

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, March 21, 2016 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee John D. LaPierre, Treasurer Daniel P. Hendricks, DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella

EXCUSED: Trustee Katherine J. Kristansen, Clerk Leslie Ann Morelli

ALSO PRESENT: Linda Ketchum, Art Appleby, Joan Hamlin, Carl Gouveia, Jay Nichols, Britton Kolb, Dave Arnold, Brad Kelly, Katie Brown, Rob Brown, Rhet King, Leonard Natiello, Nicholas Rugelis

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

Mayor Blackman offered condolences to the family of Village resident & employee Kathy Wilson who passed away last week. Kathy served as a Part Time Court Attendant since its January 2015 opening.

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

This evening, we will look at still another distinguished family in Brockport's history, the Clevelands, especially Merritt A. and Milo L., whose major construction company was based in Brockport for over thirty years.

They were members of a distinguished family of civil engineers. Merritt was born in 1849, the son of a Jefferson County farmer. He began his career as a civil engineer in 1870 at age 21 and already by 1872 he was in charge of the construction of the Lake Ontario Shore Railroad. His later projects included building part of the Canadian Pacific Railroad in Canada's Northwest, major portions of the Welland and Murray canals in Canada, the Toronto harbor, and the north channel of the St. Lawrence River.

Other railroads that he built were the Pittsburgh, Cleveland, and Toledo Railroad in Pennsylvania and Ohio, which became part of the Baltimore and Ohio system, and the Kingston & Pembroke Railroad in Canada.

Merritt and his family, including five-year-old Milo, removed to Brockport in 1884. In 1888, he had the contract for paving Brockport's Main Street. He built the house just east of the Newman Oratory and Milo built the large white house across the street from it. Milo attended Brockport schools and the Brockport Normal School.

Merritt's last project was the construction of the Town of Sweden section of the rebuilt New York State Barge Canal and the locks at Waterford in 1912. He died on May 23, 1912, before those projects were completed.

After his father's death, Milo took over the company, completed those projects and, in 1913-14 built the locks, dams, and bridge on the Seneca River. I have been unable to learn if the company continued after that. Milo served as vice president of the First National Bank until its failure in the 1930s. While he was the bank's vice president, he defeated Thomas Gordon, the bank's president, for Village Trustee, 57 votes to 55. He served until 1922, but did not seek re-election, nor did Thomas Gordon. Milo died in 1954.

OATH OF OFFICE:

-Village Justice Andrews, Jr. introduced new part time Court Clerk Jenny Kimmel and administered the oath of office.

-BI/CEO Miller introduced new BI/CE/PB/ZBA Clerk Katie Brown and administered the oath of office.

CERTIFICATES & PROCLAMATIONS:

- Tree Board – 5/6 Arbor Day in Brockport proclamation

→ Trustee Crane moved, Trustee Andrews seconded, carried 4/0 to adopt the following proclamation:

**VILLAGE OF BROCKPORT
PROCLAMATION**

WHEREAS, natural areas, trees, and landscapes provide not only community beautification but also economic and environmental benefits; and

WHEREAS, trees provide many benefits to the community, including air purification, windbreaks, noise reduction, shade and energy savings; and

WHEREAS, planting trees and maintaining older trees provides an opportunity for community interaction, volunteerism, economic development, and environmental conservation; and

WHEREAS, our efforts to improve the environment benefit present and future generations; and

WHEREAS, Arbor Day in the Village of Brockport is held each April (this year May 6th);

BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation on March 21, 2016, and do hereby proclaim Friday, May 6, 2016 as Arbor Day in the Village of Brockport and encourage all our citizens to participate in appropriate activities and to take advantage of the benefits of the parks and other natural areas in our community.

IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed.

- Art Appleby – 5/1 CROP Walk proclamation –

→ Trustee Crane moved, Trustee Andrews seconded, carried 4/0 to adopt the following proclamation:

**VILLAGE OF BROCKPORT
PROCLAMATION**

WHEREAS, on Sunday afternoon, May 1st many area residents will "Walk with the World" in the 34th Annual CROP WALK in Brockport; and

WHEREAS, this is done to help provide seeds, tools, water resources, vocational and literacy training and other self-help skills needed overseas through Church World Service; and

WHEREAS; women, men and children throughout the world must walk long distances every day to get water, food and shelter in order to survive; and

WHEREAS; twenty-five percent of CROP WALK funds raised will assist hungry people right in our own area through the Brockport Food Shelf; and

WHEREAS; there have been 33 walks between 1983 and 2015, which have raised the total of over \$244,000 of which more than \$61,000 (25%) has stayed in Brockport; and

WHEREAS; there continues to be a growing number of people who need assistance at our local food pantry and a need for education regarding poverty and hunger in the world;

BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation and do hereby proclaim Sunday, May 1, 2016 as CROP WALK in the Village of Brockport and encourage all our citizens to "Walk With the World" by walking, sponsoring a walker or making a gift to "CROP".

IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed this 21st day of March, in the year 2016.

- Art Appleby – certificate of appreciation for service on Planning Board & Code Review Committee
o Accept resignation effective 6/30/16 –

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 4/0 to accept the resignation of Art Appleby from the Planning Board and Code Review Committee effective 6/30/16 with thanks for his service and to present him the following:

Certificate of Appreciation
presented to

Art Appleby
in recognition of dedication
to the Village of Brockport
having served 15 years on the Planning Board
and 10 years on the Code Review Committee.
With gratitude, congratulations and well wishes
for his retirement from such
effective the 30th day of June 2016.

GUESTS:

- Art Appleby – BISCO – street closure 7pm 8/12/16 to 7pm 8/14/16 – Arts Festival 8/13/16 & 8/14/16 –

→ Trustee Crane moved, Trustee Andrews seconded, carried 4/0 to approve BISCO's request to hold its 22nd annual Brockport Arts Festival on Saturday, August 13th and Sunday, August 14th, 2016 and authorize the following street closure from 7pm Friday, August 12th to 7pm Sunday, August 14th, 2016:

- Main Street (NYS Rt. 19) from Clark Street to the Adams Street / Park Avenue / Fair Street intersection
- Main Street ends of the following side streets: Clinton, King, Erie, Holley, Monroe, College, South, union, State, Market, Water

As always, BISCO should work with Code Enforcement Officer / Fire Marshal David Miller regarding any codes issues or inspection needs related to the event set up, DPW Superintendent Harry Donahue regarding any barricades or such needed and Police Chief Daniel Varrenti regarding public safety planning.

BISCO is to utilize the approval letter to accompany its NYSDOT special permit application and copy the Village Clerk on the NYSDOT approval once received. The event will be on the Village's 2016 events schedule. A few weeks prior to the event, the Village Clerk will send out a courtesy notice of street closure to the property owners on the affected sections of the streets being closed. BISCO is asked to provide the Village Clerk with a BISCO flier regarding the Arts Festival to go with it.

- Jay Nichols – Stoneyard Brewing Company – re 5/13/16 Low Bridge High Water craft brew tent event – J. Nichols distributed a \$20,300 budget for the Craft Beer Festival, a list of 22 participating breweries, and a schematic of the layout of breweries within the tent and food vendors in front of the Welcome Center.

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 4/0 to approve the Village Sponsorship of the Festival, and out of pocket cash expenditures in advance of receipts of \$5,000.

- Larsen Engineers – solar energy project – Brad Kelly of Larsen Engineers reviewed the status of the solar energy project.

→ Trustee LaPierre moved, Trustee Crane seconded, carried 4/0 to approve and authorize the Mayor to sign the PPA agreement and NYSERDA grant application regarding the solar energy project.

PUBLIC HEARING: none

- Note: Proposed Local Law – adding a Parks chapter to the Brockport Village Code – public hearing of 12/21/15 carries over to a future meeting – date to be determined

PUBLIC COMMENT:

- Leonard Natiello of Gordon Street - read the following statement into the record which he had in Suburban News:

We are one community

I disagree with Linda Ketchum's divisive letter declaring Brockport and Sweden as separate communities. We are one community. We share one school district, one fire district, one library and one post office. Our water comes from the same source and our waste is treated at the same sewer plant. Our streets, our culture and our people are forever intertwined.

Ketchum and her special interest group want to divide our community. Perhaps they want to build a wall, a tall wall around the Village of Brockport and not let anyone in. Just perhaps, they want to exclude anyone who isn't just like them. Sound familiar?

We are so much better when we work together. We are so much better when we share our resources. We also need to be good neighbors. We all need to be smart consumers of government services. We all need to be one community working together. We certainly don't need this hate based on them versus us. That's not who we are or need to be.

- Joan Hamlin of Park Avenue – for Karen Maynard of Main Street – read the following statement into the record which she (Karen) had in Suburban News:

Searching for the facts over dissolution

I write in response to Linda Ketchum's opinion last week containing several inaccuracies regarding the Town of Sweden. The Town of Sweden does have more than four miles of sidewalks, not zero as Ketchum claimed. The vast majority of Sweden's population has public sewers, not septic systems as Ketchum claimed.

There are approximately 15 miles of sanitary sewers as well as 15 miles of storm sewers. Sweden's sewer system serves densely populated properties like the Viking Apartments, Brockport College Suites and Sweden Village, along with several other residential subdivisions, large business and industries.

Sweden does promote and protect its history and landmarks. It has a town Landmark Advisory Board (some members also serve, at the same time, on the Village's Historic Preservation Committee). Sweden has a Town Historian, a Farmers' Museum and owns several historic properties that have been designated on the state or national level. Our Town of Sweden has been a leader caring for and preserving those properties.

Ketchum is obviously against the unification of the Village of Brockport and the Town of Sweden. I support her right to have her own opinion. I do not support her stating untruths in support of her biased opinion. Our community deserves truthful information while making this important decision (www.onebrockport.com, www.villagedissolution.com).

Let's have an honest discussion about the pros and cons of unification. Ketchum's untruths remind me of the political debates currently occurring at the national level. I don't believe that any of us want this here.

Karen Maynard
Brockport

- Rhett King of Adams Street – said he is speaking as a concerned citizen, not necessarily about the dissolution referendum. He expressed dismay about un-researched facts in a statement made by Linda Ketchum at the 3/7 Village Board meeting which she had in Suburban News. He said errors in her facts related to the Town as to sewers, sidewalks, snowplowing, and historic preservation efforts. He said the community needs to build each other up, not tear each other down.

- Linda Ketchum of Erie Street – read the following statement into the record:

I grew up in the Town of Sweden.

