

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, August 23, 2011 at 7:00pm.

PRESENT: Mayor M. Connie Castañeda, Trustee Margaret B. Blackman, Trustee Kent R. Blair, Trustee Carol L. Hannan, Trustee Scott W. Hunsinger, Clerk Leslie A. Morelli, Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti, Building/Zoning Officer Scott C. Zarnstorff, Fire Chief Michael J. Henry, Attorney Robert S. Leni, Esq.

ALSO PRESENT: Jim & Joan Hamlin, Brian Winant, Joy Levandowski, Kevin Perry, Aaron Doll, Mary Jo Nayman, Linda Ketchum, David Rice, Charlotte Bruney, Krista Cameron, Peggy Meeker, Aaron Dole, Laurie Stubbitz, Margo Vansetton, Tom Conrow, Pam Ketchum, Fred Webster, Harry Snyder, Norm Giancursio

CALL TO ORDER / PLEDGE: Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

PUBLIC COMMENT:

- Linda Ketchum of Erie Street – read the following prepared statement into the record:

I thank the Board for their efforts. I was in favor of calling a halt to the talks regarding a fire district. It was disheartening to find out that the Village rejoined the discussion, but I can see that whatever happened to cause a call for a referendum in the November elections is good. This will make people become more informed. Since there aren't any facts out there to sway me, I would vote against any change. It was exactly the same while we voted to dissolve the village. The cost of fire protection will probably go up. I would like the board to work on presenting facts.

Also, I want to suggest 2 garbage containers be placed outside Main Street Pizza. Now would be good, but especially after they move up the street. The overflow on weekends is pretty ugly. I wish they would empty it themselves.

GUESTS:

- Kevin Perry, SUNY BSG President – 8/27 on campus event – Kevin Perry introduced himself as the new President of SUNY Brockport Student Government. The last President, Eric May, graduated in May. He said he meet with Mayor Castañeda who forwarded to the Board information on an outdoor campus event scheduled for August 27th from 9pm to 1am as part of welcome weekend. It is an outdoor foam party. Every issue has been considered. The location chosen is near Alumni Walk as the DJ will face towards campus and the tree line and Library will absorb much of the sound. There will be a volume turn down at 11:30pm.

Mayor Castañeda shared that K. Perry indicated having met with University Police Chief Kehoe and Brockport Police Chief Varrenti. Chief Varrenti concurred and said the planning for this event seems to be head and shoulders above recent past planning. He said if Brockport Police receive noise complaints, they will go to SUNY Police to request a volume turn down.

Trustee Blackman shared that she and Trustee Hannan recently met with SUNY Vice President for Student Affairs and this event was mentioned. The need for a soft surface (grass) was pointed out as well as accessibility to water and electric. The VP had good things to say about the new BSG Administration.

K. Perry said the location is far enough away from the residence halls while keeping the event on campus in a good location.

Trustee Hunsinger said the past is the past and he looks forward to a new school year. He also looks forward to open communications. He informed K. Perry that he and Trustee Blair are the Village Board liaisons to the Police Department and will be happy to facilitate communications when appropriate.

Trustee Blair said he is already more comfortable and appreciates K. Perry being forthcoming with information and a willingness to work together.

Mayor Castañeda concurred.

- Brockport Village Clergy Ministerial Association – introduction & offer support - Various members of the Brockport Village Clergy Ministerial Association attended and introduced themselves including Rev. Krista Cameron of St. Luke's, Rev. Aaron Dole of First Presbyterian, Charlotte Bruney of Nativity, Rev. Laurie Stubbitz, Rev. Peggy Meeker of Brockport Unitarian-Universalist (Garland), Margo Vansetton of Newman Center. Unable to attend were Rev.

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Joanne Cannon of Baptist Church, Rev. Kit Snyder of Methodist Church, Penny Gardner of Nativity (Migrants programs). They wanted to let all know they are here, part of the community, able to provide support, spiritual presence, some serve as chaplains to the Police Department, Fire Department, and Hospital. The Food Shelf is relocating from Nativity to St. Luke's for a more client centered grocery store model and will include a section for Hispanic needs. The Clothing Shelf is at St. Luke's. They have formed the Brockport Helping Network which is looking into homelessness, transportation, and connecting with 211. They may someday become a 501C3. The Newman Center is able to get student volunteers and like to interact with the community. Their focus is on hunger.

CONSENSUS ITEMS:

• **APPROVAL OF MINUTES:**

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 that the minutes of the 8/9 intermunicipal meeting be approved as written.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 that the minutes of the 8/9 meeting be approved as written.

• **APPROVAL OF BILLS TO BE PAID**

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	8/19/11	\$68,599.72
	8/23/11	\$2,899.37
FUND (F): <u>Water</u>	8/19/11	\$50,623.24
	8/23/11	\$113.14
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>(Trust & Agency)</u>	-	-
		\$122,235.47 grand total

CLERK & TREASURER REPORTS:

○ Clerk

○ 2011 Village taxes – collection update – Clerk Morelli reported that 2011 Village tax collection is going well. Approximately 94% has been collected to date. She will send delinquent notices out in September for those who have not yet paid. The collection period ends October 31st. After that, unpaid taxes and accumulated late penalties get turned over to the County to re-levy onto the 2012 Town/County tax bills. She is thankful for the taxpayers who utilize the enclosed envelopes to send their tax payments in to Chase lockbox. Those that pay in person seem to be pleased that they can once again pay at Village Hall rather than the local Chase bank branch.

○ Treasurer

○ Budget Transfer Amendments –

→ Trustee Hannan moved, Trustee Blackman seconded, carried 5/0 to approve the following budget transfer amendment.

<u>Account Number</u>	<u>From: Description</u>	<u>Account Number</u>	<u>To: Description</u>	<u>Amount:</u>
		A3410.2000	New Equipment	\$26,700.00
A0511.0000	Appropriated Reserve			\$26,700.00

Purpose: to increase budget for the use of fire chief vehicle reserve to purchase the new chief's vehicle.

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 to approve the following budget transfer amendment.

<u>Account Number</u>	<u>From: Description</u>	<u>Account Number</u>	<u>To: Description</u>	<u>Amount:</u>
		A3410.2000	New Equipment	\$26,677.43
A0511.0000	Appropriated Reserve			\$25,677.43

Purpose: to increase budget for the use of communication reserve to purchase the new MIP Console 1 station.

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DEPARTMENT REPORTS:

o Building / Zoning / Code Enforcement

▪ Abandoned or Vacant properties – Codes Officer Zarnstorff expressed concern as to 5 abandoned properties and 4 vacant properties in the Village. Abandoned properties means there are no involved parties to put the onus on for various reasons. Vacant properties means there are involved parties, but the properties are just vacant. Sometimes locating owners or lending institutions is complex. When the Village has to do minimal maintenance such as lawn mowing, the property owner is sent a bill. If it goes unpaid, it gets re-levied onto their next Village tax bill. There is also a tax certificate sale process that can be implemented. S. Zarnstorff said the numbers of 5 and 4 may not sound like a lot, but those properties impact the quality of life of the neighborhoods. Staff time is precious. He will look to exhaust all remedies and reach out for some expertise as necessary.

Trustee Hunsinger asked the addresses of the properties S. Zarnstorff refers to. S. Zarnstorff said the 5 abandoned properties are 200 State Street, 65 Clinton Street, 185 Utica Street, 69 Fair Street, 93 Barry Street. The 4 vacant properties are 118 Fayette Street, 93 Spring Street, 18 Oxford Street, 22 Oxford Street.

▪ 10 King Street – Mayor Castañeda asked for an update. Chief Varrenti said he would like to cover that under his report.

o Police

▪ Welcome to Clergy – Chief Varrenti welcomed the Clergy present, said he feels very safe and offered his assistance whenever needed.

▪ Strong EAP – Chief Varrenti referred to Strong EAP having requested an agreement be signed as to the Police Department on an as-needed basis. Clerk Morelli shared that she did not place this on the agenda as Strong needs to pare down the language to meet our needs as she and Chief previously discussed.

▪ 10 King Street – Chief Varrenti said he and Codes Officer Zarnstorff share in some citizens frustration as to the lack of progress made on the debris removal of 10 King Street. On May 18th a portion of the wall collapsed. It was determined that the remainder must come down. On June 7th S. Zarnstorff sent a letter citing codes and requiring removal by June 20th. No response. On June 21st S. Zarnstorff sent another letter citing codes and extending deadline to June 30th. That came and went. He said S. Zarnstorff is more patient than he is. He feels meet the deadline or pay the consequences. The Police Department assisted the Codes Officer in serving the property owner. While no joy was taken in serving a Church Pastor, enforcement must be unilateral and without favoritism. The debris is an eyesore and a danger. On July 12th an appearance ticket was issued. On July 25th court took place. Court adjourned the matter to a November 1st pre-trial conference. Per the New York State Department of Labor, the individuals the property owner wants to hire to remove the debris need to be licensed to remove asbestos. The individuals the property owner wants to use are not. The property owner applied for and was issued a demolition permit. It is caught up with NYS DOL as to using a licensed contractor. The Codes Officer has done all he can do up to including effecting an arrest and summoning to court. It is now in the hands of the NYS DOL and the Court.

Mayor Castañeda thanked Chief Varrenti for sharing that information.

▪ Park Avenue roadside memorial – Chief Varrenti shared that the Park Avenue homeowner where a young man struck a tree and died a few months ago expressed concern of the memorial in front of her home and inquired when it could be taken down. The memorial is in the Village's right of way. He said it is important to give the deceased's family and friends time to grieve, but to also respect the wishes of the property owner. He said he plans to contact the family of the deceased to give them an opportunity to remove the memorial. Otherwise, he will remove it himself. Board concurred this was appropriate.

▪ Recent Drug Arrest – Chief Varrenti shared that an arrest was made at 107 Clark Street of a Brandon Roper in conjunction with Orleans County Drug Task Force.

▪ 38 Merchant Street – Chief Varrenti shared that an applicant has applied to the New York State Liquor Authority for a liquor license for 38 Merchant Street, formerly known as Northbound Junction. He wrote to the Liquor Authority, as he did 5 or 6 years ago in opposition to another bar opening in this location. The applicant was not happy with this and met with him. Chief Varrenti said he gave him a copy of the letter and stressed that as Police Chief he is entrusted with the safety of the community. They agreed to disagree. It is in the hands of the Liquor Authority. The

applicant will be making application to the Planning Board.

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- Code Enforcement – Administrative Order – Chief Varrenti referred to the

Administrative Order he copied the Board on. The Police Department has begun to assume the responsibility of some of the day to day quality of life code enforcement issues. This is enabling Codes Officer Zarnstorff to concentrate on more long term violations. As Chief, he directs the Officers, not the Codes Officer. The Village has been divided into 4 quadrants. The Officers will be responsible for a particular quadrant day in and day out. They will be able to resolve some issues even before they come as complaints from citizens. They have implemented a referral form where the Officers refer more major issues to the Codes Officer. Property owners will get notified. He said he and Codes Officer Zarnstorff will merge their methods (strict versus patient) to a common sense middle ground. If property owners need to get something fixed or into compliance, do so.

- Stetson Club – Chief Varrenti commended the Stetson Club for their recent community efforts including the Military and Community Appreciation Day, the \$500 Rife Scholarship for a Brockport High School Senior going into Criminal Justice (this year's winner: James Talbot), and the ice cream social after the last game of the Challenger Little League Program. The Rife scholarship was named after Cliff Rife, III, a Police Officer killed in the line of duty in Washington, D.C. He was the son of Cliff & Billie Rife who both worked for the Village and live in the Town. The Holiday Lights Spectacular planned for December 4th is being worked on by the Stetson Club as well.

- 911 – Chief Varrenti reminded all that we went to 911 several years ago and urged people to call 911. He said he still gets the occasional e-mail or voice mail about crimes in progress. That doesn't help. People need to call 911 at the time something is happening or if they have a concern. 911 is not just for emergencies.

Chief Varrenti read a recent letter into the record. It was from a citizen to the Mayor, Board and Police Chief and received August 18th.

As a long time resident of Brockport I was pleased to read that the Utica Street children's playground was named for Mrs. Andrews. Both Mr. and Mrs. Andrews have enhanced our community.

I have taken my 2 and 5 year old grandchildren twice to the playground and was forced to leave. Why you ask? I will answer. 1. While walking with the children 4 "youth" came up behind us on bikes, and without notice almost pushed my 5 year old grandson from the sidewalk. 2. As we entered the playground 7-10 pre-teens on bikes circled their bikes on Utica Street yelling at us. 3. My grandchildren were fearful and we left the playground. Well, we attempted another visit to the playground as on warm summer evenings the children like to play and the playground is suited for little ones. The same group of boys (pre-teen and teens) were on their bikes at the entrance to the playground. As we walked by "someone" picked up a stone and threw it at my 2 year old grandson's stroller. Luckily he was not hit. Again we left the playground (the boys laughing) not to return.

It was my understanding that the playground was for young children to run and play, not for older kids to ruin for Brockport.

It is my hope that a solution to this problem is soon – to honor Mrs. Andrews as well as the children. I plan on contacting the Democrat and Chronicle to alert them that life has changed in our community, as I know they are doing stories about life outside of Rochester.

Thank you.

Chief Varrenti said this letter is a perfect example of the need to call 911 when something is happening so that it can be rectified. He said the Police Department would rather respond 10 times to something and have it turn out to be nothing than not to know to respond. He said taxpayers pay good money for their Police Department. Help them do their jobs. Don't be afraid to call.

- Recent Arsons – Chief Varrenti displayed almost a foot deep of paperwork involved with the recent arsons case. It took many hours to complete. The Police Department has only one Clerk. Without her or appropriate backup, this important work would not get done. Chief Varrenti referred to the arsons the night of August 16th. Officer Winant went out on directed patrol and a conversation he had resulted in a lead and descriptions which helped Monroe County Sherriff's Department locate the offenders in Clarkson. He said he continues to be an advocate of community policing as relationships are built while walking patrol. The offenders intended to cause cars to blow up and homes to catch on fire. Those homes were occupied. Chief Varrenti said he and the Department

appreciate all those who extended their congratulations and appreciation for a job well done. He continues to be very proud of the officers.

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- Public Works
 - CDBG – DPW Superintendent Donahue said the Village is awaiting word on the CDBG application for funding for the College Street water main replacement project.
 - Milling of Streets – DPW Superintendent Donahue said they had hoped to start the milling projects yesterday, but will instead start tomorrow.
 - Parks repairs – DPW Superintendent Donahue reported that the major repairs and some of the minor repairs requested by the Parks Committee have been done. Trustee Blair thanked him.
- Fire / Ambulance
 - EMS Proposal – David Rice reported that the application to transfer the certificate of need was resubmitted. It has been approved as to completeness and forwarded to the New York State Department of Health for review and background checks of officers. The timeline is in flux. They hope for word in late September. The Regional Council then meets in October.

Mayor Castañeda referred to the most recent version of the EMS proposal. Village Attorney said he made some proposed changes for their counsel, Kevin Johnson's, review upon his return August 25th. Then the Village Board can consider the agreement with the revisions.

D. Rice said there is concern regarding one change as to month to month tenancy. Village Attorney Leni said the language matches up with the resolution the Village Board previously passed as to the purchase of equipment.

- Chief Henry provided the following report:

Approximate Calls to Date: Fire: 876 EMS: 376 Total: 1252

Calls of significance since the last Meeting:

Tuesday August 16 numerous - We had several fires in the village We started at the Willowbrooke apartments for a dumpster fire at 00:01, it appeared to be a roll off style container loaded with mattress and debris. At 01:06 we responded for a truck fire at 85 State St. On our arrival we found a SUV which had a rag stuffed in its gas tank and ignited (minimum damage). At 02:14 we received calls for a structure fire at 94 Holley St corner of Holley and Perry St. On arrival we found a shed/carriage barn fully involved with exposure problems to the houses on each side on Perry St. Our crews quickly extinguished that fire. While responding to the Holley St fire 2C-23 discovered a rubbish fire on Queen St at Holley St. On the following morning Tuesday August 17th we received a call for a resident who found a gas cap melted and a rag stuffed in the gas tank on Spring St. and that that day we were dispatched to 57 Erie Street for burn marks on the side of the house near the kitchen. All of these calls were investigated by the MCFB and appeared to be related and on August 18th 2 people were arrested by the Brockport Police Department.

Saturday August 20th 1:35 pm – dispatched to a reported house on fire along with Hamlin Fire Department (our preplanned Mutual Aid pumper) responded to 2568 Lake Road North for a Structure Fire. Deputy Chief Marenus was on location with a fully involved garage fire attached to a large 2 story house. Hamlin 242 and Pumper 232 attacked the fire keeping the fire to the garage area with Pumper 234 and Pumper 243 providing much needed water supply. We also had Bergen, Holley and Morton on scene to assist with overhaul and Monroe and Brockport Ambulance and our support people for rehab. Our combined crews were able to keep the fire to the garage area and there was very little damage to the actual house. No one was home at the time of the fire

Saturday August 20th 7:05 pm – dispatched to 4012 Redman Road for House on fire smoke from the windows. 2C-13 arrived on scene with smoke from the roof and basement. Pumper 233 hit the hydrant and Ladder 231, Rescue 238 and Pumper 234 were on scene along with Hamlin 243 for an interior

attack. Holley 40 provided RIC with Morton, Bergen, Spencerport and Clarendon providing manpower as we had a limited manpower all day mostly due to vacations. This was our 10th Working Structure Fire this calendar year.

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Notes:

- 2011 Structure Fire Reported 13 , Working Fires 10, MA Structure Fires 2
- FOB System is in work at this time.
- TAC Sticks are on all Pumpers, Squad and Duty Officer Car for clearing electrical hazards
- Zodiac Boat is here.
- Chiefs Car is on order.

• **PERSONNEL**

- Appointments
 - Parks Committee – 4-year term to 6/30/15

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 to appoint Pam Ketchum to the Parks Committee for a 4-year term to 6/30/15.

- Vacancies –
 - Village Manager/Treasurer – to be filled after 10/1

Interested residents can submit position interest form to Clerk for the following:

- Ethics Board – 4-year term to 6/30/15
- Zoning Board of Appeals – 5-year term to 6/30/16

- Volunteer Drops/Addds
 - Welcome Center Greeters –

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to appoint the following as Welcome Center Greeter: Christina Pahura.

OLD BUSINESS:

- Bid results for new radio read water meters – award bid –

→ Mayor Castañeda moved, Trustee Hannan seconded to accept the low bid of Blair Supply Corp of \$290,155.00 for the automatic meter reading system with approximately 1,800 meters varying in sizes, for a two year period. This was deemed the lowest responsible bidder and is subject to budget appropriation.

Discussion:

DPW Superintendent Donahue confirmed that he reviewed the bids received and this is the lowest responsible bidder. One other bid was received from Ti-Sales Inc. for \$337,978.40. H. Donahue said the current meters are 15 years old and older. It is past time to replace the meters. The remote read meters will save precious staff time while providing great accuracy.

Mayor Castañeda said she knows this has been a project a long time coming.

Call to question:

Trustee Blackman	yes
Trustee Blair	yes
Trustee Hannan	yes
Trustee Hunsinger	yes
Mayor Castañeda	yes

Carried 5/0

NEW BUSINESS:

- Monroe County Pre-Disaster Mitigation Plan – adopt – makes municipality eligible for grant funding.

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 to adopt the following resolution:

WHEREAS, the Village of Brockport, with the assistance from Monroe County Office of Emergency Management, has gathered information and prepared the Monroe County Pre Disaster Mitigation Plan; and

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WHEREAS, the Monroe County Pre Disaster Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Brockport is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Village of Brockport have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Brockport Village Board that the Village of Brockport adopts the Monroe County Pre Disaster Mitigation Plan as this jurisdiction’s Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 23rd day of August, 2011 at the meeting of the Brockport Village Board.

Call to question:

- | | |
|-------------------|-----|
| Trustee Blackman | yes |
| Trustee Blair | yes |
| Trustee Hannan | yes |
| Trustee Hunsinger | yes |
| Mayor Castañeda | yes |

Carried 5/0

VILLAGE BOARD REPORTS:

- Mayor M. Connie Castañeda
 - Fire District – Mayor Castañeda thanked Trustee Blair and Trustee Blackman for taking turns attending the meetings with she and the Town Supervisors to prepare for the public hearing on the proposed Fire District.

- 100 Fair Street – Mayor Castañeda said she provided the Codes Officer contact information and Village Code for the zoning at 100 Fair Street to the current owner and potential buyer.

- Economic Development – Mayor Castañeda shared that on August 11th she met with Greg O’Connell, a community-oriented developer and Louise Wadsworth, Downtown Coordinator of Livingston County Development Corp in Mt. Morris about their downtown revitalization – an example of success. Mr. O’Connell is willing to meet with Brockport and share their success story and insight on what we can do to enhance our downtown. She said this should fit in nicely with Trustee Blackman’s initiative to get some SUNY students as interns for Village initiatives. Mayor Castañeda said they will look to possible dates and develop a list of key people to include in a meeting.

Clerk Morelli mentioned that the Mt. Morris success story is highlighted in the recent NYCOM publication

that all Board members received. She will copy the article for those that may have missed it. Trustee Blackman said she recently drove through Mt. Morris and couldn’t help but notice the changes.

- Health Insurance - Mayor Castañeda reminded the Board that 6 Police Department retirees under age 65 remain on the Village’s old health insurance plans and did not switch to the standard plan and HRA last year when all other employees and retirees under age 65 did so. Two remain on Excellus Blue Choice Select with no HRA. Two remain on Excellus Blue Choice Value with an HRA. Two remain on MVP Basix with an HRA. Upon learning that the two Excellus plans are going to be discontinued at the end of the year, said retirees and Union President Winant were invited to a meeting. On August 11th she, Clerk Morelli, and the Village’s Insurance Brokers of Record from Titan met with the retirees. Four of the 6 retirees attended. At that meeting, the Brokers shared that the MVP plan is also going to be discontinued although written confirmation has yet to be received.

One chose to switch as of September 1st, the Excellus Healthy Blue HDHP and HRA plan year. The others will need to switch as of January 1st. This will be a significant cost savings to the Village while still

providing very good health benefits.

- Shafer Trust - Mayor Castañeda shared that Clerk Morelli contacted the Trust Administrator who confirmed that the funds can be split 50/50 for use at the Seymour Library and the Emily L. Knapp Museum and Library of Local History. Mayor Castañeda said according to the Treasurer there is \$130,000 to be used. She asked Trustee Hunsinger, as liaison to both, to meet with representatives of the Library and the Museum as to ways to each utilize \$65,000. Use of the funds is subject to Village Board approval.

Trustee Hunsinger said he already has a meeting set up with DPW Superintendent Donahue as to the physical repair needs of the Museum. He will contact the others right away.

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- Trustee Margaret B. Blackman

- Economic Development – Trustee Blackman shared that she and Trustee Hannan as Board liaisons to Economic Development and the Merchants are pleased to announce a new dance studio called Images in Dance opening at 57 N. Main Street and an upscale second hand clothing store called Smarty Pants opening at 32 Main Street. Trustee Blackman said she was recently in Hammondsport and picked up a copy of a Finger Lakes magazine and was pleased to see an article on Brockport and some history from Historian Jackie Morris.

- SUNY - Trustee Blackman shared that she met with SUNY Vice President Wilson and conversed about ways for SUNY and the Village to partner. They hope to communicate regularly. Trustee Blackman also shared that she drafted descriptions and circulated to the Village Board possible internship opportunities for Village efforts. She welcomes their feedback.

- Farmers Market – Trustee Blackman shared that she met with the Co-Managers of the Farmers Market who are looking to increase the number and type of vendors next year to include not only food and flowers but crafts. They also suggest raising the vendor fee next over the next couple of years from \$200 to \$300 to help make the market self-sustainable. Ours is inexpensive compared to some. They also hope to take advantage of some grant opportunities through the New York State Farmers Market grant program which could fund tents, tables, chairs, storage trailer, signs. Property owner and local businessman Mark Lewis may allow a permanent Farmers Market sign be placed on the side of his building that would be in keeping with the historical downtown. Maybe an artist competition could be held.

8:15pm Department Heads excused – Mayor Castañeda said she forgot to tell the Department Heads may be excused. Chief Varrenti chose to stay.

- Trustee Kent R. Blair

- Police/Codes Initiatives – Trustee Blair said the initiative to get Code Enforcement and Police Department to work more closely together started a year ago. He said he feels it is working well and up and running faster than expected.

- Arsons - Trustee Blair commended the Police Department and Fire Department for their work regarding the recent arsons.

- Fire Department - Trustee Blair said the Fire Department continues to be very busy. He commended the dedication of the volunteers day in and day out. Trustee Blair shared that the Board liaisons to the Fire Department met with the Fire Chief last night. Since Monroe Ambulance has taken over most EMS calls, the Fire Department has increased their response to EMS jobs. There is concern that the squad truck will wear faster since it is in so much use. Consideration should be given to a smaller vehicle for the tank and pump. It used to be two separate vehicles. This should be passed on should a Fire District be formed if not before then.

Trustee Blair referred to the site survey that the Board authorized through Holman. Tim Holman's wife passed away and he was unavailable for a time. He is available once again. No funds have yet been spent on this. Mayor Castañeda said that some money has, indeed, been spent on it. She questioned whether this project/report will soon be completed. Chief Henry said it has become very confusing since the proposed Fire District is now in the works, it might not make sense to continue with the survey. Trustee Blair said the survey really wasn't what was expected anyway. Clerk Morelli said

she recalls there being concerns as to the proposal and maybe that is why it was fairly inexpensive since it involved the Fire Department doing much of the work and research.

Trustee Blair referred to the new boat which can be easily transported, inflated and in the water in minutes. The question is what to do with the old boat. It is an aluminum row boat purchased in the 1960's by the Protectives for use by the Brockport Fire Department. Village Attorney Leni said it is a Village asset and can be declared surplus if deemed unnecessary. He said he imagines there is minimal value. Trustee Blair said it is actually taking up needed space. He will discuss with the Fire Chief and bring back for Board consideration.

- o Trustee Carol L. Hannan

- Going Public – Trustee Hannan referred to a book she purchased, read and is circulating among Village Board members for them to read. Trustee Blackman has it now.

- Congresswoman Hochul – Trustee Hannan referred to having received follow up from a liaison at Congresswoman Hochul's office and finds this encouraging.

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- Comprehensive Plan Update Committee - Trustee Hannan shared that the committee has met twice and will continue to meet the 1st and 3rd Thursdays over the next few months.

Mayor Castañeda concurred and shared that Clerk Morelli forwarded a copy of the SUNY Facilities Master Plan to Sweden Councilwoman Connors who is chairing the committee.

- Service Request / Complaint Forms - Trustee Hannan shared that a service request / complaint form is available for citizens to report areas needing attention or code violations. Clerk Morelli asked what form she is referring to, as the old form used was replaced with the Brockport Benchmarks Service Request Program put into place several years ago. People can call the 311 line that she monitors at Village Hall or the Village Website home page that the Webmaster monitors and forwards to her. Clerk Morelli said she checks these daily and forwards concerns or complaints to the appropriate Department Head for any necessary action or response.

- o Trustee Scott W. Hunsinger

- Arsons - Trustee Hunsinger commended the Police Department and Fire Department for their work regarding the recent arsons. He read the following prepared statement into the record:

Thank you to the BPD and the BFD for their efforts with the recent rash of fires set by 2 youths. It was a timely and efficient response by the BFD that averted more potential damage. I feel that in the press coverage of the fires that their efforts were overlooked, but I know that everyone in this community is well aware of the outstanding job done. When you look at the job done by the BPD it makes those who find having a PD to be a waste of service, money and coverage without a leg to stand on. This was a department wide effort, that led to the timely arrest and more importantly sends a message to anyone that this type of behavior will be shown the true meaning of swift and proper justice.

- Summer Serenades – Trustee Hunsinger reminded all that concerts continue on Thursday evenings by the Welcome Center along the Canal.

- Referendum to change Supervision of Code Enforcement Officer from Mayor to Police Chief – Trustee Hunsinger asked Village Attorney Leni if this will be ready for the June 2012 Village election or if any more action by the Village Board is required. Village Attorney Leni said no further action is needed by the Village Board. It will be ready. The research and preliminary work has already been done and the Board has already taken all necessary steps.

- Proposed Fire District – Trustee Hunsinger asked if any Village Board members had input into or knowledge of the publication of the document inserted into the local paper this past weekend entitled: Brockport/Sweden/Clarkson Fire District News Volume 1, Issue 1 August 2011 labeled as a publication of the Towns of Sweden and Clarkson and the Village of Brockport.

Mayor Castañeda reminded Trustee Hunsinger that she mentioned it at the last Village Board meeting – that she and the Supervisors would be working on such a document. She received a draft from the Towns and forwarded it to Village Attorney Leni for review. She and Attorney Leni caught a few changes needed and the Towns made those changes.

Trustee Hunsinger said the draft was never shared with the Board.

- Shop Local - Trustee Hunsinger encouraged visiting our local merchants. Even

though there is construction on Main Street, businesses are open and able to access.

EXECUTIVE SESSION:

- At 8:35pm, Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a personnel matter regarding the Seymour Library. Clerk Morelli and Village Attorney were invited to sit in.
- At 9:00pm, Trustee Blackman moved, Trustee Hunsinger seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

- At 9:00pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk