

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, March 7, 2016 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Katherine J. Kristansen, Village Clerk Leslie Ann Morelli

EXCUSED: Trustee John D. LaPierre

ALSO PRESENT: Linda Ketchum, Joan Hamlin, Jack Merritt, Norm GianCursio, Leslie Daum, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following: Last month, we celebrated African-American History Month. This evening's topic would have been more appropriate for the regular meeting of February 15 that was cancelled. So tonight's meeting will have to do. In any case, African-American History Month is still being celebrated at the Seymour Library with a special exhibit by the Brockport Community Museum.

My topic is the early history of African-Americans in the Town of Sweden. The 1814 census shows no blacks in the Town, but by 1820, a childless black farming couple appeared and were still here in 1830. The 1825 state census registered nine "colored" residents, but that figure dropped to six by 1830. They included a couple and small daughter. The husband, John Johnson, was a barber, a common trade for African-Americans in the 19th century. He was the first of some 21 African-American men who practiced—and practically dominated-- that trade here.

The best known of the barbers was Anthony J. Barrier, who barbered in Brockport from his arrival in 1829 at age fifteen until his death in his shop in 1890, 61 years later. He was a prominent and respected member of the business and religious community and the father of civil rights leader, Fannie Barrier Williams. His brother-in-law, Troy A. White, also had a barber shop in Brockport then. The Barriers were a Brockport family from 1829 until Anthony's daughter, Ella, died here in 1946.

The largest number of blacks in Brockport in any census between 1814 and 1925 was 53 in 1875. After that, the number declined steadily until only Gertrude and Harry Page remained in 1920. A total of 187 blacks lived in Brockport at one time or another during that period. Occupationally, the men were distributed fairly equally between lower middle-class trades, 32, and common laborer, 22. Most of the women, 24 were employed in domestic service, but seven were seamstresses, two were hairdressers, and 26 were not employed outside the home. Three Brockport African-Americans served in the Union Army, two of them in white regiments.

Aside from the white families that employed blacks as domestic servants or farmhands, there were a number of biracial households. A black farmer and farrier housed three young white men in 1840 and eight in 1850. Another had two white children and a white woman in his households and still another housed a white woman and child. Also, there were three cases of black men married to white women and one white man wed to a black woman.

According to the censuses, no slave ever lived in the town, and, apparently very few former slaves. Most intriguing was the household of William H. Seymour, Brockport's most distinguished citizen. He housed a black servant in 1865 and two black teenagers and a 10-year-old boy in 1870, all born in Virginia, so apparently they had been born slaves. Seven blacks on the 1875 census had been born in southern states and probably had been slaves.

The most notable of the former slaves was William L. Page. He had been born a slave in Key West, Florida, in 1834, and arrived in Brockport about 1870. He was a graduate of Macedon Academy and claimed to have been the first African-American graduate of the University of Rochester, though the school has no record of his attendance. He was an engineer on the Erie Canal and partnered with Anthony Barrier in the coal business for three years in the 1870s.

So, to conclude, during their first century in the Town of Sweden, African-Americans were a continuous and, sometimes, important presence, but never formed more than a small percentage of the population. Perhaps because of the small numbers, they seem to have been thoroughly integrated into the life of the community.

Mayor Blackman suggested this be utilized in the Village newsletter – most appropriately the edition closest to African American History Month.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS: none

GUESTS:

- Ramel Holliday – SUNY College at Brockport student – Fyte for Wryte – Ramel Holliday a college senior and Richie Swift a college sophomore shared that fellow college student and fraternity brother Devin Hoffer was recently diagnosed with Leukemia. The Fyte for Wryte Campaign was created to raise money for him and his family as well as spread awareness for different types of cancer and organizations striving to improve technology and research to help people affected by the disease. He said Devin has a good prognosis but it will take 3 ½ years of treatments. The kickoff event is March 23rd from 12-4pm at the College Union Lounge. Brothers will be shaving their heads and the biggest donor gets to snip the bun of a particular student. They encouraged support of the surrounding community and left a poster and fliers for Village Hall.

PUBLIC HEARING: none

- **Note:** Proposed Local Law – adding a Parks chapter to the Brockport Village Code – public hearing of 12/21/15 carries over to a future meeting – date to be determined

PUBLIC COMMENT:

- Linda Ketchum of Erie Street – read the following statement into the record:

If Brockport were to dissolve, two communities with very different cultures would be thrown together. Sweden has large, very rural areas whose residents have wells and septic systems, so not everyone needs water lines or central sewers. Sweden has no sidewalks, so they don't need plowing. Sweden has no rowdy student neighbors, so they don't need community policing. Sweden has no rundown, overcrowded rental housing, so they need very little code enforcement. Brockport Village residents need all those governmental services.

