/15 will continue at the 11/16/15 Village Board meeting when the Village Attorney, Treasurer and Department Heads are in attendance.

**PUBLIC COMMENT:**

- Sri Ram Bakshi of Evergreen Road – member of the Seymour Library Board – said he has a question regarding use of the Shafer Trust and sees it is on the agenda. Mayor Blackman suggested he bring it up at that time.

- Kyle Boyst of Lynwood Drive Clarkson – said he is the son-in-law of Village residents at 55 Fair Street and has sent 2 emails and a formal complaint to the BI/CEO regarding the house at 59 Fair Street, next to his in-laws who babysit his children. There was a fire 2/12/11 at 59 Fair Street that gutted it. He said the current owner has done nothing. He does not believe there is water or electric and there is a smell of mold and mildew and animal infestation. His in-laws dogs have been attacked by a skunk and the family sprayed by a skunk. The house has been vacant 4 years and 8 months; the assessed value was reduced thereby reducing the property taxes. The integrity of the building may be compromised which could cause injury. He believes it is a safety hazard and the Village Board may want to authorize the process requiring its demolition.

The Board thanked him for bringing this to their attention. They will follow up with BI/CEO Miller as to the status of this property and attempts at remediation.

- Jack Merritt of East Avenue – asked that it be noted in the record that he is not speaking in his capacity as an intern for State Senator Ort. He invited the Village Board to participate in Small Business Saturday 11/28/15 by visiting the shops and mingling with customers. He requested a yes or no on each of their availability and willingness to do so by 11/13/15 then he will provide more details.

Trustee Andrews said he always goes out of town at that time, Thanksgiving weekend, so he is unable to participate. Mayor Blackman said Trustee Kristansen as Village Board liaison to the Brockport Merchants Association brought this up under her report at the 10/19/15 meeting.

Trustee Ciciotti asked J. Merritt if he is a merchant. J. Merritt said he is a high school student that was trying to be an intern for the Mayor and she suggested he assist the Brockport Merchants Association where possible. He is an Intern for State Senator Ort. He distributed his card and asked Village Board to email him as to their availability.

**GUESTS:** none**NEW BUSINESS:**

At Clerk Morelli's recommendation, Mayor Blackman bumped the DPW items up on the agenda as DPW Spt. Donahue was in attendance to present the requests on a night his attendance was not necessary.

- o Authorize track excavator purchase with Town of Sweden contingent on MOA with Town of Sweden to use their trailer to haul it – Spt. Donahue referred to the memo in the packet:

“As I mentioned at the last board meeting I have been in talks with the Sweden Highway Superintendent, Brian Ingraham. We have been discussing the idea to purchase a track excavator jointly. Neither one of us can justify buying this machine separately due to the cost; however we both have a use for it. If you recall, we had to rent a similar machine for the Monroe Ave storm sewer project over the summer. That rent money came out of the grant that I received for the project. The cost of a new machine is over \$115,000 dollars. In talking to the sales rep that we rented that machine from he has given us an informal quote to purchase the machine that we were using on Monroe Ave. With the attachments and the coupler we would need for this machine, the cost is around \$98,598.99. If we divide that cost by 2 with the Town purchasing half, it would cost us \$49,299.49 each. We could then take off another \$22,777.93 our share of the price. That is a percentage of what we rented the machine for. That would bring our share down to \$26,521.56. I can take \$10,000 out of the Sewer Fund equipment line and another \$10,000 out of the Water Fund. I would be willing to put our 1999 John Deere backhoe up for auction. That machine should bring somewhere around \$20,000. This backhoe replacement has been cut out of the budget for the last 2 years.

Now is the time to get rid of it and pursue the excavator to take its place. I think you would agree that this makes financial sense and is the best route for us to pursue the purchase. I would like to propose that the board give me the authorization to pursue bidding out for this machine jointly with Sweden. I am going to have to rent another similar machine in the spring to excavate the West Ave. water main replacement with. That alone will probably put us over the \$22,000 in rental fees.

