

**Work Session of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, November 9, 2010 at 7:00pm.**

**PRESENT:** Mayor M. Connie Castañeda, Deputy Mayor Daniel P. Kuhn, Trustee Kent R. Blair, Trustee Carol L. Hannan, Trustee Scott W. Hunsinger

**EXCUSED:**

**ALSO PRESENT:** Deputy Fire Chief Michael Henry & per attendance sign in sheet: Tom Mangan, Joan Hamlin, Karen LoBracco, Susan Smith, Mary Jo Nayman

**CALL TO ORDER / PLEDGE:** Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

This was a work session, not a regular meeting. No public comment.  
Intended for Board discussion, not action. Therefore, meeting minutes are not required.  
Individual Board members may have taken their own notes.

- **GUESTS:** None
- **ITEMS DISCUSSED:**
  - Tree Board – (from 10/27) emerald ash borer
  - Code Review Committee – (from 10/27) Village Code Chapters 34 (Parking), 5 (Cats), 46 (Trees)
  - Responses by 11/8 deadline to RFP for Grant Services – Mayor Castañeda
  - Responses by 11/8 deadline to RFP for Village Attorney – Mayor Castañeda
  - Library – Director vacancy & possible transition of payroll/personnel functions - Mayor Castañeda
  - Reminder of 2009 independent audit & OSC recommendations – Mayor Castañeda
  - Notification of employees re potential future staff reductions – Deputy Mayor Kuhn
  - Paid Ambulance staffing – Trustee Blair & Trustee Hunsinger
  - Update on ad-hoc committee investigating the feasibility of sewer fee – Trustee Hannan
  - Suggested DPW cost cutting ideas – Trustee Hannan
  - Suggested moratorium on conversion of single family homes to rental units – Trustee Hannan
  - Code Enforcement – Trustee Hunsinger
  - Draft Capital Improvement Plan (from 1/2010) – Trustee Hunsinger
- **EXECUTIVE SESSION** (if needed)
- **ADJOURNMENT:**