

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, November 7, 2016 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli

**ALSO PRESENT:** Joan Hamlin, Fred Webster

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

In an earlier historical moment, I described the way our Main Street was modernized by brick paving. This evening, I shall take a further look at how our streets were modernized. When the State laid down the brick paving in the business section, it improved a 16-foot width of the rest of Main Street and North Main Street with bituminous macadam, pavement made of layers of compacted broken stone bound with tar.

That seems, also, to have been done by the Village for other village streets. Mayor Harmon in 1917 said, "By the method which was adopted several years ago of building a street or part of a street every year or two, this Village is now said to have the best system of streets of any place of its size in Western New York, or perhaps New York State." By "building" streets, he seems to have meant macadamizing them. Though the Village did the paving, it required the owners of the abutting properties to install the curbing and sidewalks at their expense.

While the Village was modernizing the surfaces of its streets and the curbs and sidewalks along them, it also worked on modernizing their lighting. Until the 1880s, kerosene lamps provided our street lighting. Then, in March 1885, the Republic reported that "A gentleman called at Brockport the other day to talk about lighting the streets with electricity. The cost would only be \$9,000 a year, but it was concluded that we would get along with gas, kerosene, and moonlight awhile longer."

Nevertheless, in December 1887, the Village Board contracted for the installation of an electrical system in the Village, including street lighting. In November 1888, the resulting Brockport Electric Co. installed twelve arc-lights and sixteen incandescent lamps for street lighting at a cost to the Village of \$2,000 per year. So, it seems that aspect of the modernization of our streets had been accomplished. Still another aspect of the modernization of Brockport's streets was effected in 1899, when the Board contracted with Cornelius C. Flagler to "furnish and place in their positions signs designating the names of the streets of the Village for 16¢ each." Presumably, house numbers were added at the same time. This pretty much completed the modernization of Village streets.

**OATH OF OFFICE (ceremonial):** none  
**CERTIFICATES & PROCLAMATIONS:** none  
**PUBLIC HEARINGS:** none  
**PUBLIC COMMENT:** none

**GUESTS:**

- College Intern Sam Bingay – mapping projects – couldn't make it – has rescheduled for 11/21.

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 that the minutes of the 10/17/16 meeting be approved as written.

→ Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 10/24/16 meeting be approved as amended.

→ Trustee Kristansen moved, Trustee Andrews seconded, Trustee LaPierre abstained due to absence, carried 4/0/1 that the minutes of the 11/1/16 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID:** none as they were just done 11/1/16

**CLERK REPORT:** Clerk – Leslie Ann Morelli

- o Employee Handbook update status – Clerk Morelli reported that she and Treasurer Hendricks met with the HR Works representative on 9/26 and received a draft of the employee handbook 11/2. They are reviewing it and will provide feedback to HR Works in the next couple of weeks. They hope to have the final draft for Village Board approval at the 12/19 meeting.
- o Fireworks Notice – Clerk Morelli shared that Officer Dawson relayed to her the date for the firework testing as 7pm 11/10 in preparation of the fireworks after the 5pm 12/4 holiday parade.

VILLAGE OF BROCKPORT  
NOTICE  
Re Fireworks

Please take notice that the Brockport Village Board granted consent to the Stetson Club for fireworks per Village Code Chapter 18 Section 2 "Exception for organizations" after the 5pm Sunday, December 4, 2016 holiday of lights parade. Firework testing is scheduled for 7pm Thursday, November 10, 2016. The launch location is anticipated to be along the north side of the canal between the Main Street and Smith Street bridges.

Leslie Ann Morelli  
Brockport Village Clerk

Dated: November 3, 2016

For publication in Suburban News and posting on Village website and at Village Hall.

- o Matt's Coats for Kids 2016 – collection box at Village Hall 11/1-11/30 – Clerk Morelli encouraged dropping off unwanted coats and new hats, scarves, mittens for kids and adults in need.
- o 2017 Smile Saver dental rates – Clerk Morelli referred to the rate information included in the packet. The single plan decreased slightly and the family plan increased slightly. They don't offer a 2-person plan. Only 9 retirees and 1 employee remain on this dental plan. The rest are on Guardian dental.
- o Monika W. Andrews Creative Volunteer Leadership Award – inviting nominations – Clerk Morelli reminded all of the rules and shared the notice inviting nominations. Clerk Morelli asked Trustee Andrews if the Selection Committee remains Linda Ketchum for the Village of Brockport, Robert Westbrook for the Town of Sweden, and Kermit Mercer for the Town of Clarkson.

