

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, February 1, 2016 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Katherine J. Kristansen, Trustee John D. LaPierre, Village Clerk Leslie Ann Morelli

ALSO PRESENT: Robert Westbrook, Kristina Gabalski, Joan Hamlin, Kris Bonczyk, Melissa Brown, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

This evening we shall take a look at another distinguished Brockport family, one that compiled an extraordinary record on the Brockport scene--the Harmons. Austin Harmon was born in Rupert, Vermont, in 1809 and trained in the marble business there. In 1828, he came to Brockport by packet boat before Brockport was even incorporated as a village and opened a monument store on Main Street. In 1869, he moved his shop to Market Street.

From his arrival here Austin was active in civic affairs. Already by 1831, he was a leader in the youth temperance organization, part of one of the most important civic movements of the time. By 1840, still only 31, he became a Village Trustee and later he served as Justice of the Peace for fifteen years. Also, he was a major in the militia, an important post at the time.

Austin's son, George Sr., was born in 1842. He graduated from the Brockport Collegiate Institute. In 1885, Austin retired and George succeeded him in the marble business. At the same time, he bought an insurance agency and continued both businesses for the rest of his life.

George Sr. continued his father's tradition of civic activity. He was secretary of the Agricultural Society that organized the county fair annually, one of the founders and secretary of the New York State Association of Town Fairs, and treasurer of the Brockport Businessmen's Assn. He was also a member of the Board of the Brockport Normal School. In 1889, he was appointed Brockport's postmaster, a patronage appointment under Republican President Benjamin Harrison. He remained in that post until his death in 1910.

George, Sr.'s son, George, Jr., born in 1880, served out his father's term as postmaster until 1912, when Democrat Woodrow Wilson became President. Also, he was Town of Sweden Clerk in 1905, 1908-10, and 1913-14 and a director of the 1st National Bank. He was elected Village Mayor in 1914 and served throughout World War I until 1920, the longest tenure in the history of the office until that time. Under his administration, Main Street was paved and our water system installed. Remarkably, he returned to the mayoralty 25 years later in 1939 and served through World War II until 1946. He was also a trustee of both the Lake View and High Street cemeteries.

George Jr. had two sons. One became a professor at Princeton and the other was an attorney. All three Harmons were leaders in the Republican town committee and both Georges were trustees of Brockport's business organization, the Board of Trade in 1907. George Jr. continued in the insurance business until his death in the early 1960s. Thus, three generations of Harmons were leaders in the business, political, and civic life of this community over a span of more than 130 years.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS:

- Selection Committee results & presentation – Monika W. Andrews Creative Volunteer Leadership Award to Carol L. Hannan (unable to attend to accept in person)

Rob Westbrook read the following into the record. Clerk Morelli said it, the certificate and check for \$250 will be mailed to Carol Hannan tomorrow as were her wishes.

Report of the Monika Andrews Creative Volunteer Leadership Award Committee

The Committee reports that it unanimously recommends the award of the 2015 Monika Andrews Creative Volunteer Leadership Award to Carol Hannan.

Two of the things that most define the towns of Clarkson and Sweden, as well as the Village of Brockport, are that they are places in which so many families find not just a house but a home. And they are places in which a rich history of such home-making is not forgotten but rediscovered, preserved, and celebrated. Both of these features of this community are hard-won and ever-imperiled. Sustaining them requires citizens willing to undertake struggles over a long haul—difficult and often thankless—to protect them from erosion and amnesia. And thereby to extend them from one generation to the next. Carol Hannan is just such a citizen.

On the one hand, Carol has demonstrated a remarkable ju-jitsu ability to turn one of the most corrosive forces of modernity—the real estate market—to ends to which it is too rarely put: stability, community restoration, and the common good. Over a number of years, she has purchased and rehabilitated with considerable voluntary labor (much of it her own) nine dilapidated houses in Brockport and then resold them at a reasonable price to families who have in turn brightened Village neighborhoods with their presence. She thereby "flips" these properties not for her own profit but rather for the public interest, seeking, as she herself puts it, to "revitalize Brockport house by house." Carol turns deteriorating houses into homes.

If William Faulkner's adage that "the past is never dead. It is not even past" might well be a motto of our communities, Carol is a leader among those determined to prove it. In addition to insuring, as one of her nominators put it, that a house she rehabilitates is not "stripped of its dignity," she has also worked tirelessly to preserve the stories of more than eighty homes by documenting their history—a demanding task of research and writing. Her genealogies have helped to win historic preservation status for Village properties, benefiting not only their owners but serving the aims of communities determined to make sure that they ride into the future in a vehicle equipped with a rearview mirror.

The Committee shares the warm appreciation for Carole Hannan's contributions to the well-being of Clarkson, Sweden, and Brockport expressed by her several nominators. We forward our recommendation of her for the Monika Andrews Award with gratitude for her on-going service to the shared life of our community.

Robert Westbrook (Chair); Linda Ketchum; Kermit R. Mercer

Mayor Blackman commented that this is a well-deserved award.

GUESTS: none

PUBLIC HEARING: none

- Note: Proposed Local Law – adding a Parks chapter to the Brockport Village Code – public hearing of 12/21/15 carries over to a future meeting – date to be determined

PUBLIC COMMENT: none

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee LaPierre seconded, Trustee Crane abstained due to not having been on the Board at that time, carried 4/0/1 that the minutes of the 12/21/15 meeting be approved as written.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 1/4/16 meeting be approved as written.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 1/12/16 meeting be approved as written.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 1/25/16 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	2/1/16	\$28,821.96
FUND (F): <u>Water</u>	2/1/16	\$457.87
FUND (G): <u>Sewer</u>	2/1/16	\$1,777.67

FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust & Agency</u>	-	-	
			\$31,057.50 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- o 2016 Events Schedule – need information by 3/1 – Clerk Morelli referred to the letter in the packet having been sent in early January to officials and community group leaders requesting information by 3/1 on any events to be held in the Village and open to the public in 2016.

- o 2015 PESH Form SH-900.1 summary of work-related injuries & illnesses completed & on file – Clerk Morelli referred to the document in the packet having been posted in Village employee break rooms. She explained that it indicates work-related injuries and illnesses and has to be posted from 2/1 to 4/30. In 2014 there was no lost time so the Village received an award from UNYMWCP. There were 2 cases each with limited lost time in 2015.

- o Notice for Electing Village Officers – Clerk Morelli referred to the notice in the packet as follows that will be on the Village website and in Suburban News 2/7:

VILLAGE OF BROCKPORT
NOTICE FOR ELECTING VILLAGE OFFICERS

PLEASE TAKE NOTICE:

That the Annual General Village Election in and for the Village of Brockport will be held on Tuesday, June, 21, 2016 from Noon to 9pm with the following officers to be chosen: Three (3) Trustees – one (1) to complete a term to 06/30/17 and two (2) for terms to 06/30/20.

That the first day to circulate independent nominating petitions is Tuesday, April 5, 2016, and the last day to file said petitions at Monroe County Board of Elections is Tuesday, May 17, 2016. Petitions must indicate the office(s) and term thereto, for which it is filed, and

That the applications for absentee ballots will be accepted by Monroe County Board of Elections no earlier than Monday, February 22, 2016 and no later than Tuesday, June 14, 2016 for applications to be mailed or Monday, June 20, 2016 for personal applications by applicant or his/her agent.

That questions should be directed to Monroe County Board of Elections at (585) 753-1550.

Leslie Ann Morelli
Village Clerk
Village of Brockport

- o Voter Initiated Petition to Dissolve and Terminate the Village of Brockport received 1/25/16 – Clerk Morelli confirmed that the Village received a voter initiated petition to dissolve and terminate the Village of Brockport on 1/25/16. The law provides the Village Clerk 10 days to validate the petition. She will do so by 2/4/16 and respond to the contacts on the petition and forward a copy to the Village Board and Village Attorney.

- **PERSONNEL ITEMS:**

- o Drops/Add to Police Explorers roster –

→ Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 to approve the following drops and adds to the Police Explorers roster:

Drops: Evan Brundage, Brooke Crandell, Gabrielle Griffith, Dylan Johnson, Jagger Kachmaryk, James Laing, Kayla Luce, Ryan McKee, Hunter Prince, Matt Sealy, Juliana Schwab, John Stoia, Jacob Vergari, Nicholas Vicaretti

Adds: Jacob Buirch, Jerred Childs, Amanda Diaz, Melanie Dibble, Emmaline Garino, Jordon Grein, Gabriella Logiudice, Owen Manchester, Tucker Sutphen

To join those remaining since the 7/20/15 Village Board meeting: Cody Ault, Roy Ault, Cameron Caldarelli, Alexis Firkins, Alexandra Hoffman, Diana McMillion, Dwight McMillion, Alyssa Phillips, Rachel Smith, Josh Wilson.

For a current roster of 19 Police Explorers.

- o Accept resignation of Sandra Cain from Tree Board –

→ Mayor Blackman moved, Trustee Andrews seconded, carried 5/0 to accept with regret the resignation of Sandra Cain as a member of the Tree Board and thanks for serving since July 2013.

- o Appoint to fill vacancy on the Tree Board –

→ Mayor Blackman moved, Trustee Crane seconded, carried 5/0 to appoint Melissa Brown as a member of the Tree Board to complete a term to 6/30/17.

Melissa Brown was in the audience. The Village Board welcomed her.

- o Appoint to fill vacancy on the Ethics Board –

→ Trustee Andrews moved, Trustee Kristansen seconded, Trustee Crane abstained, carried 4/0/1 to appoint Kristofer Bonczyk as a member of the Ethics Board to complete a term to 6/30/17.

Kris Bonczyk was in the audience. The Village Board welcomed him. Mayor Blackman said the Ethics Board hasn't had a need to meet since 2010.

- **OLD or NEW BUSINESS:**

- o Solar Energy Project –

- SEQR – Clerk Morelli reported that a packet went out December 16th pursuant to the December 7th Village Board meeting to the involved agencies under SEQR. The responses from the Sweden Town Board, US Army Corp of Engineers and NYS DEC are in the packet. A sample resolution was provided by Larsen Engineers. The references to Albion instead of Brockport, Town instead of Village and Supervisor instead of Mayor are corrected below.

RESOLUTION - VILLAGE OF BROCKPORT, NEW YORK

Brockport Solar Photovoltaic (PV) Project
Near 6793 E Canal Road, Brockport, NY

MOVED BY: Trustee Kristansen
SECONDED BY: Trustee Crane
CARRIED 5/0

WHEREAS: the Village of Brockport is proposing to install ground-mounted solar panels on property owned by the Village of Brockport, located on its landfill near 6793 East Canal Road.

WHEREAS: in order to aid the Village Board in determining whether such project and financing and other related actions of the Village in connection therewith (the "Action") may have a significant effect on the environment, the Village Board has caused to be prepared the appropriate Environmental Assessment Form (EAF), and

WHEREAS: the Project has been identified as an Unlisted Action pursuant to the State Environmental Quality Review Act (SEQRA) and the Village Board has expressed its desire to act as lead agency for SEQRA review purposes, and

WHEREAS: all other potentially involved agencies have been contacted by letter and none have objected to the Village Board of the Village of Brockport acting as lead agency, and

WHEREAS: the Village Board has duly reviewed the EAF, as well as any public comments and any correspondence from interested or involved agencies, and has duly considered the impacts that may be expected from the proposed action and compared the same with the criteria set forth in the applicable SEQRA regulations,

NOW, THEREFORE, BE IT RESOLVED: by the Village Board of the Village of Brockport, New York, as follows:

1. The Village Board hereby declares that it is acting as lead agency for the purpose of SEQRA review concerning the Local Law and all actions related thereto.

2. Based upon its review and consideration of the EAF and other necessary criteria, the Village Board hereby finds that (a) the proposed Local Law does constitute an Unlisted Action and that (b) the object of the above-referenced action, therefore will result in no major adverse impacts and, therefore, is not an action which "may have a significant effect on the environment" and that since said action will not have a "significant effect on the environment", no "environmental impact statement" need be prepared, as such quoted terms are defined in the applicable SEQRA Regulations.

3. By reason of the foregoing, the Village Board hereby authorizes and directs the Mayor to execute and file a Negative Declaration in the form attached hereto and to sign the first page of the Full Environmental Assessment Form designating that the Project and all actions related thereto will not have a significant impact on the environment.

4. The Village Board hereby authorizes the Mayor to forward, upon request copies of this Resolution and the Negative Declaration to all appropriate agencies.

5. The Village Clerk is hereby directed to maintain for public inspection a file containing a copy of this Resolution, the Negative Declaration and all submissions to date concerning the Environmental Review of this project and all actions related thereto.

6. This resolution shall take effect immediately.

Roll call vote on the Resolution was as follows:

AYES: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre

NAYES:

The Resolution was declared adopted.

BY ORDER OF THE Village Board of the Village of Brockport

- Authorize Mayor to sign NYSERDA grant application –

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 to authorize the Mayor to sign the NYSERDA grant application.

On a solar energy project related matter:

Trustee LaPierre said the presentation for the solar installation explained how the credits would be allocated to each "meter".

→ Trustee LaPierre moved, Trustee Crane seconded, carried 5/0 to direct the Village Treasurer to prepare written guidance/statement/explanation as to how the solar energy billing credits will be handled regarding the Village, Library and Fire District.

Mayor Blackman said she spoke to Village Attorney Mastrella who said he and the attorney for the Library and the Attorney for the Fire District are nearing finalization of the proposed MOA on the solar energy project. She said with a few more tweaks it will go to the Village Board for approval then the Seymour Library Board and Fire District Commissioners for adoption and authorization to sign.

Trustee LaPierre said he doesn't want to wait for the lawyers to invent something that could be burdensome to us administratively. He said he thinks we need a statement about the process and method of each entity getting credit and how that is allocated to the entities and their meters involved.

- Declare surplus & sell (likely to Scottsville for \$7,000) – old sewer camera split with Hilton & Spencerport –

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to declare surplus and authorize the sale of the old sewer camera split with the Villages of Hilton and Spencerport.

- Declare surplus & authorize advertising on Auctions International – 6" water meter, 4" water meter, late 1980's 3" homolite gasoline operated pump for pumping water –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to declare surplus and authorize advertising on Auctions International a 6" water meter, 4" water meter, late 1980's 3" homolite gasoline operated pump. The Board reserves the right to reject bids if too low as the alternative would be to sell as scrap.

- Resolution calling on NYS to restore funding parity between the capital plans of the MTA and the NYS DOT –

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 to adopt the following resolution for DPW Spt. Donahue to forward to the appropriate parties:

Resolution Calling on the State of New York to Restore Funding Parity Between the Capital Plans of the Metropolitan Transportation Authority (MTA) and the NY State Department of Transportation

WHEREAS, Governor Andrew Cuomo and Mayor de Blasio recently announced an agreement to jointly subsidize the Metropolitan Transportation Authority's (MTA) nearly \$11 billion funding gap for its 2015-19 five-year capital program; and

WHEREAS, as part of this agreement, the Governor is committing \$8.3 billion in state resources to cover the MTA plan's multi-year deficit; and

WHEREAS, while we may agree that this vital investment in downstate transit is needed, the state has yet to develop a new Department of Transportation 5-Year Capital Plan designed to assess current conditions and determine investments needed to provide for the future needs of a modern, safe, reliable and efficient multimodal transportation system; and

WHEREAS, the enactment of the FAST Act, a fully funded five-year authorization of federal surface transportation programs that provides long-term federal funding predictability, should now facilitate the state to develop and fund a Transportation 5-Year Capital Plan; and

WHEREAS, locally-owned roads and bridges account for 87 percent of the State's 110,000 miles of roadways and 50 percent of the State's 18,000 bridges and are responsible for a vast system of aging culverts. These locally-owned transportation facilities are deteriorating at a rapid rate as counties continue to struggle to find adequate funding for their maintenance and replacement; and

WHEREAS, three of the last four DOT/MTA five-year capital programs were virtually identical in size; and

WHEREAS, for nearly two decades, through 2009, the parity agreement was honored and both five-year capital programs were similar in size as well as adopted within a month of each other. It is necessary to once again restore parity between the programs; and

WHEREAS, according to a 2014 Comptroller's report, thirty four percent (34%) of bridges are deficient and forty-eight percent (48%) of road pavements in the state are rated fair or poor and getting worse.

NOW, THEREFORE, BE IT RESOLVED, that the Brockport Village Board, calls upon Governor Cuomo and our State Legislative Delegation to work with our County and other local governments in order to develop and fully-fund a 5 Year Capital Plan that will provide the necessary and proper funding to New York's counties by substantially increasing CHIPS and Marchiselli funding and establishing a 5 year State Aid to Local Bridge and Culvert Program to give them the ability to adequately maintain their infrastructure; and

BE IT FURTHER RESOLVED, that restoring parity between the Department of Transportation's (DOT) highway and bridge five-year capital program and the MTA's capital program will assure each program is funded at a \$26.1 billion level, providing enough resources to help fund the local needs as described above; and

BE IT FURTHER RESOLVED, that the Brockport DPW Superintendent shall forward copies of this resolution to Governor Andrew M. Cuomo, the New York State Legislature and all others deemed necessary and proper.

BY ORDER OF THE Village Board of the Village of Brockport

- o Grants –
 - CDBG – Monroe Avenue sanitary sewer replacement (Main to Utica) – authorize application & SEQR –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to adopt the following resolutions:

RESOLVED, to authorize application due 2/16/16 for a Community Development Block Grant (CDBG) from Monroe County for the replacement of the existing sanitary sewer system and appurtenances along Monroe Avenue between Main Street and Utica Street.

Note for the record:
Village contact is DPW Spt. Harry Donahue
Village Office contact is Deputy Clerk-Treasurer Erica Linden

BY ORDER OF THE Village Board of the Village of Brockport

RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) procedures, the Village Board of the Village of Brockport has reviewed the significance of and potential environmental impact of the replacement of the existing sanitary sewer system and appurtenances along Monroe Avenue between Main Street and Utica Street.

RESOLVED, that the Village Board hereby concurs with Chatfield Engineers, P.C. that the Project is considered a Type II Action in accordance with 6NYCRR Part 617.5(c)(2); a replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site.

RESOLVED, that the Village Board hereby accepts the Environmental Assessment of this project, prepared by Chat field Engineers, P.C. The Village Board further declares that, based on the Environmental Assessment, it finds that the project will result in no significant adverse impacts of the environment and requires no further action.

BY ORDER OF THE Village Board of the Village of Brockport

- Erie Canalway National Heritage Corridor – authorize application for Low Bridge High Water –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize application for a 2016 Erie Canalway National Heritage Corridor's 2016 Event and Festival Sponsorship Program to help fund "Low Bridge, High Water: A Canal Opening Celebration May 12th to May 14th. Funding from Erie Canalway National Heritage Corridor in the amount of \$500 will be used toward the cost of entertainment, programming, and marketing.

Note for the record:

J. O'Connell & Associates contact is Tom Lajewski
Village Board contact is Mayor Margaret Blackman
Village Office contact is Deputy Clerk-Treasurer Erica Linden

BY ORDER OF THE Village Board of the Village of Brockport

- CLG – authorize application for Historic Preservation – to hire a consultant –

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application for a CLG (Certified Local Government) grant to hire a consultant to conduct an intensive level survey of neighborhoods on the west side of the Village south of the canal starting on the east side on Main Street heading west.

Note for the record:

J. O'Connell & Associates contact is Tom Lajewski
Village Board contact is Trustee/Deputy Mayor William Andrews
Historic Preservation Board contact is Chair Kevin McCarthy
Village Office contact is Deputy Clerk-Treasurer Erica Linden

BY ORDER OF THE Village Board of the Village of Brockport

- JCAP - \$7,500 award – Mayor Blackman shared that the Village received a \$7,500 JCAP grant to cover some of the costs of making accommodations to Village Hall to open the Court in January 2015. This is in addition to the \$7,500 received last year.

VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman
 - Monthly meeting with Town Supervisor – Mayor Blackman shared having met with Sweden Town Supervisor Carges 1/6. They discussed liaisons, communication between boards and the possibility of reducing the Town's part of the interest rate on the Town/County tax bills for those that pay by installment. Mayor Blackman said Town and Village laws are different on this. The Village offers payment by two equal installments with no interest as long as the 1st installment is paid by July 1st and the second installment is paid by August 1st.
 - Bringing Rowing to Brockport – Mayor Blackman said on 1/7 she met with DPW Spt. Donahue which resulted in a proposed a change of site for the boat shed from the NYS CC parcel at Lyman/Fayette Street to a boat house at the Village owned Corbett park. This is through Senator Ort's fixed asset fund applications. No cost to Village except in-kind services of some DPW labor. She will be meeting with the Parks Committee and eventually the residents whose properties border that part of Corbett Park. The site change has been cleared with the NYS CC.

- 36 Erie Street – Mayor Blackman said on 1/7 she and DPW Spt. Donahue visited the site of the former Flash's Tavern that Dave Enos is transforming into a full scale restaurant/brewery. She said she is excited for the Village to have a serious fine dining establishment with dining on two floors and two decks. The proprietors indicated "I'm not looking for the college crowd; I'm looking for their parents."

- 38 Merchant Street – Mayor Blackman said on 1/7 she and DPW Spt. Donahue looked at the site of the former Northbound Junction that Tom Terwilliger will be using as the Red Jug Pub. He has received Planning Board approval and notification of liquor license. She said she had a conversation with him and said he would be happy to meet with the Village Board at a work session or meeting in April. He had praise for the Planning Board noting that they were informed, interested, they listed and asked excellent questions.

- Tree Board – Mayor Blackman said at the 1/19 meeting of the Tree Board they began editing of the tree management plan which is almost in final form. They filed their annual Tree City application.

- Grants – Mayor Blackman said she, Trustee Andrews and Deputy Clerk-Treasurer Linden recently met with Tom Lajewski from the grantwriters regarding upcoming grant opportunities – NYS DEC for tree management, Federal TAG for implementing the GTC BATP recommendations, LGRMIF for records management to digitize property files. Since contracting with the grantwriter in late 2012 the Village has received \$600,000 in grants. That doesn't even include the annual CDBG grants that DPW Spt. Donahue puts in and gets for infrastructure upgrades or the numerous CLG grants that Trustee Andrews and the Historic Preservation Board put in and get for historic preservation projects.

- Gateway Mural Project – Mayor Blackman said the gateway mural project for the Main Street railroad bridge has secured half the funding so they will proceed with one half (the south facing side).

- Low Bridge High Water – Mayor Blackman said plans are underway. Jay Nichols of the Stoneyard is proposing the inclusion of 40 breweries at the brew fest component of the festival.

- State – Mayor Blackman shared having attended on 1/27 a presentation at the college on the Governor's budget.

- University Police Chief – Mayor Blackman shared having attended two interviews/forums for finalists for position of Chief of University Police. The third is tomorrow.

- Town/Gown – Mayor Blackman shared having attended the 1/28 meeting where 3 students raised issues of village life – not feeling welcome, safety – one had experienced a home break-in – and racism. She said she encouraged them to come to a Village Board meeting and speak under public comment. She said she'd like to set up some conversations with officials, merchants, residents. Mayor Blackman said Clerk Morelli is putting together a one page information sheet about Village meetings, website, media, and contacts. The information is as follows:

VILLAGE OF BROCKPORT
MEETINGS, WEBSITE, MEDIA, CONTACTS
2/2/16

Village Board Meetings

Meetings begin at 7pm and are held at Village Hall (49 State Street Brockport, NY 14420) **1st & 3rd Monday** of each month. The remainder of our fiscal year meetings are shown below.

<u>2016 MEETING</u>	<u>NOON SUBMITTAL DEADLINE</u>
February 15 – NONE	-
March 7	March 2
March 21	March 16
April 4 (<i>w/ budget hearing</i>)	March 30
April 18	April 13
May 2	April 27
May 16	May 11
June 6	June 1

Plus the following work sessions the **4th Monday** as follows:

<u>2016 MEETING</u>	<u>NOON SUBMITTAL DEADLINE</u>
February 22	February 17
March 28	March 23

April 25
May 23

April 20
May 18

Other Boards and Committees: Meeting schedules vary – see
<http://www.brockportny.org/government>

To attend a Village Board meeting, just show up & sign in at the door. If you wish to address the Village Board, you may do so at the beginning of the meeting under “Public Comment”. If you have a prepared statement, please provide a hard copy to Village Clerk Leslie Morelli at the meeting & email it to her the next day at lmorelli@brockportny.org so it can be inserted into the meeting minutes.

To be scheduled on a Village Board meeting agenda under “Guests”, contact Village Clerk Leslie Morelli at lmorelli@brockportny.org by Noon the Wednesday prior to the meeting with your information, topic title and a brief write up or flier about your topic.

The 1st Monday of the Month Village Board meeting comprises only the Village Board & Village Clerk. The 3rd Monday meeting additionally includes the Village Attorney, Treasurer, DPW Superintendent, Police Chief, and Code Enforcement Officer. Some items are geared to the 3rd Monday agenda in which the full complement are in attendance.

- Notices, meeting agenda packets and minutes, Village Code and much more are posted to the Village website www.brockportny.org.
- The Village's official paper is Suburban News – a free weekly paper delivered to properties on weekends. Notices and employment ads can be found there as well as on the Village website.
- The Village newsletter is published each spring and fall, inserted into Suburban News & posted to the Village website.
- An events schedule is published every April for events to be held within the Village limits and open to the public.
- The Village abides by FOIL – Freedom of Information Law - to FOIL for a record/document, submit a FOIL application online from the Village website. The Village Clerk responds within 5 business days. Sometimes an additional 20 business days is needed to locate requested records. Note: Village Court records – contact Court Clerk Corey Stepanek cstepanek@brockportny.org.
- Mayor Margay Blackman can be contacted at email: mblackman@brockportny.org voice mail: 637-5300 X16 or cell: 230-5966.

- Village Court – Mayor Blackman shared having sat in on Village Court last Friday. She found it to be very efficient – 113 cases in 2 ½ hours – respectfully treated. She relayed a story about a High School drivers education student having a lesson driving infractions from the ADA about texting – GPS-hand on phone that can result in several points and a substantial fine.

- Greater Brockport Chamber of Commerce – Mayor Blackman shared having attended the recent GBCoC annual awards dinner with other members of the Board.

- NYCOM – Mayor Blackman shared having attended the 1/21 NYCOM breakfast meeting.

- Monroe County Association of Villages – Mayor Blackman shared having attended the annual dinner meeting 1/23.

- Streetlights – Mayor Blackman shared having been approached by JW Danforth, a company which specializes in energy performance contracts regarding the Village's buyback of streetlights from National Grid. She said the Board's previous discussion with the Village of Hilton which accomplished this a number of years ago led her to look into it and the process has now been facilitated by passage of an amendment to the Public Service law which makes it easier for municipalities to do so. This is a free consultation. If more than 2 Board members are interested in attending, she'll call for a special meeting to meet with the representative.

- Trustee/Deputy Mayor William G. Andrews

- Brockport Community Museum Board – Trustee Andrews shared having met with the subcommittee that organizes the exhibits. An exhibit will begin at the Seymour Library 2/8 for African American History Month that identifies historic leaders in the community. Trustee Andrews said the BCM Board met earlier this evening and is working on an interpretive sign for the mural that will soon be in Sagawa Park.

- Historic Preservation Board – Trustee Andrews shared being part of a subcommittee work group of the HPB recently went through the first of 3 drawers of its filing cabinet at Village Hall to weed out what could be disposed of per the records retention schedule and organize what needs to remain.

- Greater Brockport Chamber of Commerce – Trustee Andrews shared having attended the recent GBCC annual awards dinner. His daughter-in-law received an award for her display windows at Arjuna.

- Greater Brockport Development Corporation – Trustee Andrews shared being part of a subcommittee raising funds and coordinating the Summer Serenades concert series. Trustee Andrews reported that GBDC has an accepted purchase offer for 60 Clinton Street by Jay Nichols of the Stoneward who is interested in it as a boutique hotel. The same prospective buyer has a purchase offer in on Rocco's Canalside Pub for a breakfast and catering venue.

- Low Bridge High Water Committee – Trustee Andrews shared attending the 1/7 meeting of the LBHW Committee.

- Western Monroe Historical Society – Trustee Andrews shared having recently conducted tours at the Morgan Manning House.

- Outgoing University Police Chief – Trustee Andrews shared having attended a retirement dinner for outgoing University Police Chief Kehoe who will be missed.

- Grants – Trustee Andrews said he, Mayor Blackman and Deputy Clerk-Treasurer Linden recently met with Tom Lajewski from the grantwriters regarding upcoming grant opportunities. One of particular interest to him is application for a CLG grant for the Historic Preservation Board as to the west side of the Village.

- E.L.K. Museum Board – Trustee Andrews shared that the E.L.K. Museum Board met to review the concept drawings, 3 options, prepared by the grant funded architect as to possible handicapped accessibility. Two of the three plans are favored. One plan was rejected. Once a plan were agreed upon by all involved, a grant should be sought for an architect to determine details and costs which could be \$200,000 or more to implement. He suggested considering using some contingency funds and some Shafer Trust funds and applying for a matching grant. More on that in the future.

- o Trustee Annette M. Crane

- Settling in – Trustee Crane shared that she is settling in to her role as Trustee and has met with DPW Spt. Donahue to tour DPW, with Planning Board and Code Review Committee Chair Art Appleby, and with Treasurer Hendricks regarding municipal budgeting. She has attended recent meetings of the Housing Task Force and Code Review Committee.

- Greater Brockport Chamber of Commerce – Trustee Crane shared having attended the recent GBCC annual awards dinner.

- Monroe County Association of Villages – Trustee Crane shared having attended the annual dinner meeting 1/23.

- Monroe County Planning & Development Land Use Training – Trustee Crane expressed interest in attending the 3/7 training on Introduction to Planning and Zoning.

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 to authorize Trustee Crane's registration and mileage for said training.

Clerk Morelli said Trustee Crane is to register and pay herself, then provide proof of attendance to her for reimbursement from the Trustees budget line.

- o Trustee Katherine J. Kristansen

- Red Jug Pub – Trustee Kristansen said she met 1/5 with Mayor Blackman and 2 members of the Planning Board to gather information regarding the recent application of the Red Jug Pub for 38 Merchant Street.

- Planning Board – Trustee Kristansen shared having attended the 1/11 Planning Board meeting. Discussion centered on the application of Thomas Terwilliger for the Red Jug Pub. The Planning Board approved the application after much discussion and clarification. After hearing the presentation and talking with the owner, she said she is optimistic that this establishment will be an asset.

- Seymour Library – Trustee Kristansen shared having attended the 1/13 Seymour Library After Hours committee meeting. Discussion centered on the 2016 event which will be held November 19th. On 1/19 she attended the Seymour Library Trustee training session which was presented by the Monroe County Library System. It was very informative. It was a combined event of many of the libraries in the area. All 3 municipalities that fund the library were in attendance. This was followed by the Seymour Library Board meeting. Discussion centered on the History room (done and paid for), Lift Bridge raised \$215 for the library through their “Pete the Cat” event, the budget, etc.

- Historic Preservation Board – Trustee Kristansen shared having attended the 1/21 HPB meeting. Discussion centered on the CLG grant opportunity and the Preserve NY grant opportunity and the inventory and reorganization of the HPB files.

- Monroe County Association of Villages – Trustee Kristansen shared having attended the annual dinner meeting 1/23.

- Code Review Committee – Trustee Kristansen shared having attended the 1/25 CRC meeting. Discussion centered on amendments to the sign code and a proposed electric charging stations code. The latter has gone to the Village Attorney and will then go to the Village Board.

- Greater Brockport Chamber of Commerce – Trustee Kristansen shared having attended the recent GBCoC annual awards dinner. Congratulations to awardees – Arjuna, Sunnking, Steve Appleton.

- Climate Smart Communities - Trustee Kristansen reported that the \$2,500 incentive money from the state arrived for having adopted the solar permit process.

- Brockport Merchants Association – Trustee Kristansen shared that the BMA's annual Wine Walk is 3/12 6-9pm and tickets are \$25 – pre-sale only.

- o Trustee John D. LaPierre

- NYCOM – Trustee LaPierre shared having attended a recent NYCOM breakfast meeting and found it interesting and worthwhile.

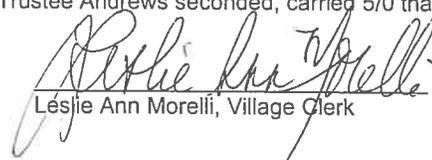
- Greater Brockport Chamber of Commerce – Trustee LaPierre shared having attended the recent GBCoC annual awards dinner.

- Monroe County Association of Villages – Trustee LaPierre shared having attended the annual dinner meeting 1/23.

- Police Department & DPW – Trustee LaPierre said he continues his liaison of the PD and DPW and does his best to keep them on their toes.

ADJOURNMENT:

→ At 8:16pm, Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 that the meeting be adjourned.


Leslie Ann Morelli, Village Clerk