

Work Session of the Village Board of the Village of Brockport was held in the Village Court Conference Room at 49 State Street Brockport, New York, June 24, 2019 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor John D. LaPierre, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Building Inspector/Code Enforcement Officer Chad H. Fabry

EXCUSED: Trustee Shawn Halquist

ALSO PRESENT: Andrew Musumeci, Sal Alonci, Donna Mancuso, Susan Smith, Joan Hamlin, Chris Hamlin, Fred Webster

This was a work session, not a regular meeting. No public comment.

- **CALL TO ORDER:**
- **ACTION ITEMS (time sensitive):**
 - Approval of minutes – 6/3/19 –

→ Trustee Crane moved, Trustee LaPierre seconded, carried 4/0 that the minutes of the 6/3/19 meeting be approved as written.

- Approval of bills –

→ Trustee LaPierre moved, Trustee Crane seconded, carried 4/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	6/7/19	\$359,042.54
	6/17/19	\$1,320.00
	6/24/19	\$79,168.17
FUND (F): <u>Water</u>	6/7/19	\$24,027.45
	6/24/19	\$56,796.07
FUND (G): <u>Sewer</u>	6/7/19	\$8,470.94
	6/24/19	\$589.23
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$391,540.93 total 6/7/19
		\$1,320.00 total 6/17/19
		\$79,168.17 total 6/24/19

- Brockport Merchants Association – street closure applications – 7/12/19 & 7/13/19 events – applicants provided the following:

BMA Sidewalk Sale July 11-13, 2019...Proposal to Village of Brockport VB:

Overview:

Thursday July 11th: Sidewalk Sale (Business District)

Friday July 12th: Sidewalk Sale and Flea Market (Business District) and special evening entertainment (Welcome Center and Water Street East parking lot)

Saturday July 13th: Sidewalk Sale and Flea Market (Business District) and special daytime children's events (King Street)

Specifics:

Thursday-Saturday July 11-13...The sidewalk sale will be held by individual businesses who are located in the business district. No special accommodations needed.

Friday, July 12...Jimmy Z and Sal (Perri's Pizza) are heading this up. The evening entertainment will be held at the Welcome Center and the Water Street east parking lot. The Welcome Center (lower level) will host the live band entertainment with seating provided on the hill, sidewalks and Water Street.

The Water Street parking lot will host the beer area and food offerings. Event times are 5-11pm (beer and food), 5-11pm (live music), fireworks at 9:30ish.

Provided by event organizers:

Set up for event at 3 PM.

Beer area will be closed off by fencing (Harry-DPW) and manned by professional security team (3 individuals hired by BMA-certified security professionals).

No cost to get into beer area...drinking participants will need to provide ID and receive wrist band in order to purchase beer from bartender...no wristband=no beer. Beer will be served in red cups...security (with BMA volunteers, Custom House staff) will supervise. No beer will be leaving fenced in area. No other open containers will be allowed in beer area.

Licensed provider of beer and bartending is Custom House. Food provided by Jimmy Z's and Perri's Pizza. Band: Bob Greco headliner with two opening bands prior.

Rented porta potties (2) to be placed to right of Welcome Center. Porta Potty company name is John-John's Johns.

Waste containers to be provided by DPW.

Insurance certificate obtained (include village in insurance). (BMA, Custom House, Jimmy Z's and Perri's Pizza, security personnel?).

Fireworks at (:30ish. Provided by Young Explosives. Insurance certificate to be provided, BPD and BFD to be notified. North side of the canal between Main and Park-final determination will be made by Young Explosives.

Clean up after event (crew in place). Area will be cleaned, garbage hauled away.

Needed from village:

Approval to close Water Street and Water Street parking lot Friday from 4 AM to 4 AM Saturday morning (or end of event). Blockades to be provided by DPW.

Approval to use lower section of Welcome Center for music entertainment.

Approval to waive noise ordinance for the event area July 12th. (till 11 PM)

Approval of event.

Saturday July 13...Special children's events will be hosted on King Street (east end). Hours for these events will be 11am to 4pm. Mom's Club is overseeing the events. Covered under BMA.

Provided by event organizers:

Set up for event at 10 AM.

Children's activities to include rock painting, paper craft, sidewalk chalk drawings on street, book giveaway.

Clean up after event (crew in place). Area will be cleaned, garbage hauled away.

Needed from village:

Approval to close King Street and provide necessary blockades (10AM to 5PM)

Approval of event.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 4/0 to approve as presented in the document from BMA, "BMA Sidewalk Sale July 11-13 – Proposal to Village of Brockport VB" and to authorize the Mayor to sign the New York State Liquor Authority Landlord Authorization Form.

BMA will provide insurance certificates to Village Clerk.

Mayor will sign the New York State Liquor Authority Landlord Authorization form and Andrew Musumeci will pick it up from Village Hall.

ITEMS FOR DISCUSSION / REVIEW:

- o Suggestions for updating fee schedule – for July organizational meeting action – Reviewed with BI/CEO Chad Fabry; asked for clarification on certain items. Chad will make suggested changes/edits. Will review again for clarification at Thursday's meeting of the Mayor and Department Heads when DPW Spt. Harry Donahue is present. Final version to go to Village Clerk Leslie Morelli by July 9th for inclusion in the packet for the July 15th organizational meeting.

- o Suggestions for and legal updates to Employee Handbook – for July organizational meeting action – deferred to July 1st meeting – for Board to review the sections in red and bring their copy with them. Village Clerk Leslie Morelli will need feedback July 1st to get to HR Works for final version inclusion in the packet for the July 15th organizational meeting.

- o Seymour Library – continued discussion of municipalities responsibilities – discussed/edited municipalities' responses/recommendations to Bonadio report. Agreed that municipalities' focus should be on financial support, not programs, fees for services, general operations, etc. Solicited information from Donna Mancuso, interim director of the library, who was in

attendance. Explained that comments from municipalities are preliminary drafts, not yet public. Library is also reviewing Bonadio report but is eager to know municipalities' responses.

Mayor will compile Board's responses to Clarkson/Sweden, circulate to Board for approval, and then present to Clarkson/Sweden Supervisors. Mayor will also talk to Sandeep Singh, Village resident on library board and Chair of the Department of Accounting, Economics and Finance at the College, regarding finances.

ADJOURNMENT:

→ At 8:44pm, Trustee Crane moved, Trustee LaPierre seconded, carried 4/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk
from notes of Margaret B. Blackman, Mayor