Even the large housing developments in the Town have a very different culture--no sidewalks, no historic structures, no historic neighborhoods, no commercial district with many small shops, no student housing, few code violations, and no canal front gathering space. The Village has no big box retailers, no large shopping malls, no farming, no long stretches of highway, no wide-open spaces, no cemeteries to administer, and no government-run recreation facilities.

The Village government has volunteer committees or boards to administer its tree inventory, deal with housing issues, protect its historic architecture, run its museum, encourage and facilitate outdoor exercise, oversee its parks, and administer its canal front activities. The Town has nothing comparable.

It's very unlikely that a single part-time governing board could successfully take care of the two vastly different communities.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Mayor Blackman moved, Trustee Andrews seconded, carried 4/0 that the minutes of the 2/1/16 meeting be approved as amended and the minutes of the 2/15/16, 2/22/16, 3/5/16 meetings be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	3/4/16	\$97,105.53
FUND (F): <u>Water</u>	3/4/16	\$3,816.22
FUND (G): <u>Sewer</u>	-	-
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$100,921.75 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- 2016 Events Schedule – need information by 3/1 – Clerk Morelli referred to the reminder letter in the packet having been sent in early January to officials and community group leaders

requesting information by 3/1 on any events to be held in the Village and open to the public in 2016. Information will be accepted by 3/11.

o 2016 United Way Campaign – pledge forms due by 3/31/16 – Clerk Morelli referred to a letter in the packet having been distributed last week to employees with United Way materials.

o E-scrap for camp – Sunnking bin in Village Hall parking lot 3/15/16 – Clerk Morelli referred to a flier in the packet as to Sunnking having a bin in the Village Hall parking lot 3/15 for the public to dispose of unwanted electronics scrap. Proceeds will benefit Camp Good Days and Special Times. Such notice has been posted at Village Hall and on the Village website

o Special Election / Dissolution Referendum – Clerk Morelli shared having recently met with Monroe County Board of Elections representatives, Mayor Blackman and Trustee Crane. The Village Board has set the date, time, and location for the referendum (Tuesday, 5/24/16 Noon-9pm). A public notice will be drafted and reviewed by the Village Attorney for the next meeting. Since this is a special election (unable to be combined with the regular Village election the 3rd Tuesday in June due to the timeframes involved with the filing of the petition, she plays a larger role in running the election, selecting the election inspectors, handling the applications for absentee ballots, etc. This is also a cost to the Village not reimbursable by Monroe County Board of Elections. She is pleased that MCBOE is providing guidance and assistance where possible. Should any registered Village voter know that they will not be local on 5/24/16, they should contact her for an application for an absentee ballot.

• **PERSONNEL ITEMS:**

o Accept resignation of Police Officer Steven Papponetti effective 2/21/16 –

→ Trustee Kristansen moved, Mayor Blackman seconded, carried 4/0 to accept with regret the resignation of Steven Papponetti as Police Officer effective 2/21/16.

o Hire to fill vacancy of Part Time Court Clerk effective 3/10/16 –

→ Trustee Kristansen moved, Trustee Crane seconded, Trustee Andrews abstained, carried 3/0/1 to accept the recommendation of the Village Justices and Full Time Court Clerk as to the hiring of Jennifer E. Kimmel as Part Time Court Clerk. This is an appointed part time position, \$14 per hour 10 to 15 hours per week. The Board authorized a maximum of 25 hours per week through April 29, 2016. No benefits. Start date 3/10/16. She is to file the oath of office with Clerk Morelli and be ceremonially sworn in at the 3/21/16 Village Board meeting.

o Accept resignation of Part Time Court Attendant Chris lacuzzi effective 4/15/16 –

→ Trustee Kristansen moved, Trustee Crane seconded, Trustee Andrews abstained, carried 3/0/1 to accept with regret the resignation of Chris lacuzzi as Part Time Court Attendant effective 4/15/16 with thanks for his service since 5/4/15.

o Authorize vacancy notice for Part Time Court Attendant –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 4/0 to authorize advertising the Part Time Court Attendant vacancy as follows:

**PART-TIME COURT ATTENDANT
FOR
BROCKPORT VILLAGE COURT**

Brockport Village Court seeks 1 individual to serve as Court Attendant part time – working with the other Court Attendant, Village Justices, and Court Clerks (all part time). The work involves maintaining order in the courtroom; convening, recessing and making announcements; directing attendees as to courtroom procedures and regulations; seeing that courtroom is ready for proceedings; taking charge of jury; and answering inquiries about courtroom procedures.

Successful candidate should have: working knowledge of courtroom procedures; skill in addressing a group and giving clear, concise directions; ability to follow directions; ability to maintain order and control over a group; ability to observe and analyze problem situations and exercise good judgment when dealing with situations; ability to maintain confidentiality about court cases; ability to deal effectively with the general public; emotional maturity; tact; proper dress; physical condition commensurate with the demands of the position.

Part time, # of hours will vary each week, typically Fridays from 1pm until court adjourns. \$12.50 per hour. No benefits. New York State Retirement System. MUST be a Monroe County resident.

Note: This position is currently classified by Civil Service as competitive. Initial hire will be classified as provisional until an exam is offered. For permanency, provisional hire must take and pass exam being reachable on the certification of eligibles. If the Village's application to have the position re-classified as non-competitive gets approved, the exam will not be necessary.

Employment application can be obtained at Brockport Village Hall
Monday-Friday 8:30am-4:30pm
or from the Village website: www.brockportny.org

Completed applications must be turned in with cover letter to:
Leslie Ann Morelli, Brockport Village Clerk
Village of Brockport
49 State Street, Brockport, NY 14420
or lmorelli@brockportny.org

Application deadline: Noon, Wednesday, March 16, 2016

- o Re-hire Nicholas Jackson as DPW Seasonal Laborer effective 3/14/16 – Mayor Blackman referred to the memo in the packet from DPW Spt. Donahue.

→ Trustee Crane moved, Mayor Blackman seconded, carried 4/0 to re-hire Nicholas Jackson as DPW Seasonal Laborer effective 3/14/16 at \$10/hour with no benefits.

- o Appoint to fill vacancy on the Emily L. Knapp Museum Board –

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 4/0 to appoint with the E.L.K. Museum Board's endorsement Sarah Ledtke as a member of the E.L.K. Museum Board to complete a term to 6/30/16. (Reappointment for a fresh 3-year term to be made at the July organizational meeting of the Village Board. That term would run through 6/30/19.)

Trustee Andrews shared that she is new to the Village and brings with her experience from Genesee Country Village Museum.

- o Add to Welcome Center Greeter roster –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to appoint Kathy McLaughlin as a Welcome Center Greeter.

- **OLD or NEW BUSINESS:**

- o Schedule changes needed:

- Add 7pm 4/11/16 VB meeting – public hearing on the proposed budget – at Middle School L.G.I. –
- Drop 7pm 5/23/16 VB work session – conference room unavailable due to 5/24 referendum setup
 - Includes cancelling Housing Task Force and Code Review Committee 5/23 evening meetings -

→ Mayor Blackman moved, Trustee Andrews seconded, carried 4/0 to adopt the above referenced schedule changes. Clerk Morelli will make the appropriate notifications.

This resulted in updating 3 documents. The updated versions are as follows:

Village of Brockport Meetings March 2016 – August 2016

Adopted by Village Board 7/20/15

Amended by Village Board 3/7/16

Village Board Meetings

Meetings begin at 7pm and are held at Village Hall
1st & 3rd Monday of each month as follows:

<u>MEETING</u>	<u>NOON SUBMITTAL DEADLINE</u>
March 21	March 16
April 4	March 30
April 11 – public hearing on proposed budget – Middle School L.G.I.	
April 18	April 13
May 2	April 27
May 16	May 11
June 6	June 1
June 20 – NONE	-
July 4 - NONE	-
July 18 (w/ organizational component)	July 13
August 1	July 27

August 15

August 10

Plus the following work sessions the 4th Monday as follows:

MEETING

March 28
 April 25
 May 23 – NONE
 June 27
 July 25
 August 22

NOON SUBMITTAL DEADLINE

March 23
 April 20
 -
 June 22
 July 20
 August 17

Planning Board Meetings

Meetings begin at 7pm and are held at Village Hall
2nd Monday of each month (only upon application)

MEETING

March 14
 April 11
 May 9
 June 13
 July 11
 August 8

NOON SUBMITTAL DEADLINE

February 29
 March 28
 April 25
 May 31
 June 27
 July 25

Zoning Board of Appeals Meetings

Meetings begin at 7pm and are held at Village Hall
1st Thursday of each month (only upon application)