As the secretary of ProBrockport, I answer messages. A Village resident said he wanted to vote NO to dissolution, but he had some questions. He wanted to know what the current Village Board has done to save taxpayer money and what the plan is for future cost savings.

I have worked on each Village campaign for our current board members. I have gained insight, and wouldn't have spent my free time this way if I didn't believe each of you had the best intentions of revitalizing the Village of Brockport. Voters have agreed.

You have reviewed the phone system and savings were found that have been ignored for many years. The new solar power initiative will save more than 1 million dollars in the years to come by powering all municipal buildings including the library and firehouses. There is a plan to "buy back" the streetlights from the power company and change to LED lighting. Those power and lighting changes are being done at no cost to the taxpayers. Police departments in every municipality are expensive. Our police department is the lowest paid in Monroe County. There have been significant changes in the pay scale. The DPW contract has new provisions for health care cost sharing. Water meters have been changed to be read by radio transmission. This board hired grant writers and secured close to 1 million dollars to improve our quality of life. The re-creation of the Village Court keeps court revenue in the Village budget to help offset the cost of police who actually write the tickets.

Dissolution-ists are wasting taxpayer money by bringing up the referendum again even though the vote in 2010 was almost 60-40 in favor of keeping our Village intact. They timed it to cost us thousands more with an extra voting date.

Every town and village has the same problem of increasing costs. Our current Village Board has stayed under the tax cap. This year was especially hard to do as the rate was flat (less than 1 percent).

Our town board can't say that. Our town board wouldn't agree with the plan to develop 60 Clinton Street and are bent on destroying our Brockport Volunteer Ambulance Corp. The most local government is the most responsive and especially important for a Village of our size. We need to keep our Village Government and our Village Police Department intact. Thank you for your hard work!

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Mayor Blackman seconded, Trustee LaPierre abstained due to absence, carried 3/0/1 that the minutes of the 3/07/16 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee LaPierre moved, Trustee Crane seconded, carried 4/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	3/21/16	\$20,257.25
FUND (F): <u>Water</u>	3/21/16	\$49,724.22
FUND (G): <u>Sewer</u>	3/21/16	\$366.82
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$70,348.29 total

CLERK REPORT: Clerk – Leslie Ann Morelli (excused)

- o Any sidewalk café permit applications submitted for 2016 season – Treasurer Hendricks said Clerk Morelli shared with him that none have yet been submitted.
- o Notice regarding Tuesday, 5/24/16 Noon-9pm special election (dissolution referendum) –

→ Mayor Blackman moved, Trustee Crane seconded, carried 4/0 to approve the following notice drafted by Clerk Morelli and reviewed by Village Attorney Mastrella:

**NOTICE OF SPECIAL ELECTION,
REGISTRATION OF VOTERS AND
AVAILABILITY OF ABSENTEE BALLOTS,
VILLAGE OF BROCKPORT, MONROE COUNTY, NEW YORK**

NOTICE IS HEREBY GIVEN, that a Special Election will be held on Tuesday, May 24, 2016 for the Village of Brockport, Monroe County, New York, which will be held at the Brockport Village Hall, 49 State Street, Brockport, New York 14420, which polling place shall be the sole polling place for such Special Election at which the polls will be kept open between the hours of Noon and 9:00 p.m., for the purpose of voting on the adoption or rejection of a referendum with respect to the dissolution and termination of the Village of Brockport. The polls will be kept open for the purpose of voting during the aforesaid hours and the referendum voted upon will be in substantially the following form, to wit:

REFERENDUM
SHALL THE VILLAGE OF BROCKPORT BE DISSOLVED? Yes or No.

NOTICE IS HEREBY FURTHER GIVEN, that persons qualified to vote at the Special Election, shall be registered voters of the Village of Brockport, Monroe County, New York who shall have resided in the Village of Brockport for the period of thirty (30) days next preceding such election.

NOTICE IS HEREBY FURTHER GIVEN, that no voter shall be entitled to vote at said Special Election unless his or her name appears on the registration list of electors for the Village of Brockport, as prepared for such Special Election.

The Village Clerk utilizes the registered voters list supplied by Monroe County Board of Elections. Said list, the petition for dissolution and the Village Board resolution calling for the special election will be available for inspection in the Village Clerk's office upon request at all reasonable hours up to and including May 24, 2016, the date of the Special Election.

NOTICE IS HEREBY FURTHER GIVEN, those absentee ballots for voters whose names appear on the registration list of electors, may be applied for at the office of the Village Clerk, 49 State Street, Brockport, New York 14420. Applications for absentee ballots must be received at least seven (7) days

before such Special Election, if the ballot is to be mailed to the elector, or no later than the day before such Special Election, if the ballot is to be delivered personally to the elector or his or her agent. A list of persons to whom absentee ballots have been issued will be available for inspection in the Village Clerk's office upon request at all reasonable hours up to and including May 24, 2016, the date of the Special Election.

NOTICE IS HEREBY FURTHER GIVEN, that absentee ballots must be returned to the Village Clerk and received by the Village Clerk no later than 9:00 p.m., prevailing time, on May 24, 2016, the date of the Special Election.

BY ORDER OF THE VILLAGE BOARD

Dated: 03/21/16

Leslie Ann Morelli
Village Clerk
Village of Brockport

For publication in Suburban News & posting on Village website and at Village Hall.

- **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)
 - o Treasurer – Daniel P. Hendricks
 - Financial reports for period ending 2/29/16 – Treasurer Hendricks referred to the information in the packet.
 - Budget Amendments & Transfers - Treasurer Hendricks referred to the information in the packet.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 4/0 that the following budget amendments be authorized:

Amendments (January)

Account #	Description	Amount	Purpose
A1325.4025	Supplies – Records Management Grant	\$1,650.00	(1)
A5110.2080	St. Maint. Equip.	\$20,300.00	(2)
A7450.4000	Museum – Contractual/Supplies	\$3,000.00	(3)
A7450.4000	Museum – Contractual/Supplies	\$250.00	(4)
A7450.4010	Museum – Adopt A Picture	\$220.00	(5)
A7515.4000	Active Transportation Grant	\$5,192.70	(6)
Total expenditures		\$30,612.70	
Total revenues		\$30,612.70	

Purpose:

- (1) Expenditures for Records Management Grant
- (2) Expenditures for Excavator, revenue from sale of Back Hoe
- (3) Expenditures associated with Museum Architect Fees for Study \$3,000 Grant Funded
- (4) Expenditures associated with Museum Repairs, painting, carpeting, etc. Shafer Trust Funds
- (5) Expenditures associated with Museum Adopt A Picture, revenues from sales
- (6) Expenditures associated with Active Transportation Grant

Transfers (January)

Account #	From	Account #	To	Amount	
A1990.4000	Contingency	A1010.4031	Publications	\$300	(1)
A1990.4000	Contingency	A1110.4000	Court – Contractual services	\$1,000	(2)
A1990.4000	Contingency	A1110.4010	Court – Building renovations	\$1,600	(3)
A1990.4000	Contingency	A1110.4060	Court – Postage	\$500	(4)
A1990.4000	Contingency	A1325.4060	Clerk/Treasurer – postage	\$2,000	(5)
A1990.4000	Contingency	A1620.4060	Buildings – repair items	\$2,000	(6)
A1990.4000	Contingency	A1680.4000	IT Hardware Software	\$500	(7)
A1990.4000	Contingency	A1910.4000	Insurance	\$750	(8)
A1990.4000	Contingency	A3120.1060	Police Dept – overtime	\$30,000	(9)
A1990.4000	Contingency	A3120.4010	Police Dept – telephone	\$3,900	(10)
A1990.4000	Contingency	A3120.4060	Police Dept–maintenance cont	\$1,500	(11)

Total: \$44,050

Purpose: cost exceeded budget

- (1) Legal notices
- (2) Court – contractual services
- (3) Court – building renovations

- (4) Court – postage
- (5) Clerk – postage
- (6) Various needed building repairs, roofing, plumbing, etc.
- (7) IT hardware software costs associated with relocation of server, monthly computer maintenance
- (8) Insurance brokers fees
- (9) Police dept – overtime
- (10) Police dept – telephone
- (11) Police dept – maintenance contracts

Amendments (February)

Account

#	Description	Amount	Purpose
A7450.4010	Museum – Adopt A Picture	\$225.00	(1)
A7515.4000	Active Transportation Grant	\$1,993.20	(2)

Total expenditures \$2,218.20
Total revenues \$2,218.20

Purpose:

- (1) Expenditures associated with Museum Adopt A Picture, revenues from sales
- (2) Expenditures associated with Active Transportation Grant, revenues from grant

Transfers (February)

Account #	From	Account #	To	Amount	
A1990.4000	Contingency	A1110.4000	Court – contractual services	\$1,500	(1)
A1990.4000	Contingency	A1620.4050	Buildings – janitorial supplies	\$1,000	(2)
A1990.4000	Contingency	A3120.2010	Police – Vehicles	\$600	(3)
A1990.4000	Contingency	A5142.4015	Snow Plowing - deicer	\$1,602	(4)

Total: \$4,702.00

Purpose: cost exceeded budget

- (1) Court – ads for Part Time Court Clerk
- (2) Buildings – 49 State St – janitorial
- (3) Police – vehicle expense
- (4) Snow plowing – deicer

- 6/1/16-5/31/17 budget development update – Treasurer Hendricks referred to the information in the packet.

- Call for 7pm 4/11/16 public hearing on proposed budget (at Middle School L.G.I.)

→ Trustee LaPierre moved, Trustee Crane seconded, carried 4/0 to call for a special meeting to hold a public hearing at 7pm Monday, 4/11/16 at the Middle School L.G.I. with notice as follows:

**VILLAGE OF BROCKPORT
NOTICE OF TENTATIVE BUDGET FILING
& PUBLIC HEARING**

Please take notice that on behalf of the Mayor, the Treasurer of the Village of Brockport filed with the Village Clerk the Tentative Budget of said Village for the fiscal year beginning June 1, 2016. It is available from the Village website at www.brockportny.org or for review at Village Hall during normal business hours.

The tentative budget includes:

Projected General Fund revenues of \$5,174,317

Projected General Fund expenditures of \$5,174,317

Compensation proposed to be paid to each member of the Board as follows:

Mayor \$9,867/year & Trustees (4) at \$3,444/year (flat – no change from last year)

Proposed tax rate of \$11.87/1,000 of assessed valuation (-0.1% change from last year)

Projected Water Fund revenues \$1,124,119

Projected Water Fund expenditures \$1,124,119

Proposed water rates (flat - no change from last year)

Projected Sewer Fund revenues \$147,566

Projected Sewer Fund expenditures \$147,566

Proposed sewer rates (flat – no change from last year)

The Village Treasurer will present the proposed budget and the Village Board will hear comments at a public hearing at **7:00pm on Monday, April 11, 2016** at the A.D. Oliver Middle School L.G.I.

(Large Group Instruction room) 40 Allen Street Brockport, NY 14420. All interested parties will be given the opportunity to be heard.

Leslie Ann Morelli
Village Clerk
Village of Brockport

For publication in Suburban News & posting on Village website and at Village Hall.

- RFP response re mailing machine lease – recommend authorizing Mayor to sign – Treasurer Hendricks shared that the proposal from Lineage was the only one received. Pitney Bowes, who our past and current leases have been with, did not submit a proposal. The Lineage agreement is considerably less expensive than the current Pitney Bowes agreement.

→ Trustee Andrews moved, Trustee Crane seconded, carried 4/0 to approve and authorize the Mayor to sign lease paperwork for a mailing machine through Lineage, as outlined in the packet, for 6/1/16 to 5/31/21.

- o Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.
 - Residential Rental Inspections – BI/CEO Miller shared that certificate of occupancy inspections are ongoing.
 - Training – BI/CEO Miller reported having attended recent training regarding New York State codes and that New York State adopted the International Code with NYS supplements.
 - 2016 Property Maintenance Inspection Schedule – BI/CEO Miller said this would be released soon.
 - 2016 Trash Notice – BI/CEO Miller said this would be released soon.
- o Police – Police Chief Daniel P. Varrenti
 - Police Overtime – Chief Varrenti discussed a variety of topics including items that impact police overtime. He encouraged those providing information regarding police overtime to do so accurately and provide the explanation for overtime.
 - Pharmaceutical Drop Box – Chief Varrenti encouraged use of the pharmaceutical drop box now located at the Police Department.
 - Quarterly and Annual Reports – Chief Varrenti reminded that the quarterly and annual reports are posted on the Police Department website which is available from the Village website. He reviewed a few highlights of the totals for the calendar years 2014-2015 and 2015 summary of crime data submitted to New York State Division of Criminal Justice Services (DCJS).
- o Public Works – Superintendent Harry G. Donahue
 - West Avenue property owners notice (Rite Aid to Idlewood Drive) re water main replacement –

March 10, 2016

Residents of West Ave.

The Village of Brockport Water Department will soon be starting a water main replacement project along West Ave., from Rite Aid to Idlewood Dr. This project is necessary as the Monroe County DOT wants to do a paving project along West Ave. and we need to have this water main replacement completed prior to the start of their paving project.

We will first mill along the shoulder. Then begin excavating to install the new 12" water main along the side of the old deteriorated 6" water main. You may experience delays entering or existing your driveways, but we will do our best to accommodate you. There may be times we will have to have your water shut off, but we will do our best to inform you in advance, unless we have an emergency and have to shut it off immediately.

If you have any questions please call my office at 637-1060, Monday – Friday 7:00am – 3:30pm, or the Village Office Monday – Friday 8:30am – 4:30pm at 637-1040 ext. 11.

Sincerely,
Harry Donahue

- Spring water main flushing notice – Spt. Donahue referred to the draft notice included in the packet.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 4/0 to approve the following notice:

NOTICE TO BROCKPORT RESIDENTS

**PLEASE TAKE NOTICE that WATER MAIN FLUSHING
in the Village of Brockport will take place April 18-20, 2016.**

As part of our routine maintenance of the water distribution system in the Village, Department of Public Works crews will be flushing water mains on **April 18-20, 2016**. We do this periodically to clean the mains and flush out sediment accumulations that may settle out in the mains. The flushing will ensure that you have a safe and healthy supply of drinking water.

Flushing operations will be conducted between 9am and 1pm in the following locations on the date indicated:

Monday, April 18, 2016:

NORTH of the canal.
All hydrants, EAST and WEST
of North Main Street (NYS Route 19)

Tuesday, April 19, 2016:

SOUTH of the canal.
All hydrants EAST of Main Street.

Wednesday, April 20, 2016:

SOUTH of the canal
All hydrants WEST of Main Street

During flushing you may see some cloudiness or color in the water. Please do not use any unnecessary water during this period. The flushing may cause the water to become "cloudy" or "discolored". While the water will be safe to drink, we suggest that you do not wash clothes if you notice the water is discolored. **ANYONE ON A KIDNEY DIALYSIS MACHINE, PLEASE CALL THE SUPERINTENDENTS OFFICE AT THE NUMBER BELOW!**

If you have any questions, please call DPW at (585) 637-1060 Monday-Friday between 7am and 3:30pm.

Harry Donahue
Superintendent of Public Works
Village of Brockport

For publication in Suburban News and posting on Village website and at Village Hall.

▪ Spring brush pickup notice – Spt. Donahue referred to the draft notice in the packet.

→ Mayor Blackman moved, Trustee Crane seconded, carried 4/0 to approve the following notice:

NOTICE TO BROCKPORT RESIDENTS

**PLEASE TAKE NOTICE that SPRING BRUSH PICKUP
In the Village of Brockport will begin April 25, 2016.**

The Department of Public Works will be conducting **BRUSH ONLY** pickups. Beginning Monday April 25, 2016, the DPW will be picking up **BRUSH ONLY**. This is being provided as a service to Village residents to alleviate the continual placement of brush at curbside. There will be only 1 pass down each street and a maximum of 1 truck load of brush per residence. **DO NOT PLACE BRUSH AT CURBSIDE UNTIL THE SATURDAY OR SUNDAY BEFORE THE ABOVE NOTED DATE.**

For items other than brush you should contact your refuse hauler.

As in past years, we will continue our policy of leaving a small dump truck overnight for those who wish to load their own. Anyone wishing to use this service must call DPW to schedule to have a truck dropped off.

If you have any questions, or to schedule a truck drop off, please call DPW at (585) 637-1060 Monday-Friday between 7am and 3:30pm.

Harry Donahue
Superintendent of Public Works
Village of Brockport

For publication in Suburban News and posting on Village website and at Village Hall.

o Village Attorney – Daniel J. Mastrella, Esq.

- MOU/MOA with Brockport Fire District & Seymour Library re solar energy – Reported on a draft agreement regarding sharing of the power generated by the proposed solar installation. After discussion it was agreed that additional discussion between all parties will be needed to develop an acceptable agreement.

- **PERSONNEL ITEMS:**

- Hire to fill Part Time Court Attendant vacancies –

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 4/0 to accept the recommendation of Village Justices Andrews Jr and Blair and hire Daniel C. Zimmer as Part Time Court Attendant – a part time position not to exceed 20 hours per week or 40 hours within a two-week pay period at \$12.50 per hour with no benefits.

- Authorize advertising for DPW Seasonal (summer) Laborers –

→ Trustee LaPierre moved, Mayor Blackman seconded, carried 4/0 to approve the following notice:

**Seasonal Employment Opportunity
Village of Brockport DPW**

SUMMER EMPLOYMENT

The Village of Brockport Department of Public Works is seeking 4 individuals to serve as Seasonal (summer) Laborers. Work week shall be Monday - Friday 7:00am to 3:30pm, 40 hours per week. Wage subject to experience. No benefits. Must have a valid NYS Drivers License. Minimum age requirement is 18. Applicants are subject to pre-employment and random alcohol/drug testing.

Employment application can be obtained at Brockport Village Hall
Monday-Friday 8:30am-4:30pm
or from the Village website: www.brockportny.org.
Completed applications must be turned in with cover letter to:
Leslie Ann Morelli, Village Clerk
Village of Brockport
49 State Street, Brockport, NY 14420
Monday thru Friday 8:30 am to 4:30 pm

Application Deadline: Noon, Tuesday, April 12, 2016

For publication in Suburban News & posting on Village website and at Village Hall.

- **OLD or NEW BUSINESS:**

- Authorize Mayor sign 2016 amendatory agreement All Seasons County/Village work revised Appendix A –

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 4/0 to approve and authorize the Mayor to sign the revised fringe rate – 2016 amendatory agreement – all seasons County/Town (Village) work agreement.

- Authorize advertising for water main materials needed for West Avenue water main project Phase II –

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 4/0 to approve the following notice:

ADVERTISEMENT FOR BIDS

NOTICE IS HEREBY GIVEN THAT separate sealed bids for the

**Contract for the
Village of Brockport
West Avenue Water Main Replacement Phase II
Water Main Materials**

will be received by the Village Board of Brockport, NY at Brockport Village Hall, 49 State Street, Brockport, NY 14420 until 11:00 a.m. (Local Time) on April 15, 2016, and at that date and time then publicly opened and read aloud at Brockport Village Hall.

Bids will only be accepted via sealed envelope.

Electronic copies of the Contract Documents may be obtained by email by contacting:

smattison@chatfieldengineers.com

Each bid must be accompanied by cash, a certified check, or a bid bond in an amount not less than 5% of the bid and Certificate of Non-Collusion, and subject to the conditions and the furnishing of all materials as set forth in the Contract Documents and Instructions to Bidders.

Upon acceptance of the bid, if the successful bidder fails to enter into a contract pursuant to the requirements of said agency, then the sum deposited as aforesaid shall be forfeited to the Village of Brockport as liquidated damages, or the payment of the bond enforced for the benefit of the Village of Brockport.

BIDDERS ON THIS WORK WILL BE REQUIRED TO COMPLY WITH THE PRESIDENT'S EXECUTIVE ORDER NO.S, 11,246 AND 11,375 WHICH PROHIBIT DISCRIMINATION IN EMPLOYMENT REGARDING RACE, CREED, COLOR, SEX, OR NATIONAL ORIGIN.

The successful bidder must be an equal opportunity employer, must meet all appropriate State and Federal standards, and comply with all relevant governmental regulations.

Contract award is subject to budget appropriation.

By order of the Village Clerk, of the Village of Brockport.

Leslie Ann Morelli
Village Clerk
Village of Brockport

For publication in Suburban News and posting on Village website and at Village Hall.

o Grants – Preserve NY – authorize application for part of match for CLG historic project –

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 4/0 to adopt the following resolution:

RESOLVED, to authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application to the Preservation League of New York for a Preserve NY grant in the amount of \$2,301 to provide part of the match required by the application for a Certified Local Government grant for the Historic Preservation Board project to hire a consultant to conduct an intensive level historic resources survey of the west side of Brockport. The goal of conducting this survey is to determine if there are residential districts on the west side of the village that may qualify for State/National Registers listing and if so to apply for those historic listings. The project total for this survey and related database work is \$12,153. Of this, \$7,292 would be from the CLG grant, \$2,560 from an in-kind match from the Village (volunteer and staff labor) and \$2,301 from the Preserve NY grant.

Note for the record:

J. O'Connell & Associates contact is Tom Lajewski
Village Board contact is Trustee/Deputy Mayor William Andrews
Historic Preservation Board contact is Chair Kevin McCarthy
Village Office contact is Deputy Clerk-Treasurer Erica Linden

o Fire Department – Recruit NY – request a Village Board rep – Trustee LaPierre agreed to serve as the Village Board representative at the Recruit NY press conference on Tuesday, 4/19 at 10:30am at Brockport Fire Department headquarters on Market Street.

VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman
 - NYS PSC – notice of public hearings re RG&E proposed rate hikes – Mayor Blackman referred to the notice in the packet in which the Public Service Commission seeks public comment at various hearings across the state between 3/29 – 4/13. The one in Rochester is 3/30 at City Hall 3pm and 7pm.
 - National Park Service – nomination of NYS Barge Canal as National Historic Landmark – Mayor Blackman referred to the notice in the packet indicating that the National Park Service has completed the study of the New York State Barge Canal for the purpose of nominating it for designation as a National Historic Landmark. The National Historic Landmarks Committee will consider the nomination during its next meeting. Comment on the proposed nomination is allowed through 5/10.
 - Low Bridge High Water – is now meeting bimonthly and in April/May weekly. We are rounding out Saturday's canalfront events which will include pizza picnic, Kayak rentals, storytelling,

and musical group performances. An article in this past weekend's Suburban News gives a preview.

- Tree Board – finally resigned as temporary chair, replaced by Ed Lehman as Chair and Melissa Brown as Vice Chair. Completed review of Tree management plan which includes goals/tasks for board members as well as DPW in regards to forestry management. Still have two vacancies on this board.

- Solar energy project – On 3/10, Treasurer Hendricks, Trustee Crane and I met with Larsen Engineers and Bob Haak of Danforth with whom we will be contracting for streetlight buyback. At that meeting we suggested they come to present what they presented to us to the entire Village Board and Department Heads.

- Village newsletter – Deputy Clerk-Treasurer Linden and I are working on the next edition of the Village newsletter which we plan to have out by the end of April or first weekend in May.

- Donations – to E.L.K. Museum from Western Monroe Historical Society (Morgan Manning House) – 1894 Village Charter (NYS laws governing all villages and general acts for incorporating villages) and 1940 Inventory for Planning for the Village of Brockport put together by Monroe County Division of Planning. It's tax levy was less than its bonded indebtedness in that year.

- Sumket Developers – the 3/28 Village Board work session will be a meeting with Sumket Developers who are interested in developing 75 acres of property they own on the South Avenue extension. They have asked for community input which we intend to give them. Accordingly we have invited Sweden and Clarkson Supervisors and any of their Town Board members, Chamber of Commerce, and Brockport Merchants Association. A group of Sweden residents whose properties about this acreage will also be present to share their concerns and ask questions. Normally public comment is not part of our work sessions, but this is an exception where it is appropriate.

- Trustee/Deputy Mayor William G. Andrews – read the following report into the record:

- I attended the monthly meeting of the Board of the Western Monroe Historical Society on 3/8. My main contribution was to present the offer of the Emily Knapp Museum to donate to the Society college and high school yearbooks that are duplicates in the holdings of the museum. The Board did not accept the offer. Also, I arranged to transfer a number of items, including large photo albums donated by Henry and Marian Moore, from the Society to the Museum. The main item of business before the Board was a report on the completion of the restoration work on the belvedere and third floor stairway.

- I attended a meeting of the Landlord/Student Relations sub-committee of the Town/Gown Relations Committee. The sub-committee agreed to work on a Bill of Rights for Students Living Off-Campus and an online system for students to rate their landlords, to offer students such resources as a model lease, a checklist of what students should require in a rental, and to undertake the formation of neighborhood associations.

- I chaired a meeting of the Historic Preservation Board on 3/17 in the absence of Chair Kevin McCarthy. The HPB agreed to ask the Village Board to authorize an application to the Preserve NY Program for a grant to serve as part of the Village's match for the CLG grant applied for earlier. Also, the Board agreed to ask the Code Review Committee to add the clause, "to the extent available in the community" to the paragraph in the Historic Preservation section of the Village Code as it relates to Historic Preservation Board membership. The HPB agreed to ask the Village Clerk to arrange with the Monroe County Clerk's Office to list in County records the village structures that are locally designated historic landmarks. The HPB reviewed a list of houses in the recently-listed historic residential district that had not been designated locally and identified 8 houses whose owners will be approached personally and agreed to send letters to all owners of such houses inviting them to consider such designation. Finally, I announced that I will attend the Statewide Preservation Conference in Albany 5/5-5/7 in lieu of Mayor Blackman and invited other members of the HPB to accompany me. Incidentally, I received word today that the High Street Cemetery has been listed on the National Register of Historic Places.

- I attended the meeting of the Low Bridge High Water Committee on 3/17. My main contribution was to report that Bill Heyen, as Poet Laureate, had agreed to make a poetic presentation at the dedication of the Sagawa Park mural and that Nathan Andrews had agreed to accompany Mark Ketchum in leading the dedication attendees to the Welcome Center on the canal.

- I attended a meeting of the Summer Serenades committee of the Greater Brockport Development Corporation on 3/18 at which arrangements for the summer 2016 program were finalized, 8 concerts being presented in July and August. Financial arrangements are nearing completion.

- Finally, last Friday, I began the four-monthly rotation of displays of the Brockport Community Museum, with the assistance of Allan Berry and George Dahl. We are adding combination

locks to the museum cases and updating the inventory.

- o Trustee Annette M. Crane – read the following report into the record:
 - On 3/11 I observed Village Court for an hour with Justice Blair presiding. Mostly traffic issues and one assault. Because there was no Prosecutor nor Public Defender present that day cases were either finishes and fines paid or continued to a time when the Prosecutor would be there. It was very efficient and professional. I needed to leave before code violation cases were presented. I hope to go back another time to observe that type of case. On 3/18 I observed Village Court for the entire afternoon with Justice Andrews, Jr. presiding. Both the Prosecutor and Public Defender were present. They dealt with a variety of traffic issues as well as a few misdemeanor and felony criminal complaints. Justice Andrews was also very efficient and professional. I will need to spend a few more afternoons in court in order to see the full range of cases presented to our Village Court.
 - On 3/14 I met with the Housing Task Force. They are currently dealing with issues involving refuse collection.
 - On 3/14 I was unable to attend the Planning Board meeting. Trustee Kristansen's report that I will read details the meeting.
 - On 3/16 the Mayor and I met with representatives from Larsen Engineers and Danforth with Solar Liberty on speaker phone to discuss updates to the solar energy project. As I was not on the Village Board when this project was initiated, I found it very useful and informative.
 - On 3/16 I took advantage of the Sunnking e-scrap collection that had a collection bin at Village Hall and disposed of a few old items.
 - On 3/19 I met with Farmers Market Managers Charlene Veltz and RuthAnn Tryka. There is no need to change either the Rules and Regulations document or the Application and Contract except to change 2015 to 2016 on the Application. The fees will also remain the same. C. Veltz and R. Tryka plan to attend the 4/18 Village Board meeting, but in the meantime, I would like to propose that we confirm the documents with just the date amended. Then Clerk Morelli can prepare the packets for the Managers to get to the vendors.

→ Trustee Crane moved, Mayor Blackman seconded, carried 4/0 to confirm the Farmers Market rules and regulations and vendor application (simply change the date to 2016) and reappoint Ruthann Tryka and Charlene Veltz as the Farmers Market Managers for the 2016 season.

A letter will be forthcoming as to this and indicating that they are urged to work to fill all vendor slots, charging the fees outlined in the rules and regulations so that the market can be self-sustaining and not need Village funding through taxpayer dollars or sponsorship from an outside source.

The first week of April, Clerk Morelli will make up fliers and have the rules and regulations and 2016 vendor application posted to the Village website and available at Village Hall. She will also prepare the packets for the managers to address to potential vendors. After June 1st, the start of the new fiscal year, the managers are to submit all vendor payments and copy her on market materials.

The managers are to work with DPW Spt. Donahue regarding DPW dropping off barricades on Friday afternoons, Police Chief Varrenti regarding PD setting them up on Sunday mornings, and DPW Spt. Donahue regarding DPW picking up on Monday mornings. They are to work with DPW Spt. Donahue on ordering signage and banners.

- o Trustee Katherine J. Kristansen (excused) Trustee Crane read the following report for Trustee Kristansen into the record:
 - Due to having a wicked case of the flu, I was unable to attend the Planning Board meeting and Library Board meeting this past week and am not at the Village Board meeting tonight for the same reason. After communication with the Planning Board Chairperson and the Library Director, here are a couple of things to share... Planning Board – met on 3/14 – after public comment and discussion the Planning Board approved the ambulance corps application regarding their new location on Burroughs Terrace. Most of the public comment was around the traffic/parking issues on Fair Street (which is going to be the exit route for ambulance related traffic). It was suggested that the board, BI/CEO and residents consider a traffic study of this street given that it will now be used by school buses, ambulances, residents and people parking vehicles on the road. The thought is that there may be a need to adjust the parking regulations and route used by the buses for Fair Street due to the increased traffic and safety issues that will arise due to increased traffic and congestion. Not sure how to go about getting this done... any ideas Village Board members? Also approved was the move of Vapor World and the Farmers Insurance application. Library Board – one item to bring up – the new A/C units will not be delivered until 5/6 which means that the installation will be later in the spring than had been planned. As the Director stated, hopefully we do not get an early summer!

- o Trustee John D. LaPierre
 - No report – has been out of town.

EXECUTIVE SESSION:

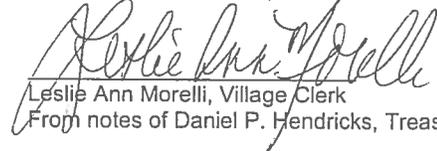
→ At 8:58pm, Trustee LaPierre moved, Trustee Andrews seconded, carried 4/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a potential litigation matter.

Village Attorney Mastrella, Treasurer Hendricks, Chief Varrenti were invited to sit in.

→ At 9:45pm, Trustee Crane moved, Trustee LaPierre seconded, carried 4/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

→ At 9:45pm, Mayor Blackman moved, Trustee Andrews seconded, carried 4/0 that the meeting be adjourned.


Leslie Ann Morelli, Village Clerk
From notes of Daniel P. Hendricks, Treasurer