We can use this machine for many projects as it does not leave tire ruts in the lawn areas that we quite often have to work in. Another prime example of use for this excavator would be the upcoming work in

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the South Ave. Park. We would have minimal restoration to do after we are done installing the path and equipment.

If anyone would like to discuss anything further regarding this machine please do not hesitate to contact me."

→ Trustee Ciciotti moved, Trustee LaPierre seconded to authorize

Discussion:

Mayor Blackman said she added to the agenda that the purchase be contingent on an MOA with the Town of Sweden to use their trailer to haul it. However, there should be an MOA for the shared purchase and use of the track excavator that includes repairs, storage and using the trailer to haul it.

Trustee Kristansen asked if the authorization is to pursue bidding or to purchase. Spt. Donahue said to pursue bidding. He would return to the Board with bid specifications to approve.

Trustee Ciciotti asked if this piece of equipment would be used in certain seasons or year round. Spt. Donahue said year round depending on the needs of the particular job.

Trustee Ciciotti asked where this shared piece of equipment would be stored. Spt. Donahue said probably at the Village DPW most of the time.

Trustee Kristansen asked what this piece of equipment does. Spt. Donahue said it is similar to a backhoe but has rubber tracks so it can be driven over a trench. It has a digging boom. It has to be trailered from job site to job site. If you use a backhoe only you need a dump truck and 2 flaggers.

Trustee Ciciotti asked if it would be fueled by whichever municipality (Brockport or Sweden) that is using it. Spt. Donahue said yes. Further, repair costs would be split 50/50.

Trustee LaPierre said this would replace the John Deere backhoe that should have been replaced a few years ago as it is pretty worn. That piece of equipment would be sold.

Trustee Kristansen said the proposed piece of equipment is used and asked if it is in good condition. Spt. Donahue said it is a 2012 with only 1,200 to 1,400 hours on it.

Trustee Ciciotti asked if the DPW mechanic is qualified to work on it. Spt. Donahue said yes. He is very talented.

→ carried 5/0 to authorize Spt. Donahue to pursue bidding for this piece of equipment.

- Declare surplus and authorize sale via Auctions International 1999 John Deere backhoe –

→ Trustee LaPierre moved, Trustee Ciciotti seconded carried 5/0 to declare surplus and authorize sale via Auctions International (when the time comes) the 1999 John Deere backhoe.

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Ciciotti seconded carried 5/0 that the minutes of the 10/19/15 meeting be approved as amended.

→ Trustee Kristansen moved, Trustee Ciciotti seconded carried 5/0 that the minutes of the 10/26/15 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	10/21/15	\$2,729.24
FUND (F): <u>Water</u>	10/21/15	\$358.97
FUND (G): <u>Sewer</u>	10/21/15	\$39.90
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$3,128.11 total

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	10/22/15	\$71,639.09
FUND (F): <u>Water</u>	-	-
FUND (G): <u>Sewer</u>	-	-
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$71,639.09 total

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	10/30/15	\$90,556.06
FUND (F): <u>Water</u>	10/30/15	\$39,155.45
FUND (G): <u>Sewer</u>	10/30/15	\$500.00
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$130,211.51 total

Trustee Kristansen asked about the \$150 checks to the merchants with sidewalk use permits. Clerk Morelli explained that \$150 of the \$200 sidewalk café permit fee is returned to the merchant at the end of the season (after 10/31) as long as there have been no related violations during the season.

**CLERK REPORT:** Clerk – Leslie Ann Morelli  
 o Monika W. Andrews Creative Volunteer Leadership Award – inviting nominations - Clerk Morelli reminded of the rules and shared the notice inviting nominations.

**RULES**  
**The Monika W. Andrews Creative Volunteer Leadership Award**  
**Established 10/23/12**  
**Amended 11/17/14**

**Purpose.** The purpose of this award is to encourage, recognize, and reward outstanding creative leadership by residents of the Towns of Sweden (including Brockport) and Clarkson who have served as volunteer leaders in improving the lives of their fellow citizens and the greater Brockport community.

