

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, November 21, 2005 at 7:00pm.**

**PRESENT:** Mayor Morton Wexler, Trustee/Vice Mayor Carrie L. Maziarz, Trustee Maria C. Castañeda, Trustee David J. Wagenhauser, Trustee Mary Jo Nayman, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Treasurer / Village Manager Ian M. Coyle, Clerk Leslie A. Morelli.

**EXCUSED:** DPW Superintendent Harry G. Donahue

**ALSO PRESENT:** Deputy Fire Chief Laurence Vaughan, Ray & Jackie Morris, Jim & Joan Hamlin, Merv Beaney, Rudy Aceto, Hanny Heyen, Angela Markham, John Bush, Linda Borrayo, Dan Workman, Jim Trek, Robbi Hess (Suburban News).

**CALL TO ORDER:** Mayor Wexler called the meeting to order and led the Pledge of Allegiance.

**REVIEW OF MEETING MINUTES:** Mayor Wexler called for any additions or corrections to the minutes of the regular meeting held October 24, 2005 & November 7, 2005.

➔ Trustee Castañeda moved, Trustee Maziarz seconded, unanimously carried that the minutes of the meeting held October 24, 2005 & November 7, 2005, be approved as written.

**PUBLIC HEARINGS:** None

**PUBLIC INFORMATION MEETINGS:** None

**PUBLIC COMMENT:**

1. Angela Markham of 40 Westwood Drive addressed the Board regarding the refuse collection proposal (public hearing was held 11/7). She said anytime you can save taxpayers money is a good thing. Saving \$150 per year is a large sum for some people. She said she had to cut costs and discontinue trash pickup, but was happy with the service she had. She said she now purchases a green card for \$25 that has 10 punches in it. Since she is a single senior on a fixed income, this lasts her a year. Paying only \$150 per year for trash pickup instead of \$300 might be a good deal for some, but not for her. She does not feel it is fair to be charged if she doesn't use it. It seems like a tax. She said it is true that trucks put wear and tear on Village streets that need to be maintained. She said she knows someone in LeRoy who buys a tag for \$2. They put the tag on a bag and it is picked up. There are no cans involved. Recyclables are free, as they are here. She suggested the Village Board consider that program here. She wished everyone a happy holiday.

2. Jim Trek of 128 Main Street asked if there is an economic development corporation in the Village. Mayor Wexler said there is the Greater Brockport Development Corporation (GBDC) a local development corporation (501C3 status). He said it is somewhat dormant. He spoke recently with Ray Duncan who said a representative of the GBDC would like to come in and address the Board sometime in January. Mayor Wexler said R. Duncan indicated that the original intent and what has transpired thus far do not mesh. He said Bill Andrews stopped in today and shared that they had a re-organizational meeting yesterday, added a couple of members and appointed new officers. They are working on a proposal regarding the use of 60 Clinton Street. Trustee Wagenhauser was appointed as a member. J. Trek asked if he could obtain a membership list. Clerk Morelli provided such as it stood before the re-organizational meeting. J. Trek said if there wasn't such a group, he was hoping to start one. He said he might like to get involved in it.

**GUESTS:** None

**DEPARTMENT REPORTS:**

A. PUBLIC WORKS – Superintendent Harry G. Donahue (excused)

B. POLICE DEPARTMENT – Chief Daniel P. Varrenti

1. Calls for Service - Chief Varrenti shared that calls are beginning to decrease. That could be due to the weather changing as well as having gotten some attention with various details. He said the day-to-day criminal mischief is down. However, they will not rest on their laurels.

2. Appreciation Dinner – Chief Varrenti provided Manager Coyle with an expense report from Officer Mesiti regarding the 11/4 appreciation dinner. The amount raised was \$1,905. Half will go to the Explorers and half will go to purchase holiday gifts for the 150-200 residents of Lakeside Beikirch Care Center.

Chief Varrenti shared a thank you note from Town Justice Bill Cody and wife Debra with a donation of \$100 that will be used toward the holiday gifts for the nursing home residents. They complimented Chef Mesiti on his culinary talents.

3. Brockport Post Article 11/10 – Chief Varrenti referred to an article in the November 10<sup>th</sup> issue of

the Brockport Post and said no disrespect to the reporter, but you can't believe everything you read.

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4. Scheduling – Chief Varrenti thanked Trustee Castañeda and Manager Coyle for meeting with him for 90 minutes on November 18<sup>th</sup> to learn what it takes to make up the police schedule. It is a 24/7 365 day a year operation with a 4 day on 2 day off rotation that must follow union contracts, laws and public safety. He said he enjoyed the meeting and thinks they have a better appreciation for scheduling. He said he challenged Trustee Castañeda to come up with a better additional ways to schedule so as to further reduce overtime. He said he hasn't heard from her yet. Trustee Castañeda said it is a challenge, but she will work on it.

5. Seat Belt Check Point – Mayor Wexler asked Chief Varrenti to explain the traffic detail today on East Avenue. Chief Varrenti said the Police Department has received BUNY (Buckle Up New York) grants in the past and conducted specific details to check seatbelts. This has traditionally been a state push in November and May. Last year's seatbelt tickets were down considerably. Chief Varrenti said this is good since it indicates compliance. However, because they did not write enough tickets in the detail, they lost this year's \$3,600 grant. To verify this compliance trend, Chief Varrenti asked the NYS Police to join them in a seatbelt detail today on East Avenue. The 6 to 8 officers wrote 12 – 18 tickets. The NYS Police left after 4 hours. Chief Varrenti said he would later decide whether to submit a grant application in February for next year. He said he believes in checkpoints. They provide high visibility and cause compliance.

**C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff**

1. Inspections – S. Zarnstorff said he is trying to wrap up a lot of exterior fieldwork before bad weather sets in. Then he hopes to get to some program work this winter. He shared that Ryan's Big M is moving along on their addition and site work. They had hoped to be done by Thanksgiving, but should finish within a week or so. He said it looks good and is a jewel of the community.

2. 60 Perry Street & 26 Brockway Place – Mayor Wexler asked the status. S. Zarnstorff shared that the appearance tickets were filed with Town of Sweden Court today and will be served on the property owner this week for an anticipated 12/6 court date for arraignment. This is where the owner pleads guilty or not guilty and the Judge determines if a hearing will be held.

3. Happy Thanksgiving.

**D. FIRE /AMBULANCE / COMMUNICATIONS – Deputy Chief Laurence C. Vaughan**

1. Membership Adds/Drops/Transfers – Deputy Chief Vaughan asked the Board to consider approving the following drops: Albert DeRoller, William Caruso, James Butler the following adds: Cody Howe (mutual aid), Rachel Weaver ambulance only, the following transfers: James Weaver from Company 3 to Company 5.

→ Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried approving the previously mentioned adds, drops, transfers and exempt certificates.

2. Call Load – Deputy Chief Vaughan reported 802 fire calls year to date and 1,475 ambulance calls year to date for a total of 2,277 calls year to date. He said they are 400 calls under last year's total. He said this is an area where they are not looking for high numbers since they are in the prevention business as well.

Chief Vaughan echoed Chief Varrenti's comments about scheduling difficulty. He said that it is sometimes difficult to get volunteer coverage on the holidays. They hope for a quiet holiday season.

Chief Vaughan reported that there was a motor vehicle accident on Holley Street recently. The car brought down high-tension lines and was on fire. The driver was intoxicated and had gotten out, but it was unclear at the time if there was anyone else in the vehicle. Chief Vaughan said the Department elected to do nothing so as not to put firefighters in danger. He said this was a tough situation. It took Niagara Mohawk two hours to determine if the power was shut off to the lines.

3. Authorization for 4/24 – 4/29/06 FDIC Training – Chief Vaughan referred to the memo from Christopher Martin requesting approval to enroll 6 members of the Department for the 2006 Fire Department Instructors Conference in Indianapolis April 24-29. The memo outlined that the early registration fee for each attendee shall be \$590. This includes 2 days of hands on training, conference registration and entry to the exhibits. Hotel accommodations range from \$154 to \$190 per day for double occupancy. Three rooms will be needed from the 23<sup>rd</sup> through the 29<sup>th</sup>. The IRS Per Diem rate as of last year was \$42 per person per day for meals. Fuel costs shall remain unknown until they return. Based on these quotes, the estimated cost for

the entire trip is \$7,500. This is a budgeted expense. Chief Vaughan said this is very intense training by some of the best instructors in the Country. It is well presented and well organized.