MEETING

April 7
 May 5
 June 2
 July 7
 August 4

NOON SUBMITTAL DEADLINE

March 15
 April 12
 May 10
 June 14
 July 12

Other Boards and Committees: Meeting schedules vary – see Village website

Historic Preservation Board, Tree Board, Emily L. Knapp Museum Board, Code Review Committee, Housing Task Force,
 Welcome Center Management Committee, Walk Bike Brockport Action Group, Ethics Board – meets at Village Hall
 Parks Committee, Seymour Library Board – meets at Seymour Library

**Village of Brockport
 Budget Preparation Calendar
 Fiscal Year June 1, 2016 – May 31, 2017
Adopted by Village Board 7/20/15
Amended by Village Board 3/7/16**

Monday, November 2, 2015	Treasurer to notify Department Heads & Village Justices (via memo with templates) of the necessity for expense estimates
Monday, December 14, 2015	Department Heads & Village Justices to submit expense estimates to Treasurer
Monday, January 25, 2016- 7pm	Village Board work session - with Treasurer and Department Heads to discuss department budget requests
Monday, February 22, 2016 – 7pm	Village Board work session - with Treasurer to discuss & make revisions to budget requests (if necessary)
Monday, March 7, 2016 – 7pm	Village Board meeting - Treasurer will provide updated information regarding budget development
Wednesday, March 17, 2016 16	Treasurer to file tentative budget with Clerk (must by March 20 th)
Monday, March 21, 2016 – 7pm	Village Board meeting - Treasurer will provide updated information regarding budget development
Monday, March 28, 2016 – 7pm	Village Board work session – with Treasurer to discuss and make revisions to tentative budget (if necessary) Not necessary

Wednesday, March 23, 2016 for March 27, 2016 edition	Clerk to publish notice of receipt of tentative budget from Treasurer & of upcoming public hearing on proposed budget
Monday, April 4, 2016 – 7pm Monday, April 11, 2016 – 7pm	Treasurer to present proposed budget - public hearing Location: A.D. Oliver Middle School L.G.I.
Monday, April 18, 2016 – 7pm	Village Board meeting – adopt budget (must by May 1 st)

VILLAGE OF BROCKPORT
MEETINGS, WEBSITE, MEDIA, CONTACTS
UPDATED 3/9/16

7pm Monday, 4/11/16 – Village Board public hearing on the proposed 6/1/16-5/31/17 budget - Middle School L.G.I.

7pm Tuesday, 5/10/16 – NYCOM presentation on dissolution - Middle School Auditorium

Village Board Meetings

Meetings begin at 7pm and are held at Village Hall (49 State Street Brockport, NY 14420)
1st & 3rd Monday of each month. The remainder of our fiscal year meetings are shown below.

<u>2016 MEETING</u>	<u>NOON SUBMITTAL DEADLINE</u>
March 21	March 16
April 4	March 30
April 18	April 13
May 2	April 27
May 16	May 11
June 6	June 1

Plus the following work sessions the **4th Monday** as follows:

<u>2016 MEETING</u>	<u>NOON SUBMITTAL DEADLINE</u>
March 28	March 23
April 25	April 20

Other Boards and Committees: Meeting schedules vary – see <http://www.brockportny.org/government>

To attend a Village Board meeting, just show up & sign in at the door. If you wish to address the Village Board, you may do so at the beginning of the meeting under "Public Comment". If you have a prepared statement, please provide a hard copy to Village Clerk Leslie Morelli at the meeting & email it to her the next day at lmorelli@brockportny.org so it can be inserted into the meeting minutes.

To be scheduled on a Village Board meeting agenda under "Guests", contact Village Clerk Leslie Morelli at lmorelli@brockportny.org by Noon the Wednesday prior to the meeting with your information, topic title and a brief write up or flier about your topic.

The 1st Monday of the Month Village Board meeting comprises only the Village Board & Village Clerk. The 3rd Monday meeting additionally includes the Village Attorney, Treasurer, DPW Superintendent, Police Chief, and Code Enforcement Officer. Some items are geared to the 3rd Monday agenda in which the full complement are in attendance.

- Notices, meeting agenda packets and minutes, Village Code and much more are posted to the Village website www.brockportny.org.
- The Village's official paper is Suburban News – a free weekly paper delivered to properties on weekends. Notices and employment ads can be found there as well as on the Village website.
- The Village newsletter is published each spring and fall, inserted into Suburban News & posted to the Village website.
- An events schedule is published every April for events to be held within the Village limits and open to the public.
- The Village abides by FOIL – Freedom of Information Law - to FOIL for a record/document, submit a FOIL application online from the Village website. The Village Clerk responds within 5 business days. Sometimes an additional 20 business days is needed to locate requested records. Note: Village Court records – contact Court Clerk Corey Stepanek cstepanek@brockportny.org.
- Mayor Margay Blackman can be contacted at email: mblackman@brockportny.org voice mail: 637-5300 X16 or cell: 230-5966.

- Monroe County Sales Tax Distribution for 4th Quarter 2015 – Mayor Blackman referred to the letter in the packet from Monroe County. The Village's share of 4th quarter 2015 sales tax receipts was \$413,592.72. This compares to \$401,486.32 distributed for the same quarter in 2014.

- Treasurer's memo providing updated information regarding budget development – Mayor Blackman referred to the information in the packet from Treasurer Hendricks. There were no changes to the budget presented at the 2/22 Village Board work session. A summary of the information presented is as follows:

General Fund budget increase \$31,930 0.62%

Property Taxes	\$7,139	0.27%
Property Tax Rate	(0.01)	-0.09%
Water Fund budget increase	\$2,319	0.21%
Water Rates – no change is proposed		
Sewer Fund budget increase	\$1,047	0.71%
Sewer Rates – no change is proposed		

o Code Review Committee memo re Village Code Chapter 58-11-F(4)(a) – Sidewalk Café – Mayor Blackman referred to the memo in the packet from the Code Review Committee as follows:

The Code Review Committee has completed its discussion on the matter of Café Permits and the proposal to expand the area of the sidewalk where they are to be allowed. It is our opinion that it is not in the best interest of the Village, the restaurants or their patrons to expand the useable area of the sidewalks.

This opinion is based on the observation that tables and chairs on the brick area of the downtown sidewalks are close enough to the curb to be hit by swinging car doors, and even cars themselves while people are parking. And then there is the very real danger of vehicles jumping the curb as they pull in to park. So, it is the possibility of personal injury combined with the associated liability that weigh against granting the expansion of the fifty percent rule in §58-11-F(4)(a).

→ Trustee Crane moved, Trustee Andrews seconded, carried 4/0 to accept the recommendation of the Code Review Committee as to §58-11-F(4)(a) of the Village Code regarding the useable space for sidewalk café permits. The provision will apply and be enforced as written.

Clerk Morelli said she would indicate such in her annual memo to past or potential sidewalk café permit holders. The language in the memo is as follows:

It's almost spring, and April 1st, the start of sidewalk café season, is just around the corner. Enclosed is the Village Code and application for a sidewalk café permit along with a self-addressed envelope for your convenience.

You may recall that the Village Board suspended for the 2014 and 2015 seasons Village Code Section 58-11F4a and directed the Code Review Committee to review this and advise of any changes recommended. They have done so and recommend no changes. (See attached.) The Village Board accepted such at their March 7th meeting. Therefore, when locating tables and chairs, they must be on the concrete and against your store front. Placement on the brick or against the curb will not be allowed. This may limit you to 2 tables with 4 chairs each – depending on the width of your storefront.

Etc. regarding how to apply for the permit...

o Adopt Updated Resolution re Elected & Appointed Officials that are members of NYS Retirement System and not time keepers – Clerk Morelli explained the reporting requirement and that Village Justice Blair and Village Trustee Kristansen are the only elected or appointed officials that participate in NYS Retirement through the Village and are not timekeepers. They submitted the required record of activities of a 3 month period and Treasurer Hendricks determined the calculation per the formula provided by NYS Retirement. The document has to be posted (without social security numbers and registration numbers) in one of 3 ways for 30 days. Then Clerk Morelli submits the resolution and affidavit of posting to NYS Retirement.

→ Trustee Crane moved, Trustee Andrews seconded, Trustee Kristansen abstained, carried 3/0/1 to adopt the following resolution:

Standard Work Day and Reporting Resolution for Elected and Appointed Officials (Form RS 2417-A):

BE IT RESOLVED, that the Village of Brockport / Location code 40143 hereby establishes the following as standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max 8 hrs	Name	Social Security Number (last 4 digits)	Registration Number	Current Term Begin & End Dates	Record of Activities Result
<u>Elected Officials</u>						
Village Justice	6	Kent R. Blair			7/1/14-6/30/18	3.75
Village Trustee	6	Katherine J. Kristansen			7/1/15-6/30/17	10

Appointed Officials

- Bid results – award sale via Auctions International – 1999 310SE John Deere, 2003 Crown Victoria, 1 gasoline pump, 1 diesel pump, metal shop cabinets with bins, light bar, 4 military generators – Mayor Blackman referred to the bid results sheet in the packet.

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 to accept the top bid for the various items with the next highest runner up bids should those fall through.

- Grants – LGRMIF – authorize application for digitizing property files –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 4/0 to adopt the following resolution:

RESOLVED, to authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application due 3/14/16 for an LGRMIF Local Government Records Management Improvement Fund grant to implement a document conversion and access project involving the Building and Code Enforcement Department. Through this project the Village will contract with a qualified and experienced imaging vendor to backfile convert Building and Code Enforcement Department records, including Building Permits and Certificate of Occupancy Issuances and Building Complaints/Violations Records, as well as large format maps.

Note for the record:

J. O'Connell & Associates contact is Tom Lajewski
 Building/Code Enforcement Department contact is BI/CEO David Miller
 Village Office contact is Deputy Clerk-Treasurer Erica Linden

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
 - NYCOM Winter Legislative Meeting 2/7-2/9 – report – Mayor Blackman referred to her report in the packet. The event included information on the Executive budget which between now and April the State Legislature will be working on. She attended a session on streetlight buyback which featured an update on the newly signed bill facilitating such and reports from the Mayors of Binghamton and Syracuse whose communities had already done so before the legislation. Another interesting session was one on vacant and abandoned properties. Most importantly, these meetings are an opportunity to network with other mayors, officials, NYCOM staff and vendors. It was particularly important to connect with the Cortland Administrator who has pushed the legislation last year known as the SUNY Impact Aid Agreement. She thinks an effective argument to state senate and assembly involves financial information on costs of services provided to / related to having a SUNY institution such as police, code enforcement, fire. Cortland provides about \$600,000 a year. She said she will be helping to reach out to other Mayors on this. She also attended a dinner meeting put on by Barton and Logudice on Euclidian vs. form based codes. (re Euclid, Ohio) She said she believes she emailed the presentation to the Village Board, BI/CEO Miller and PB/CRC Chair Appleby. If not, let her know.
 - Low Bridge High Water – Mayor Blackman shared having met 2/4 and 3/3 and growing the Saturday events, and very importantly recruiting more sponsors including the college at Brockport which has offered to print all posters and programs as their contribution to sponsorship.
 - Celebrating Brockport's Black History Month – Mayor Blackman shared having attended the 2/5 evening to honor two of Brockport's prominent 19th century African-American residents and their families - Fannie Barrier Williams and William Page. This was an evening sponsored by the College's Museum Studies/Public History Program and the Village's Emily L. Knapp Museum and Library of Local History that included presentations, musical performances and refreshments and was free and open to the public.
 - Street Lights – Mayor Blackman shared that the Village Board held a special meeting 2/15 with representatives from Danforth Energy about streetlight buyback then she met again 3/3 with DPW Spt. Donahue to review the village electric bills, tour Village buildings and reviewed streetlights.
 - Parks Committee – Mayor Blackman said she was unable to attend the recent Parks Committee meeting, but prepared an FAQ handout regarding the proposed boathouse. No taxpayer money is involved. She said she delivered the same FAQ sheet to Senator Robert Ort when she met with him in Albany regarding the Village's request for additional funding for the boathouse. She said he seemed confident of the chances for funding.
 - Craft Beer Trail – Mayor Blackman said she heard mentioned on WXXI radio that Senators Robach, Funke, Morelle are promoting a craft beer trail. She exchanged correspondence with Senators Robach and Funke on the matter suggesting signs on Route 19 and Route 531.
 - Monthly meeting with Town Supervisor – Mayor Blackman shared having met with

Sweden Supervisor Carges.

- Tree Board – Mayor Blackman shared having met 2/23 doing some final editing of the tree management plan and preparing for another meeting 3/15 at which time she hopes the Tree Board selects amongst them a Chair and Vice Chair so it frees her up from such.
- Town/Gown – Mayor Blackman shared that the subcommittee on outreach met recently. She distributed the recent handout prepared by Clerk Morelli as to meetings, media and contacts.
- NY Special Olympics – Mayor Blackman shared having met with Stacey Elder and Mark Gardner regarding the College hosting the June 9th-12th NY Special Olympics (second year in a row). They will be in need of volunteers.
- Mayors Association – Mayor Blackman shared having attended the 2/18 bi-monthly dinner meeting of the Monroe County Association of Village Mayors. The Presidency passes each year on a rotating basis. Mayor Bob Corby of the Village of President is the 2016 President. The tax cap was discussed. Some Villages, Pittsford being one, will not be under the tax cap. Brockport will.
- Food Writing Class – Mayor Blackman shared having talked to Anne Panning's food writing class at the college on 2/23. It spurred her to share about some cultural food fights in her family.
- Sumket – Mayor Blackman shared that representatives of Sumket Development contacted the Village and met with she and BI/CEO Miller on 2/23. They are looking to develop or sell 4 lots on the South Avenue extension which total 75 acres. They asked for ideas from the Village. She said they indicated that there is enough housing in the area, but there may be need for other types of development. She invited them to the 3/28 Village Board work session and will invite representatives of the Greater Brockport Chamber of Commerce, Brockport Merchants Association and property owners that back up to the land. This is really great of a developer to reach out to the municipality for input.
- Red Jug Pub – Mayor Blackman said the owners of the Red Jug Pub coming soon to 38 Merchant Street are willing to attend the 4/25 Village Board work session.
- 8th Annual Seymour Library – Brockport Kiwanis Club Design-a-Bookmark Competition – Mayor Blackman shared having been asked to judge the contest 2/26. The contest was open to children in kindergarten through fifth grade who live or attend school in the Brockport School District. Winning bookmarks will be announced at the contest closing celebration on 3/25 at 2pm. Senator Robach, Assembly Hawley and some Sweden Town Board members were in attendance.
- Cub Scouts – Arrow of Light and Cross-Over Ceremony – Mayor Blackman shared having attended the recent ceremony. Senator Robach and Sweden Supervisor Carges were in attendance with certificates. Clerk Morelli said the Village usually receives a request for certificates that she prepares but didn't this time.
- Dissolution Referendum – Mayor Blackman said she has had some time on television channels 8, 9, 10, on WXXI radio, in Democrat and Chronicle, City, and Suburban newspapers regarding the dissolution referendum. She noted that the Village website has information on dissolution easily accessible from the home page. This includes statements made by Village Board members, petitioners, and information from the NY Department of State and NYCOM.
- Trustee/Deputy Mayor William G. Andrews
 - Town Boards – Trustee Andrews reported having attended recent meetings of the Sweden Town Board and Clarkson Town Board.
 - Low Bridge High Water – Trustee Andrews reported that the mural for Sagawa park is scheduled for dedication 5/14 during the LBHW events, but the interpretive sign likely won't be ready and will be dedicated during the September World Canals conference.
 - Celebrating Brockport's Black History Month – Trustee Andrews shared having attended the 2/5 evening to honor two of Brockport's prominent 19th century African-American residents and their families - Fannie Barrier Williams and William Page. He commended the presentations by Anne Frey and Sarah Cedeno, the music having been played by Greg Turner of a Larry Page composition and a student who spoke and sang as Fannie Barrier Williams. He helped organize an exhibit at the Seymour Library including portraits and brief descriptions of their careers.
 - GBDC – Trustee Andrews shared that the Summer Serenades subcommittee of GBDC has completed the 2016 schedule which will include 8 Thursday evenings in July and August with a good mix of performers. GBDC has some closeout work to do needing HUD to sign off on the sale of 60 Clinton Street.

- Gateway Mural – Trustee Andrews shared having attended the Arts Council ceremony in which the \$7,500 grant was awarded to help support the railroad bridge mural. Jackie Davis of GBDC was in attendance for a similar award.

- E.L.K. Museum Board – Trustee Andrews shared that the Museum Board endorses the application of Sarah Ledtke for membership.

- Lecture – Trustee Andrews shared that he recently spoke at St. John Fisher College on the internment of Japanese Americans in World War II.

- Historic Preservation Board – Trustee Andrews shared that the recent meeting included discussion on pursuing a CLG grant application for a west side of the Village survey and a the possibility of a Preserve NY grant to help with the match as well as a Preserve NY grant to redevelop the landscaping for Harvester Park. Harvester Park was created in 1970 and qualifies for funding consideration. He took the Harvester Park project idea to GBDC who would be willing to make application for that project as the Village would be making application for the CLG match for the survey project. HPB member Pam Ketchum is willing to work with Kathy Kepler of Sara's and oversee the project should it come to fruition. He said he would have more on this for the 3/21 meeting as the application deadline is 4/11.

- Trustee Annette M. Crane

- Celebrating Brockport's Black History Month – Trustee Crane shared having attended the 2/5 evening to honor two of Brockport's prominent 19th century African-American residents and their families - Fannie Barrier Williams and William Page.

- Housing Task Force – Trustee Crane shared having attended the 2/8 Housing Task Force meeting.

