

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, October 17, 2016 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Treasurer Daniel P. Hendricks, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella

EXCUSED: Clerk Leslie Ann Morelli, DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti

ALSO PRESENT: Lt. Mark T. Cuzzupoli (for Chief Varrenti), Amy Curran, Joan Hamlin

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

Even before the Village had the legal basis to improve the streets, as I described in an earlier historical moment, it had begun to do so. This evening I shall look at how the modernization of the business section of Main Street was accomplished.

In August 1856, the Village paved the business sections of Main and Market Streets with cobblestones. They were undoubtedly an improvement over the dust and mud that they replaced. However, by 1880, the "rough and ungainly cobblestones" were deemed "a relic of the past and should be relegated to the waste places of mother earth". Despite that evident dissatisfaction with the cobblestones, the issue of Main Street's paving did not arise until May 1912, at least 32 years after the first complaints about the cobblestones. The initiative came, not from the Village, but from the State, which was planning to run a main highway through the village on Main Street and would pave with bricks a 16-foot width. If the Village wanted the other 40-foot width paved, it would have to cover the cost.

In November, a referendum approved, 94 to 17, a proposition to raise \$7,900 by bond issue to pay for that extra width. Another 25 months passed before any further action was reported. However, despite pleading by the Village to do the entire length, the State would pave only the business section of the street.

Once the utility companies removed their "poles, wires and appurtenances" on the street, the property owners installed curbs "wholly at the[ir] expense", and the water pipes and gas lines were "put in proper shape", work began on September 1, 1915. On May 16, 1916, the Village Board received a bill from the state highway department for \$8,686.15, the cost of the portion of Main Street for which the Village had been responsible. The Village paid it from the Street Fund's balance of \$8,796.13 and the saga of modernizing the business section of Main Street finally ended, 60 years after it began. The bricks were replaced by asphalt in 1945.

OATH OF OFFICE (ceremonial): none

CERTIFICATES & PROCLAMATIONS: none

PUBLIC HEARINGS: none

PUBLIC COMMENT:

- Carol Hannan of Main Street - announced that she is running for Mayor in the next Village election. She said she is not amenable to anyone coming to her door to discuss this and does not believe that just 2 people should decide who runs for office.

GUESTS:

- Tyler Dawson, Brockport Stetson Club – request fireworks ok in conjunction with 12/4/16 holiday parade – Officer Dawson, Lt. Cuzzupoli and BI/CEO Miller discussed the request to have fireworks at the end of the holiday parade. BI/CEO Miller relayed having met with Officer Dawson and the fireworks representative and narrowed down the location for launching the fireworks (from the north side of the Canal between the Main Street and Smith Street Bridges) and the possibility of prior testing to determine the exact best spot for launching.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to grant consent for fireworks per Village Code Chapter 18 Section 2 "Exception for organizations" and further request that Officer

Dawson work with the fireworks company and get information to Clerk Morelli in a timely fashion for posting on the Village website and in the upcoming Village newsletter and possible notice to properties within a certain distance as to the fireworks launch site and dates and times of testing.

- Amy Curran, marketing executive – CGI Communications – re updates to video intro to the Village – reviewed the services offered by CGI Communications and previously afforded to the Village of Brockport at no cost as the area businesses pay to be included.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 10/3/16 meeting be approved as amended.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 10/6/16 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	10/17/16	\$133,450.93
FUND (F): <u>Water</u>	10/17/16	\$54,810.83
FUND (G): <u>Sewer</u>	10/17/16	\$721.74
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$188,983.50 total

CLERK REPORT: Clerk – Leslie Ann Morelli (excused)

- o Tax collection update – status updated provided in packet.
- o Annual Medicare notices & MVP Preferred Gold information to retirees over age 65 – copies provided in packet.
- o **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)
 - o Treasurer – Daniel P. Hendricks
 - Financial reports for period ending 9/30/16 – Treasurer Hendricks referred to the information in the packet.
 - o Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.
 - Residential Rental Registrations – BI/CEO Miller reported being at approximately 80% return rate.
 - College – BI/CEO Miller reported having participated in a resource fair at the college last week in which he provided information to students. The complaint forms offered were well received.

Trustee LaPierre suggested the BI/CEO Officer utilize the college paper, The Stylus, to place ads and information to reach the student population.

Lt. Cuzzupoli commented that one benefit of the Police Department now being at full staff will be the ability to have police representation at events like the resource fair at the College.

- o Police – Police Chief Daniel P. Varrenti (excused) Lt. Mark T. Cuzzupoli in his place
 - Line #3120.2010 Police Vehicles – Lt. Cuzzupoli shared that the line is going to go over by approximately \$3,000. The reason is that the vehicle ordered will come with equipment that they will no longer order out of the police supply line. This will offset the increase.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to approve the purchase of the budgeted police vehicle.

- Speed limit enforcement – Lt. Cuzzupoli shared that BPD is strictly enforcement the speed limit in all areas of the Village. The “grace” amount usually given over the speed limit has been greatly reduced. In a one week period of time 112 tickets were issued. They were not all speeding violations, but stop signs and other types of “aggressive driving”. Many of the tickets were around the posted school zone speed limit.

- BPD Facebook page – Lt. Cuzzupoli reported that the BPD Facebook page became operational on October 12th.

- Public Works – Superintendent Harry G. Donahue (excused – at NYCOM PW training)
- Village Attorney – Daniel J. Mastrella, Esq.

- **PERSONNEL ITEMS:**

- Full time 35 hour/week clerks (4) – authorize up to 40 hour/week only when necessary – (i.e. long court session or evening meeting – as not eligible for comp time or overtime) – Mayor Blackman said the real need is for the 2 Court Clerks.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to authorize such as it relates to the Court Clerks as follows in the memo to them:

At a meeting of the Village Board held 10/17/16, the Village Board agreed to allow the 2 full time 35 hour per week clerks the ability to work and be paid for up to 40 hours per week should the need arise. This will eliminate the need to take time off during your scheduled 35 hours to make up for clerking court after your normal hours.

It is expected that your regular time remain at 7 hours per day 5 days per week. You previously set your hours as 8:30am-3:30pm (open to the public 9am-3pm). Non-union employees are NOT authorized for comp time or overtime. Therefore, working over 40 hours per week is not an option. While adding to the Village's payroll budget, it is our hope that the flexibility to go to 40 hours in a week when needed will benefit everyone.

- Consider authorizing adding one full time DPW Laborer -

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to approve the following vacancy notice:

**VILLAGE OF BROCKPORT
EMPLOYMENT OPPORTUNITY
PUBLIC WORKS LABORER**

The Village of Brockport is accepting applications for full-time Laborer. Possession of a valid New York State Motor Vehicle Operator's License CDL Class B is required. Pay and benefits per Union contract. New York State Retirement System.

No Civil Service test involved. Monroe County residency not required.

Download employment application and job specifications from www.brockportny.org.

Respond by e-mail or mail only with completed employment application.

E-mail to: Imorelli@brockportny.org

or mail to: Village of Brockport Attention: Village Clerk 49 State Street Brockport, NY 14420.

Application deadline: Noon, Friday, 10/28/16

By order of the Village Board 10/17/16
Leslie Ann Morelli, Brockport Village Clerk

- **OLD or NEW BUSINESS:**

- Authorize replacing the Bobcat on the annual buyback program –

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to accept the Bobcat quotation as presented with trade-in for a total of \$3,860 and authorize the Mayor to sign the customer acceptance.

- Monroe Ave sanitary sewer replacement project – to be awarded \$80,894 in CDBG funds –

- Accept and authorize Mayor to sign engineering services proposal –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to accept the Chatfield Engineers, P.C. engineering services proposal regarding the Monroe Avenue Sanitary Sewer Replacement project for \$7,412 and authorize the Mayor to sign the proposal acceptance.

- Approve TAP grant resolution – Discussion took place as to this grant application, what projects qualify for funding and the need to nail down how the ~\$166,000 match is going to be funded, much by in-kind DPW Labor.

→ Mayor Blackman moved, Trustee Andrews seconded, Trustee Kristansen opposed, carried 4/1 to adopt the following resolution:

RESOLVED, that the Brockport Village Board of Trustees does hereby authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application for funds for a Transportation Alternatives Program (TAP) grant. The total estimated project cost is \$827,980 with a match of \$165,596.

This project will create new sidewalks enhancing connectivity in two different areas of the village: 1) on the south side of State Street from Oxford Street to Owens Road and from Owens Road to South Avenue and 2) on the south side of the Smith Street Bridge, including replacing the stairs and repairing the retaining wall between Smith Street and Clinton Street.

Note for the record:

J. O'Connell & Associates contact is Jessica Cristiano

Village Board contact is Mayor Margaret Blackman

DPW contact is DPW Spt. Harry Donahue

Village Office contact is Deputy Clerk-Treasurer Erica Linden

- Accept & authorize Mayor to sign Danforth Energy Performance Contract –

→ Trustee LaPierre moved, Trustee Crane seconded, carried 5/0 pending review and okay by the Village Attorney, to accept and authorize the Mayor to sign the Danforth Energy Performance Contract.

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman

- Mayor Blackman reported the following:

- I attended two tree plantings at the college: October 5th at Tower Fine Arts for Sri Ram Bakshi, emeritus from Theater and Seymour library Board member, currently in hospice, but able to attend. and Oct 11th, a tree planting on Hartwell lawn for Frank Sacheli, Brockport Mayor from 1965-69, Brockport College alum, and former president of the Alumni Association. We presented him with a proclamation from the village in which we declared October 11 Frank Sacheli Day in the village. Frank came into the mayor's office on a write in ballot and, as mayor, cast the deciding vote that killed the creation of a municipal urban renewal agency for Brockport that could have destroyed our historic downtown. With Al Brown, college president, Frank created the first town/gown committee. I paid a follow up visit to Frank on Saturday to share experiences of being mayor. I heartily agreed with his comment: "I had a good board to work with; we didn't agree on everything, but we were always able to work things out." He indicated that he'd like to come to a village board meeting sometime after he returns from Florida.
- October 12 I attended the reenactment of the Lincoln/Douglas debates at the Morgan Manning. This was the brainchild of Deputy Mayor Bill Andrews along with Gordy Fox and Gary Skoog. Played to an enthusiastic full house of people wearied from this year's presidential debates. It would be great in the future if MM events like these could partner with the college's American Democracy Project.
- Tax relief task force meeting 10/13—budget information going back to 2009, rates of change along with rate of inflation. They asked good questions which were attentive to the budget and taxpayer dollars like, e.g. do you review your health care policy on an annual basis and shop around for better deals? Questions about particular pieces of the budget most of which the chairs could answer—like what is that \$36,000 in the trustees contractual budget; answer—our grantwriters. For those without answers, they promised answers next meeting.
- I invited the committee to come to the October 24th workshop with Assemblyman Steve Hawley re SUNY Impact Aid bill which is directly linked to our tax rate.
- Work on TAP grant, soliciting letters of support.
- Phone discussion with Dennis Farrell of FBS re their parking services and whether it might benefit our court, saving time and paper tickets. He sent materials which I have provided the court; they will be setting up a meeting with him in the near future.
- Monthly luncheon with Sweden Supervisor Rob Carges, 10/17. Items discussed: tax cap (town doing their budget now and will be under the tax cap which is currently .68 and probably even

less for us); possible new Sweden water district, Danielle Windus Cook's resignation from the town board, our Tax Relief Task Force, SUNY Impact Aid and our upcoming meeting with Assemblyman Hawley, and our TAP grant application for which Rob will write a letter of support.

- Trustee/Deputy Mayor William G. Andrews

- Trustee Andrews provided the following report:

On October 5, I attended the dedication of a tree at the Tower Fine Arts Building on campus for Sriram Bakshi and a meeting of the Board of the Western Monroe Historical Society at which I asked that the Society collaborate with the Village's Historic Preservation Board on a home tour next spring. The Board agreed.

On October 6, I attended the special Village Board meeting and a meeting of the Board of the Greater Brockport Development Corporation at which we discussed progress in the sale of 60 Clinton Street.

On October 10, I was interviewed by a reporter for the Brockport student newspaper about our most recent CLG grant.

On October 11, I attended the dedication of a tree honoring former Village Mayor Frank Sacheli on the front lawn of Hartwell Hall on campus.

On October 12, I took part in a re-enactment of portions of the Lincoln-Douglas debate of 1858 at the Western Monroe Historical Society.

On October 14, I represented the Mayor at the opening ceremonies of the 30th anniversary Empire State Games for the Physically Challenged on campus.

On October 15, I attended a meeting of a committee of the Brockport Community Museum.

- Trustee Annette M. Crane

- Trustee Crane provided the following report:

On October 7th – E.L.K. Museum lecture by Myron Holley.

On October 9th – Morgan Manning House ice cream social.

On October 13th – Tax Relief Task Force.

On October 14th – Empire State Games for Physically Challenged.

Reviewed Monroe County Zombie Homes Task Force report.

- Trustee Katherine J. Kristansen

- Trustee Kristansen provided the following report:

October 4th...afternoon meeting with Mayor Blackman, Trustee LaPierre, Pam Ketchum and Kathy Kepler regarding the tree surrounds in the downtown business district.

October 4th...evening meeting with BISCO. Hanny Heyen was a guest at the meeting presenting plans for the upgrading of the playgrounds in the village parks. BISCO has decided to assist in this project by donating the money needed for one swing set. Other discussion included wrap up of the Arts Festival and the future of the BISCO organization.

October 5th...evening meeting with the After Hours committee regarding the upcoming Seymour Library Nov. 19th celebration.

October 7th...Casino Night sponsored by the Greater Brockport Chamber of Commerce. I worked with the committee to set up, welcoming and take down (clean up) as well as taking part in the festivities. This is the Chamber's largest fund raiser with the proceeds being channeled back into the community.

On Nov. 5th at 11 AM the grand opening of Tanning Oasis (across from Domino's Pizza) will be celebrated.

On Nov. 14th the Chamber is sponsoring a Facebook Seminar for businesses given by Westside News including lunch. This event is free to all Chamber members.

Also, thank you to the Brockport Police Dept. for their service to the community.

- o Trustee John D. LaPierre
 - Trustee LaPierre provided the following report:

October 4th - as Trustee Kristansen mentioned, met with her, Mayor Blackman, Pam Ketchum and Kathy Kepler regarding the tree surrounds in the downtown business district.

New locks were installed at BPD.

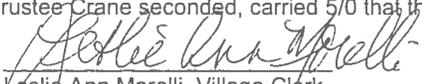
October 12th – Parks Committee meeting.

October 13th – Tax Relief Task Force meeting.

Treasurer Hendricks asked that he review the monthly bank reconciliations. He did so and is happy to do so each month moving forward.

ADJOURNMENT:

→ At 8:57pm, Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the meeting be adjourned.


Leslie Ann Morelli, Village Clerk
from notes of Daniel P. Hendricks, Treasurer