**Eligibility.** All residents of the Towns of Sweden (including Brockport) and Clarkson who have been actively engaged as leaders in volunteer work in the greater Brockport community are eligible.

**Criteria.** This award shall be presented annually to an eligible person or persons who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community. The work being recognized may have been accomplished in the year for which the person or persons are being honored or may have extended over a longer period of time. Examples from the volunteer work of the award's namesake include the creation of the first playground for handicapped children in Monroe County and the transformation of the Brockport Ecumenical Food Shelf to a "client-centered" facility.

**Nominations.** Nominations of eligible persons may be made by individuals or organizations. Self-nominations are acceptable. Nominations must be supported by detailed descriptions of the volunteer leadership activities of the nominee to be recognized by the award. They must include complete contact information for the nominator and the nominee. Supporting letters are encouraged. Nominations must be submitted by postal mail or personal delivery to the Village Clerk, Village of Brockport, 49 State Street, Brockport, NY 14420, by noon on the last business day before the end of the calendar year.

**Selection.** The award winner(s) shall be selected by a committee composed of one member appointed by each of the participating municipal boards before the end of each calendar year. The Brockport Village Board shall designate one of the committee members to chair the committee and convene it. It shall announce its selection at the first regular meeting of the Brockport Village Board after the January 31<sup>st</sup> following the close of nominations.

**Cash Award.** The award winner(s) shall receive a monetary prize from the trust fund established to support this award and administered by the Brockport Village Treasurer. If more than one award winner is selected the monetary award shall be divided equally among the winners.

**NOTICE**  
**INVITING NOMINATIONS**

Please take notice that nominations are being sought for candidates for the Monika W. Andrews Creative Volunteer Leadership Award. Nominees must be residents of the Village of Brockport, Town of Sweden or Town of Clarkson. Individuals and organizations may submit nominations. Self-nominations are acceptable.

In 2012 the three municipalities established the Monika W. Andrews Creative Volunteer Leadership Award as a memorial to the late Brockport resident. Its rules require that the award be given annually to one or more persons "who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community". A trust fund has been established to provide cash awards for the winners.

The winners will be selected by a committee composed of one member appointed by each of the municipal boards. Nominations must be submitted to the Village Clerk, Village of Brockport, 49 State Street, by noon, December 31, 2015. A complete set of the rules for the award is available at the clerks' offices of the three municipalities or on the Village website, [www.brockportny.org](http://www.brockportny.org).

Leslie Ann Morelli  
Village Clerk  
Village of Brockport

DATED: 11/2/15

For publication in the 11/8/15 & 12/6/15 edition of Suburban News.

For posting on website and bulletin board of Village of Brockport, Town of Sweden, Town of Clarkson.

- o Surrender of delinquent 2015 Village taxes to Monroe County – Clerk Morelli shared that Village tax collection has concluded. The last day to pay the 2015 Village taxes was today as October 31<sup>st</sup> fell on a Saturday. The surrender of unpaid 2015 Villages taxes is due to the County by November 10<sup>th</sup>. The account of unpaid taxes, including interest through November 2<sup>nd</sup> has been so compared and found to be correct. The total amount of the unpaid tax, including accumulated interest is \$92,275.39 (\$85,440.18 unpaid tax and \$6,835.21 accumulated interest). The amounts are re-levied onto the 2016 Town/County tax bills. The County forwards payment to the Village in April. She said the delinquents encompass 55 properties who either paid only the 1<sup>st</sup> installment or nothing at all. Of these 55 properties, 29 (53%) of them were on the surrender list last year.

→ Trustee Kristansen moved, Mayor Blackman seconded, carried 5/0 authorizing said certificate of village tax surrender.

Each Village Board member signed the certificate.

- o Matt's Coats for Kids 2015 – collection box at Village Hall 11/1-12/1 (free distribution 12/4 & 12/5 at BFD Station #3 on West Avenue) – Clerk Morelli encouraged dropping off unwanted coats, hats, scarves, mittens for kids and adults in need.

