

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, December 7, 2015 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli

Police Chief Daniel P. Varrenti joined at 7:25pm. Village Attorney Daniel J. Mastrella joined at 8pm.

ALSO PRESENT: Jack Merritt, Brad Kelly, Joan Hamlin, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

Our tour of eminent Brockporters of the past brings us this evening to Horatio N. Beach. He is best remembered as the founder and publisher of the Brockport Republic, but he had a far larger impact on this community than that suggests. Beach was born in Greene County, New York, in 1826, but his family moved to Bridgeport, Conn., when he was a boy. His father was a merchant and Horatio succeeded to the business at his father's death in 1847.

Local newspapers and committees were essential elements in the organization of American national political parties after the innovations by Martin Van Buren on behalf of Andrew Jackson in the late 1820s. After the Republican Party began to emerge in 1854, its leaders undertook to pull together such a network. Beach seems to have moved to Brockport in October 1856 for the purpose of founding a newspaper to support the candidacy of John C. Fremont, the first Republican presidential candidate.

In his first issue, Beach announced, "Our paper will be REPUBLICAN in politics, [but] we do not intend to make politics the leading object of our paper." He retired as publisher in favor of his son, Lorenzo in June 1871, but remained its political editor and continued in active association with the paper until six days before his death.

He was also active in business. He organized the Brockport Businessmen's Association and was its first president. He initiated the formation of the Brockport Union Agricultural Society that ran the county fair in Brockport for many years and was its secretary. He was also founding secretary of the Brockport Electric Company and one of the founders of the Brockport Gas Light Co., the Brockport Piano Manufacturing Co., the Moore-Shafer Shoe Manufacturing Co., and a fruit cannery. He engaged in real estate development and home building in the area of Beach Street. There was hardly a major business activity in Brockport that did not have his imprint.

He was also a mover and shaker in community affairs. He established and ran for many years Brockport's first free book lending library. He was the founding secretary of a farmer's club and secretary of two fraternal lodges. He organized the Brockport Rural Cemetery Association and spearheaded the drive to build the Soldiers' Memorial tower. He was a Toll Collector for the canal and a trustee of the Brockport Collegiate Institute.

Politically, he was a Village Trustee and a leader of the Republican Party locally and in the county. Diplomatically, he was a United States Consul in Mexico, Venezuela, and Ecuador.

The Republic had been joined in the newspaper business in Brockport by the Brockport Democrat, another weekly, in 1870. The two papers competed for 55 years, before they merged as the Brockport Republic-Democrat in 1925. That paper continued until 1972, when Ken Hovey retired. Andrew Wolf took it over as the Brockport Post for a few more years. So, Beach's legacy to this Village had continued for about 120 years.

Beach died on September 21, 1896—exactly forty years after his arrival in Brockport. Throughout that long residency here, he was a pillar of our community—quite a record.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS: none

GUESTS: none

PUBLIC HEARINGS: none

PUBLIC COMMENT: none

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 that the minutes of the 11/16/15 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	11/19/15	\$49,327.50	
	11/24/15	\$466,693.02	
	12/7/15	\$93,647.23	
FUND (F): <u>Water</u>	11/24/15	\$35,683.78	
	12/7/15	\$10,447.39	
FUND (G): <u>Sewer</u>	11/24/15	\$37.75	
	12/7/15	\$1,467.24	
FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust & Agency</u>	-	-	
			\$49,327.50 total 11/19/15
			\$502,414.55 total 11/24/15
			\$105,561.86 total 12/7/15

CLERK REPORT: Clerk – Leslie Ann Morelli

- **PERSONNEL ITEMS:**

- Accept retirement of Police Officer Brian Winant effective 12/9/15 -

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to accept the retirement of Brian Winant as Police Officer effective 12/9/15 with thanks for his 17 years of service with the Brockport Police Department.

This also ends his service as the employee on the Ethics Board.

- Hiring to fill 2 Police Officer vacancies –

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to hire Steven H. Papponetti as a full time Police Officer effective 12/8/15.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to hire Zachary S. Wakefield as a full time Police Officer effective 12/8/15.

The new officers will be sworn in by Clerk Morelli tomorrow morning when they receive the personnel paperwork they need to complete. Chief Varrenti will advise on a date for a ceremonial swearing in at a Village Board meeting once they've completed their FTO.

- Appoint to fill a vacancy on the Code Review Committee – Mayor Blackman referred to the position interest form submitted by Jason Graham upon recommendation of CRC Chair Art Appleby. J. Graham is a Village resident, merchant, landlord and publisher of a community savings magazine.

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to appoint Jason Graham as a member of the Code Review Committee to complete a term to 6/30/20.

- **OLD or NEW BUSINESS:**

- Monroe County Sales Tax Distribution for 3rd quarter 2015 – Mayor Blackman referred to the letter in the packet that the Village's share of the 3rd quarter 2015 sales tax receipts is

\$429,544.09. This compares to \$421,658.76 distributed for the same quarter in 2014. Trustee LaPierre said that represents a 1.87% increase over the same quarter last year.

- o Farmers Market – accept \$250 personal & \$250 corporate from Kelly Lewis & State Farm for new banners – Mayor Blackman shared that Kelly Lewis of State Farm Insurance in Brockport has procured a grant for the Farmers Market. Through a corporate program, State Farm Corp has matched a \$250 donation from Kelly for a total contribution of \$500. The Farmers Market Managers would like to use this generous donation to purchase new banners for the light posts on Main Street during market season.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to accept the generous donation of Kelly Lewis and State Farm Corp totaling \$500 for the Farmers Market and to utilize the monies for the purchase of new banners to be displayed during market season.

- o 2012 or newer hydraulic track excavator purchase – authorize bid notice & bid specs –

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to authorize the bid notice and bid specifications for a 2012 or newer hydraulic track excavator purchase. Bid notice is as follows with bid forms and specifications to be made available at Village Hall and on the Village website:

VILLAGE OF BROCKPORT NOTICE TO BIDDERS

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Brockport desire to purchase and will receive sealed bids for one (1) USED 2012 OR NEWER HYDRAULIC TRACK EXCAVATOR for use by the Department of Public Works. Sealed bids with non-collusive bidding certificate will be received **no later than 12 pm, Wednesday, December 30, 2015**, at the Brockport Village Hall, 49 State Street, Brockport, NY, 14420 at which time and place they will be opened and read aloud. The Village Board reserves the right to reject any or all bids. Specifications may be obtained at Brockport Village Hall or from the Village website: www.brockportny.org.

By Order of the Brockport Village Board

Leslie Ann Morelli
Village Clerk
Village of Brockport

Dated: December 7, 2015

For publication in the December 13th edition of Suburban News

For posting on the Village Hall & DPW bulletin boards and the Village website

- o Solar energy project – SEQR – declare intent to be Lead Agency & proceed to notifying agencies with 30 days to respond – Brad Kelly of Larsen Engineers was in attendance to answer any questions of the Board.

Trustee LaPierre asked why the EAF indicates it as being considered an archaeologically sensitive area. B. Kelly said that is due to the address being used, which is a residence, closest to the site. The project site itself is not an archaeologically sensitive area. They just wanted to be sure all bases were covered.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to adopt the following resolution:

WHEREAS, the Village of Brockport intends to enter into an agreement for the purchase of electricity generated by a solar photovoltaic (PV) system to be constructed on Village owned property located near 6793 East Canal Road, Brockport, NY, and

WHEREAS, the Village of Brockport Board of Trustees intends to act as lead agency for the SEQRA review process for said project which is categorized as an Unlisted Action by the New York State Department of Environmental Conservation, and

WHEREAS, the appropriate Environmental Assessment Form (EAF) has been filed with the Village Clerk, and

WHEREAS, upon notification by the Village of Brockport, any interested agencies will have thirty (30 days) in which to object to the designation of the Village Board of Trustees as lead agency for the SEQRA review process,

THEREFORE, BE IT RESOLVED that the Village of Brockport Board of Trustees hereby declares its intent to be lead agency for SEQRA review and directs that notification of the same be made to all other

interested agencies.

Mayor Blackman said a recent conference call was held with her, Larsen Engineers, Seymour Library Director Carl Gouveia and Brockport Fire District Treasurer Harold Mundy. The Village Attorney has been in touch with the Attorney for Seymour Library and Attorney for Brockport Fire District. B. Kelly had suggested to her a letter of intent from the Village to NYSERDA regarding working with Seymour Library and Brockport Fire District on a memorandum of understanding.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 authorizing said letter of intent.

Mr. David Sandbank, NY-Sun Director
NYSERDA
17 Columbia Circle
Albany, NY 12203

Re: Solar Energy Project

Dear Mr. Sandbank:

The Village of Brockport, together with Larsen Engineers, is in the process of completing a Memorandum of Agreement with the Seymour Library and the Brockport Fire District for the provision of solar power. We have had productive conversations with all the parties and their respective lawyers. We anticipate having the agreement completed before the permitting process is completed.