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Mayor Wexler said this annual training is important as the 6 that go learn, return and teach others. Trustee Maziarz asked if they would be taking the van. Chief Vaughan said yes. Trustee Maziarz asked if they could ballpark the travel cost. Chief Vaughan said it is roughly 600 miles and the van, loaded down, may get 15 miles per gallon. He said they have to take turnout gear and equipment for the hands on training. Trustee Maziarz said she's glad they will take the van. It makes more sense than taking separate cars. Trustee Maziarz asked Chief Varrenti if Lucas Vandervort's police training would be done by then. Chief Varrenti said yes.

→ Trustee Castañeda moved, Trustee Nayman seconded, unanimously carried authorizing 6 Fire Department personnel to attend the annual FDI conference as outlined for a cost of \$7,500.

4. Miscellaneous – Chief Vaughan reported that the new ambulance should be ready to go on the assembly line. He said the Department anticipates potential heating season problems as people try to cut fuel costs by using alternate means such as fireplaces, stoves and kerosene heaters that have not been used or maintained in a long time. Fire Chief's elections will be held December 8<sup>th</sup>. The Explorer Post is full and there is a waiting list. This has become the Department's best form of membership as many of the Explorers join the department at age 18. Chief Vaughan reported that Chiefs McCullough, Rombaut and Treasurer/PIO Martin were guests of Assemblyman Reilich in Albany recently and got a behind the scenes tour. The roof replacement at Market Street fire hall is underway. There have been some issues with the wind and rain, but the contractors are working hard to beat the weather.

Chief Vaughan said in the past couple of years there have been problems with the railroad crossing at Park Avenue being blocked during the weekend of the Santa Train Rides. He suggested keeping the crossing open or having some kind of traffic control. Trustee Maziarz said they resolved that problem last year by having the train pull forward and not block the road. Further, the train personnel provided people to direct traffic. This saves Police Department costs. Chief Vaughan wished everyone a Happy Thanksgiving.

**E. TREASURER / VILLAGE MANAGER - Ian M. Coyle**

1. Police Department Scheduling – I. Coyle agreed that the meeting he and Trustee Castañeda had with Chief Varrenti regarding scheduling was fruitful. He commended Chief Varrenti for doing the best scheduling possible with the many hurdles and constraints. He said when he and Trustee Castañeda tried to do some sample scheduling, they still had overtime.

**F. CLERK - Leslie A. Morelli**

1. Holiday Events – Clerk Morelli encouraged everyone pick up a flyer of the upcoming holiday events and wished all a Happy Thanksgiving.

**G. ATTORNEY – Thomas D. Calandra / DEPUTY ATTORNEY – Frank A. Aloï**

**H. ECONOMIC DEVELOPMENT –**

**SUPPORT BOARDS REPORTS:**

- A. PLANNING BOARD – Chair R. Scott Winner
- B. LIBRARY BOARD – President Matthew Minor
- C. ZONING BOARD OF APPEALS - Chair John Bush

**VILLAGE BOARD REPORTS:**

- A. Trustee/Vice Mayor Maziarz
  1. Holiday Events – Trustee Maziarz reminded all that the weekend of December 2<sup>nd</sup> through 4<sup>th</sup> is packed with holiday events. The Walk Bike Brockport Action Group will be selling concessions at the Santa Train rides as a fundraiser. The new SUNY Brockport President has agreed to light the tree at the tree lighting ceremony. Mayor Wexler will be playing Santa Clause at the ceremony and candlelight walk. A SUNY organization will be taking pictures of kids with Santa as a fundraiser. The Brockport Band and Chorus will be performing.
- B. Trustee Castañeda
  1. Economic Development – Trustee Castañeda shared that she met with two knowledgeable Village residents, Jim Trek and Dan Workman, recently to discuss economic development in the Village.

2. Police Department Scheduling – Trustee Castañeda thanked Chief Varrenti for meeting with her and I. Coyle recently.
3. Assemblyman Reilich – Trustee Castañeda said Assemblyman Reilich was scheduled to visit November 18<sup>th</sup> but was called out of town.