Trustee Andrews was not sure. Clerk Morelli will check with the Sweden and Clarkson Town Clerks.

**RULES**  
**The Monika W. Andrews Creative Volunteer Leadership Award**  
**Established 10/23/12**  
**Amended 11/17/14**

**Purpose.** The purpose of this award is to encourage, recognize, and reward outstanding creative leadership by residents of the Towns of Sweden (including Brockport) and Clarkson who have served as volunteer leaders in improving the lives of their fellow citizens and the greater Brockport community.

**Eligibility.** All residents of the Towns of Sweden (including Brockport) and Clarkson who have been actively engaged as leaders in volunteer work in the greater Brockport community are eligible.

**Criteria.** This award shall be presented annually to an eligible person or persons who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community. The work being recognized may have been accomplished in the year for which the person or persons are being honored or may have extended over a longer period of time. Examples from the volunteer work of the award's namesake include the creation of the first playground for handicapped children in Monroe County and the transformation of the Brockport Ecumenical Food Shelf to a "client-centered" facility.

**Nominations.** Nominations of eligible persons may be made by individuals or organizations. Self-nominations are acceptable. Nominations must be supported by detailed descriptions of the volunteer leadership activities of the nominee to be recognized by the award. They must include complete contact information for the nominator and the nominee. Supporting letters are encouraged. Nominations must be submitted by postal mail or personal delivery to the Village Clerk, Village of Brockport, 49 State Street, Brockport, NY 14420, by noon on the last business day before the end of the calendar year.

**Selection.** The award winner(s) shall be selected by a committee composed of one member appointed by each of the participating municipal boards before the end of each calendar year. The Brockport Village Board shall designate one of the committee members to chair the committee and convene it. It shall announce its selection at the first regular meeting of the Brockport Village Board after the January

31<sup>st</sup> following the close of nominations.

**Cash Award.** The award winner(s) shall receive a monetary prize from the trust fund established to support this award and administered by the Brockport Village Treasurer. If more than one award winner is selected the monetary award shall be divided equally among the winners.

### NOTICE INVITING NOMINATIONS

Please take notice that nominations are being sought for candidates for the Monika W. Andrews Creative Volunteer Leadership Award. Nominees must be residents of the Village of Brockport, Town of Sweden or Town of Clarkson. Individuals and organizations may submit nominations. Self-nominations are acceptable.

In 2012 the three municipalities established the Monika W. Andrews Creative Volunteer Leadership Award as a memorial to the late Brockport resident. Its rules require that the award be given annually to one or more persons "who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community". A trust fund has been established to provide cash awards for the winners.

The winners will be selected by a committee composed of one member appointed by each of the municipal boards. Nominations must be submitted **by Noon, Friday, December 30, 2016** to the Brockport Village Clerk 49 State Street Brockport, NY 14420 [lmorelli@brockportny.org](mailto:lmorelli@brockportny.org). A complete set of the rules for the award is available at the clerks' offices of the three municipalities and on the Village website [www.brockportny.org](http://www.brockportny.org).

Leslie Ann Morelli  
Brockport Village Clerk

DATED: 11/7/16

For publication in the 11/13/16 & 12/11/16 edition of Suburban News.

For posting on website and bulletin board of Village of Brockport, Town of Sweden, Town of Clarkson.

o Local Laws 1-3 of 2016 – filing & in effect notice – Clerk Morelli shared that the filing and in effect notice was published recently and that General Code is working on incorporating Local Law 1 of 2015 and Local Laws 1-3 of 2016 into the Village Code the 5 hard copies & eCode 360.

### VILLAGE OF BROCKPORT NOTICE OF ENACTMENT & FILING OF LOCAL LAWS

PLEASE TAKE NOTICE that the following Local Laws were adopted by the Village Board, filed with the Secretary of State, State of New York and proof of filing has been received. Said local laws are in full force and effect in the Village of Brockport.

- Local Law #1 of 2016 – amending Chapter 58-23B Historic Preservation of the Brockport Village Code (as to the makeup of the Historic Preservation Board)
- Local Law #2 of 2016 – amending Chapter 58 of the Brockport Village Code to include a section on Electric Vehicle Charging Stations
- Local Law #3 of 2016 – amending the Brockport Village Code to include a chapter on Parks

Leslie Ann Morelli  
Village Clerk  
Village of Brockport

Dated: 10/17/16

For publication in the Suburban News.

For posting on Village website and Village Bulletin Board

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Leslie Ann Morelli  
Village Clerk  
Village of Brockport

Dated: 10/17/16

For publication in the Suburban News.

For posting on Village website and Village Hall bulletin board.

o 2016 Civil Service payroll certification – Clerk Morelli shared that the annual Civil Service payroll certification was filed and she is happy to report that it again resulted in being certified with zero discrepancies. She said she can email to the Village Board and Department Heads a version with dates of birth, social security numbers, and retirement numbers redacted as they may find it useful.

o Surrender of delinquent 2016 Village taxes to Monroe County – Clerk Morelli shared that Village tax collection has concluded. The last day to pay the 2016 Village taxes was 10/31. The surrender of unpaid 2016 Village taxes is due to the County by 11/8. The account of unpaid taxes, including interest has been so compared and found to be correct. The total amount of the unpaid tax, including accumulated interest is \$96,010.28 (\$88,898.41 unpaid tax and \$7,111.87 accumulated

interest). The amounts get re-levied onto the January 2017 Town/County tax bills. The County forwards payment to the Village in December for those paid by 11/18 and in April for those on the relevy. She said the delinquents encompass 59 properties who either paid only the 1<sup>st</sup> installment or nothing at all. Of these 59 properties, 41 (69%) of them were on the surrender list last year. Clerk Morelli noted that 3 of the tax bills include the relevy of unpaid property maintenance bills for DPW having to mow their lawns.

Clerk Morelli shared that this tax collection season 58% paid by mail and 69% paid in full rather than by installment.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 authorizing said certificate of village tax surrender.

Each Village Board member signed the certificate.

- **PERSONNEL ITEMS:**

- Accept resignation of Sriram Bakshi from Historic Preservation Board & Seymour Library Board –

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to accept with regret the resignation of Sriram Bakshi from the Historic Preservation Board and the Seymour Library Board with thanks for his service.

A Village Board resolution was previously adopted, formalized and delivered to Sriram in hospice.

- Accept resignation of Martha (Martie) Lemcke from the Housing Task Force –

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to accept with regret the resignation of Martha (Martie) Lemcke from the Housing Task Force with thanks for her service.

- Authorize Boards/Committees vacancy notice –

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 to authorize the following notice:

**VILLAGE OF BROCKPORT  
BOARD / COMMITTEE  
VOLUNTEER OPPORTUNITIES**

**There are vacancies on the following:**

- Seymour Library Board – 1 vacancy for a 5 year term 1/1/17 to 12/31/22  
Meets 3<sup>rd</sup> Tuesday 7pm at Library
- Historic Preservation Board – 1 vacancy to complete a term to 6/30/18  
Meets 3<sup>rd</sup> Thursday 7:15pm at Village Hall
- Code Review Committee – 1 vacancy to complete a term to 6/30/19  
Meets 4<sup>th</sup> Monday 6pm at Village Hall  
(and requires use of email & internet)
- Emily L. Knapp Museum Board – 1 vacancy to complete a term to 6/30/19  
Meets 4<sup>th</sup> Wednesday 6:30pm at Village Hall
- Housing Task Force – 1 vacancy – no term  
Meets 2<sup>nd</sup> & 4<sup>th</sup> Monday 5:30pm at Village Hall

**Applicant must be a Village resident.**

Submit a position interest form via the Village website: [www.brockportny.org](http://www.brockportny.org)

Dated: 11/7/16

Application deadline: Noon, Monday, 11/28/16

- Fill 1 full time DPW Laborer vacancy per DPW Spt. hiring recommendation – Village Board reviewed the hiring recommendation of DPW Spt. Donahue, Foreman Moore, and Trustee LaPierre. There were 10 applications. Nicholas Jackson has served the Village successfully in 2015 and 2016 as a temporary/seasonal Laborer.

Trustee Andrews asked if this position is replacing a vacancy or an additional position. Trustee LaPierre said an additional position.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to accept the recommendation of DPW Spt. Donahue, DPW Foreman Moore and Trustee LaPierre to hire Nicholas Jackson as full time DPW Laborer at starting pay of Laborer Grade One at \$13.61 per hour and tier 6 retirement pending successful completion of required testing. His last day as temporary/seasonal will be November 10<sup>th</sup> and his first day as regular full time will be November 14<sup>th</sup>.

- **OLD or NEW BUSINESS:**

- Parkitects project estimate for South Ave Park – Phase 2 equipment – Trustee LaPierre said there is no action needed on this as it is only an estimate and for informational purposes at this time.

- Approve recommended deaccession list per 10/26 E.L.K. Museum Board meeting –

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 to approve the recommended deaccession list (one item – a desk).

- Social Media Policy & Facebook Standard – consider possible amendments –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to amend the Social Media Policy and Facebook Standard regarding excluding the Police Department as they have their own policies on such. The policies are now as follows:

**Village of Brockport**  
**Social Media Policy**  
Adopted by Village Board 10/03/16  
Amended by Village Board 11/07/2016

**Purpose**

To address the fast-changing landscape of the Internet and the way residents communicate and obtain information online, Village of Brockport departments may consider using social media tools to reach a broader audience. The Village encourages the use of social media to further the goals of the Village and the missions of its departments, where appropriate.

The Village of Brockport has an overriding interest and expectation in deciding what is "spoken" on behalf of the Village on social media sites. This policy establishes guidelines for the use of social media.

**Exception**

The Brockport Police Department set its own standard and policy regarding social media usage concurrent with the law enforcement field. BPD will create and manage all content on its social media sites. BPD also independently maintains its webpage [www.brockportpolice.org](http://www.brockportpolice.org).

**General**

1. All Village of Brockport social media sites posted by departments, except the police department, will be subject to approval by the Mayor.
2. The Village of Brockport website [www.brockportny.org](http://www.brockportny.org) will remain the Village's primary and predominant internet presence.
  1. The best, most appropriate Village of Brockport uses of social media tools fall generally into two categories:
    1. As channels for disseminating time-sensitive information as quickly as possible (example: emergency information).
    2. As marketing/promotional channels which increase the Village's ability to broadcast its messages to the widest possible audience.
  2. Wherever possible, content posted to Village of Brockport social media sites will also be available on the Village's main websites.
  3. Wherever possible, content posted to Village of Brockport social media sites should contain links directing users back to the Village's official websites for in-depth information, forms, documents or online services necessary to conduct business with the Village of Brockport.

3. As is the case for Village of Brockport's primary website, [www.brockportny.org](http://www.brockportny.org), the Deputy Clerk or designated alternate shall be responsible for the content and upkeep of any social media sites on behalf of the Village government.
4. Wherever possible, all Village of Brockport social media sites shall comply with all appropriate Village of Brockport policies and standards.
5. Any exceptions will be approved by the Village Clerk and subject to review by the Village Mayor and the appropriate department liaison.
6. Village of Brockport social media sites shall comply with Brockport Code of Ethics and administrative policies and New York State Election law.
7. The Village of Brockport will follow all records management requirements laid out in the New York State MU-1 schedule as they pertain to the content, related to Village business, maintained in a social media format.
8. Users and visitors to social media sites shall be notified that the intended purpose of the site is to serve as a mechanism for communication between Village government and members of the public. Village of Brockport social media site articles and comments containing any of the following forms of content shall not be allowed:
  1. Comments not topically related to the particular social medium article being commented upon;
  2. Comments in support of or opposition to political campaigns or ballot measures;
  3. Profane language or content;
  4. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
  5. Sexual content or links to sexual content;
  6. Solicitations of commerce;
  7. Conduct or encouragement of illegal activity;
  8. Confidential or Village personnel matters;
  9. Information that may tend to compromise the safety or security of the public or public systems; or
  10. Content that violates a legal ownership interest of any other party.

These guidelines must be displayed to users or made available by hyperlink. Any content removed based on these guidelines must be retained, including the time, date and identity of the poster when available.

9. The Village reserves the right to restrict or remove any content that is deemed in violation of this social media policy or any applicable law.
10. The Village will approach the use of social media tools as consistently as possible, enterprise wide.
11. All new social media tools proposed for Village use will be approved by the Village's information technology vendor and the Village Board.
12. Administration of Village of Brockport social media sites.
  1. The Deputy Clerk will maintain a list of social media tools which are approved for use by the Village.
  2. The Village Clerk will maintain a list of all Village of Brockport social media sites, including login and password information. Departmental representatives will inform the Deputy Clerk of any administrative changes needed to the sites and will provide relevant content for posting.
  3. The Village must be able to immediately edit or remove content from social media sites.
13. For each social media tool approved for use by the Village the following documentation will be developed and adopted:
  1. Operational and use guidelines
  2. Standards and processes for managing accounts on social media sites

3. Village and departmental branding standards
4. Standards for the administration of social media sites

**Village of Brockport  
Facebook Standard**  
Adopted by Village Board 10/03/16  
Amended by Village Board 11/07/16

**Purpose**

Facebook is a social networking site. Businesses and governments have joined individuals in using Facebook to promote activities, programs, projects and events. This standard is designed to assist the Village government in driving traffic to its website, [www.brockportny.org](http://www.brockportny.org), and to inform more people about Village activities. These standards should be used in conjunction with the Village of Brockport Social Media Policy. As Facebook changes these standards may be updated as needed.

**Exception**

The Brockport Police Department set its own standard and policy regarding Facebook, concurrent with the law enforcement field. BPD will create and manage all content on its Facebook page.

**Content**

1. Type of 'pages'

1. The Village will create 'pages' in Facebook not 'groups.' Facebook 'pages' offer distinct advantages including greater visibility, customization and measurability. Related community pages are unofficial representations of village business created by Facebook. Community pages will currently be accepted as is unless there is a copyright/trademark issue.
2. For 'type' description, choose 'government.'

2. Boilerplate

1. The Facebook page's cover and profile images will be standardized where possible with the website images and the village logo will be added to the cover photo.
2. Complete the Page Info section as fully as possible.
3. If comments are turned on, the Facebook page should include a tab/link to a Comment Policy tab with the following disclaimer:

Comments posted to this page will be monitored. Under the Village of Brockport Social Media Policy, the Village reserves the right to remove inappropriate comments including those that have obscene language or sexual content, threaten or defame any person or organization, violate the legal ownership interest of another party, support or oppose political candidates or ballot propositions, promote illegal activity, promote commercial services or products or are not topically related to the particular posting.

3. Link to the Village

1. A link to [www.brockportny.org](http://www.brockportny.org) will be included on the Page Info page.

4. Page administrators

1. A successful page requires "babysitting." The Deputy Clerk is responsible for monitoring the Facebook page. Posts should be approved by the Mayor or a designated alternate.
2. The Deputy Clerk or designated alternate is responsible for making sure content is not stale. The Mayor will designate a back-up administrator in the Deputy Clerk's absence.

5. Comments and Discussion Boards

1. Comments will be allowed on the timeline and must adhere to the Comment policy. Discussion Boards/apps should be turned off.

#### 6. Style

1. The Village Facebook page will be consistent with Village branding.
2. Administrators will use proper grammar and standard AP style, avoiding jargon and abbreviations. Facebook is more casual than most other communication tools but still represents the Village at all times.

#### 7. Applications

1. There are thousands of Facebook applications. Common applications can allow users to stream video and music, post photos, and view and subscribe to RSS feeds. While some may be useful to the page's mission, they can cause clutter and security risks.
2. An application should not be used unless it serves a business purpose, adds to the user experience, comes from a trusted source and is **approved** by the Village's information technology vendor and the Mayor.
3. An application may be removed at any time if there is significant reason to think it is causing a security breach or spreading viruses.

#### Archive

1. The Facebook page will be set up in conjunction with a designated Village e-mail account.
2. Content on the Facebook page will not constitute items of official record. All communication will represent or reiterate existing items of record. This disclaimer will be presented on the Facebook page as well as the Village of Brockport Social Media Policy available at [www.brockportny.org](http://www.brockportny.org).

- o National Grid 10,000 Trees and Growing – 2015/2016 tree plantings approved for reimbursement – Mayor Blackman referred to the letter in the packet indicating that 32 of 36 trees were approved and reimbursement of \$1,600 will be forthcoming.

#### VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman
  - Mayor Blackman provided the following report:

The Tree Board is energetic and inspired under the leadership of Melissa Brown. They are looking into our tree database (one new member is a computer science professor) which could be much more user friendly than it is. TB met in Corbett Park with Harry Donahue this past Friday to determine a planting location for a Homestead Elm in an area where 5 ash trees, killed by the Emerald Ash Borer, were removed this summer. This will be the third planting of a homestead elm in the village.

The bimonthly Monroe County Mayors dinner was held at the Honeoye Falls Distillery on October 20 and included a tour of same. To me the most interesting features of it were that all the grains they use are locally sourced, and that after fermentation the spent grain goes for cattle feed to the local farm from which the distillery buys their beef for their restaurant.

Speaker at that event was Greece Attorney Brian Marianetti to discuss how that town is handling Zombie Properties. I believe Trustee Crane attended a similar presentation put on by the county. It involves partnering with a business firm, *Community Champions*, which maintains a register of zombie homes in the town, collects registration fees, contacts non-compliant parties. Zombie homes are vacant or abandoned homes behind on their mortgages or somewhere in the foreclosure process. The bank pays a \$500 registry fee, \$400 of which goes back to the town. Greece has taken the extra step of requiring the banks to bond these properties; the bank puts up \$10,000/property to cover the cost of maintaining the home and property while it is owned by the bank. All of this requires passing a local law. This operates on somewhat of an economy of scale. If you have one or 2 zombie homes like Fairport, this effort is not worthwhile. To take this on, the registry business would undoubtedly prefer to have large towns like Greece with several hundred zombies or smaller communities bundled together. They have also been signed on by towns of Pittsford, Gates and Chili. What this can't tackle are unoccupied homes whose mortgages have been paid off and are not owned by the bank.

All of the board, along with college students, and some South Avenue neighbors showed up at the South Avenue Park for the Ribbon Cutting on October 23, celebrating the installation of the first phase

of playground equipment (written up in October 30th Suburban news).

Our October Village Board Workshop was held with Assemblyman Steve Hawley to discuss SUNY Impact Aid bill and its importance to Brockport. We asked him, as we had Senator Ortt, to make it a legislative priority this year and he agreed. On October 31 the Rochester Democrat and Chronicle's front page story was on SUNY tax exemptions which prominently featured Brockport in the story. We've put the link to it on our FB and Web pages.

Municipal Solar (we had Larsen Engineers, library and FD reps at that same workshop to get more clarification from Larsen Engineers about how the solar electric metering, crediting and billing would work for all parties. Shortly thereafter we finally received the CESIR document (Coordinated Electric System Impact Review) from National Grid which details the interconnection of the solar array to the Grid and the cost. The PPA (power purchase agreement) with Solar Liberty estimated \$235,000 for the interconnect; National Grid's cost came in at \$211,000. I forwarded the document to Larsen and village attorney for their translation. This requires Solar Liberty to submit plans and a schedule for the interconnect. Following that, if I'm reading the document correctly it will take about 12-14 months to complete the interconnect and have National Grid sign off on it following approval.

The College's Strategic Planning subcommittee on community held an open house at the Alumni House for members of the public to weigh in on the definition, goals, metrics of progress towards those goals. As a member of the subcommittee, I have problems with their definition of community and the generality of the goals. But community input from the 8 or so people who were there was encouraging as highly specific ideas about how college and community could better connect were offered by attendees.

Last Wednesday—Governor's conference on Sustainable Development and Collaborative Governance at Riverside Convention Center. A free conference on a major initiative of the governor's which wraps economic development, land use, waste management, renewable energy, and governance into a big package. One of the two keynote speeches was by the Director for the Golisano Institute for Sustainability at RIT, which is a major research center for sustainability and offers a PhD in Sustainability. We as a village are taking steps in this direction by going to solar municipal power, working to become a climate smart community, and considering joining a CCA (community choice aggregation) which would allow us and other municipal members to purchase energy at reduced rates for residents and businesses. I attended two panel discussions, one on sustainable food, drink and energy in the Finger Lakes area chaired by the President of NYSEDA and the second on Linking Infrastructure and Community Development, chaired by Brian Stratton, Director of the Canal Corporation. One presentation in particular grabbed my attention as an impressive example of sustainability: Dairy farmer with 1800 cows powers his entire operation with a digester which turns manure and food waste (which they collect from local restaurants and supermarkets) into electrical energy, enough to power 300 homes.

Finally, working with Erica Linden on the fall issue of the newsletter, I visited two new businesses on Market Street, a bakery and an Apothecary Spa, Skin bar and Boutique, which will be highlighted in the newsletter. In the meantime, I had forgotten to put on my calendar last Saturday's ribbon cutting for a third new business, Oasis Tanning Salon, so I paid them an apologetic visit this afternoon.

