

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Court Conference Room 49 State Street Brockport, New York, July 1, 2019 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor John D. LaPierre, Trustee Annette M. Crane, Trustee Shawn Halquist, Trustee Katherine J. Kristansen, Village Clerk Leslie Ann Morelli

ALSO PRESENT: Linda Ketchum, Susan Smith, Joan Hamlin

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

OATH OF OFFICE: (ceremonial) none

CERTIFICATES & PROCLAMATIONS: none

PUBLIC HEARINGS: none

GUESTS:

- Parks Committee Chair Linda Ketchum – Parkitects proposal re Barry Street Park

Zip Krooz timeline for Barry Street Park

Jun 13, 2018- Mary Trimble, 168 Lyman St, presented ideas for new equipment

Oct 2018 – met with Ben Frasier (Parkitects) to measure/discuss equipment options

May 8, 2019 – committee votes to try for Zip Krooz option

Jun 9, 2019 – Hanny Heyen requests estimates for 50' and 66' models

Jun 12, 2019 – estimates rec'd from Sara Emery (Parkitects), committee votes for 66'

Jun 13, 2019 – Linda Ketchum sends add'l questions to Parkitects

Jun 23, 2019 – answers received, included below, contract also sent

Jul 1, 2019 – present request/contract to Village Board at regular meeting

1. how much lead time is needed when ordering equipment?

Average 3-4 week lead time on this order. If you can place the order four weeks prior to the CB event, then we should be good to go.

2. will ordering mulch/duraliner fabric through our DPW show cost savings?

Maybe some minimal saving if the fabric was sourced elsewhere? Harry Donahue knows a supplier out of Clarence that typically has less expensive freight. Perhaps Harry can get a quote?

3. what are the stone layer/concrete amounts needed for our DPW to order?

33 Ton of drain stone. (55) 80 lb. bags of readi-mix concrete.

4. Is October 2019 a good month to schedule a community build? We can get college student volunteers.

Perfect time of year! We should target a date and schedule it soon. We are booking CB weekends into August now.

5. what are the yearly maintenance requirements for the Zip Krooz?

Maintenance Documents are attached to email. The main thing to check yearly is the engineered wood fiber depth.

6. is there a weight limit for riding the Zip Krooz?

Seats are rated for over 250lbs.

7. can we make the Zip Krooz accessible to the path already in the park?

We can propose a location for the accessible pathway. Ben may need to meet you at the park again to determine the exact location of the Zipkrooz and the accessible pathway.

Aug 2019 – finalize supplies, work schedule

Sep 2019 – order Zip Krooz, get volunteers and refreshments

Oct 2019 – install Zip Krooz

Mayor Blackman said this will be a great attraction for Barry Street Park and asked where in the park this would go. Parks Committee Chair Ketchum said on the Lyman side running east to west.

Mayor Blackman asked if this is on state bid. L. Ketchum said yes, via Parkitects. Trustee LaPierre said therefore, no other quotes are needed.

Trustee Halquist asked about insurance liability. Clerk Morelli said it would be added to the Village's insurance and covered like other parks and playground equipment. L. Ketchum said the equipment will also have the proper identifying stickers about not for under age 5 and that the accessible chair is rated for up to 250 pounds.

Trustee Halquist asked about installation. Trustee LaPierre said the plan is the same as was done for the South Avenue playground equipment – Village and College volunteers under the supervision of a Parkitects representative. L. Ketchum said they would solicit Wegmans for refreshments like last time.

Trustee Kristansen asked about the durability of the tracking and zip line. L. Ketchum said it comes with lifetime free inspection as well as a detailed maintenance manual and is made of the same materials as other recently installed playground equipment. L. Ketchum commented that Parkitects is the best to work with as they stand behind what they sell.

Trustee LaPierre said he saw a video on the installation and use of this equipment and anticipates it will be extremely popular.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to accept the proposal for this equipment for Barry Street Park and authorize the Mayor to sign the proposal acceptance.

PUBLIC COMMENT:

- Welcome Center Director Susan Smith – reported that the Welcome Center has been open 44 days so far this season, had 160 boaters and 47 paid nights totaling \$705 so far. Of the monetary transactions, 24 have been using the new card option (square) and 19 have been with cash. There have been 10 tent campers for 6 nights and 165 bike borrows. There have been 200 walk ins (21 boat, 40 bike, 37 walking, 101 car). After tonight's drops and adds there are 55 greeters. All 2-hour shifts are covered except 5 weekend shifts yet to be filled.

Trustee Halquist asked how these stats compare to the same period last year. Director Smith said they chose not to compare as the study that was presented previously resulted in 32% errors last year.

Trustee Crane asked if cash transactions can be recorded using square. Director Smith said it can, but this first season of it the volunteers are getting acclimated with it for card transactions only.

Mayor Blackman commended Director Smith on the Welcome Center electronic newsletter. Some indicated not having received it or having received it but in an odd format unable to read.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Crane seconded, Trustee Halquist abstained due to absence, carried 4/0/1 that the minutes of the 6/24/19 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID:**

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	6/28/19	\$61,280.08
FUND (F): <u>Water</u>	6/28/19	\$32,425.54
FUND (G): <u>Sewer</u>	6/28/19	\$1,184.91
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$94,890.53 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- o Village Election results of 6/18/19 – certification from Monroe County Board of Elections – Clerk Morelli referred to the document in the packet showing:

The County Board of Canvassers having canvassed the whole number of votes cast at the June Village Elections held in this state on the 18th day of June, 2019, do hereby certify that the following votes were received:

Village of Brockport
VILLAGE TRUSTEE – 1-YEAR TERM (VOTE FOR 1)

REVITALIZE BROCKPORT	Shawn A. Halquist	74 Votes
Scattering		2 Votes
Blank		2 Votes
Void		0 Votes
Whole number of votes		78 Votes

Shawn A. Halquist, by the greater number of votes, are hereby elected to the office of Brockport Village Trustee – 1 Year Term.

In witness whereof, we have hereunto set our hands and seal of this office this 19th day of June, 2019.

Thomas F. Ferrarese

Monroe County Board of Canvassers

Douglas E. French

- Tax collection update – Clerk Morelli shared that today was the last day for payment of the first installment of Village taxes. The warrant is at 77% collected. Most continue to pay in full rather by installment.

PERSONNEL ITEMS:

- DPW Labor Foreman –
 - Retirement of Dave Moore effective 7/25/19

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to accept the retirement of DPW Labor Foreman Dave Moore effective 7/25/19 and invite him to accept a proclamation in his honor at the 7/15/19 Village Board meeting.

- Authorize in-house vacancy notice

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to authorize the following in-house vacancy notice re DPW Labor Foreman:

**VILLAGE OF BROCKPORT
EMPLOYMENT OPPORTUNITY
PUBLIC WORKS LABOR FOREMAN**

The Village of Brockport is accepting applications for full-time Public Works Labor Foreman. Possession of a valid New York State Motor Vehicle Operator's License CDL Class B is required. Experience as Village of Brockport Public Works Laborer is required.

Pay to be \$79,151 per year. Overtime not applicable. This is a non-Union position. Benefits per Employee Handbook. New York State Retirement System.

No Civil Service exam involved. Monroe County residency not required.

Download employment application and job specifications from www.brockportny.org.

Respond with completed employment application directly to Village Clerk.

E-mail to: lmorelli@brockportny.org

or mail to: Village of Brockport Attention: Village Clerk 127 Main Street Brockport, NY 14420.

Application deadline: Noon, Thursday, 7/18/19

By order of the Village Board 7/1/19
Leslie Ann Morelli, Brockport Village Clerk

For posting at DPW for a minimum of 10 days.
Copy to CSEA President & Laborers.

- DPW Laborer –
 - Authorize vacancy notice

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to authorize the following vacancy notice re DPW Laborer:

**VILLAGE OF BROCKPORT
EMPLOYMENT OPPORTUNITY
PUBLIC WORKS LABORER**

The Village of Brockport is accepting applications for full-time Public Works Laborer. Possession of a valid New York State Motor Vehicle Operator's License CDL Class B is required.

Pay and benefits per Union contract. New York State Retirement System.

No Civil Service exam involved. Monroe County residency not required.

Download employment application and job specifications from www.brockportny.org.

Respond with completed employment application directly to Village Clerk.
E-mail to: lmorelli@brockportny.org
or mail to: Village of Brockport Attention: Village Clerk 127 Main Street Brockport, NY 14420.

Application deadline: Noon, Thursday, 7/18/19

By order of the Village Board 7/1/19
Leslie Ann Morelli, Brockport Village Clerk

For publishing in Suburban News & posting on Village website & Village buildings for a minimum of 10 days.

Copy to CSEA President.

- Welcome Center – accept resignation of Marcy Miceli from Advisory Board & as Greeter –
→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to accept the resignation of Marcy Miceli from the Welcome Center Advisory Board and as a Greeter with thanks for her service.
- Welcome Center – drops/adds to Greeter roster – Clerk Morelli referred to the position interest forms she shared with the Board. The Welcome Center Director endorses their appointment as Greeters.
→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to appoint Barbara Riley and Jessica Borthwick as Welcome Center Greeters.
- Board / Committee volunteer opportunities – updated vacancies notice – Mayor Blackman encouraged Trustees to encourage residents to submit position interest forms for any of the following vacancies.

**VILLAGE OF BROCKPORT
BOARD / COMMITTEE / TASK FORCE
VOLUNTEER OPPORTUNITIES**

Volunteer vacancies – must be a Village resident:

- Planning Board – meets 2nd Monday 7pm at Village Court (only upon application)
Note: a minimum of 4 hours of training is required each fiscal year (6/1-5/31)
1 vacancy - term to 6/30/21
- Zoning Board of Appeals – meets 1st Thursday 7pm at Village Court (only upon application)
Note: a minimum of 4 hours of training is required each fiscal year (6/1-5/31)
1 vacancy - term to 6/30/23
- Historic Preservation Board – meets 3rd Thursday 6pm at Village Court
1 vacancy - term to 6/30/20
2 vacancies - term to 6/30/22
- Tree Board – meets 3rd Tuesday 7pm (September – May) at Village Hall
1 vacancy - term to 6/30/21
1 vacancy - term to 6/30/23
- Emily L. Knapp Museum Board - meets 4th Wednesday at 6:30pm at Village Hall
1 vacancy - term to 6/30/22
- Welcome Center Advisory Board – meets 2nd Wednesday at 4pm (January – October) at Village Hall
1 vacancy - term to 6/30/22
- Ethics Board - meets TBD at Village Hall (only as needed)
1 vacancy - term to 6/30/21

Volunteer vacancies – do not have to be a Village resident:

- Welcome Center Greeter
- Emily L. Knapp Museum Volunteer

All Boards/Committees/Task Forces:

- if meeting schedule falls on a holiday, there is no meeting
- must be able to use email & internet

Submit a position interest form via the Village website: www.brockportny.org

Application Deadline: until filled

Updated: 6/21/19

- Employee Handbook – suggestions & legal updates – for 7/15/19 organizational meeting adoption – Clerk Morelli reminded the Board that they had authorized HR Works to work with her on the few internal changes and the 2018 and 2019 legal updates needing to be to the Employee Handbook. The changes are in red. Board indicated being fine with such. Trustee Halquist thanked Clerk Morelli for her work on this. It will be on the 7/15/19 organizational meeting agenda for adoption. Then she and the Mayor will distribute a letter to employees about accessing such via the employee website and about the web-based training on sexual harassment that must be completed by 10/9/19 per NYS law and then annually and at time of hire.

- **OLD or NEW BUSINESS:**

- Resolution for approval of lease purchase – plow truck & related equipment – per Treasurer Hendrick's memo as follows:

To: Mayor Blackman
From: Daniel P. Hendricks
Date: June 27, 2019
Re: Resolution for Approval of Lease Purchase

Attached is a resolution between the Village and Government Capital Corporation, regarding the Lease Purchase Agreement for the 2019 Mack Granite MHD42BR Plow Truck from Beam Mack Sales & Service. The total cost of the truck is \$189,431.26, the Village made down payments totaling \$57,936.51.

The current truck will be sold via Auctions International in the near future.

The terms of the agreement are: Four (4) Year Lease/Purchase, Interest Rate 3.89%, amount financed \$131,494.75. First payment due within thirty days, \$34,891.48, then annually for the next three (3) years.

The Village received the following quotes for the Lease/Purchase Agreement:

ALTEC Capital - 3.96%, annual payment - \$35,215.45

State Bank - 3.92% - annual payment - \$35,015.64

Government Capital – 3.89% annual payment - \$34,891.48

Attached is a resolution to accept the proposal from Government Capital Corporation.

Please let me know if you have any questions or need any additional information.

CC: Village Trustees

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to adopt the following resolution:

WHEREAS, Village of Brockport desires to enter into that certain Lease-Purchase Agreement by and between Government Capital Corporation and Village of Brockport, for the purpose of procuring "**Plow Truck and Related Equipment**". The Village desires to designate this Agreement as a "qualified tax exempt obligation" of the Village for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. The Village of Brockport desires to designate Treasurer, or designee, as an authorized signer of the Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE VILLAGE OF BROCKPORT:

Section 1. That the Village enters into a Lease Purchase Agreement with Government Capital Corporation for the purpose of procuring "**Plow Truck and Related Equipment**".

Section 2. That the Lease Purchase Agreement by and between the Village and Government Capital Corporation is designated by the Village as a "qualified tax exempt obligation" for the

purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Village of Brockport designates the Treasurer, or designee, as an authorized signer of the Lease Purchase Agreement Number 8480, by and between the Village of Brockport and Government Capital Corporation.

PASSED AND APPROVED by the Board of the Village of Brockport in a meeting held on the July 1, 2019.

- Grants:
 - LGRMIF – tentatively awarded grant for \$113,466 for large format scanning – Mayor Blackman referred to the letter included in the packet.
 - CLG – awarded \$14,840 re Brockport West End Historic District National Register Nomination – Mayor Blackman referred to the letter included in the packet.
 - NYS CFA – authorize application – Corbett Park Improvements Project –

→ Trustee Kristansen moved, Trustee LaPierre seconded, 5/0 to authorize the following resolution:

RESOLVED, to authorize a Consolidated Funding Application (CFA) for funding to make improvements to Corbett Park through the Office of Parks, Recreation and Historic Preservation in an amount not to exceed \$600,000 with a required match of at least 25% - much, if not all, to be in-kind.

Note for the record:

J. O'Connell & Associates contact is Gia Faust
Village Board contact is Mayor Margaret Blackman
Village Office contact is Deputy Clerk-Treasurer Erica Linden
Public Works contact is Superintendent Harry Donahue
Parks Committee contact is Chair Linda Ketchum

→ Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 to adopt the following resolution:

RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) procedures, the Village Board of the Village of Brockport hereby expresses its intent to serve as Lead Agency to comply with SEQR. In accord with the likelihood that the Village Board will serve as Lead Agent, the Board has prepared an Environmental Assessment of the significance of and potential impact of the Village of Brockport Corbett Park Improvement Project.

The purpose of this project shall be as follows:

- Resurface the tennis courts, upgrade nets and replace fencing, reduce from three courts to two, modify enclosure to accommodate basketball court
- Upgrade basketball court by moving it to the third tennis court area, new pole/backboard/hoop
- Repave parking lots (one on Clark St. and one smaller one on Smith St.)
- Pond restoration – removal of overgrowth, dredge, restore wildlife habitat
- Upgrade picnic tables, benches, and grills with ADA compliant ones, new garbage receptacles
- Remove asphalt walking path, level and replaced with finely crushed stone path, wider for strollers and wheel chairs, easier to maintain
- New park signage to attract visitors from the street and canal, new rules signs for the park
- New physical fitness equipment – remove old, splintered, unusable wooden fitness stations and replace with HealthBeat stations, useable by ages 13 and up, including adaptive stations for different abilities

RESOLVED, that the Village Board hereby accepts the Environmental Assessment of this project, prepared by the MRB Group. The Village Board further declares that, based on the Environmental Assessment, it finds that the project will result in no significant adverse impacts to the environment. Therefore, the Village Board does not anticipate the preparation of an Environmental Impact Statement for the project. Further, the Village Board herewith states its intent to issue a Negative Declaration

under SEQR for the project, pending review by the Involved Agencies.

- NYS CFA – authorize application – Welcome Center Improvements Project

→ Trustee Kristansen moved, Trustee LaPierre seconded, 5/0 to authorize the following resolution:

RESOLVED, to authorize a Consolidated Funding Application (CFA) for funding to make improvements to the Welcome Center through the Canalway Grants Program in an amount not to exceed \$150,000 with a required match of at least 50% - much, if not all, to be in-kind.