- o Excellus Smile Saver Rates 1/1/16 – Clerk Morelli said it was not on the agenda or in the packet as it just came in. The single rate for 2016 will be \$58.21 per month up from \$55.12 per month in 2015. The family rate for 2016 will be \$145.75 per month up from \$140.78 per month in 2015. There are 12 employees and retirees on this plan covered in full by the Village.

- o 2015 Civil Service payroll certification filed – Clerk Morelli shared that the annual Civil Service payroll certification was filed and she is happy to report that it resulted in an email from the Village's liaison at Monroe County Human Service saying it was a "perfect payroll" and a letter confirming the Village of Brockport payroll has been certified with zero discrepancies.

- o Paychecks – Clerk Morelli shared that Treasurer Hendricks will have a note to the Village Board and Village Justices that they were inadvertently not paid in October and will receive that paycheck 11/5 and the November paycheck 11/19 as scheduled.

- o Annual Update Document (A.U.D.) – Clerk Morelli shared that Treasurer Hendricks filed the A.U.D. for fiscal year ended 5/31/15 today. She distributed it and said she will publish and post required notice of such and place this on the 11/16/15 agenda for the Treasurer to take any questions from the Board.

- **PERSONNEL ITEMS:**

- o FYI – Deputy Clerk-Treasurer Erica Linden from 40 hours to 35 hours (still full time) effective 10/26/15 – Mayor Blackman referred to the letter she copied the Village Board on and that the Village's employee handbook classifies full time as 35 hours or more per week. We are fortunate to have E. Linden as Deputy Clerk-Treasurer even if it is for 5 hours less per week. Clerk Morelli concurred.

- o Accept resignation of Richard Cranston as Police Officer effective 11/7/15 –

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to accept the resignation of Richard Cranston as Police Officer effective 11/7/15 with thanks for his service since 10/2007.

- **OLD or NEW BUSINESS:**

- Authorize use of Shafer Trust monies for Seymour Library request – Sri Ram Bakshi of the Seymour Library Board referred to the documentation provided by Mary Marone of the Seymour Library Board. He asked if the process for using Shafer Trust interest funds could be streamlined.

Clerk Morelli said according to Treasurer Hendricks, this \$3,500 request will pretty much deplete the Library's portion of the Shafer Trust interest monies. The Trust itself requires the Village of Brockport manage the account and the Village Board authorize expenditures from it. The Village purchasing and procurement policy meets General Municipal Law as it relates to when estimates or bids are required. She said she knows it took some time for Treasurer Hendricks to respond to M. Marone to get the documentation in for this Village Board meeting showing Whitney East as the contractor and Simbari Design as the designer.

→ Mayor Blackman moved, Trustee Kristansen seconded carried 5/0 to authorize use of \$3,500 from the Shafer Trust interest account toward the new history room addition at the Seymour Library.

- Authorize use of Shafer Trust monies for E.L.K. Museum requests – E.L.K. Museum Board Chair Pat O'Brien was in attendance to review the materials in the packet.

#### Request for Funding

Project: Purchase and installation of 3 PEM data loggers for environmental monitoring of the 2<sup>nd</sup> and 3<sup>rd</sup> floor of the Museum as well as the outside environment.

Background: A consultant on environmental control of museums, Jeremy Linden, has provided a recommendation to conduct environmental monitoring of conditions on the 2<sup>nd</sup> and 3<sup>rd</sup> floors for a period of 12 months commencing as of November 1, 2015.

Justification: The museum is only accessible to the public during the temperate part of the year (May until October). Volunteers work at the museum year round but it is difficult given the lack of heat in the winter. In addition, a majority of the museum collection is comprised of organic material (paper, wood, and clothing) which are in a state of accelerated deterioration given the extreme range of environmental conditions to which they have been exposed (0 degrees F in the winter to over 90 degrees and high humidity in the summer). A first step toward effective remediation is to monitor the environment. This will enable a data driven decision on the most cost effective and efficient means of environmental control.

Assessment: Two types of data loggers are available, PEM and HOBO. Cost of the PEM data logger is \$429 per data logger with data analysis/conservation risk assessment report included in the purchase price. Other options considered were HOBO Data loggers; advantage is the cost is less (about half of the PEM); disadvantage is analysis capability is limited to environmental tracking and lacks conservation risk assessment report. In addition environmental tracking analysis requires a data subscription which costs \$125 annually.

Cost to purchase: \$1,166.45 for 3 PEM data loggers including the data analysis and conservation risk assessment report. Data logger placement will be as follows: Garret on the 3<sup>rd</sup> floor, Victorian Parlor on the 2<sup>nd</sup> floor, and on the back entrance of the 1<sup>st</sup> floor near the trash bins (enables monitoring of the external environment with the same technology as the interior monitoring.) Not to exceed \$1,500.

P. O'Brien distributed further documentation on the PEM2 – the next generation temperature and RH logger designed for cultural institutions.

→ Trustee Andrews moved, Trustee LaPierre seconded carried 5/0 to authorize the request for funding.

#### Discussion:

Trustee Andrews said he is continually impressed by the current E.L.K. Museum Board members and active volunteers as to their professionalism, commitment and intelligence. He is appreciative of Deputy Clerk-Treasurer's husband, Village resident Jeremy Linden, for the pro-bono consultation as he is one of the top in his field.

Mayor Blackman concurred and said the data gathered will be able to be used in grant applications regarding such. She asked if the data loggers would be moved around or stationary.

P. O'Brien said the optimal locations were pointed out and they were instructed to keep them in place for a one-year period.

Trustee Kristansen said it is good to gather this data in order to make an educated decision in the future as to heating and cooling and dehumidifying needs.

P. O'Brien concurred and said having the right systems would enable not only visitor access and

volunteer comfort, but College students participation as currently only one semester is utilized due to being too cold the other semester.

Trustee Ciciotti said it sounds like humidity is an issue besides heating and cooling. P. O'Brien said it is. She said she was reassured that space heaters in strategic locations for a couple hours at a time for special events would be fine. For example, Village Historian/Museum Board member Sarah Cedeno would be interested in having a Victorian Christmas event and space heaters would be necessary at this point.

→ carried 5/0 to authorize the request for \$1,166.45 in funding from the Shafer Trust for the E.L.K. Museum to purchase 3 PEM data loggers including the data analysis and conservation risk assessment report.

#### Request for Funding

Project: To upgrade from our free knappmuseum.wordpress.com blogsite to the Wordpress Premium Plan.

Justification: Our Brockport community (both near and far) has an impressive following via social media such as the "Remembering Brockport" Facebook page, the Digital Commons at the College at Brockport, etc. The Emily Knapp Museum blog has accumulated more than 40,000 views in less than a year with approximately 2,000 visitors. We also have an active following via Facebook. As of now, our blog includes various photo galleries, historic documents, and blog posts, but our site would benefit from the ability to post videos and media files (such as a vide file of Dr. Alicia Kerfoot's "Ultra Shoe" talk for those who couldn't make the event or a virtual tour for those people who can't access the museum in person because of distance or physical limitations). In addition, many of the museum's photographs have been stored/shared on our website, and we are at half or our allowable limit on the free Wordpress plan.

Assessment: The Wordpress.com blog platform allows two professional, paid options for blog users, the Premium Plan at \$99/year or a Business Plan at \$299/year. I proposed the Knapp Museum upgrade to the Premium Plan, which includes:

- registering our custom domain name (to knappmuseum.org)
- the ability to upload HD video (which the free plan does not allow)
- increased access to professional design tools
- an extra 10 GB or storage for Knapp Museum Collection online photo galleries

Cost to Purchase: \$99/year

→ Trustee Andrews moved, Trustee Kristansen seconded to authorize the request for funding.

\$99 per month in funding from the Shafer Trust for the E.L.K. Museum to subscribe to the Wordpress premium plan.

Discussion:

Mayor Blackman said this is a worthwhile endeavor.

Trustee Andrews said the number of virtual visitors is amazing.

P. O'Brien agreed and said the grant writer is looking into counting the virtual visitors numbers in grant applications for the museum.

Trustee Ciciotti asked who administers the site.

P. O'Brien said Village Historian/Museum Board member Sarah Cedeno.

Trustee LaPierre suggested adding Brockport to the name of the site.

P. O'Brien said she'd pass that along.

Mayor Blackman said there is a link to the site from the Village website.

Trustee Ciciotti asked if there is any way to determine where the virtual visitors are from – i.e. what areas of the country or abroad.

P. O'Brien said she does not think so, but will pass that along as well.

→ carried 5/0 to authorize the request for \$99 per month in funding from the Shafer Trust for the E.L.K. Museum to subscribe to the Wordpress premium plan.

#### Request for Funding

P. O'Brien said this item was not on the agenda or in the packet, but she is in hopes the Board will entertain the request this evening. She said she and E.L.K. Volunteer Sue Savard recently went to a

MANY (Museum Association of New York) meeting. They joined at their own cost. She suggested the Village join at what she believes is an annual cost of only \$25. By being members it will qualify the Museum to get on Google maps and I Love New York.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to authorize the request for \$25 per year in funding from the Shafer Trust for the Village of Brockport's E.L.K. Museum to be a member of the Museum Association of New York.

- Approve E.L.K. Museum recommendation of items for deaccession – P. O'Brien said that as stated in the policies adopted by the Village Board a few months back, this is the first request for approval of the recommendation of items for deaccession. She said deaccession is kind of a misnomer as until the recent policies were created and adopted, none of the items in the Museum's collection were accessioned. She said they are disturbed to have found that past volunteers involved with the Museum over the years had not been better stewards of some of the items as there were many things simply shoved in storage, broken, unidentifiable, moth eaten and such. She mentioned flags being fused to the flagpoles and moth eaten. One flag was one with only 46 stars on it. Those beyond repair can be taken to the Vets Club for proper disposal at which time Boy Scouts do a ceremony. She said they looked into selling through Auctions International that the Village uses, but found it is really meant for municipal vehicles and equipment, not historic items. There are too many items to do via e-bay and the local merchant who does such takes a hefty commission. She has someone who volunteered to take the deaccessioned items to Bontragger's Auction House in Batavia. Any proceeds would be used for the supplies for a volunteer to build an enclosed bookcase for a collection of rare books and bibles.

→ Trustee Andrews moved, Mayor Blackman seconded carried 5/0 to approve the E.L.K. Museum recommendation of items for deaccession as listed in the Village Board meeting packet.

The Village Board commented on the great work the Museum Board and volunteers are doing.

#### **VILLAGE BOARD REPORTS:**

- Mayor Margaret B. Blackman
  - Grants – Mayor Blackman shared having received word of \$3,000 TAG grant to study handicap accessibility for the museum, \$2,000 towards railroad bridge welcome mural, and \$2,704 for GBDC towards Summer Serenades.
  - Tree Board – Mayor Blackman reported that the Tree Board met 10/15/15 with Andy Preminger regarding the tree management plan. He emphasized the importance of scheduling tree pruning and takedowns even if not all can be gotten to. She said she received a response from Nathan Wright of National Grid to her letter regarding the over pruning. He will visit Brockport and look at the trees in question and get back to her.
  - Sagawa Park Mural – Mayor Blackman reported that the committee met with Rick Muto 10/16/15 to finalize the mural drawing. It will be installed in early May with dedication during the Low Bridge High Water festival.
  - Precision Optical – Mayor Blackman reported having toured Precision Optical at 13 Water Street on 10/20/15. This is part of Start Up NY. There will be an article about it in the next newsletter.
  - 2<sup>nd</sup> Graders – Mayor Blackman reported having met with Brockport 2<sup>nd</sup> graders at the Barclay School 10/23/15 to talk about local government. There will be information on it in the next newsletter.
  - Parks – Mayor Blackman reported having met with Parks Committee members and Trustee LaPierre and Parkitects representative Ben Frasier 10/27/15 to talk about playground equipment, safety standards, and park inspections.
  - Low Bridge High Water – Mayor Blackman reported having met with the committee 10/28/15. LBHW dates will be May 12-14, 2016. Friday evening will host a craft beer event – 20 to 25 breweries. No wine, just beer and cider with community brew made by all the brewers which will be the festival brew. They hope to expand the event to 2,500 people. Saturday events will be canal front family-friendly events. They finalized sponsorship search plans.
  - Town Gown – Mayor Blackman reported having hosted the 10/28/15 Town Gown subcommittee meeting at Village Hall. This subcommittee is on communication and outreach (college, community, BCSD, and Village and Town). They talked about encouraging residency of school and college employees in the community. They appointed a subcommittee to actualize some of these things – landlords willing to rent to incoming faculty and promotion of village/community for residence. At the meeting BCSD Spt. Lesli Myers gave a presentation. School enrollment is down to just under

3,500 which is a loss of about 400 students from 2011. Of the 3,500, 44% of students are eligible for free or reduced lunch, 12% have disabilities (slightly lower than the state average), but 96% graduate. BCSD has the second oldest urban/suburban program in Monroe County – since 1967.

- Senior's Choice at Heritage Square on Redman Road – Mayor Blackman mentioned plans for a \$17.5 million community on 7.5 acres that includes 90 units of independent and assisted living. They will be working with the college for programming.
- Newsletter – Mayor Blackman shared that the Village newsletter – now fall and spring – is being finalized and will be printed and inserted in the Suburban News in a couple of weeks. It will also be available at Village buildings and on the Village website.

- Out of Town – Mayor Blackman shared that she will be in Cuba 11/4/15-11/14/15 and will be out of phone and email contact. Trustee/Deputy Mayor Andrews will preside in her absence.

- Elections – Mayor Blackman reminded everyone that tomorrow is general election day and to be sure to vote.

- Trustee/Deputy Mayor William G. Andrews

- Sagawa Park Mural – Trustee Andrews shared having attended the recent meeting that determined the final drawing and installation and dedication dates.

- Walk Bike Brockport – Trustee Andrews shared having attended the recent meeting part of which discussed the proposed railroad bridge mural.

- E.L.K. Museum – Trustee Andrews shared having attended the recent Museum Board meeting. He commented on what a great job the Board and volunteers are doing.

- Low Bridge High Water – Trustee Andrews shared having attended the recent meeting.

- College – Trustee Andrews shared having served in his Village Historian Emeritus role by speaking with a graduate history class on the role of a public historian.

- Book – Trustee Andrews shared that he has put the finishing touches on a book slated for publication in January.

- Trustee Valerie A. Ciciotti – no report

- Trustee Katherine J. Kristansen

- Seymour Library – Trustee Kristansen shared having attended the 10/20 Seymour Library Board meeting. Discussion centered on grant monies received from Senators Ort and Robach, the completion of the Local History Room, training for all library board trustees in January, air conditioning unit replacement and such. Two reminders – the After Hours at the Library celebration event will be held 11/7/15 at which time the new local history room will be dedicated. The spring book sale will be held 4/13/15-4/16/16. Save your old books to donate.

- Code Review Committee – Trustee Kristansen shared having attended the 10/26/15 Code Review Committee meeting. Discussion centered on Village Code Chapter 43 – Signs.

- Trustee John D. LaPierre

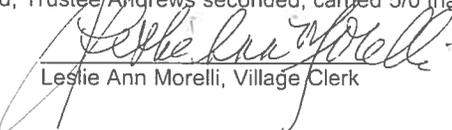
- Hazard Mitigation Planning – Trustee LaPierre shared that on 10/20 he attended a third meeting at the County about hazard mitigation planning.

- Parks Committee – Trustee LaPierre shared that on 10/21 he attended the Parks Committee meeting and on 10/28 attended the presentation by the Parkitects representation followed by a tour of the parks. They are looking into getting the Village parks certified for safety.

- Public Works – Trustee LaPierre shared having worked with DPW Spt. Donahue on the track excavator proposal.

**ADJOURNMENT:**

→ At 8:15pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 that the meeting be adjourned.

  
Leslie Ann Morelli, Village Clerk