- o Trustee/Deputy Mayor William G. Andrews
  - Trustee Andrews provided the following report:

On October 18, 20, and 21, I helped guide tours of the Morgan-Manning House for large groups of fourth-graders. On October 19, I met with a History Department graduate seminar at the college to discuss the role of a local historian. On October 20, I attended a meeting of the Historic Preservation Board. We reviewed the status of our project of surveying the west side of the village and agreed to designate 51 South Street an historic landmark, pending a public hearing on November 17. Also, we discussed plans for sponsoring an historic home tour in collaboration with the Western Monroe Historical Society next spring. On October 22, I represented the mayor as a judge at the college's homecoming parade. On October 23, I participated in the dedication of the South Avenue playground. On October 26, I attended a meeting of the Board of the Emily Knapp Museum. The main item of business that concerned me was the review of an item the Board wishes to deaccession. On November 1, I attended the special Board meeting at which the intent of the grant application for the Brockport Symphony Orchestra was clarified. On November 2, I spoke to a meeting of the Clarkson Historical Society about my recently-published book, *The Life of a Union Army Sharpshooter*. On November 3, I attended a meeting of the Board of the Greater Brockport Development Corporation at which we celebrated the sale of 60 Clinton Street, discussed plans for the Canal Bicentennial Celebration next summer, and considered possible future projects. On November 4, I received notice that our final report on the \$200,000 Main Street project had been accepted. This ends what was a very complicated and difficult historic preservation project. I wish to thank publicly the other members of the Administrative Committee for the efforts they contributed to make that project a success. They were Pam Ketchum, John LaPierre, Kurt Smith, and Art Appleby. They brought a valuable variety of perspectives to bear on

the decision-making process without which the project would not have succeeded. But, especially, I want to recognize the tremendous contribution made by Deputy Clerk-Treasurer Erica Linden. She was our administrative support and handled very expertly and expeditiously the enormous amount of complicated paperwork required. That was absolutely essential to our success. None of us on the committee could have succeeded at that. On November 6, I attended the memorial service for Jim Foote, who used his immense musical talents to contribute greatly to this community through entertainment and participation in fund-raising events for village projects. That is my report.

- o Trustee Annette M. Crane
  - Trustee Crane provided the following report:

On October 19<sup>th</sup> I attended Planning Board meeting. Two new businesses were approved.

On October 23<sup>rd</sup> we cut the ribbon on the playground on South Avenue. Children are enjoying playing on the new equipment, and I hope we will be able to expand the playground.

On October 24<sup>th</sup>, I attended the Housing Task Force meeting. Continued discussion of residential waste removal.

That meeting was followed by the Code Review Committee meeting. It was the first meeting for the newest members. Discussed expanding no parking hours on Fair Street and possible changes in our relation to residential waste removal.

On October 25<sup>th</sup> I attended the Town Board meeting.

On October 30<sup>th</sup> I attended the last day of the Farmers Market Season. It was a successful season with a good variety of offerings. She looks forward to next season.

On November 1<sup>st</sup>, I attended a meeting at the College on Strategic Planning in the relationship between the College Community and the Village Community.

- o Trustee Katherine J. Kristansen
  - Trustee Kristansen provided the following report:

October 18th...I attended the Library board meeting. The library has received a donation from the McCormick Place Association, there is a need for one board member who is a village resident.

October 19th...I attended the planning board meeting. Three approvals were granted for two new businesses and one revision of fencing.

October 20th and November 3rd...I attended the After Hours at the Library planning sessions. Remember that the after hours event is on November 19th from 7-10 at the Seymour Library.

October 23rd...I attended the dedication of the new playground on South Ave. Fun event, great equipment...thank you to everyone who made this playground a reality.

October 24th...I attended the Greater Brockport Chamber of Commerce meeting. After the Chamber meeting I attended the Village Board workshop.

October 25th...I attended a meeting with Erica Linden and Mayor Blackman to discuss with David Zorn the Clean Energy Communities Programs.

October 26th...I listened to a webinar titled Structuring the Community Choice Aggregation Pilot in Westchester County, NY. Unfortunately I did not gain much from this due to technology issues from the presenter.

October 31st...Erica and I attended a meeting in downtown Rochester to learn about the Energy Star Portfolio Manager. This is a tool that we will need to use to report to NYSERDA the data required to complete an action item for the Cleaner Greener Community Certification.

November 1...I attended a special meeting of the village board. I attended a BISCO meeting. Planning has already begun for the 2017 Arts Festival amongst other items.

November 2...I attended a Brockport Merchants Association meeting. Small business Saturday is on November 26th. The merchants are inviting local government officials, clergy, college officials, etc. to be "greeters" in the area businesses for a couple of hours that day. On Dec. 4th from 3-5 the businesses will be holding an open house right before the Holiday Parade. (Also, Pat Katz would like to be a part of the tree surrounds committee)

November 5th...I attended the grand opening of the Tanning Oasis. Quite a transformation and an asset to the community.

- Trustee John D. LaPierre
  - Trustee LaPierre shared:
    - Main Street Grant – Trustee LaPierre said he recognized early on that the committee would need more help and was glad that Deputy Clerk-Treasurer Erica Linden was enlisted as she did a great deal of work on this to make it successful.
    - Parks –
      - South Avenue Park – Trustee LaPierre shared that he was interviewed 10/24 for the recent article in Suburban News about the first phase of playground equipment at South Avenue Park. He commended Parks Committee Chair Hanny Heyen and Vice Chair Linda Ketchum for their determination and the tremendous amount of work they put in to get this accomplished. He said a possible donor may assist with part of the next phase of playground equipment. At this time they wish to remain anonymous.
      - Signage – Trustee LaPierre shared that Parks Committee member Losh Spalla and he went to the BOCES in Spencerport 11/1 as the instructor and students are willing to make signs for our parks if the Village provides the wood. They have routing equipment to use that will be good training for the students.
    - DPW –
      - Street sweeper - Trustee LaPierre shared having met with DPW Spt. Donahue 10/27 and a vendor regarding a quote and specifications for a new street sweeper. More information will be forthcoming for the next meeting.
      - Christmas tree for Sagawa Park – Trustee LaPierre said a Christmas tree is needed for placement in Sagawa Park for the holiday season. As always, DPW Spt. Donahue will consider the donation of one from someone's property. He will look at it and if deemed acceptable, will have the crew dig it out and place it at Sagawa Park. Mayor Blackman said a thank you letter is provided to the donor that lists the value of the tree to use at income tax time as a charitable donation.

#### **EXECUTIVE SESSION:**

→ At 7:58pm, Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss collective negotiations pursuant to article 14 of the civil service law – related to a CSEA grievance regarding health care.

Clerk Morelli was invited to sit in.

(Treasurer Hendricks provided a proposal in a document for their consideration.)

→ At 8:32pm, Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

→ Mayor Blackman moved, Trustee LaPierre seconded, Trustee Kristansen opposed via roll call 4/1 to: reimburse CSEA employees, upon receipts submitted to the Village Clerk, the 15% co-insurance of the Village's health plan effective with expenses (not prescription or vision) incurred starting 1/1/17 if CSEA agrees to contribute 5% towards health premiums starting 1/1/17 instead of 6/1/17.

This will be relayed to Treasurer Hendricks to reach out to the CSEA representatives tomorrow. If needed, he will meet with the Village Board in Executive Session at the 11/21/16 meeting.

→ Trustee LaPierre moved, Trustee Crane seconded, Trustee Kristansen opposed via roll call 4/1 to: reimburse Non-Union employees, upon receipts submitted to the Village Clerk, the 15% co-insurance of the Village's health plan effective with expenses (not prescription or vision) incurred starting 1/1/17.

This will be relayed to Treasurer Hendricks to reach out to the Non-Union employees before 1/1/17.

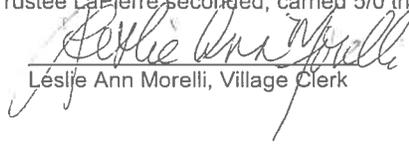
Note: These actions do not address CSEA retirees or Non-Union retirees.

Further, when Stetson Club employees began contributing 5%, Stetson Club retirees did not. An opinion needs to be solicited from the Village Attorney as to applicability.

Trustee Kristansen said she is opposed to any increased coverage or costs associated with health or dental for any Village employees or retirees. She believes the current coverage is overly generous, that the employees and retirees ought to pay a higher portion of these costs. She said while the most recently adopted contracts finally got a foot in the door of union employees contributing towards insurance, it wasn't immediate for both unions nor was it a high enough percentage. She said the Village has twice been threatened by dissolution, has recently created a Tax Relief Task Force, and that the taxpayers can no longer afford to pay even more for employee and retiree benefits.

**ADJOURNMENT:**

→ At 8:38pm, Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 that the meeting be adjourned.

  
Leslie Ann Morelli, Village Clerk