- Parks Committee – Trustee Crane shared having attended the 2/9 Parks Committee meeting in which the proposed boathouse was discussed.

- Code Review Committee – Trustee Crane shared having attended the 2/22 Code Review Committee meeting in which the sidewalk café section of the code and the signs chapter of the code were worked on.

- Town Board meetings – Trustee Crane shared having attended the 2/9 and 2/23 meetings of the Sweden Town Board.

- Special Election / Dissolution Referendum – Trustee Crane shared having participated in the meeting with Mayor Blackman and Clerk Morelli and Monroe County Board of Elections representatives to discuss the process and layout needed for polling at Village Hall on Tuesday, 5/24/16 Noon-9pm.

- Trustee Katherine J. Kristansen

- BISCO – Trustee Kristansen shared having attended the 2/2 and 3/1 BISCO meetings. The February meeting was a chance for the merchants of the downtown business district to discuss with BISCO the physical footprint of the 2016 Arts Festival and ideas for entertainment, etc. The discussion came up about insurance coverage by the Village rather than BISCO. The March meeting was a continuation of the Arts Festival discussion and planning. The insurance and NYS DOT special permit issues were brought up again.

- Brockport Merchants Association – Trustee Kristansen shared having attended the 2/3 BMA meeting at Pita Mediterranean Cuisine. Discussion include plans for the Wine Walk which will be on 3/12 from 6-9pm. Tickets are \$25 each. The BMA also donated \$500 to the Brockport Food Shelf. Another topic of conversation was the special events insurance being covered by the Village instead of BMA.

Clerk Morelli said the entities were previously apprised of why they need to take on the responsibility of liability insurance for special events and NYS DOT special permits for special events that require use of NYS Route 19 (Main Street). The Village was advised that these are not responsibilities the municipality should take on for outside organizations no matter how community minded. She will dig up her notes on this and share with Trustee Kristansen.

- Planning Board – Trustee Kristansen shared having attended the 2/8 Planning Board meeting. Two new businesses were approved – a mercantile business on Market Street and a fitness studio on N. Main Street. Also discussed was waterfront expectations and special permits for different uses. That was BI/CE/PB/ZBA Clerk Pam Krahe's last meeting. She was wished well in her new part job at the College.

- Historic Preservation Board – Trustee Kristansen shared having attended the 2/18 HPB meeting. Discussion centered on the completion of the Certified Local Government annual report by the HPB, goals for the coming year and CLG grant opportunities.

- Code Review Committee – Trustee Kristansen shared having attended the 2/22 CRC meeting. The chapter on Signs and Billboards was reviewed and discussed.

- Seymour Library Board – Trustee Kristansen shared having attended the 2/23 Seymour Library Board meeting. Discussion included the book sale 4/13-4/16, replacement of the air condition units – bids have gone out and been awarded, possible repair of the parking lot, and installment of the new book scanner. The library will be closed on 3/9 for electric pole replacement as electricity will be shut off, the Teen Library Corps (TLC) sleepover raised \$300 for the Teen Book Festival, the Brilliant Readers Active in Teen Service (BRATS) raised approximately \$1,000 for the Teen Book Festival. There is question as to the status of the MOU/MOA on the solar energy project.

Mayor Blackman said Village Attorney Mastrella and the attorney for the Seymour Library and the attorney for the Brockport Fire District have worked on this and the final version will be ready for the 3/21 Village Board meeting. She asked Clerk Morelli to relay this to SL & BFD Chairs and extend an invitation to them to attend the meeting if they so desire.

- Greater Brockport Chamber of Commerce – Trustee Kristansen shared having attended the 2/29 CofC dinner meeting. Discussion included After Hours Networking Night on 3/30, the Special Olympics on 6/10 at the College (volunteers are needed), Cycle the Erie Canal from 7/10-7/17, a Casino event sometime in the fall, and getting CofC events on the Village calendar.

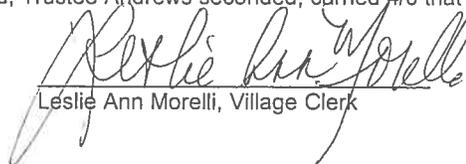
Clerk Morelli said the Village website already has a link to the Greater Brockport Chamber of Commerce under the Community tab then under Clubs and Organizations. Most all area groups, clubs and organizations are linked from the Village website.

- o Trustee John D. LaPierre (excused)

EXECUTIVE SESSION: none

ADJOURNMENT:

→ At 8:05pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 that the meeting be adjourned.



Leslie Ann Morelli, Village Clerk