Sincerely,
Margaret B. Blackman
Mayor
Village of Brockport

Xc: Brad Kelly, Larsen Engineers

Mayor Blackman referred to an opinion letter in the recent edition of Suburban News and provided the following response that she will ask be run in the next Suburban News.

**Brockport Mayor responds to "Are NO BID projects fair to the community?"
Opinion of Kirk Golden in the 12/6/15 Suburban News**

I want to clarify information regarding the Brockport solar photovoltaic (PV) system project in response to recent comments. First, the incentives available for solar projects offer the Village of Brockport tremendous savings on the cost of electricity over a long time frame. The structure of these incentives, however, requires that we move expediently.

The Brockport Solar PV project presents the Village an opportunity to save more than \$1.5M over the next 30 years with zero upfront cost. One of the reasons this is possible is because of a financing arrangement called a Power Purchase Agreement. Under this agreement a solar developer will build a project at their own cost and sell the electricity generated by this system to the Village at an agreed upon rate. After 25 years, this agreement will be up for negotiation and the system will either continue operating at a newly agreed price, be removed, or be transferred to the Village where we can expect even greater savings.

A Power Purchase Agreement is, by definition, NOT a Capital Expenditure project, but rather an Energy Performance Contract. As such, it does NOT require the same "request for proposal" process as if the Village were buying the system outright. To ensure the best value for the community, the Village Board brought in Larsen Engineers of Rochester. This firm 1) conducted a study to determine whether the project was viable; 2) calculated an appropriate system capacity; and, 3) sought a developer who could finance, design, and build a system on the Brockport landfill large enough to meet the electrical demands of all municipal meters. The scale and complexity of the Brockport Solar PV project narrowed the field of potential developers. Among the respondents, Solar Liberty was identified as a competent firm, experienced in projects of this type and scale, who could bring the proper financing to the project. Of the developers presented with this opportunity, Solar Liberty returned the most favorable proposal.

Timing is of the essence with the Brockport Solar PV Project. Delays jeopardize the Village's ability to access the incentives that factor into these tremendous savings. Federal incentives for commercial solar projects are anticipated to be drastically reduced by the end of the 2016 and state-level grants for these projects have been designed to shrink as more solar PV systems are installed throughout the state.

Prudent management of community resources involves a balance of activities aimed at securing the best value in a timely fashion. The Village of Brockport is on the path toward realizing the anticipated

savings offered by this project and has acted in a responsible manner to balance the complex array of elements involved in advancing a solar PV system project.

Margay Blackman, Mayor
Village of Brockport

Trustee LaPierre stated that Larsen Engineers recommended and the Village vetted the chosen provider, took a field trip to one of their projects and verified that they can handle such a large project.

VILLAGE BOARD REPORTS:

o Mayor Margaret B. Blackman

- Seymour Library – Mayor Blackman referred to a letter dated 11/20 from Seymour Library Board President LuAnne Cenci to her, Sweden Supervisor Carges and Clarkson Supervisor Kimball.

“The Seymour Library Board of Trustees has decided to postpone the creation of an agreement between the three municipalities and the Library (which is the proper procedure since this is a new agreement between the four entities and not an amendment to the existing agreement) until the new members of the Library Board and the new members of the Town of Sweden Board have taken office and have an opportunity to settle in.

Since our budget for 2016 has been completed, we feel it is not critical to move forward precipitously. It is now our intention to have a draft prepared by April and approved by June of 2016.

To that end, I am requesting that Clarkson and Sweden present their considerations and concerns; thus far we have heard only from the Village. We are particularly interested in any services that might be shared between the municipalities on a formal basis; such as snow removal, parking lot maintenance and lawn care.

The Village asked that we present a 5-year plan and we will begin working on that in January with our new board members.

We are looking forward to a new spirit of cooperation as we move into 2016.”

- Brockport Central School District – Mayor Blackman shared that she attended the 11/23 School Board breakfast that the College President attended. The School Board discussed some of the challenges they face such as declining enrollment, increased number of students eligible for free lunches, and the future possibility of having to close a building.

- Town/Gown – Mayor Blackman shared having attended the 11/23 Town/Gown meeting in which various sub committees reported. Her subcommittee on outreach and communication is focused on getting employees of BCS and SUNY and their families to settle in this area. Mayor Blackman said when she became faculty in 1977 every member of her department lived within 3 miles of the campus. That is no longer the case. Many school district and college employees either live closer to their spouse's work or if they have children seem to gravitate toward homes in the Brighton or Pittsford school districts. One idea is to create a packet about the Brockport area that can be distributed to final candidates and new hires of the BCSD and SUNY.

- The Stylus – Mayor Blackman shared having met last week with a college student who is a Stylus journalist that wanted to know more about the goings on of the Village. She provided him information and introduced him to the FOIL process. She suggested creating an information sheet that highlights the Village website, meeting schedule and submission dates, meeting minutes, the FOIL process and the like might be useful for BSG and The Stylus. She asked Clerk Morelli to draft this when she has time.

- Low Bridge High Water – Mayor Blackman reported having met 12/3 with the LBHW Committee. Highlights of the meeting were that the Boom or Bust film will be shown on Thursday night, 5/12, the craft beer festival will be held Friday night, 5/13 and will include a community brew with a naming contest whose winner will receive 4 free tickets. One possible name is Mule's Ear. McCann's Meats, an artisan butcher selling samples will be at the craft beer event. Last year 4 local restaurants pulled out of providing samples the afternoon of the event. They are busy enough with restaurant business that graduation weekend. The Saturday, 5/13 events will include music, possibly even a community sing-along and the rowing regatta.

- Door to Door Peddling and Soliciting – Mayor Blackman shared that a Family Energy representative came to her door. She asked if he had a Village permit and he indicated management obtained one. In checking with Clerk Morelli they do not have a permit. She said she will suggest Chief Varrenti reach out to them as they must abide by the Village Code on peddling and soliciting house to house.

- Brockport Fire District – Mayor Blackman mentioned that Brockport Fire District elections

for a seat on the Board of Fire Commissioners is tomorrow, 12/8 from 5pm-9pm at the Exempts.

- Planning Board – Mayor Blackman shared that the 12/14 Planning Board agenda has several applications including a new bar opening at the long vacant 38 Merchant Street once the site of Northbound Junction.

- Holiday of Lights Parade and Christmas Tree Lighting – Mayor Blackman praised the 12/6 event. She was surprised to learn from College President McPherson's husband Allan at the First Friday event at the College that the college did not know much about it. Maybe some advertising can be done in The Stylus and the Daily Eagle in the future. She has asked Suburban News to publish the following:

Another Grand Parade

Brockport's Holiday Season got off to a festive start on December 6th with the 5th annual Holiday of Lights Parade. Hats off to Brian Winant and Josh Sime of the Brockport Police Department's Stetson Club for organizing another successful parade—with 32 entries, the biggest yet—and to the many helping hands that made it possible:

Days before the parade, Brockport's DPW had the downtown trees lighted and had installed and trimmed the Christmas tree in Sagawa Park, donated by Brightly Farms of Hamlin. They put up the traffic barricades, found time to decorate their parade entries, and drove off with the Best Overall prize.

Working to manage the parade line up were Joe Gerzsney, Kelly Moore, Scott Petry, Kent, Rachael and Serina Blair, the Explorers, police officers Josh Sime and Tyler Dawson, Paul Drake and the Fire Police.

Like kids enjoying a new toy, Village Board members were delighted to ride in Henrietta Fire District's 1923 America La France fire truck at the head of the parade, preceded by the Brockport High School Band and followed by the popular Kendall Lawn Chair ladies.

Bob Lonsberry and Caurie Putnam served as this year's parade's MC's; Ken Tully and Rob Carges provided the sound systems.

Parade entries paused at King Street to be scrutinized by judges Alysa DiMarco, Ann Tran, Joy Levandowski, Corky Dailey and Christina Scutella.

The hundreds of spectators were grateful for the refreshments and restrooms provided by the United Methodist Church.

At the parade's end at Sagawa Park, carolers from Brockport Middle and High School choruses performed under the direction of high school chorus director, Liz Banner. As the chorus launched into "Here Comes Santa Claus," excited children descended on Santa and Mrs. Claus.

Then the crowd began the countdown, 10-9-8 ... Santa threw the switch, and the lights blazed on the magnificent Christmas tree.

Happy holidays everyone!

Margay Blackman
Mayor of Brockport

- Trustee/Deputy Mayor William G. Andrews

- E.L.K. Museum Board – Trustee Andrews reported having attended the 11/18 E.L.K. Museum Board meeting. The new local history room at Seymour Library features an E.L.K. Museum display in December. New Museum Board member Karen Owen provided display guidance as she has 19 plus years of experience as a volunteer at the George Eastman House.

- Historic Preservation Board – Trustee Andrews reported having attended the 11/19 HPB meeting. Discussion centered on the State Review Board having approved and referred the High Street Cemetery nomination to the National Review Board and consideration to applying for CLG funding to hire a consultant to prepare a nomination for one or two residential historic districts on the west side of Main Street with Ms. Bartos and Ms. Howe agreeing to make a visit and review the Clinton Brown survey and other sources.

- Town/Gown – Trustee Andrews reported having attended the 11/23 Town/Gown meeting. His subcommittee is landlord/student relations.

- Walk Bike – Trustee Andrews reported having attended the 11/23 Walk Bike meeting.

- Salvation Army – Trustee Andrews reported that he served as a Salvation Army bell ringer at Wal Mart on 12/2. He shared that the Salvation Army is the 2nd largest charity in the U.S. and the C.E.O. has the 2nd smallest salary.
- Low Bridge High Water – Trustee Andrews reported having attended the 12/3 LBHW meeting.
- Western Monroe Historical Society – Trustee Andrews reported having volunteered at the Morgan Manning House 12/5 for 2 shifts and clean up of the annual successful Candlelight Christmas show and sale.
- Holiday Parade of Lights & Christmas Tree Lighting – Trustee Andrews reported having attended the 5th annual event 12/6 which was fabulous with so many children they were 10 deep in some places along the parade route. He commended Rachael Blair and crew for the great work lining up the parade participants. He credited Stetson Club President Brian Winant for founding and coordinating what has now become a tradition. As B. Winant retires, he leaves a lasting legacy with the parade.
- Brockport Community Museum – Trustee Andrews shared that as Chair of the interior display committee the quarterly rotation of the 9 displays were completed and some were augmented. An outside interpretive sign near Hartwell Hall has degraded so they are working on a replacement with the College to fund it. A long ago theft of a flagpole sign is being replaced (and past incorrect information changed) also with the College to fund it.

In February there will be a display at Seymour Library celebrating African American History month to focus on local important figures such as Fannie Barrier Williams.

- Trustee Valerie A. Ciciotti
 -
- Trustee Katherine J. Kristansen
 - Seymour Library – Trustee Kristansen reported having attended the 11/17 Library Board meeting. The After Hours event was a great success having raised approximately \$20,000. Discussion centered on the tri-municipal agreement, fundraising efforts, the MOA regarding the library's participation in the solar energy project, and recognition of the Library Board members who are retiring. Thanks to Lynne Gardner for being one of the 3 Village reps on the Seymour Library Board for the past 10 years.
 - Brockport Merchants Association – Trustee Kristansen reported having participated in Small Business Saturday in our historic downtown commercial district 11/28. It was festive and busy and she was happy to finish up some of her Christmas shopping.
 - Code Enforcement – Trustee Kristansen shared that she forwarded to BI/CEO Miller information from a Village resident about some blatant and disturbing issues regarding property on State Street. This is very similar to some disturbing sights regarding trash on properties in the triangle formed by Monroe, Holley and Perry Streets that she said she observed while walking her dog over Thanksgiving break. She said she believes that it is every property owner's responsibility (whether the owner resides there or not) to keep their property up to code and to keep it presentable and palatable to the neighbors. This is important to the health and future of the neighborhood. It is called being a good neighbor – working together for the quality of life for everyone in the connected community. She encourages everyone to make sure that they consider the whole picture which is the community.
 - Retirement of Officer Brian Winant – Trustee Kristansen said she wishes Brian Winant well in his retirement.
 - Holiday of Lights Parade & Christmas Tree Lighting – Trustee Kristansen said she was out of state to see a new grandchild and unable to attend the 12/6 event, that she had attended a holiday parade down south which lasted 2.5 hours and that she is sure Brockport's was better.
- Trustee John D. LaPierre
 - Holiday Parade of Lights & Christmas Tree Lighting – Trustee LaPierre shared having participated 12/6 and that it fulfilled his little boy desire to ride on a fire truck.

BRIEF RECESS: 7:50pm – while the Village Board waited for the 8pm arrival of the Village Attorney. Trustee Ciciotti excused herself.

EXECUTIVE SESSION:

→ At 8:00pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 that the Board of

Trustees of the Village of Brockport enter into executive session to discuss a matter of potential litigation.

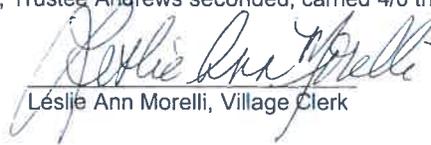
Village Attorney Mastrella and Chief Varrenti were invited to sit in.

Mayor Blackman said she does not anticipate any action after executive session.

→ At 8:37pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

→ At 8:37pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 that the meeting be adjourned.



Leslie Ann Morelli, Village Clerk