Note for the record:

J. O'Connell & Associates contact is Gia Faust

Village Board contact is Mayor Margaret Blackman

Village Office contact is Deputy Clerk-Treasurer Erica Linden

Public Works contact is Superintendent Harry Donahue

Welcome Center Advisory Board contact is Director Susan Smith

- Ingalls Planning & Design – proposed contract extension – re comprehensive plan re Chapter 58 Zoning – Board discussion resulted in the following: no motion on the proposed contract extension regarding the re-writes of Village Code Chapter 58: Zoning as it is premature. Clerk Morelli will relay to Deputy Clerk-Treasurer Linden the request that she contact Matt Ingalls to request the draft comprehensive plan by 7/8 so the Board has time to review it before the 7/22 work session at which they request she and Matt Ingalls be present. Due to a lack of quorum, the Village Board will not be meeting on 8/5, and due to the Labor Day holiday, they will not be meeting on 9/3. They will want the feedback resulting from the 7/22 work session incorporation for the very final draft by 8/12 for the 8/19 agenda and if it is ready, to call for a public hearing on 9/16 when the Department Heads and Village Attorney are in attendance.

- Authorize M.O.U. with Town of Sweden re portion of sale of 133 State Street "The Lodge on the Canal" – Mayor Blackman referred to the document in the packet. The Town of Sweden would like to sell the property at 133 State Street currently known as The Lodge on the Canal that used to house the Sweden Senior Center and currently is rented to Lifetime Assistance, Inc. It is assessed at \$618,600, but the appraisal came in at \$500,000. They plan to list it at \$550,000. The Village owns a small slice of the land utilized for the parking lot. This equates to 3%. Therefore, the Village would receive 3% of the sale price.

→ Trustee Kristansen moved, Mayor Blackman seconded, carried 5/0 to approve and authorize the Mayor to sign the MoU with the Town of Sweden.

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
 - Mayor Blackman provided the following report:

Since the last VB meeting, I've had the usual few meetings with disgruntled residents, call backs for reviews on unsuccessful grants, calls/email exchanges with our grantwriters for the two CFA grants we are applying for, and a meeting with interested non-profit parties for partnership in a National Endowment for the Arts grant that would coordinate and plan arts and cultural events for the larger community. We welcomed McQuaid Jesuit Row for Hope crew for an overnight at Harvester Park on their charity row of the entire length of the Erie Canal; Kathy I and Harry Donahue met with landscape architect Sue Steels to discuss preliminary plans for Market Street; a final draft of them will be coming to a public meeting this fall.

The most important meeting was our 6/24 workshop at which the tri-municipal management of the library was the focus. All three municipalities have exchanged commentaries on the Bonadio library feasibility study; we responded to the written remarks of Sweden and Clarkson which we forwarded to the two supervisors. In addition, I drafted a one-page summary of where the village board stands re the study and the municipalities' responses. That summary accompanied our responses to Clarkson and Sweden's documents, and was sent as a stand-alone document to Interim Library Director Donna Mancuso who attended our workshop and offered helpful answers to questions we had. I told Donna she could share it with the library board which she has done. I would like to read it into the record to become part of the Village Board minutes.

Here in sum are our takeaways from the 6/24 discussion

- THE PRIMARY FOCUS of the municipalities should be on our required financial support of our library's operations, its property which we own, capital improvements, and any maintenance which falls under our purview as property owners. Brockport's document recommended a level of financial support, understanding that it is only a recommendation and subject to discussion and amendment.

• **WE—TOWNS/VILLAGE—ALL AGREE:** that we need to clarify our responsibilities as property owner, the library's responsibility as tenant; that we need a lease agreement in place, a professional review of building needs/costs and timeline of repairs, and reserve funds contributed by the municipalities for capital improvements.

• **MICROMANAGEMENT** Although all three municipalities have stated that we do not wish to micromanage the library, considerable portions of Sweden and Clarkson's documents lean in that direction—e.g. dictating municipal software purchase, questioning salaries, requesting fees for services, asking for coordination of programming between the library and the rec center, etc. The library is chartered by the State Department of Education and is capable of managing its daily operations, its Foundation, its programming, and its personnel without municipal interference in those areas.

• **COMMUNICATION** among the municipalities and between them and the library is critical. Much as there may be disagreement among the towns and village from time to time over specific issues, towns/village communication re the library and other matters is far better than in the past and we are working to assure that this positive trend continues.

It was apparent from having Donna Mancuso at our workshop that there are a number of organizational, operational and programmatic matters re the library that the municipalities are not fully informed about. It's incumbent upon us to get to know our library better.

• **RESTORING TRUST.** Throughout the process of commissioning a feasibility study there has been a climate of distrust between the library and the municipalities. It is difficult to proudly wear the title of Best Library in Monroe County while the municipalities that co-own the library are behind the scenes criticizing and making demands that have not yet been revealed to the library. The sooner we can share our recommendations with the library, sit down with them, and finalize a plan going forward, the better it will be for everyone.

Two final comments re the library. In an effort to learn more about how the library handles its affairs, I am meeting with Sandeep Singh, library board member from the Village and chair of the Dept of Accounting, Economics and Finance at the College, to discuss finances.

A maintenance issue that is the responsibility of the municipalities has already come up. Replacement of the sewer line to the sewer main (library is on the village's sewer). It needs to be replaced as the angle of incline to the main has changed over the years and is causing sewer backups. Cost for materials is \$3,777 which the municipalities will have to share. Harry has taken charge of overseeing the job and is recruiting labor from Sweden and Clarkson.

- Trustee/Deputy Mayor John D. LaPierre
 - nothing to report
- Trustee Annette M. Crane
 - Trustee Crane provided the following report:

On June 4th I attended the Town Board workshop. The agenda included their initial discussion of the Bonadio Feasibility study of the Seymour Library. I refer to the Mayor's report for updated information

On June 6th, I attended the Zoning Board of Appeals meeting. They heard a request from the owner of the plaza on North Main Street that is undergoing renovation for an area variance to increase the overhang over a doorway from three feet to five feet. The variance was approved.

On June 12th I attended the Parks Committee meeting. Among other items the committee decided to go for the zip line for Barry Street Park that we voted on in this meeting. I look forward to seeing children playing on it.

On June 25th I voted. Twice. Once for the School District budget and once for Village Trustee. Congratulations, Shawn.

And on June 30th, I stopped by the reception at the Morgan Manning House for Doug and Diane Hickerson, who will be moving out of the area to be closer to family. Doug's journalism has been an asset to this community. Always positive, focusing on the individuals in the area who make a difference, in ways both large and small. As I was chatting with him, he looked around the room and said, "you know, I've written about everyone here."

- Trustee Shawn Halquist
 - nothing to report
- Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

June 4th...I cleaned and weeded the tree surrounds on Main Street. In the evening, I attended the BISCO meeting as liaison, discussion included Arts Festival, future leadership in BISCO.

June 5th...I attended the monthly meeting of Brockport Merchants Association. Discussion included the Sidewalk Sale which will be on July 11-13 with special events: Brockstock on Friday evening, special children's events on Saturday and flea market on Saturday. All events will be held on Main Street, Water Street and King Street in the historic business district.

June 7th...I weeded, cleaned and fertilized the remaining tree surrounds on Main Street in the morning. In the afternoon Art Appleby and I met with Lt. Mesiti and Sergeant Hagen of the BPD to discuss logistics of the Arts Festival.

June 11th...I met with Gary Skoog to finalize a proposal for funding of the pollinator gardens.

June 13th...I met with Art Appleby to discuss and work on Arts Festival plans.

June 17th...I met with Erica Linden to go over revisions to the Comprehensive Plan draft.

June 18th...I attended the BISCO meeting where a proposal was presented by Gary Skoog asking BISCO to fund the pollinator gardens. BISCO agreed to grant the request. After the BISCO meeting, I attended the BMA Sidewalk Sale committee meeting to assist in finalizing the plan for the Sidewalk Sale that was presented to the VB on June 24th.

June 19th...I attended the Seymour Library board meeting as liaison. Much was discussed including the Bonadio report, long range plan to be created, the Town of Clarkson Bicentennial display in the Local History Room, Seymour Birthday Celebration to be held on July 15th from 6-8 PM.

June 24th...I attended the VB workshop where the BMA's Sidewalk Sale plan was approved, and the VB discussed the Seymour Library Bonadio report and the VB response to the report as well as the other two municipalities responses to same report.

June 25th...At the Welcome Center we greeted the McQuaid Jesuit high school students who are rowing from Buffalo to Albany raising funds for the House of Mercy in Rochester.

June 26th...I attended a meeting with the Mayor and DPW superintendent to hear the preliminaries of the study regarding Market Street renovations given by Sue Steele.

June 27th...I met with our gardener Kathy Kepler to view the progress of the pollinator gardens at the Welcome Center and to discuss improvements to be made in Sagawa Park. In July I will be meeting with the Parks Committee to share my discussion with Kathy and to get their feedback.

EXECUTIVE SESSION: none

ADJOURNMENT:

→ At 8:25pm, Trustee LaPierre moved, Trustee Crane seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk

