

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, June 6, 2016 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks

ALSO PRESENT: Linda Ketchum, Pat O'Brien, Bernie LoBracco, Joan Hamlin, George Thompson, Mike Thompson, Lyle Stirk, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

This being an election season, with Brockporters being called to the polls four times in less than a month, it seems appropriate to take a look at Brockport elections in the 50 years ending a century ago, 1866 to 1916, the period between two wars. Elections then were, in many respects, quite different from those today.

First, the Board Presidents and many Trustees served one-year terms, compared to four-year terms today.

Second, women got the vote in New York State only in 1917. However, the Brockport Republic in 1915 mentioned that eight women voted in a special election on a bond issue proposition.

Third, until 1894, voting was not secret. Each political party printed its own ballots and distributed them to its supporters, who deposited them in the ballot boxes. So, anyone could see which party's ballot a voter cast. The lever-operated voting machine, which permitted secrecy, had first been used in Lockport in 1892 and Brockport had adopted that method by 1894, when voters could choose between the machines and the earlier system.

Fourth, throughout the period under review, the chief executive officer of the Village was called President, rather than Mayor, and, from 1866 through 1871, was selected by the five trustees from among their number at their first, organizational, meeting. Thereafter, Presidents were chosen by the electorate.

Fifth, although as many as four tickets competed in the elections, many of the same names appeared on every ticket. Often only one or two offices were contested.

Sixth, trustees served without pay. In fact, a proposition to pay the trustees salaries totaling not more than \$1,000 for the five of them was defeated by a vote of 157 to 49.

Seventh, there was much less stability in office. In that 50-year period, 24 men held the office of President. John H. Kingsbury and George R. Ward were each elected five times, Luther Gordon and Franklin F. Capen four times each, and Thomas Cornes and George B. Harmon three times each. However, none of them served more than three consecutive terms. So, no President remained in office as long as a single mayoral term today, much less Jim Stull's 20 years or Mary Ann Thorpe's eight.

Trusteeships were similarly unstable. Ninety-five men occupied the four trusteeships during that period. They served terms of varying length, two-years, one year, or simply to fill a vacancy. Edgar Brown was elected nine times between 1870 and 1880 and Nelson A. Smith was elected seven times between 1877 and 1885. On the other hand, fifty men—more than half—served a single term.

Eighth, more Village offices were elective throughout the period. From 1866 through 1872, they were Clerk, Treasurer, Assessors, Collector, Police Constable, Police Justice, Street Commissioner, and Pound Keeper. From 1873 through 1916, they were Treasurer, Collector, and Assessors, except that Collector was omitted in 1915 and 1916. However, many of the candidates for those offices were unopposed. For instance, John R. Davis was unopposed as Treasurer from 1894 through 1916.

Finally, almost every election included voting on propositions. Many matters now handled by the Board, with or without public hearings, were decided by the electorate then. Often, it seems that the Board referred business to referendums simply because it had difficulty deciding them. Some examples: in 1915, they approved the purchase of a motor fire truck for \$1,000, but in 1916, they defeated a proposition to buy one for \$2,000. Year after year, they considered proposals to sponsor summer band concerts, approving them in 1911 and 1913, but rejecting them in 1910, 1912, 1914, and 1916; in 1910, they refused to make the offices of Village Clerk and Street Commissioner elective and in 1914 they refused to create a Board of Water Commissioners.

In one important respect, however, the practice of that period has survived. Village elections were always non-partisan, that is the tickets bore only the names of local parties, as is the case today. On the other hand, Town of Sweden elections were always partisan, Republicans and Democrats, as they are today.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS: none

GUESTS:

- Pat O'Brien, Emily L. Knapp Museum Board Chair
 - o E.L.K. Museum mid-year summary 2016 – presentation of report dated 5/25/16
(The Power Point presentation is attached at the end of these minutes.)

Trustee Andrews commented that the Museum Board and volunteers are doing a great job and have accomplished a lot in a short time. The entire Village Board concurred. Chair O'Brien said it is a real "labor of love" with lots of volunteer help. The support of the Village Board is appreciated.

Trustee Crane asked what other than temperature is being monitored. Chair O'Brien said relative humidity.

- o Request for funding – use of Shafer Trust monies for restoration of Golden Eagles – Chair O'Brien reviewed the request for funding detailed in the packet as to the restoration of Golden Eagles. There is \$49,000 available from the Shafer Trust monies.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to approve the request for funding authorizing \$5,000 from the Shafer Trust for the restoration of one of the Golden Eagles (\$4,430 for the work and up to \$500 to cover gasoline, food and lodging for an individual to take the eagle to and from the studio in New Jersey).

- Benjamin Woelk – Slow Roads Consulting – presentation – Small Town Takeover – event promoting Villages – cancelled due to illness – will reschedule

PUBLIC HEARING: none

- Note: Proposed Local Law – adding a Parks chapter to the Brockport Village Code – public hearing of 12/21/15 carries over to a future meeting – date to be determined

PUBLIC COMMENT:

- Linda Ketchum of Erie Street read the following statement into the record:

I want to thank the whole board for doing their homework and presenting voters with plenty of information before the dissolution vote without costing taxpayers extra money.

The way the vote turned out speaks volumes and I'm sure this board will consider all comments made from both sides of the vote as we move forward.

It would be good if all the progress made in the last four years can continue. Trustees Andrews, LaPierre and Crane are up for reelection and I support them wholeheartedly.

It's troubling that the school budget vote is scheduled on the same day as the Village election. What can be done to change that?

Mayor Blackman shared that she and BCSD Spt. Meyer met on this. BCSD has communicated the revote through website, television, newspapers, social media, their FOCUS newsletter insert, and they have a post card mailer that will go out this week to district residents. Since there still could be some confusion among residents regarding the two votes, they thought it would be helpful if election inspectors at both have the others information. There will be a double-sided half-page flier with information on each.

- George Thompson and Mike Thompson of Row for Hope said they are here to represent the request listed on the agenda under new business as "Authorize McQuaid Jesuit Row for Hope for 6/24/16 camp overnight in Harvester Park". They shared that this is an 8 day event rowing from Buffalo to Albany approximately 45 miles each day to raise a goal of \$30,000 for underprivileged children as their motto is "Be Men for Others". They believe they can better serve the Western New York community by changing charities this year. They will reach Brockport on June 24th and wish to camp overnight in Harvester Park as was authorized last year.

Trustee Andrews asked the number of participants. G. Thompson said there are 7 boys (4 man rowing with 1 coxswain) and a follow boat with 2 boys. They switch every hour.

Mayor Blackman said it is pretty impressive with the first day being the longest.

Trustee Kristansen asked if there are chaperones. G. Thompson said yes, 8 altogether and some come and go. They provide the support vehicles that haul camping supplies, cooking supplies, totes, gas for the support boat and the like.

Trustee Crane asked if the camping is in tents. G. Thompson said yes.

Mayor Blackman said they will utilize the Welcome Center restrooms, showers and laundry.

Mayor Blackman said she checked with Chief Varrenti and he is okay with this. She will request Spt. Donahue to put up barricades for the parking needed in front of the Welcome Center.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to authorize McQuaid Jesuit Row for Hope to camp overnight in Harvester Park 6/24/16 and utilize the parking spaces in front of the Welcome Center.

Mayor Blackman said some of the Village Board and Welcome Center Greeters will be there to welcome the group.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 that the minutes of the 5/16/16 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	6/2/16 (5/31/16)	\$50,656.31	
	6/6/16	\$102,345.95	
FUND (F): <u>Water</u>	6/2/16 (5/31/16)	\$3,891.60	
	6/6/16	\$3,596.13	
FUND (G): <u>Sewer</u>	6/2/16 (5/31/16)	\$515.79	
	6/6/16	\$482.06	
FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust & Agency</u>	-	-	
			\$55,063.70 total 6/2/16 (5/31/16)
			\$106,424.14 total 6/6/16

CLERK REPORT: Clerk – Leslie Ann Morelli

- o UNYMWCP (Workers Comp) – special distribution received 5/19/16 – Clerk Morelli referred to the information provided 5/24 and included in the packet:

Good news again! Dan Hendricks and Harry Donahue attended the 5/19/16 UNYMWCP meeting/lunch/golf outing and received a special distribution of operating funds for the 2015 plan year in the amount of \$18,417. At that same meeting, the Village was presented with a plaque – a safety award for no lost time in the 2015 plan year. (2nd year in a row)

This is on top of the check received last month for our surplus refund / deficit repayment calculation as of 12/31/15 which resulted in a refund of \$82,357.

This totals \$100,774. As previously discussed, our Workers Comp Reserve is in good shape. Therefore, the funds have been deposited to the General Fund as unanticipated revenue. This will be mentioned at the next Village Board meeting.

- o 5/24/16 dissolution referendum results for inclusion in minutes -

5/24/16 SPECIAL ELECTION RESULTS:

SHALL THE
VILLAGE OF BROCKPORT BE DISSOLVED?

Tally of 3 machines & 75 absentee ballots:

632 YES
817 NO
= 1,449 votes cast of 2,644 registered voters

Plus 28 affidavit ballots researched by Monroe County Board of Elections 5/25/16 – determined that 11 are able to be counted

8 YES
3 NO

FINAL TOTAL:
640 YES
820 NO
= 1,460 votes

The Village of Brockport is NOT dissolved.

Leslie Ann Morelli
Village Clerk
Village of Brockport, NY
for inclusion in the 6/6/16 Village Board meeting minutes

- o 6/1/16-10/31/16 Village tax collection –

**VILLAGE OF BROCKPORT
TAXPAYERS NOTICE OF COLLECTION**

The Tax Roll and Warrant for the collection of Village Taxes for fiscal year June 1, 2016 - May 31, 2017 have been filed in the Village Clerk's Office.

TAX BILLS WERE MAILED ON MAY 31, 2016.

To help us improve efficiency, please use the return addressed envelopes included with the bills.

Check or money order for the exact amount should be made payable to the Village of Brockport and mailed or deposited into the drop box at the driveway entrance to Village Hall with payment stub to:

Village of Brockport
Attn: Tax Receiver
49 State Street
Brockport, NY 14420

OR

Payment may be made in person to Village Hall 49 State Street Brockport, NY 14420 Monday through Friday 9am-4pm except holidays.

PAYMENT OPTIONS

- 1) Payment is due in full by July 1, 2016 without penalty

Late penalties:

July 2nd - 31st = 5%

August 1st - 31st = 6%

September 1st - 30th = 7%

October 1st - 31st = 8%

November 1st - Village taxes remaining unpaid will be turned over to Monroe County to re-levy onto the January 2017 County/Town tax bill with additional penalties.

OR

- 2) Payment may be made in 2 equal installments:

MUST make 1st installment by July 1, 2016 without penalty

Then make 2nd installment due by August 1, 2016 without penalty

Late penalties:

August 2nd - 31st = 6%

September 1st - 30th = 7%

October 1st - 31st = 8%

November 1st – Village taxes remaining unpaid will be turned over to Monroe County to re-levy onto the January 2017 County/Town tax bill with additional penalties.

IF YOUR TAXES ARE NOT ESCROWED IN YOUR MORTGAGE, AND YOU DO NOT RECEIVE A VILLAGE TAX BILL WITHIN THE FIRST WEEK OF JUNE, PLEASE CALL VILLAGE HALL AT 637-5300 X12.

Leslie Ann Morelli
Brockport Village Clerk / Tax Receiver

For publication in Suburban News & posting on Village website & at Village Hall.

- o 6/1/16-5/31/17 Village Hall closed schedule (previously approved) -

**BROCKPORT VILLAGE HALL
will be closed the following
in fiscal year June 1, 2016 – May 31, 2017**

Village Election Day:	Tuesday, June 21, 2016 – at 11am
Independence Day:	Monday, July 4, 2016
Floater:	Tuesday, July 5, 2016
Floater:	Friday, September 2, 2016
Labor Day:	Monday, September 5, 2016
Columbus Day:	Monday, October 10, 2016
Veterans Day:	Friday, November 11, 2016
Day before Thanksgiving:	Wednesday, November 23, 2016 – at 12:30pm
Thanksgiving Day:	Thursday, November 24, 2016
Day after Thanksgiving:	Friday, November 25, 2016
Christmas Day:	Monday, December 26, 2016
New Year's Day:	Monday, January 2, 2017
Martin Luther King Day:	Monday, January 16, 2017
Presidents Day:	Monday, February 20, 2017
Good Friday:	Friday, April 14, 2017
Floater:	Friday, May 26, 2017
Memorial Day:	Monday, May 29, 2017

Leslie Ann Morelli
Village Clerk
Village of Brockport

For publication in Suburban News and posting on Village website and at Village Hall.

- o 6/21/16 Village election notice

**LEGAL NOTICE
TO THE ELECTORS OF THE VILLAGE OF BROCKPORT, NEW YORK
ELECTION**

NOTICE IS HEREBY GIVEN THAT AN ELECTION IN AND FOR THE VILLAGE OF BROCKPORT, COUNTY OF MONROE, STATE OF NEW YORK WILL BE HELD ON **TUESDAY, JUNE 21, 2016** AT BROCKPORT VILLAGE HALL, 49 STATE STREET, BROCKPORT, NEW YORK 14420. **THE POLLS WILL BE OPENED AT 12:00 NOON AND CLOSED AT 9:00PM.**

The following officers are to be chosen:
Two (2) Trustees for 4 year terms to 6/30/20
One (1) Trustee for a one year term to 6/30/17

LIST OF NOMINATIONS

The following is a list of nominations filed in the office of Monroe County Board of Elections of the candidates for the office to be filled at the Election in and for the Village of Brockport on Tuesday, June 21, 2016:

TRUSTEE– each for a 4-year term to 6/30/20 (vote for two)

<u>Party</u>	<u>Name</u>	<u>Address</u>
• Residents for a Better Community	Sarah Hart	89 Adams Street

- | | | |
|------------------------------------|--------------------|-------------------|
| • Residents for a Better Community | Lyle Stirk | 134 State Street |
| • Revitalize Brockport | William G. Andrews | 46 College Street |
| • Revitalize Brockport | John D. LaPierre | 45 College Street |

TRUSTEE – for a term to 6/30/17 (vote for one)

- | <u>Party</u> | <u>Name</u> | <u>Address</u> |
|------------------------------------|-------------|-----------------|
| • Residents for a Better Community | Tim Barry | 2 Cailyn Way |
| • Revitalize Brockport | Annie Crane | 33 Adams Street |

QUALIFICATIONS OF VOTERS

- A Citizen of the United States.
- Eighteen (18) years of age or older.
- Resident of the Village of Brockport thirty (30) days preceding this General Election.

REGISTRATION OF VOTERS

- Your name must appear on the Monroe County Register for the Village of Brockport to be eligible to vote.
- In accordance with Section 15-118 (2) of the New York State Election Law, the voter must be registered with the Monroe County Board of Elections at least ten (10) days prior to the date of the Village General Election. The registration deadline for the above election date is: Friday, June 10, 2016. There will not be a voter registration day in the Village.
- Application for absentee ballots may be obtained at the Monroe County Board of Elections 39 West Main Street Rochester, NY 14614 or by calling (585) 753-1550 or downloading from www.monroecounty.gov. Application for absentee ballot must be filed with Monroe County Board of Elections no later than Tuesday, June 14, 2016.

Leslie Ann Morelli
Village Clerk
Village of Brockport

Dated: 6/3/16

For publication in Suburban News & posting on Village website & at Village Hall

▪ Recommend closing Village Hall to business/employees at 11am when Village election – Clerk Morelli reported that she and Monroe County Board of Elections personnel found that closing Village Hall at 11am for the dissolution referendum was very helpful, so much so, that she recommends doing so for any Village election. It focuses the time on voting instead of other Village business and frees up needed parking.

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to approve closing Village Hall to business/employees at 11am when there is a Village election.

Clerk Morelli added this to the Village Hall closed schedule listed above.

- **PERSONNEL ITEMS:**
 - Potential Board/Committee vacancies notice –
- VILLAGE OF BROCKPORT
BOARD / COMMITTEE OPPORTUNITIES**

There are vacancies on the following:

- Planning Board
Meets 2nd Monday 7pm (only upon application)
- Tree Board
Meets 3rd Tuesday 7pm September-May
- Emily L. Knapp Museum Board
Meets 4th Thursday 9:30am
- Ethics Board
Meets only as needed (very rare)
- Code Review Committee
Meets 4th Monday 6pm

There may be a vacancy on the following:

- Historic Preservation Board
Meets 3rd Thursday 7:15pm

Dated: 6/9/16

Deadline: 7/6/16

Applicant must be a Village resident.

A position interest form can be submitted from the Village website: www.brockportny.org
or obtained at Village Hall, completed and turned in to:

Leslie Ann Morelli, Village Clerk
Village of Brockport 49 State Street Brockport, NY 14420
Monday thru Friday 8:30am to 4:30pm
or lmorelli@brockportny.org

For publication in Suburban News and posting on Village website and at Village Hall.

- o Welcome Center – accept drops/adds to greeter roster –

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 per Welcome Center Management Committee member Doug Wolcott to accept the addition of Bonnie McGrath and Connie Graves to the roster of Welcome Center Greeters.

- o Hire to fill remaining DPW Seasonal (Summer) Laborer vacancies –

→ Trustee LaPierre moved, Mayor Blackman seconded, Trustee Andrews abstained, carried 4/0/1 to accept the recommendation of DPW Spt. Donahue and hire Nathan Andrews, Harold Sam Bingay and Jeremy Dobson as DPW Seasonal Laborers effective as soon as available at \$10/hour with no benefits, pending successful completion of required pre-employment drug and alcohol testing. Further, to bump returning DPW Seasonal Laborers Nicholas Jackson and Kyle Hendershott to \$11.00/hour.

→ Trustee LaPierre moved, Trustee Crane, carried 5/0 to authorize the Clerk to re-advertise should any of these hires not come to fruition. If a new notice is needed, it should indicate the starting rate at \$10/hour and that a NYS driver's license is not required.

- **OLD or NEW BUSINESS:**

- o Establishment of Tax Relief Tax Force – Mayor Blackman referred to the letter the Village Board recently put out as follows:

LETTER RE DISSOLUTION VOTE AND TASK FORCE

For a second time, on May 24th Village voters made it clear—56 to 44%—that they want to keep their Village and their Village services. We believe that the majority of Brockport voters made the right decision, but we acknowledge that 600+ villagers did not agree with the majority. To those who voted YES, we hear your discontent about Village taxes.

Three factors primarily affect Brockport's tax rate: low assessments compared to other communities, stagnant AIM funding, and tax exempt property. Brockport receives only \$110,000 in state funding to municipalities (AIM), which has not changed in 8 years. 65% of Village property is tax exempt (primarily the college at Brockport); were the college taxed, our village tax rate would drop from \$11.87/1000 to \$4.29/1000.

The most potentially promising tax relief will come with passage of the SUNY Impact Aid Assistance Act in the 2017-18 state budget. This legislation would provide direct ongoing tax relief to municipalities with a 4-year SUNY college to offset the services they offer to their SUNY institutions. The Village Board is working with the New York Conference of Mayors, State Legislators, and SUNY municipalities to secure passage of this act. Another route to tax relief, as we've previously noted, is non-taxpayer revenue, which we have aggressively pursued (grants, solar municipal power, street light buyback).

But there is more we can do, and there are more voices that we can, and need to, bring to the table. To this end, we are establishing a Tax Relief Task Force that will look at creative options for Village tax relief, such as partnerships and shared services along with cost cutting measures. The Task Force will be comprised of representatives from the Village Board and invited business and community members. More information on the establishment of this Task Force will be forthcoming.

We look forward to working with the Brockport community for the tax relief we all want and need.

BROCKPORT VILLAGE BOARD
Mayor Margay Blackman
Deputy Mayor Bill Andrews
Trustee Annie Crane

Trustee Kathy Kristansen
Trustee John LaPierre

Mayor Blackman shared that owners of 35% of the property are paying 100% of the property taxes and that 65% of the assessment is tax exempt (i.e. the College). If the college was not exempt, the tax rate would be 4.30%. To put it another way, if the college were paying property taxes, they would have paid \$1.7 million of the Village's \$2.65 million tax levy. Not to denigrate the college or get them to ante up (which will not happen), but to simply point out the financial burden the institution places on the Village. So, within these constraints, the Tax Relief Task Force will be looking for creative ways to relieve the tax burden. Everyone is concerned about taxes. Mayor Blackman said Trustees Crane and LaPierre will co-chair the Task Relief Task Force.

o Monroe County Sales Tax Distribution for 1st quarter 2016 – Mayor Blackman reported that the 1st quarter 2016 sales tax distribution was \$398,315.99 which is up \$17,748 from the same quarter in 2015.

o Monroe County – west side municipalities – household hazardous waste collection 6/18/16 by appointment – Mayor Blackman referred to the notice in the packet. Clerk Morelli said she and the Sweden Town Clerk worked out long ago that the Village of Brockport and Town of Sweden take turns paying for the notice in the paper. Even years the Village does. Odd years the Town does.

MONROE COUNTY, WESTSIDE TOWNS TO HOST HOUSEHOLD HAZARDOUS WASTE COLLECTION

Monroe County Department of Environmental Services (DES) and the towns of Hamlin, Ogden, Clarkson, Sweden, and Parma, and the villages of Hilton, Brockport and Spencerport will partner to hold an appointment-only Household Hazardous Waste (HHW) collection at the Hilton Highway Garage, 50 Henry Street, on **Saturday, June 18, 2016 from 7:45 a.m. to 12 noon.**

Most HHW (paint, flammables and other chemicals from home-use) is safe when used and stored properly. When they become unwanted and are disposed of improperly, these household wastes can become environmental hazards.

To ensure safety and reduce waiting times, appointments are required at all HHW collections throughout the year. Appointments for this HHW collection can be made until June 17th.

To schedule an appointment call;

- 617-6161 if you are an Ogden or Spencerport resident.
- 392-9464 if you are a Parma or Hilton resident.
- 964-2421 if you are a Hamlin or Clarkson resident.
- 637-2144 if you are a Sweden or Brockport resident.

or go on-line to <http://www.monroecounty.gov/hhw> to schedule your appointment. This collection is open to all Monroe County residents. **Waste from businesses will not be accepted.**

Up to 30 gallons of the following materials will be accepted per appointment at no charge:

- Oil-based & Latex Paint (for 1³-gallon or less of latex paint: discard lid, add kitty litter, let dry, place can in trash)
- Wood Stain & Preservatives
- Automotive Fluids (antifreeze; brake, power steering and transmission fluids)
- Pesticides & Fertilizers
- Flammable Products (gasoline, kerosene, thinners, strippers, solvents)
- Household Cleaners (liquid soaps & waxes, drain cleaners, etc.)
- Driveway Sealer
- Pool & Photo Chemicals
- Rechargeable (Ni-Cad) & Button Batteries
- Mercury (thermometers, thermostats)
- Syringes/Sharps (safely packaged)

Do Not Bring: used motor oil & vehicle batteries (contact service station or retailer); Pharmaceutical Wastes, Propane tanks (permanent HHW facility only), cans with dried paint (if it rattles when shaken – remove lid and place in trash); empty containers (trash or recycle); everyday alkaline batteries (trash); glazing/spackle & joint compounds (trash).

If residents are unable to take advantage of this one day HHW collection, the County offers other collections throughout the year. For more information, or for business waste disposal options, go on-line at www.monroecounty.gov/ecopark

- Authorize key fob system for Village Hall, Police Department, DPW – on NYS contract & included in budget – Trustee LaPierre referred to the documents in the packet detailing \$4,689.19 and \$6,018 totaling a cost of \$10,707.19. The need for such began with an issue at the Police Department regarding door locks and grew to the need for a key fob system for Police Department, Village Hall and DPW (all Village buildings but the Welcome Center). This will allow for authorizing specific access to specific exterior doors with the ability to add on interior doors at a later date. The proposed system is on state bid – the lowest price available. He said this was budgeted for and there is money available in the asset forfeiture account. Trustee Kristansen said this is good as it allows for tracking who enters at what days and times. Mayor Blackman concurred and said it also allows for easy deactivation when an employee retires, resigns, is terminated or such.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to approve and authorize the Mayor to sign the agreement regarding a key fob system for Village Hall, Police Department, DPW included in the budget.

- Authorize McQuaid Jesuit Row for Hope for 6/24/16 camp overnight in Harvester Park – handled earlier in the meeting.

- Consider cancelling 6/27 Village Board work session – Mayor Blackman said she will be out of town and cancelling the 6/27 Village Board work session was considered, but it will still be held and the focus will be on designing the Tax Relief Task Force.

- Add item to agenda – RFP results regarding ESCO (Energy Services Company) to implement a facilities improvement plan for the village of Brockport – Treasurer Hendricks shared that Danforth was the only company to respond to the RFP. He provided the Village Board and Spt. Donahue with the proposal. He said they have a great reputation. He and Trustee LaPierre and Spt. Donahue are comfortable recommending that the Village Board accept the proposal. It will be a lengthy process – almost 2 years – 676 days.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to hereby agree to enter into an energy performance contract with the John W. Danforth Company per the proposal as submitted.

Mayor Blackman said this project will save the Village a lot of money in the long run and she believes Danforth, who has attended previous meetings, will be a good partner.

Trustee LaPierre said that National Grid is the last supplier to allow us to buy back the lighting. They are likely reluctant as it has been a “cash cow” for them. However, recent legislation passed makes this easier to do. The Village of Hilton did it many years ago to great success.

Mayor Blackman said of the ~\$95,000 per year the Village spends on street lighting, ~\$37,000 of it is to National Grid for electric supply.

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
 - Tree Board – Mayor Blackman shared that the Tree Board met 5/17 and reviewed goals for 2016-17 as outlined in the Tree Management Plan.

- Low Bridge High Water Festival – Mayor Blackman shared that the LBHW Festival Committee had a wrap up meeting 5/26. Final financial report is still to come as they are awaiting some information from Stoneyard Brewing regarding the Craft Beer event.

- Rochester River Dogz – Mayor Blackman mentioned having been asked to help cut the ribbon 5/27 for the home games at the college for this semi-professional soccer team.

- SUNY Impact Aid – Mayor Blackman reported having conversed with NYCOM 6/3 regarding the SUNY Impact Aid bill of the NYS Senate and NYS Assembly. She explained that Oneonta and Cortland have been provided \$200,000 each in a pilot program with results to be used to help get it in the 2017-2018 NYS budget. She is working with Brockport’s state representatives to position Brockport to be the next participant in the pilot program.

- Boathouse – Mayor Blackman reported having taken a field trip with Spt. Donahue 6/1 to see Genesee Waterways and GRC. They will be going to Fairport and Pittsford to see their docks. A next step is to get rowing experts here to look at the proposed site to make sure we can put it in the location we think is best-suited adjacent to the canal path and not overlooking neighbors’ backyards. Then she will call a meeting with the property owners in that area. A 501c3 called “Brockport Rowing”

needs to be established.

- College – Mayor Blackman reported having attended the 6/4 Alpha Alpha (Phi Kappa

Delta – education honor society) breakfast at the college.

- o Trustee/Deputy Mayor William G. Andrews
 - Trustee Andrews read the following prepared report:

On May 25, I attended a meeting of the Board of the Emily L. Knapp Museum. They elected officers for the coming year. Pat O'Brien will remain President with Sarah Cedeno as Vice President and Allan Berry as secretary. Pat O'Brien presented the mid-year report that you have just heard. The Board agreed to change its regular meeting time to 9:30 am, the fourth Thursday of each month.

In my role as Village Historian emeritus, I held a public book signing at the Lift Bridge Book Shop on May 21 for my recently-published *The Life of a Union Army Sharpshooter: the Diaries and Letters of John T. Farnham*.

I worked with the State Historic Preservation Office, Erica Linden, and Alma Brown of Clinton Brown Company Architecture on completing our application for a seventeenth Certified Local Government grant.

On June 3, I attended a meeting of the Summer Serenades committee at which we put final touches on the advertising and printed program.

On June 5, I attended the dedication of the restored belvedere at the Morgan Manning House. This morning, I conducted a tour of the Morgan Manning house from a group of genealogists from Rochester.

Also, I wish to make the following statement:

With the long ordeal of our second dissolution referendum finally ended, it seems fitting to state for the public record our reflections and the lessons to draw from that arduous and painful time. In many ways, it was a very negative experience. It was very costly in money, time, effort, and psychic impact. After more than two months of struggle, the result of six years ago was simply confirmed. We went through all of that only to end up where we had started, leaving behind a trail of divisiveness, bitterness, frustration, and a fractured community.

Those of us who won the support of a majority of the voters had borne personal attacks, allegations of dishonesty and incompetence, and numerous false accusations. It all seemed very unfair. I have never worked with more dedicated, honest, hard-working, and creative people than my colleagues on the Village Board and the employees of this Village on the office staff and in its departments. To see them vilified was painful.

Yet, the experience was not entirely wasted. It has had some positive results. It has brought to our attention the feelings and wishes of the 600 plus voters who are so unhappy with our situation that they voted to destroy the Village government. It made us more fully aware of the urgent need to deal with their concerns. They told us that we need to work harder to reduce taxes and rein in Village expenses. We must let them know that we heard them and will act accordingly.

Mayor Blackman's work promoting the proposed SUNY Impact Aid bill and setting up a Tax Relief Task Force are highly-commendable first steps. Another is to pursue aggressively our earlier initiatives to save money through solar power and the acquisition of our street lighting. Also, we will take seriously recommendations from our neighbors on the Task Force. I believe that we should apply in future union negotiations the principle set for new hires in the DPW that employees participate in the costs of their health care insurance. We must deal creatively with our zombie houses and encourage the development of the South Avenue extension project.

But doing good work is not enough. Equally important is to be seen by the electorate as doing good work. Mayor Blackman has already taken steps to re-activate the videotaping of our meetings and to set up a Village Facebook page on which the videos and other information about Village business will be posted. We need to issue more news releases and hold occasional news conferences to call public attention to that good work. We need to find ways to involve our neighbors—especially those who have expressed concerns—in solving the problems they have noted. We need to strengthen our relations with our municipal neighbors, who were neutral publicly in the referendum, but privately supported the Village.

Our Village Board is the most harmonious, creative, and hard-working Board in recent times and our Village employees are excellent. Working together with the support and involvement of the community, we can solve our problems. I am confident that we will do so and make another dissolution referendum unthinkable.

- o Trustee Annette M. Crane
 - DPW – Trustee Crane shared that on 5/20 she had a tour of DPW, the Village's outdoor facilities, the water/sewer system and proposed solar energy site.
 - Historical – Trustee Crane shared that she purchased Trustee Andrews new book and

had him autograph it. It is available at Lift Bridge Book Shop.

- Camp Abilities – Trustee Crane shared that on 5/21 she attended a Camp Abilities auction and dinner.
- Dissolution Referendum – Trustee Crane shared that on 5/24 she voted in the dissolution referendum.
- Memorial Day Ceremony at Middle School – Trustee Crane shared that on 5/27 she attended the Memorial Day Ceremony at the Middle School and Lt. Cuzzupoli and Officer Catlin showed her the Brockport Police substation in the Middle School. They shared with her that they are usually in the halls or cafeteria establishing relationships with students.
- Memorial Day Ceremony at Vets Club – Trustee Crane shared that on 5/28 she attended the Memorial Day Ceremony at the Vets Club.
- ZBA – Trustee Crane shared that she attended the 6/2 ZBA meeting in which Stoneyard Breakfast Company received an area variance for a sign at what was last known as Rocco's Canalside Pub.
- Rowing – Trustee Crane shared that she participated in National Learn to Row Day 6/4.
- Morgan Manning House – Trustee Crane shared having attended an event 6/5 celebrating the fundraising efforts that enabled the restoration of the belvedere at the Morgan Manning House.
- Code Enforcement – Trustee Crane shared that she has been reviewing various laws such as those from the Town of Greece and Town of Irondequoit on abandoned properties, also known as "zombie houses". She said Sweden Town Board member Lori Skoog attended a recent seminar on the topic and shared some good information with her.
- Trustee Katherine J. Kristansen
 - Trustee Kristansen read the following prepared report:

May 17, 2016...I attended the Seymour Library Board meeting. Discussion included the parking lot, the October book sale, drafting of an agreement between the library and the three municipalities (it was mentioned that the board has heard feedback from only the village as of the meeting date)-draft to be to library board in June. Melissa Kleehammer of Beyond Yoga Center held a yoga class to benefit the library.

May 23, 2016...I attended the Chamber of Commerce meeting. Discussion included the directory, Casino Night (late September or early October), Open House at Dollinger's Inn and Suites on June 8 from noon to 7 pm. Also the chamber has made a monetary donation to Summer Serenades.

May 26, 2016...I attended the After Hours 2016 meeting. Discussion included planning of the event which will be held on November 19, 2016. The theme for the After Hours celebration this year will be Happy Birthday to the library...20 years.

May 28, 2016...I attended the Memorial Day ceremony at the Vet's Club.

On June 1, 2016 the Brockport Merchants Association held their meeting. I was unable to attend but would like to let everyone know about the Brockport Festival and Sidewalk Sale which is on July 8, 9, 10. Activities this year include food trucks, children's activities, music and demonstrations to name a few. Be sure to watch for the advertisements regarding this event in the various newspapers and circulars. Don't miss this event...it is shaping up to be another great event sponsored by our village merchants!

And lastly, I am looking forward to focusing on the process regarding the creation and implementation of a comprehensive plan (including updating zoning codes) for the village in early July! I am grateful to the village residents for voting to keep our village...I am grateful for the opportunity to continue the work needed to ensure that all of our village residents have the highest quality of life possible.

Trustee Andrews asked about the BMA Sidewalk Sale offering non-profit groups the opportunity to have a table. He wondered if it would be worthwhile to have a table for the Village. Trustee Kristansen said she will look into that and advise.

- Trustee John D. LaPierre
 - DPW – Trustee LaPierre shared having worked with Spt. Donahue about summer laborers staffing.

- Police Department – Trustee LaPierre said he continues to keep in touch with and do Police Department rounds.
- Memorial Day Ceremony at Vets Club – Trustee LaPierre shared that on 5/28 he attended the Memorial Day Ceremony at the Vets Club.
- Tax Relief Task Force – Trustee LaPierre said he is happy to co-chair with Trustee Crane the Tax Relief Task Force that was mentioned earlier in the meeting. He welcomes ideas.

EXECUTIVE SESSION: none

ADJOURNMENT:

→ At 8:30pm, Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the meeting be adjourned.



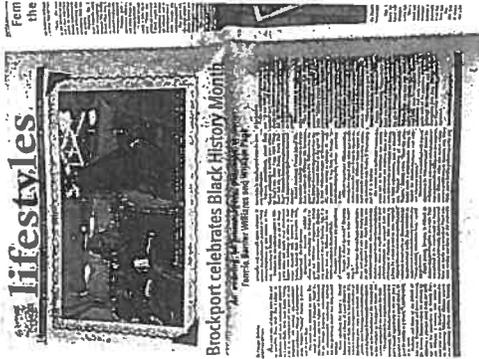
Leslie Ann Morelli, Village Clerk

Emily L Knapp Museum Mid Year Summary 2016

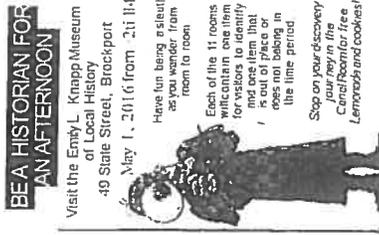
Reported by Pat O'Brien on behalf of the Board Members and Volunteers

May 25, 2016

Special Event for Black History Month



Special Event for Opening



Overview

Board Members

- ✓ Allan Berry (Secretary), Sarah Credens Village Historian, Sarah Heifer, Pam Kizidium (Vice Chair), Norman Knapp, Pat O'Brien (Chair), Soren Owen, Mark Rice
- ✓ Honoring members: Neil Keating (College Faculty), Bill Andrews (Village Liaison), Sue Savard (Director of Volunteers)

Volunteers

- ✓ Marilyn Brown, Doug Bull, Leslie Bull, Dan Burns, Ann Butler, Debra Cady, Pat Coon, Henry Dilger, Hanson Dilger, Nasie Drewnen, Ann Erby, Heather Fitch, Susan Gifford, Roberta Hasek, Christine Hunt, Alicia Kerfoot, Linda MacLennan, Christine Marshall, Skip Perry, Andrea Perry, Sue Savard (Director of Volunteers), Shirley Schuff, Rosemary Smith, Kimberly Taylor, Anita Yicks
- ✓ 24 volunteers
- ✓ 5,000 volunteer hours

Visitors

- ✓ Number of visitors - 671/15 to 4/15/16 - 515
- ✓ Number of attendees for Special Black History Month event - 170
- ✓ Virtual Visitors (Blog and Facebook)
- ✓ Blog - 42,000
- ✓ Facebook - 10,000

Emily C. Koop; Museum

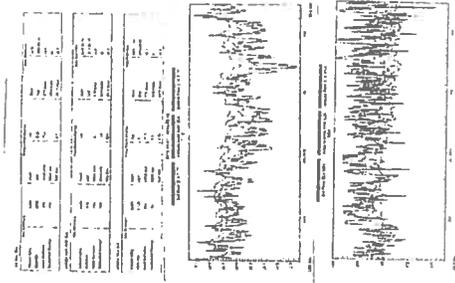
Projects

- Adopt a Picture Program – pictures have been adopted and restored
 - ✓ 60 pictures adopted 6/1/15 to 5/5/16
 - ✓ Personal donations – \$1,890
 - ✓ Rochester Community Foundation Grant - \$ 1,000
- Environmental Monitoring
 - ✓ Data loggers installed to collect temp and RH every 15 secs to define condition set prior to developing specifications for heating and cooling
- Deaccessioning
 - ✓ Sold duplicative items and transferred several objects to other more appropriate museums
- Book Case Fabrication - completed
- Map Restorations – in progress
 - ✓ 3 maps (cemetery map 1854, town of Sweden 1861 and 1860)
- Enhancing Exhibit Esthetics
 - ✓ Antique Parlor light installed in the Parlor
 - ✓ Painted 2nd floor Canal Room
 - ✓ Painted Dentist office
 - ✓ Painted Children's room
 - ✓ Old carpet removed and floors painted
 - ✓ Picture rail molding installed in 3rd floor War Room
 - ✓ Painted of 3rd Floor War Room
 - ✓ Painted stairs from 2nd to 3rd Floor
 - ✓ New signs made and hung over doors to each exhibit area

Emily C. Koop; Museum

Environmental Monitoring

Third Floor demonstrates closer conditions to outside environment as expected
 Colder conditions are better for the collection
 Corrosion risk is an issue on both floors
 Challenge will be warm weather
 Monitoring will continue until Nov 2016



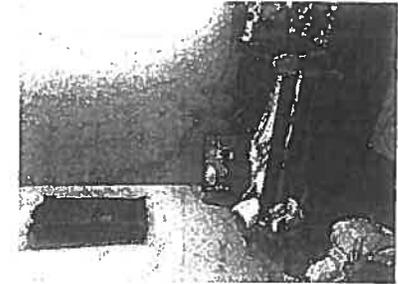
Emily C. Koop; Museum

Project List

- Complete data logger assessment of environmental conditions and develop specifications for environmental conservation of the collection – in progress
- Obtain funding for development of drawings and specifications for handicap accessibility – in progress; unsuccessful so far
- Obtain funding for conservation of the Golden Eagles- In progress; unsuccessful so far
- Finalize program for visits by Primary School Students – In progress; contact initiated with Barclay School Principal with goal to build into plans for 2016/2017 school year
- Develop and deliver special event for Black History Month- Complete
- Develop process and schedule for accessioning of the entire collection- In progress
- Repair flooring in the "Dentist's Office" (3rd Floor)
- Remove carpeting and clean up "flooring"
- Paint Canal Room, Children's Room, Dentist Office; Mary Jane Holmes Room, and Kitchen – to be completed Fall 2016

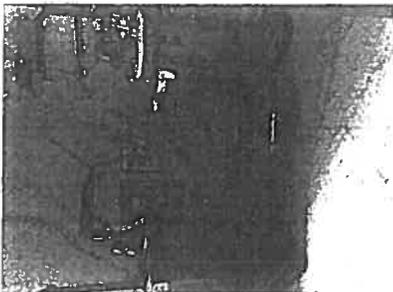


Canal Room Painting and Wall Repair

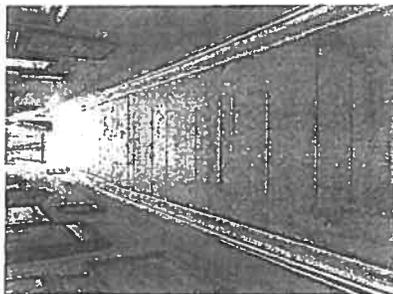


Painting and Reorganization of Collection in the Children's Room

Louis L. Koppelman

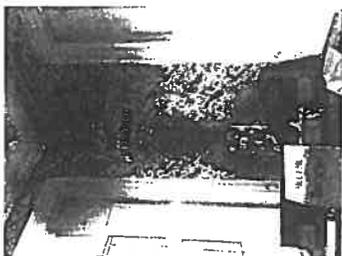


Painting and Floor Repair in the Dentist's Office

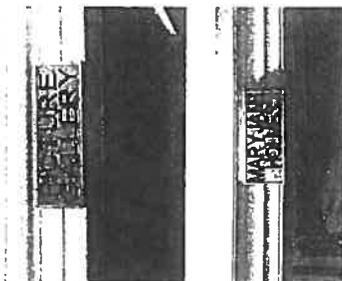


Example of Floor Painting following removal of rugs

Louis L. Koppelman

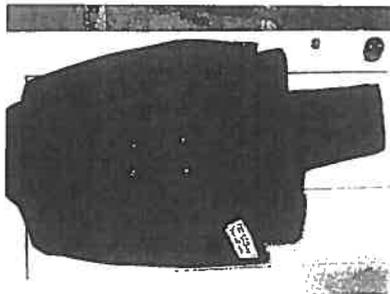


Parlor light retrieved from storage and installed



Room signs provided by SUNY Brockport Student

Louis L. Koppelman



Example of clothing restoration and recognition of origin as GAR (Civil War)



Painting and Installation of Picture Rails for Photo Display

Louis L. Koppelman



Construction and Installation of new bookcase

Emily C. Knapp-Hansen

Financial information from the General Ledger

General Expenses	\$	Source of Funding	\$
Office and Archival Supplies	160.00	Hancock Accessibility Grant	3,000.00
Environmental Monitoring Data	570.90	SEPCU 100%	1,729.58
Special Events (Picture News)	493.99		
Filez (book case, picture molding, hardware, paint brushes, rollers)	1,166.45		
Bero Archival (hardcap accessibility Study)	196.00		
	711.24		
Total	3,500.00		6,739.58

Adopt a Picture Program Expense	\$	Source of Funding	\$
Frameworkal Contributor	2,970.00	Personal Donations	1,890.00
		Rochester Community Foundation	1,000.00
		Gifts	620.00
		ELK Deckboard Sales	620.00
Total	2,970.00	Total	3,560.00

Balance to apply to stock a pic 590.00

Attendance	YTD
Museum Visits/Special Events	214
Special Needs (Virtual Attendance)	2
Open House	2,813
Enrollment	4,847
Total	8,076

Emily C. Knapp-Hansen

Shafer Trust per Dan Hendricks

There are two accounts, one held by the Village of Brockport which consists of the balance accumulated by the Village for quarterly distribution payments from JP Morgan. These payments are deposited into the Village's Savings Account, the quarterly amount received is distributed equally between the Seymour Library and the Village Museum. The current balance of that account is \$50,443.58, the Library Balance is \$1,271.15, the Museum Balance is \$49,172.43.

The Village Board has previously approved a request for \$6,375.00 from the Shafer Trust Account, for map restoration. This has not been deducted from the account balance, as the maps have not yet been restored.

The other account held by JP Morgan, is the Vivian Shafer Trust, the current balance is \$606,189.41. From this account we receive the quarterly distribution payments. I have attached the most recent letter dated April 5, 2016, from JP Morgan which states that the Village share of the distribution is 14.29%.

We will receive a quarterly payment of \$541.40 which will be shared 50/50 (\$270.70 each) between the Library and Museum.

The most recent payments from the Trust Account were \$537.57 received on June 18, 2015, \$537.57 received on September 21, 2015, \$537.57 received on December 21, 2015, and \$537.57 received on March 23, 2016.

These amounts were split 50/50 between the Library and Museum. I have been advised by JP Morgan in previous conversations that the principal balance of \$606,189.41 cannot be withdrawn by anyone.

Emily C. Knapp-Hansen