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4. Litter Pick Up – Trustee Castañeda thanked M. & K. Hayes of 59 Centennial Avenue for picking up litter when they walk.
5. Intergovernmental Committee – Trustee Castañeda reported that they had a productive first meeting and she looks to ways to consolidate services where possible and save taxpayers money.
6. Energy Audit – Trustee Castañeda reported that she and I. Coyle met with Dave Laney last week regarding an energy audit to save money.
7. Comprehensive Plan – Trustee Castañeda said she was ready to move on adopting the Town of Sweden / Village of Brockport Comprehensive Plan Updates. Trustee Maziarz reminded her that the vote was tabled 11/7 to further discuss it at the 11/28 workshop.

**C. Trustee Wagenhauser**

1. Holiday Light / Display Contest – Trustee Wagenhauser read from his press release put out today. Residents and businesses in the Village of Brockport are invited to enter a holiday light competition. This competition is intended to infuse a spirit of holiday excitement, bring Village residents together and invite visitors to the Village to celebrate with us. Prizes, donated by local businesses will be awarded in six categories: Best Use of Lights / College in the Community Award / Most Creative - Over the Top Award / Best Traditional Theme / Downtown Merchant's Award / Children's Choice Award

All entrants will receive a gift or discount from Lift Bridge Book Shop. This competition will dovetail with other long-standing events, such as the tree lighting in Sagawa Park, the Candlelight Walk and the Santa Train. All displays will be judged December 3 – 18 by a panel of local residents, with the exception of the Children's Choice Award, which will be judged by ballots submitted by children, aged 3-12.

Entry forms and ballots for the Children's Choice Award will be available November 28 at the following sponsor locations: Tri-County Advertiser, Ryan's Big M., Westside Home Care Agency, M&T Bank, Lift Bridge Book Shop, SUNY Brockport BSG Office, Barber's Grill, The Red Bird Tea Shop and Arjuna Florist. Registration and nominations are due by December 10<sup>th</sup>. Ballots for the Children's Choice Award are due December 17<sup>th</sup>.

The fun is in participating. Our hope is that this event will bring our diverse community together and light up the holiday season in the Village of Brockport. Brockport's diversity is certainly reflected in the awards and judges. We are excited about the prizes that our local business community and the College have donated. We thank them for their generous contributions.

All Village residents and businesses are invited to compete either by registering or nominating a neighbor. Judges for the event are: Sally Cottrell, Tri-County Advertiser Publisher, Ray and Ute Duncan, Co-Founders of Walk Bike Brockport Action Group, Carrie Maziarz, Village Trustee, Honorable Carl Coapman, Town of Sweden Justice, David Wagenhauser, VP Westside Home Care Agency, Chris Florence, Director of Marketing Communications at SUNY Brockport.

Take out your lights and decorations, take out your kids to vote and have fun with the contest, whether you participate or simply enjoy the displays.

Trustee Wagenhauser thanked his wife, Laura, for all of her efforts with this. Trustee Maziarz suggested the Village Hall be added as a spot to pick up and drop off registration and nomination forms.

**D. Trustee Nayman**

1. BISCO – Trustee Nayman reported that she attended the 11/8 BISCO meeting. They are looking for volunteers to help paint the various rooms of the Lakeside Child Care Center. A SUNY fraternity had volunteered, but by the time the materials were gathered, they were no longer available. This has to be done on weekends. Chief Varrenti volunteered to help if it is after the holidays. I. Coyle volunteered as well.

**E. Mayor Wexler**

1. Appointment to Seymour Library Board of Trustees – Mayor Wexler said there are supposed to

be 3 Village representatives on the Seymour Library Board of Trustees. Bob Getz is currently it. Mayor Wexler referred to the position interest form and impressive resume submitted by Marsha Booth of Clark Street. He said B. Getz asked if he could solicit interest since there has been little response to the advertisements. Mayor Wexler said they simply need to submit a position interest form.

→ Trustee Castañeda moved, Trustee Nayman seconded, unanimously carried to appoint Marsha Booth to the Seymour Library Board of Trustees for a five-year term to expire June 2010.

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2. Town of Sweden as Lead Agency on SEQR – Lowe’s (shopping center) – Mayor Wexler referred to the SEQR information provided by the Town of Sweden Planning Board. They are asking to be Lead Agency on SEQR.

→ Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried to agree with the Town of Sweden Planning Board’s declaration to take lead agency on SEQR with regards to Lowe’s of Brockport (shopping center).

3. Perry Street – Mayor Wexler shared a thank you note from the Uderitz’ and the Peashey’s on Perry Street for their newly surfaced road.
4. Bicycle Safety Poster Contest – Mayor Wexler encouraged everyone to view the posters in the conference room done by Brockport elementary school students. The School Board and Walk Bike Brockport Action Group sponsored the annual poster contest. He thanked Joan Fenton and Helen Smagorinsky for their efforts and for asking him to help judge.
5. Refuse Collection – Mayor Wexler referred to a letter from the National Solid Waste Association and their offer to meet with Village representatives regarding the current proposal. Trustee Wagenhauser agreed to participate in a meeting next week. Mayor Wexler said a representative also visited him from Waste Management on the issue. He said the Board would discuss the results of the public hearing and additional feedback at their November 28<sup>th</sup> workshop.

John Bush of 157 Barry Street said he has pick up through Waste Management. As a result of the November 7<sup>th</sup> public hearing, he called Suburban Disposal the next day to see if he could get a better price for his 3 properties. They offered him a better price. Then he called Waste Management to cancel service and they offered him perks and a better price. He saved \$280 altogether. He suggested the Village negotiate better rates for the residents.

6. Happy Thanksgiving.
7. Executive Session – personnel matters

**PUBLIC COMMENT:**

1. Joan Hamlin of 50 Park Avenue asked the total cost to send the 6 firefighters to the conference approved earlier in the meeting. I. Coyle said \$7,500. Trustee Castañeda said this is a shared expense among the three municipalities.

J. Hamlin also expressed concern for the long missing and boarded up window on the third floor of the Village Hall. She said she would hate to see the winter elements get in there and make things worse. Mayor Wexler said a site visit was recently done and list of maintenance items generated that need to be done for the Village Hall. Some money will need to be allocated in the budget. He said the Village requires others to keep up with property maintenance, and must do the same. Manager Coyle said H. Donahue and D. Moore of the DPW have promised that this window will be replaced in the near future.

2. Jim Trek of 128 Main Street said his wife, Pat Trek, is a long time employee of the Seymour Library. He said she has discouraged him from applying to serve on the Library Board of Trustees because of this relationship. He said he is interested, and asked if it would legally be feasible to apply. Mayor Wexler encouraged him to submit a position interest form. If he does, Mayor Wexler said he would consult the Village Attorney to see if there would be any issues.

**Executive Session:**

⇒ At 8:08pm Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried that the Board of Trustees of the Village of Brockport enter into an executive session to discuss personnel matters regarding the Police Chief and a former DPW employee.

I, Leslie A. Morelli, Clerk for the Board of Trustees of the Village of Brockport, do hereby certify that the Board met in an executive session and did discuss the matters as expressed in their motion, and I further certify that no formal action regarding public funds was taken thereon.

⇒ At 9:00pm Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried that the Board of Trustees of the Village of Brockport exit executive session and re-enter the regular meeting.

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**AUDIT:**

→ Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried that the bills be allowed and paid upon audit.

<u>Village</u>		
<u>Date</u>	<u>Check #</u>	<u>Amount</u>
11/21/05	172421 – 172492	48,959.36
<u>Fire</u>		
11/21/05	172398-172420	23,722.11
11/22/05	172497-172510	5,516.82
11/22/05	172511	1196.18
<u>Third Party Billing</u>		
11/21/05	655-665	8,872.36
<u>Capital Projects</u>		
11/21/05	1957-1962	18,779.19
<u>Sewer</u>		
11/21/05	1062	1373.03
<u>Water</u>		
11/21/05	1270-1276	52041.33
11/22/05	1277-1278	364.74

**ADJOURNMENT:**

→ Trustee Wagenhauser moved, Trustee Castañeda seconded, unanimously carried that the meeting be adjourned at 9:02pm.