

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Court Conference Room 49 State Street Brockport, New York, August 19, 2019 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor John D. LaPierre, Trustee Annette M. Crane, Trustee Shawn Halquist, Trustee Katherine J. Kristansen, Village Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks, Public Works Superintendent Harry G. Donahue, Building Inspector /Code Enforcement Officer Chad H. Fabry, Attorney Daniel J. Mastrella

EXCUSED: Police Chief Mark T. Cuzzupoli

ALSO PRESENT: Police Lt. Steven J. Mesiti Jr., Village Historian William G. Andrews, Seymour Library Board President Taysie Pennington, Douglas Kucmerowski, Ben Frevert & Lisa Stewart of Roctricity, Carol McNees, Jacob McNees, Joan Hamlin, Chris Hamlin, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

BROCKPORT HISTORICAL MOMENT: Village Historian William G. Andrews

Frederick P. Root was for many years the largest landowner and farmer in the Town of Sweden and was also important in statewide agricultural circles. He had been born in Saratoga County in 1814 and came to Sweden by covered wagon with his family at age four.

His father died when Frederick was 19 and, as the eldest son, Frederick became responsible for his family. Although he had little schooling, by avid reading, research, and study he became well educated. He was a very active leader in promoting the interests of agriculture, sharing his knowledge by presenting lectures and learned papers to farm associations. He was an organizer and first president of the NYS Farmers' Alliance.

He was also active in civic affairs, being elected to the NYS Assembly twice and serving as Town Supervisor, 1854-58. For many years he was President of the Brockport Union Agricultural Society that ran the county fair and the Farmers Co-operative Insurance Co.

Root Road is named for him. He outlived two wives and two of his three children and died in November 1904 at age 90.

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

OATH OF OFFICE: (ceremonial) none

CERTIFICATES & PROCLAMATIONS: none

PUBLIC HEARINGS: none

GUESTS:

- Roctricity's Ben Frevert & Sue Hughes-Smith – re electricity – CCA/CDG – Ben Frevert said Sue Hughes-Smith was unable to attend. He said the Board can disregard the proposed resolution and letter that was included in the packet as things have changed. He provided an update on CDG (community distributed generation—of electricity). National Grid is interested in a pilot project that would provide solar generated power to National Grid customers. The solar array only has to be in National Grid's territory. The town of Geneva and the Village of Lima have signed on as interested parties. The selling point is that the bill would be consolidated (one bill from National Grid for all power, not 2 as has been the case previously, with the second bill from the CDG provider). That provision is now held up at the Public Service Commission for a public hearing. Ben asked Mayor Blackman if she would be willing to write a letter to the PSC in favor of the consolidated bill. Mayor Blackman said yes and that she would circulate such to Trustees before signing.

PUBLIC COMMENT:

- Doug Kucmerowski of Quarry Street – introduced himself and distributed a proposal to reduce what he considers to be noise issues on State Street as it relates to Brockport Industrial Park – these include restricting trucks / tractor trailer deliveries to certain times and prohibition of engine braking per appropriate signage at limited cost.

Proposal attached at the end of these minutes.

Also attached is a letter from Allied Frozen Storage, Inc. as to the action taken by them since the NYSCC removal of trees.

Mayor Blackman thanked Mr. Kucmerowski for his proposal. She will review such with the Department Heads.

- Taysie Pennington of Smith Street – expressed thanks to the Village for keeping up the maintenance of the Smith Street bridge including the steps and wall. As someone who uses such daily, it is appreciated.

Mayor Blackman shared that the Village applied for a federal grant to rehabilitate the cement wall, provide ADA compliant sidewalk across the east side of the bridge, and a stoplight on the bridge to control traffic on this one land bridge. The application was denied but they are in search of future grant opportunities. Letters of support are part of some grant applications and she will be sure to solicit one from Taysie.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the minutes of the 7/15/19 meeting be approved as written.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the minutes of the 7/22/19 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID:**

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	7/26/19	\$39,125.46	
	8/2/19	\$57,910.87	
	8/9/19	\$9,108.92	
	8/14/19	\$177.00	
FUND (F): <u>Water</u>	7/26/19	\$874.19	
	8/2/19	\$598.47	
	8/9/19	\$843.10	
FUND (G): <u>Sewer</u>	7/26/19	\$58.17	
	8/9/19	\$4.38	
FUND (H): <u>Capital</u>			
FUND (T): <u>Trust & Agency</u>			
			\$40,057.82 7/26/19 total
			\$57,910.87 8/2/19 total
			\$9,956.40 8/9/19 total
			\$177.00 8/14/19 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- Village tax collection update – Clerk Morelli shared that 95% of the tax warrant has been collected. There remain 99 parcels to pay. Of those, 88 in full plus late penalty and 11 2nd installment plus late penalty. Delinquent notices will be sent in September. Collection ends 10/31. Then the unpaid taxes and penalties get surrendered to Monroe County for relevy onto the January Town/County tax bills.

- 9/1/19 employee/retiree benefits – Clerk Morelli shared that attendance was sparse at the 8/13/19 open enrollment / information meeting. That was anticipated as there were no changes to the plans for this plan year like there was last year. There are a couple of new partnerships with agents that represent various supplemental insurances – available to employees at their own cost, some via payroll deduction. Those agents will be scheduling with Department Heads time in September to be available to meet with employees.

- Peddling & Soliciting (door to door) permit – NYPIRG – 7/19/19-8/31/19 – Clerk Morelli referred to the approval letter in the packet and shared that she had previously notified the Village Board and Department Heads about the annual NYPIRG permit. She thanked the PD for doing the limited background checks.

NYPIRG approval letter indicated:

I am in receipt of the information you submitted July 18th. It was previously determined that groups such as NYPIRG do not need a peddling and soliciting license to go door to door, but to file their canvas information with me to share with Village officials.

Please utilize this letter of acknowledgement and be sure each staff member adheres to the Village Code, displays NYPIRG identification and a copy of this letter and follows good practices of not wearing hoodies or canvassing once the sun has gone down. Thank you for providing notice of conducting the canvass between now and August 31, 2019 between the hours of 4pm to 9pm.

- o Peddling & Soliciting (door to door) permit – Renewal by Andersen – 8/20/19-2/20/20 – Clerk Morelli referred to the approval letter in the packet and shared that she recently notified the Village Board and Department Heads about the RBA permit. She thanked the PD for doing the limited background checks.

RBA approval letter indicated:

I reviewed the peddling-soliciting application materials from Renewal by Andersen received August 9th. Your application indicated 2/1/18 to 2/1/19 from 4pm to 7pm and did not include the fee. With Mr. Petricone's ok, the dates were changed to 8/20/19 – 2/20/20 and he submitted the fee on August 15th, check #2165 for \$250 which is for 6 months or less.

The Brockport Police did a simple background check and found that the 4 individuals have no wants or warrants. The license is granted for 4pm to 7pm for a maximum 6-month period from 8/20/19 to 02/20/20. The 4 individuals whose information you submitted can go door to door. They are in alphabetical order by last name: Jordan Carey / Dynell Heath, Jr. / William Morath / Michael Petricone.

Please be sure each staff member adheres to the Village Code, displays Renewal by Andersen identification and a copy of this letter, follows good practices of not wearing hoodies or using high pressure sales tactics or canvassing beyond the approved hours of 4pm to 7pm. Make sure they know that many of the properties are rentals in which case they will not be speaking with the property owner / decision maker. Mr. Petricone had indicated they would likely avoid those properties likely to be rentals.

I would appreciate being informed of the date the canvass in the Village of Brockport concludes. Thank you.

- o 2019 United Way campaign certificate of appreciation – Clerk Morelli referred to the letter and certificate in the packet. She thanked Department Heads for any encouragement that led to employees contributing.

- **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)
 - o Treasurer – Daniel P. Hendricks
 - Financial Update Document (AUD) for fiscal year ended 5/31/19 – Treasurer Hendricks referred to the notice and document in the packet. This gets filed annually by September 1st.

**VILLAGE OF BROCKPORT
ANNUAL FINANCIAL REPORT
UPDATE DOCUMENT
FOR FISCAL YEAR ENDED 05/31/19**

PLEASE TAKE NOTICE that on 8/13/19 the Village Treasurer filed the annual financial report update document (AUD) for the Village of Brockport for the fiscal year ended 05/31/19, with the Office of the New York State Comptroller, the Village's external auditors, the Village Board and Village Clerk. Said report has been posted to the Village website at www.brockportny.org and may be examined at Village Hall during regular business hours.

Leslie Ann Morelli
Brockport Village Clerk

Dated: 8/20/19
For publication in the 8/25/19 edition of Suburban News.
For posting on Village website and Village Hall bulletin board.

- Financial reports for period ending 7/31/19 – Treasurer Hendricks referred to the report included in the packet. No concerns as it's early in the fiscal year.
- Authorize any budget amendments & transfers from contingency –

→ Trustee LaPierre moved, Trustee Crane seconded, carried 5/0 that the following budget amendments and transfers be authorized:

Amendments
Expenditures
Account

#	Description	Amount	Purpose
A7140.2000	Parks Equipment	\$33,000.00	(1)
Total		\$33,000.00	
Total General Fund Expense Budget Before Amendment		\$5,975,944.00	
Amendment		\$33,000.00	
Total General Fund Expense Budget		\$6,008,944.00	

Revenues:

Account #	Description	Amount	Purpose
A9950.8410	Capital Reserve Transfer – Playground Equipment	\$33,000.00	(1)
Total		\$33,000.00	
Total General Fund Revenue Budget Before Amendment		\$5,975,944.00	
Amendment		\$33,000.00	
Total General Fund Revenue Budget		\$6,008,944.00	

Purpose:

(1) Playground Equipment – transfer from Reserve Account for Barry Street Playground

o Building / Zoning / Code Enforcement – BI/CEO Chad H. Fabry

▪ BI/CEO Fabry shared the following:

- Workload – has been a busy summer of inspections and approximately 150 phone calls and/or orders to correct property maintenance issues – having to remind lots of people to mow their lawns.

- Software – is researching software options that meet their needs as the current software is sorely lacking and requires keeping lots of additional Word and Excel documents be created.

- Seymour Library – spent 8-9 hours on-site and will be preparing the property condition assessment report for review at the next Village Board work session. He guesstimates the recommendations will total \$40,000 to \$50,000.

Seymour Library Board President Taysie Pennington, in the audience, asked if this was an interior and exterior inspection and if she could be copied on the report. BI/CEO said yes to both.

- RRR's – Residential Rental Registrations – due annually by 9/15 – the incentive of offering a discounted fee of \$100 to the normal \$125 fee if paid by 9/1 rewards those than plan and get the forms in – it's receiving good response.

- Newman Center – at corner of Kenyon Street / Adams Street is about to convey to a new owner who knows of condition issues.

- Market Street Properties – 5 properties owned by Ross Gates are about to convey to a new owner with good chance of putting needed money in for redevelopment.

- Solar Project – has had contact with GreenSpark and Village Attorney indicated having received letter from Town Attorney.

- Tra-Mac Builders, Inc. – requests VB waive permit renewal fee re 22 Cailyn Way – BI/CEO referred to the document in the packet from the developer as to being charged \$849.75 to renew the building permit for 22 Cailyn Way. He had previously informed him that he does not have the authority to waive the fee, that the expiration date was clear on his building permit and that this is a fee on the fee schedule – charged by all 5 municipalities he has worked for. It is not the responsibility of office staff to remind permit holders of their expiration date. Village Board concurred.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to deny the request to waive or refund the permit renewal fee re 22 Cailyn Way.

- Fee schedule – recommend amend to include operating permit fee per Village Code – referred to code in which certain businesses are required to have an operating permit, yet there is no such fee on the fee schedule. There is a fire inspection fee and the operating permit fee could be included with that if the Village Board does not wish to establish a separate fee.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to include the operating permit with the fire inspection fee and not establish a separate fee.

- Police – Police Chief Mark T. Cuzzupoli (excused) Lt. Steven J. Mesiti, Jr. in his place
 - Lt. Mesiti shared the following:
 - Events – OCHC parade 8/4 and BISCO Arts Festival 8/10 & 8/11 went well. Thanks to BISCO, Trustee Kristansen, DPW, etc. Trustee Kristansen said thanks to BPD as well.

- Distracted Driving detail – recent traffic detail with Officer Wakefield dressed as part of DPW crew on a recent sidewalk replacement job on Main Street and Holley Street went well, got a lot of drivers' attention and hit the news good public relations. Contrary to what some might think, there was nothing unlawful about the traffic detail.

- Bodycams – Discussion took place as to a purchase request for new bodycams – 15 at a cost of \$10,480. Lt. Mesiti shared that the current bodycams are being phased out and that the bodycam program has been beneficial, helps to diffuse situations when people know they're being filmed and has been evidence in cases including a current lawsuit against the PD. The current bodycams have some instances of breaking down as they take a bit of a beating as it is a physical job and is out in the elements. They also have buffering of only 30 seconds visual before turning on. This second-generation version by Taser is high quality, has 2 minutes visual before turning on and has 12 plus hour battery life.

Treasurer Hendricks said this was not included in the current fiscal year budget, so it would have to come from contingency.

Trustee LaPierre suggests ordering 16 to have 1 as a backup in case 1 is out for repair.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to authorize the purchase of 16 bodycams at a total cost of approximately \$11,200 to come from contingency and at the appropriate time to declare the old ones as surplus and list them for sale on Auctions International.

- Public Works – Superintendent Harry G. Donahue
 - Superintendent Donahue shared the following:
 - Distracted Driving detail – thanked PD for the recent traffic detail with Officer Wakefield dressed as part of DPW crew on a recent sidewalk replacement job on Main Street and Holley Street. PD is welcome to do such anytime as it helps insure the safety of the crew.

- Workload – has been a busy summer – most recently leading up to and following up re BISCO Arts Festival. During set up they were dealing with a couple of water leaks and having to do some asphalt patching.

- Village Attorney – Daniel J. Mastrella, Esq.
 - Attorney Mastrella shared the following:
 - Solar project – doing best to keep the project and GreenSpark moving forward. Mayor Blackman mentioned slight tweaks needed to the agreements with Seymour Library and Brockport Fire District.

PERSONNEL ITEMS:

- DPW Laborer – accept resignation of Patrick Farrell –

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to accept with regret the resignation of Patrick Farrell as DPW Laborer effective 8/23/19 and thanks for his 13 years of service.

- DPW Labor Foreman – accept hiring recommendation -

→ Trustee LaPierre moved, Trustee Crane seconded, carried 5/0 to accept the hiring recommendation of DPW Spt. Donahue and Search Committee and promote DPW Laborer (Meter Reader) Jeff Woodin to DPW Labor Foreman effective 8/19/19 as per below.

Letter will indicate:

Congratulations! At a meeting held August 19th, the Village Board accepted the

recommendation of DPW Superintendent Donahue as to your promotion. The Village of Brockport is happy to promote you to Labor Foreman with the Department of Public Works. This is a non-union position at a salary of \$72,488/year. You were authorized to transition from your current position to Labor Foreman at 7am on 8/19/19.

The step schedule for the Labor Foreman position was approved as follows:

- Step 1 – 34.85 – 72,488 annually
- Step 2 – 36.50 – 75,920 annually (4.70% increase)
- Step 3 – 38.00 – 79,040 annually (4.10% increase)
- Step 4 – 39.50 – 82,160 annually (3.90% Increase)
- Step 5 – 41.00 – 85,280 annually (3.80% increase)

After 5th step, you would receive an adjustment based on non-union wages as established by the Village Board.

You will continue to receive the longevity payment and uniform payment.

Your normal work hours will continue to be Monday through Friday, 7:00am to 3:30pm. However, as non-union / management, you are not eligible for overtime.

Please follow any and all guidelines or instructions set forth by the State, County, and Village as well as the Department of Public Works.

Please work with DPW at 637-1060 immediately to schedule your pre-employment testing. Please accept by signing this offer and completing and returning it to Village Clerk Leslie Morelli this week. Thank you.

- DPW Laborer – accept hiring recommendation -

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to accept the hiring recommendation of DPW Spt. Donahue and Search Committee and promote Seasonal (Summer) DPW Laborer Christian Weiss to DPW Laborer 8/19/19 as per below.

Letter will indicate:

Congratulations! At a meeting held August 19th, the Village Board accepted the recommendation of DPW Superintendent Donahue as to your hiring. The Village of Brockport is happy to hire you as Laborer with the Department of Public Works at a rate per the Union contract of \$14.30 per hour with benefits. You were authorized to transition from Seasonal (Summer) Laborer at 7am on 8/19/19.

You are eligible to work 40 hours per week. Your normal work hours will be Monday – Friday, 7:00am to 3:30pm.

Please follow any and all guidelines or instructions set forth by the State, County, and Village as well as the Department of Public Works.

Please work with DPW at 637-1060 immediately to schedule your pre-employment testing. Please accept by signing this offer and completing and returning it and the enclosed personnel / benefits paperwork to Village Clerk Leslie Morelli this week.

Thank you.

- DPW Laborer (Meter Reader) – authorize in-house vacancy notice –

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to authorize the following in-house vacancy notice:

**VILLAGE OF BROCKPORT
EMPLOYMENT OPPORTUNITY
PUBLIC WORKS LABORER
(Water Meter Reader)**

The Village of Brockport is accepting applications for a vacancy as full-time Public Works Laborer – Water Meter Reader. Possession of a valid New York State Motor Vehicle Operator's License CDL Class B is required. Experience as Village of Brockport Public Works Laborer is required.

Pay and benefits per Union contract. New York State Retirement System.

No Civil Service exam involved. Monroe County residency not required.

Download employment application from www.brockportny.org.

Respond with completed employment application directly to Village Clerk.

E-mail to: lmorelli@brockportny.org

or mail to: Village of Brockport Attention: Village Clerk 127 Main Street Brockport, NY 14420.

Application deadline: Noon, Monday, 9/9/19

By order of the Village Board 8/19/19

Leslie Ann Morelli, Brockport Village Clerk

For posting at DPW for a minimum of 10 days.

Copy to CSEA President & Laborers.

- DPW Laborer – authorize vacancy notice –

→ Trustee LaPierre moved, Trustee Crane seconded, carried 5/0 to authorize the following vacancy notice:

**VILLAGE OF BROCKPORT
EMPLOYMENT OPPORTUNITY
PUBLIC WORKS LABORER**

The Village of Brockport is accepting applications for full-time Public Works Laborer. Possession of a valid New York State Motor Vehicle Operator's License CDL Class B is required. Heavy equipment operator experience preferred.

Pay and benefits per Union contract. New York State Retirement System.

No Civil Service exam involved. Monroe County residency not required.

Download employment application and job specifications from www.brockportny.org.

Respond with completed employment application directly to Village Clerk.

E-mail to: lmorelli@brockportny.org

or mail to: Village of Brockport Attention: Village Clerk 127 Main Street Brockport, NY 14420.

Application deadline: Noon, Monday, 9/9/19

By order of the Village Board 8/19/19

Leslie Ann Morelli, Brockport Village Clerk

For publication in the 8/25/19 edition of Suburban News.

For posting on Village website and Village Hall and DPW bulletin boards.

Copy to CSEA President.

- Welcome Center – adds to Greeter roster –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to add the following to the Greeters roster: Sandy Kucmerowski, Margay Blackman, John LaPierre, Kathy Kristansen, Shawn Halquist.

- Parks Committee – accept resignation of Lynda Cochran –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to accept with regret the resignation of Lynda Cochran from the Parks Committee with thanks for her service.

- Parks Committee – appoint Jennifer Haytock to vacancy to 6/30/21 -

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to appoint Jennifer Haytock to the Parks Committee for a term to 6/30/21.

- Historic Preservation Board – appoint Dan Brockway to vacancy to 6/30/22 –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to appoint Dan Brockway to the Historic Preservation Board for a term to 6/30/22.

- Historic Preservation Board – appoint Erin Brockway to vacancy to 6/30/22 –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to appoint Erin Brockway to the Historic Preservation Board for a term to 6/30/22.

- Boards/Committees – updated list of vacancies –

**VILLAGE OF BROCKPORT
BOARD / COMMITTEE / VOLUNTEER OPPORTUNITIES**

Volunteer vacancies – must be a Village resident:

- Planning Board – meets 2nd Monday 6pm at Village Court (only upon application)
Note: a minimum of 4 hours of training is required each fiscal year (6/1-5/31)
1 vacancy - term to 6/30/21
- Zoning Board of Appeals – meets 1st Thursday 6pm at Village Court (only upon application)
Note: a minimum of 4 hours of training is required each fiscal year (6/1-5/31)
1 vacancy - term to 6/30/23
- Historic Preservation Board – meets 3rd Thursday 6pm at Village Court
1 vacancy - term to 6/30/20
- Tree Board – meets 3rd Tuesday 7pm (September – May) at Village Hall
1 vacancy - term to 6/30/21
1 vacancy - term to 6/30/23
- Emily L. Knapp Museum Board - meets 4th Wednesday at 6:30pm at Village Hall
1 vacancy - term to 6/30/22
- Welcome Center Advisory Board – meets 2nd Wednesday at 4pm (January – October) at Village Hall
1 vacancy - term to 6/30/21
1 vacancy - term to 6/30/22
- Ethics Board - meets TBD at Village Hall (only as needed)
1 vacancy - term to 6/30/21

Volunteer vacancies – do not have to be a Village resident:

- Welcome Center Greeter
- Emily L. Knapp Museum Volunteer

All Boards/Committees/Task Forces:

- if meeting schedule falls on a holiday, there is no meeting
- must be able to use email & internet

Submit a position interest form via the Village website: www.brockportny.org

Application Deadline: until filled

Dated: 8/20/19

For posting on Village website and Village Hall bulletin board.

- **OLD or NEW BUSINESS:**
 - APHNYS Conference 9/9/19-9/11/19 Albany – authorize Village Historian Andrews to attend (he is receiving an award) –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to authorize Village Historian Andrews to attend the 9/9/19-9/11/19 APHNYS (Association for Public Historians of New York State) Conference in Albany with congratulations on his receiving the Excellence in Promoting Local History Award.

- NYCOM Fall Training School 9/16/19-9/20/19 Saratoga Springs – authorize Treasurer Hendricks to attend –

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to authorize Treasurer Hendricks to attend the 9/16/19-9/20/19 NYCOM Fall Training School in Saratoga Springs.

- o NYSCC – Earthen Embankment Integrity Program – SEQR concurrence re NYSCC as Lead Agency – Mayor Blackman referred to the document in the packet and shared that she was so excited to agree to the State taking lead agency on SEQR since the Village wouldn't want to that she signed and returned it before bringing it to a Village Board meeting.

→ Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 to retroactively authorize the Mayor to sign and return the SEQR concurrence re NYSCC as Lead Agency on SEQR regarding the Earthen Embankment Integrity Program.

- o GIS – Infrastructure – accept & authorize Mayor to sign Village Engineer's proposal – Discussion took place on the proposal and potential benefits of such. As it will take considerable funds and might be better budgeted for over a few years, the Board would like the opportunity to meet with the Village Engineer at a work session. The Treasurer, Department Heads and their Clerks who might use GIS are requested to attend.

Note: Clerk Morelli contacted Paul Chatfield of MRB Group, and this was scheduled for 7pm Monday, 9/23/19. All were notified to mark their calendars.

- o Comprehensive Plan Project – final draft – call for public hearing –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to schedule the public hearing for 7pm Monday, 10/28/19. Matt Ingalls, Deputy Clerk-Treasurer Erica Linden and Department Heads are to be in attendance.

VILLAGE OF BROCKPORT Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00pm on Monday, October 28, 2019** at the Brockport Village Court conference room 49 State Street, Brockport, NY 14420 to consider adoption of the proposed Village of Brockport Comprehensive Plan.

The final draft is the result of a year long process where the Village engaged Ingalls Planning and Design to work with a Comprehensive Planning Committee comprised of village residents representing a range of stakeholders. Ingalls Planning conducted two public meetings and an online and paper survey of resident and student views and met with the Village Board and all Department Heads to gather ideas, concerns, and visions for the village's future.

The proposed Village of Brockport Comprehensive Plan is available for public inspection on the Village website at www.brockportny.org or at Brockport Village Hall 127 Main Street, Brockport, NY 14420 during normal business hours

All interested parties will be given the opportunity to be heard.

By Order of the Village Board 8/19/19
Leslie Ann Morelli, Brockport Village Clerk

For publication in Suburban News.
For posting on Village website and Village Hall bulletin board.

VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman
 - Mayor Blackman provided the following report:

On vacation August 2-13.

Library—some progress. Chad has completed his inspection of the building and is drafting the report which will be the topic of discussion at our workshop on the 26th. The report will also go to the library and town supervisors to share with their boards. That week myself and the two supervisors plan to meet with interim library director Donna Mancuso, and the president of the library board, and possibly one other member to discuss where things stand and hopefully agree on capital improvements and maintenance responsibilities.

Saturday, we dedicated the new dock at Commissary Park, with a ribbon cutting and a sculling (rowing with 2 oars) clinic put on by Rochester Community Inclusive Rowing. Our canal is a gem for this activity, and the whole idea was to get some boats on the water and give people who wanted to learn how to scull an opportunity.

Today, August 19th. Congressman Joe Morelle paid a visit to Brockport and I had the honor of showing him around downtown for an hour, meeting some merchants, seeing our Welcome Center and meeting with members of the Village Board. A great opportunity to brag about our busy and attractive downtown and to discuss issues of concern.

Monroe County sales tax distribution for 2nd quarter 2019 – received today - the Village's share is \$468,908.10 which compares to \$431,733.08 for the same quarter in 2018. That is \$37,275 more. However, this includes the internet sales sharing promised by Governor Cuomo as appeasement when State AIM funding was not increased.

- Trustee/Deputy Mayor John D. LaPierre
 - Trustee LaPierre provided the following report:
 - I have helped Supt. Harry with interviews of new hire candidates, both on July 24th and July 29th. That involves not only the interviews of many applicants but discussions with Supt. Harry about the needs of the department and the applicants' abilities to meet those needs.
 - I attended the Parks Committee meeting on Aug. 14th.
 - I reviewed financial reports of bank statements for month of July.
 - As a now qualified worker as a volunteer at the Welcome Center, I have enjoyed many times meeting visitors to the Village. I urge others to join the group.
 - I have pictures of Board member in one of the first boats to go in the canal from the new dock at Commissary Park. Copies available.
 - I have joined the hundreds of people who have enjoyed the Summer Serenades Series. One more in the series for this year.
- Trustee Annette M. Crane
 - Trustee Crane provided the following report:

On July 16th I attended the Re-imagine the Canal meeting. The meeting room was arranged with tables labeled with topics related to life along the canal. I sat at one of the local business tables. Attendees at my table spanned the canal from Fairport to Albion. One of the main discussions at our table concerned the need to cross-promote our towns and villages. They expressed the need for the locals to know what is available in the next town and share that information with canal travelers. More travelers would come onto our Main Streets if they knew the good things we had to offer. There was also frustration at the financial incentives to make improvements to businesses. Funding is needed,

There are several things to enjoy in Brockport during the summer. My list for this year includes Shake on the Lake's production of As You Like It, which was preceded by local kids' production of Romiette and Julio. Also, College at Brockport President MacPherson's barbecue, the Arts Fest, and Summer Serenades

On August 12th, I attended the Planning Board meeting. The Planning Board approved two simple residential driveway expansions, one business relocation of a dumpster and accompanying enclosure, and expanded parking at a Lifetime Assistance group home. The Lifetime Assistance people will be working with Code Enforcement Officer Chad Fabry on their project to ensure that it stays within code and minimally effects the neighbors.

On August 14th I attended the Parks Committee meeting. Topics discussed ranged from trees to porta potties and included an update on the planned community build of the zip line to go in Barry Street Park.

And today I joined Mayor Blackman in giving Congressman Joe Morelle a walking tour of our business district and the Welcome Center.

- Trustee Shawn Halquist
 - Trustee Halquist shared the following:
 - Welcome Center – began as a Greeter and took a recent shift.
 - Congressman Morelle visit today – participated in welcoming him and noted that he is fascinated by the lift bridges.
- Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

July 16th, 30th, August 6th...I attended meetings with Arts Festival committee regarding planning and preparation for the 2019 Brockport Arts Festival.

July 24th and August 14th...I attended BMA meetings as their VB liaison. Midnight Madness will be on October 25th at 6PM this year. Details to be worked out at next meeting. There are now 45 members in BMA!

August 7th...I met with Kathy Kepler, Village gardener. One topic among many...the flowerpots at the police department and the Welcome Center. Three are in place, the other three will be in place once the siding job at the police department building is completed.

August 8th...I weeded and cleaned up the tree surrounds on Main Street.

August 9th-11th...This was the 25th Brockport Arts Festival/Duck Derby weekend. We had beautiful weather, lots of visitors, happy vendors, a multitude of volunteers who willingly put in many hours to make this a great weekend for our community! Thank you to all our volunteers and participants! Thank you to our Brockport Police Department and Brockport DPW for all that they did to help the festival run smoothly and safely! Next year's festival will be co-chaired by Randy Dumas and Cindy Ingraham...they are enthusiastic to get started on planning for the 26th festival...if you would like to volunteer please let them know!

August 13th...Two of the four pollinator gardens at the Welcome Center were planted...they are looking good! I also talked with Chief Cuzzupoli and DPW Superintendent about the plans and timetable for the updating of the exterior of the police department building. Work has begun...going to look so much nicer and more welcoming upon completion.

August 19th...I joined other board members and business owners visiting with our U.S. Congressional Representative Joe Morelle on his visit to Brockport. Glad to meet Mr. Morelle and share with him some of the highlights of our village and the downtown business district and the waterfront. And after that I attended a Brockport Chamber meeting as their VB liaison. Events in the planning stage are a Business Plan seminar for business owners and a 1st time home buyer/mortgage seminar for community members. The annual awards dinner will be on January 30, 2020. Community input is requested for the three awards which are Beautification (business), Allen Bader Community Service Award and Business of the Year.

And of course, in addition to the above there have been numerous conversations with various persons regarding other village business, activities, etc.

EXECUTIVE SESSION:

→ At 8:45pm, Trustee Kristansen moved, Mayor Blackman seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter executive session to discuss a potential litigation matter.

Village Attorney Mastrella and Kent Blair were invited to sit in.

→ At 9:37pm, Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

→ At 9:37pm, Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk



Allied Frozen Storage, Inc.

July 31, 2019

The Honorable Margaret B. Blackman
Village of Brockport Mayor
127 Main Street
Brockport, NY 14420

Dear Mayor Blackman:

Thank you for taking the time out of your busy schedule to meet with Lt. Stephen J. Mesiti, Brockport Police Department, Terry Collister, and me. I feel we had a very good discussion concerning the complaints from Douglas Kucmerowski regarding noise, air quality, and light issues.

All were in agreement that the root cause of Mr. Kucmerowski's complaints was the removal of all foliage and trees along the north side of the Erie Canal by the Canal Corporation. In the spirit of being a good neighbor to village residents, I have listed below the action taken by Allied Frozen Storage, Inc. since the foliage/tree removal.

- Reduced our hours of operation from 24 hours/7 days per week to 6:00 am to 10:00 pm, Monday through Saturday.
- In partnership with the Village, purchased and planted a row of trees across the front of Brockport Industrial Center.
- Replaced all outside lights across the front of Brockport Industrial Center with the new lights focusing light down versus out from the old lights.
- Purchased barriers and chains to block off any attempt by truckers to park at the Brockport Industrial Center dock. These barriers are put in place by 9:30 pm each day and remain until we open the following morning.
- Notified in writing to all of our customers that the trucks they send into Allied Frozen Storage during off hours must park in our truck pad behind our Sweden Industrial Center.
- Purchased and installed signs in strategic locations within our complex notifying truckers where to check in and where to park their trucks.
- Working with the D.E.C., installed our own purple air monitor for air pollution monitoring which proved there are no hazardous or even detectable air quality issues.

As we discussed, Allied Frozen Storage does not control the dispatching or travel of the trucks that enter or exit our facility. All truck activity is controlled by our customers, and as noted above, all have been notified of the dock and truck parking restrictions after our hours of operation.

It is our intent to continue to operate a successful business in Brockport while always having a good neighbor approach with our village neighbors. I hope this letter will assist you in any future complaints that may come from Mr. Kucmerowski.

Very truly yours,

Steve G. Kincanon
President
Allied Frozen Storage, Inc.

cc: Lt. Stephen J. Mesiti, Brockport Police Department
Mark Cuzzupoli, Chief of Police, Village of Brockport
Terry Collister, COO, Allied Frozen Storage, Inc.
Brad Moody, General Manager, Allied Frozen Storage, Inc. - Brockport

Proposal to reduce Noise Issues on State St

Below are images of signs available for outdoor use, street style. They deal with issues similar to the one I will be discussing on State St, east of Park Ave, at Brockport's Industrial Park (BIP). Signs are available online and the manufacturer can change material thickness as needed to comply with any village requirements.

As these signs are readily available, Brockport is not the only village struggling with the issue of semi-truck traffic in residential areas. We know the combination negatively affect both in quality of life and pollution related issues, sound, air quality & light all negatively affected.

I am proposing using similar signs, a few will be on the last page of this document, along State St. This change would limit all "diesel-based" trucks from using that section of the Village Street for a selected part of the day, 9 pm – 7 am. Some signs would be placed at Owens & State St for western traffic and Park Ave for traffic headed east. Others signs would be placed in all directions coming into and out of the Owens Rd – State St intersection

The main clients in the BIP area are Bonduelle Foods & Allied Frozen Storage (AFS) who account for the far majority of traffic today. Both have 24 hour operations, though tied to the current produce seasons. Each could easily avoid issues created by the sign restrictions by converting some of their yard activities to electric powered vehicles to move their trailers around. But to this date AFS seems reluctant to do that, this might nudge them a little closer to taking responsibility for the noise they create.

Plenty of articles outline why Electric is better than Diesel.

<https://www.todaystrucking.com/in-print-yard-dogs-equipment-to-keep-trailers-on-the-move/>

Here's one of the leading Electric Yard Trucks offering - <https://orangeev.com/>

Fleets choose Orange EV

Better for the earth, people, and the bottom line

Fleets choose Orange EV trucks are higher quality, more reliable, and save money. Fleets choose Orange EV to do away with costly and problematic diesel emissions controls, excessive idling, improve fuel efficiency, and to:

- Reduce total cost of ownership (TCO)
- Save up to 90% net on fuel
- Save \$20k-\$60k+/truck annually on fuel, maintenance, and emissions control
- Save more when adding health, safety, and operational benefits
- Eliminate diesel-related costs and emissions completely

MORE COST SAVINGS



But it is not the Village Board's job to solve an operational issue in the Industrial Park, it's to protect and preserve a harmonious village to live in, which it is not happening today due to the noise levels being heard in the O-District with new Canal safety repairs that have been made.

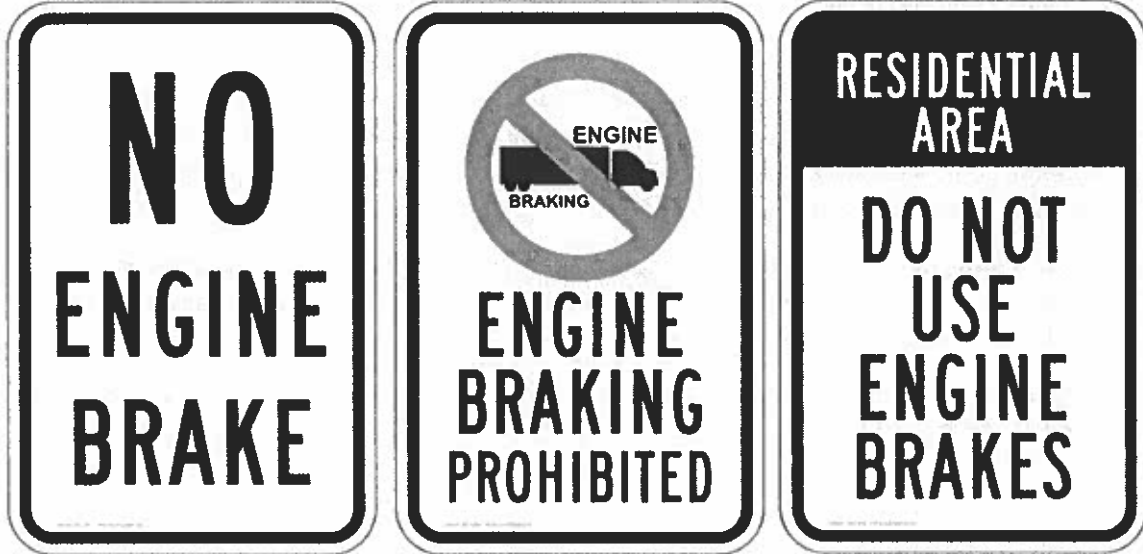
This is a NEW problem that demands a new review & solution to enable a once peaceful neighborhood a chance to return to that state. We need to make an immediate change, one that may be painful at first but will improve the issues in the end.



Here are couple signs regarding General Truck Traffic & Delivery which may fit.

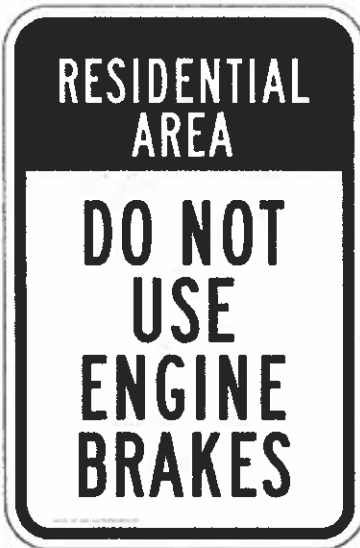


Here are signs dedicated to tractor trailer traffic in general, Maybe should be used more on Bonduelle & Allied Property as well as the vacant GE Factory.



They even make signs dedicated to engine braking which is the high RPM roar heard. That along with Air Horn use as "signals" has to stop... especially at 4am. This sign is a must for all traffic around Owens Road... it address half the issues.

Proposal – Owen Rd & State St Noise Reduction Ideas



 ComplianceSigns.com
<https://www.compliancesigns.com>



The signs you just saw are idea for State St. These could be made at the website shown along with the image. These signs could be custom made as shown, and some are standard catalog items already, someone only need to go online and place the order and have Harry Donahue & his team go to work.

State St is within the village limits, not sure anyone in NYS has to be involved with the approval process for a sign like these.

Not sure anyone within the village would complain about these signs being added either. After all, it is trying to correct a local village nuisance & pollution issue in a rather large residential area. If it seems unfair to some of the local businesses they will have to adjust. They do have that option as I have shown with electric vehicles and research on diesel yard trucks vs electric types. (See Appendix A)

Unfortunately those of us living across from the Brockport Industrial park do not have the same luxury of choice. Many of us have spent a lifetime in a career, building a home to retire into, and now that home has become impossible to live in.

Something needs to be done... and it needs to start within the realms of what the Village of Brockport can control, that is its own roads.

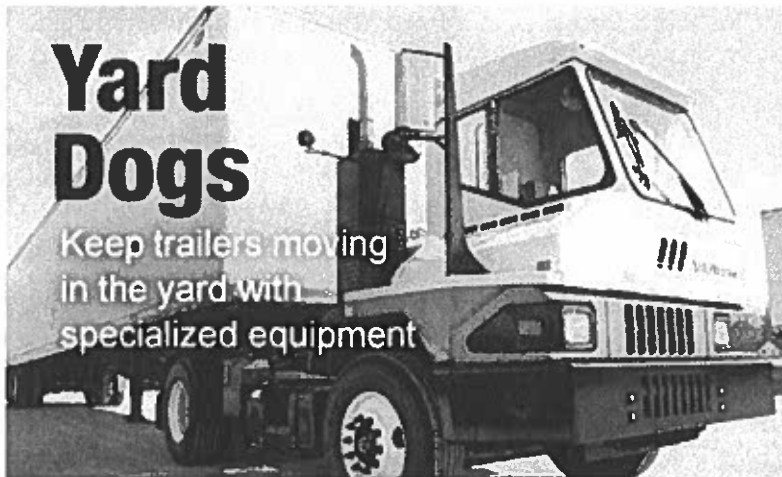
Thank you for your time,

Douglas & Sandy Kucmerowski
54 Quarry St

Appendix A

Yard Dogs: Equipment to keep trailers on the move

Posted: December 26, 2017 by Jim Park



TORONTO, ON — Yard dogs, hostlers, terminal tractors, shunt trucks ... they are known by a variety of names, but serve a single purpose. Moving trailers around. They are common at distribution centers, marine terminals, and rail heads, and they are often used by larger carriers with cross-docking facilities and Less Than Truckload operations. They are not so common at smaller carriers, but mandated Electronic Logging Devices could change that.

If your fleet is running close to capacity, pulling a driver off a dispatch to move a few trailers around the yard could cause problems later in the week. If you're using a road tractor to spot trailers, failing to log in as an unassigned yard move, or failing to log out after the move, could cause problems for that truck's driver somewhere downstream. Electronic Logging Devices will force fleets to account for every move by a tractor and driver. Having a means to move trailers around without having to worry about the consequences might be enough reason to consider a shunt truck.

According to Jeff Larson, vice president and general manager of Vancouver-based Masonlift, if you're making 10 or more trailer moves per day around your facility, it might be time to think about a yard truck. Masonlift supplies all manner of material handling equipment including Ottawa yard trucks.

"Two things to think about are employee safety and productivity," he says. "If you use a road truck, you're asking the driver to possibly get out and hook up the air lines and crank the landing dollies. There's some risk in that activity, and when it comes to productivity, you can do the move much faster with a purpose-built truck."

Shunt trucks can be spec'd to suit the operation, from heavy-lift 24/7 operation to a lighter-duty model to suit smaller operations. Larsen says each customer request is vetted, and the correct spec is then established.

"We consider factors like the yard surface, grades the truck might encounter, how heavy the trailers are, and what type of duty cycle is required," he says. "Most truck terminals and distribution centers are fairly flat, but in Vancouver, for example, we have to consider the tidal drop for our marine units that are operating on and off marine vessels."

Suppliers can add options like galvanized frame rails for seaside operations, heaters for colder climates, deeper drive ratios for heavy or hilly applications, and more.

Used yard trucks are an option, too. The trucks will last 20 years or more, but the older the truck, the higher the maintenance costs. And trucks built to earlier emissions standards are in short supply. Current off-road diesel engines, such as those those found in newer trucks, must be built to the Environmental Protection Agency's (and Environment Canada's) Tier 4 emissions standards.

"Some fleets are very concerned about their environmental profile and are doing all they can to green up their operations, like buying the Tier 4 trucks," says Larsen. "Other fleets concerned about operating cost and reliability will go new as well. Small light-duty operations will get by just fine with a used truck."

Gasoline, diesel, or electric

Your choice of power will likely be diesel, but in 2017 there are alternatives and good reasons to look at alternatives. Tier 4 is less rigorous than EPA's GHG 17 rules for on-road trucks, but the off-road emissions rules do add cost and complexity to what used to be a relatively simple and reliable engine.

"Early Tier 4 engines had their share of problems, and regens were one of the worst," says Larsen. "Usually, when you had a warning light, you'd just flick the switch and go for lunch. But if the operator ignored the light, the system plugged up, and off it went for an expensive repair."

Smaller engines under Tier 4 do not require Diesel Particulate Filters, but they do have Diesel Oxidation Catalysts and Selective Catalytic Reduction, which requires Diesel Exhaust Fluid. To get around the hassles and expense associated with Tier 4 engines, some yard tractor manufacturers went to gasoline engines, but those lacked the torque to get the job done. So, the operator's choices were limited to an old diesel yard tractor with its associated maintenance and repair headaches, or a new tractor, with the emissions-related challenges.

Enter the electric yard tractor. In what would seem to be a perfect application for an electric powertrain, several manufacturers are now producing electric yard trucks, including BYD Heavy Industries of Los Angeles, California, and Orange EV of Riverside, Missouri. Such trucks certainly do not require emissions equipment, and in many cases could qualify for government incentives for environmentally friendly vehicles. But do they work?

These trucks are almost exactly the same as a diesel yard truck except for the powertrain. They are apparently as capable as any diesel-powered hostler, but produce zero on-site emissions. Mike Saxton, Orange EV's Chief Commercial Officer, says electric yard trucks are the future.

"Battery technology is such that we can build a cost-effective electric truck at cost parity with diesel, but without the high energy and maintenance costs," he says. "Instead of doing a regen during a lunch break, you plug the truck in."

Orange EV trucks are configured for customer requirements, loads, and duty cycles, and the electrical systems are tailored for the use they will see.

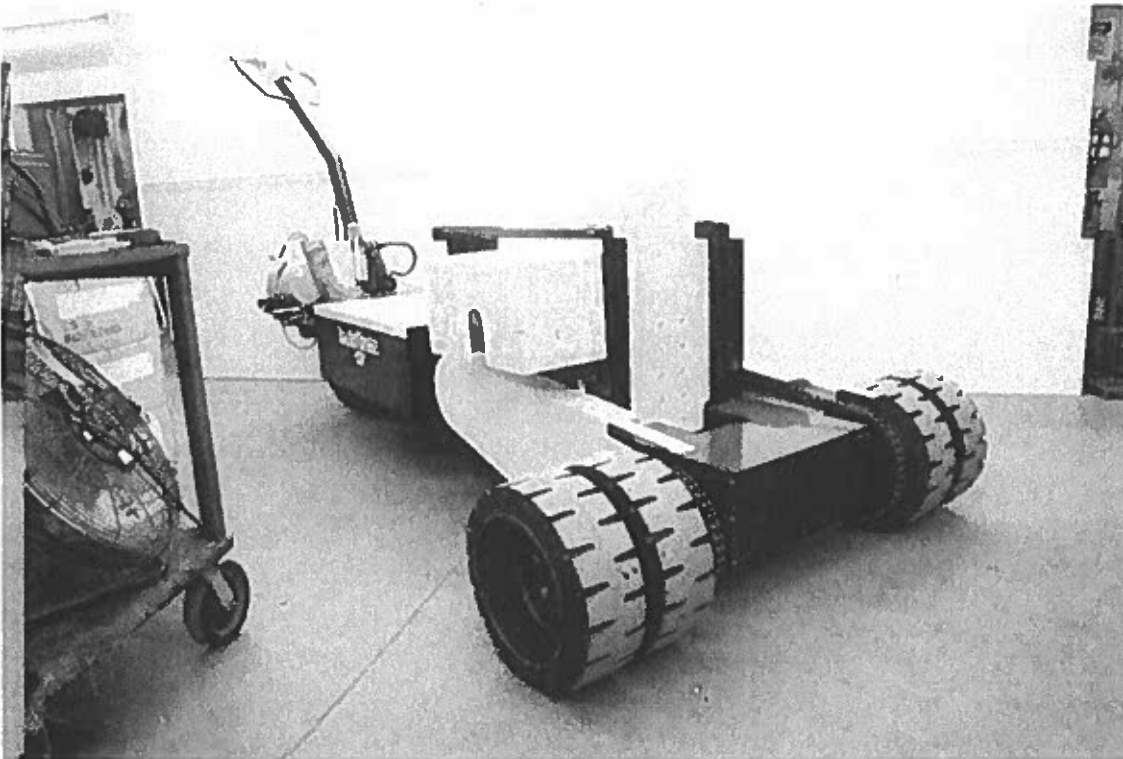
"When our T-series truck is configured as an extended-duty truck, we use a 160 kW-hour battery pack," he said. "We try to match the charging rates to the customers' duty cycles and usage patterns, and we can configure a charging schedule based on shift schedules, etc., so we can spec' and quote the truck that works best for them."

They are available with a four-hour or two-hour fast-charge as well, which shortens the time between charges and gets the unit back into service sooner. It also can be charged during lunch and coffee breaks to extend operating times.

Cold weather is a factor when designing the battery system, but Saxton says they build in some extra battery capacity for cold conditions.

"We have several customers in Chicago and New York where cold is a factor, and the trucks are proving to be more reliable than their old diesels," says Saxton. "They never gel up. They always start."

Whether it's the inconvenience of waiting for your shunt service to arrive and move a few trailers around the yard, or concern of the value of your road drivers' time, having a shunt truck on the property can make sense. And with the various incentive programs in place or coming soon, going electric could become more affordable.



Take your trailer for a walk

Justifying the upfront cost and the ongoing maintenance costs of a full yard tractor can be daunting if the volume of trailer moves just isn't there, but relying on drivers to spot a trailer can be awkward, too. Qualified people might not be around when you need them. Enter the Trailer Caddy Terminal Tractor from DJ Products of Little Falls, Minnesota. It's a walk-behind electric trailer mover that comes at a fraction of the cost of yard truck and can be operated by anyone on staff with a little training.

Repair and maintenance shops, expanding truck fleets, and even small distribution businesses will run into situations where they need a trailer spotted or moved into or out of a bay. Traditionally, such operations rely on old, decommissioned road tractors, but those require maintenance and aren't always reliable. When you consider the carrying costs of such equipment, a low-maintenance and easy-to-operate yard spotter can be a pretty appealing alternative.

"It really comes down the number of trailers you have to move in a day," says DJ Products sales engineer Dawn Felker. "If you're moving 10 or more trailers, you probably have your own truck or

you contract with a shunting service. But small-volume operations can have a Trailer Caddy on standby all day long for about a quarter of the cost of a yard truck, and anyone can operate it.”

Trailer Caddys are electric and they plug into a 120-volt source, so no special electrical connections are required. They are rated up to 100,000 pounds, so even a loaded quad-axle trailer isn't too much to move.

Felker says the units are built in Minnesota, so they were designed with snow and cold in mind. “As long as you keep it plugged in, the batteries won't be left short in the cold,” she says. “And they can handle a little snow. Not two-foot drifts, mind you, but a couple of inches aren't a problem.”

Required maintenance on the unit is minimal, and no special training is required. Anyone in the shop can probably take care of it. And best of all, anyone can operate a Trailer Caddy. When you need a trailer pulled away from a door, the forklift operator can do it. No more waiting, no more tied up doors.



We build better terminal trucks

100% electric.
Safer. More reliable. Lower cost.
Proven and preferred by drivers and management alike.

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Save money from day one

Reduce total cost of ownership

Customers are reporting significant annual savings. With Orange EV electric truck fleets avoid the higher total cost to purchase and operate diesel trucks. Save up to 90% net in fuel, 100% on engine and transmission-related powertrain maintenance, and an estimated 95% on brake maintenance.

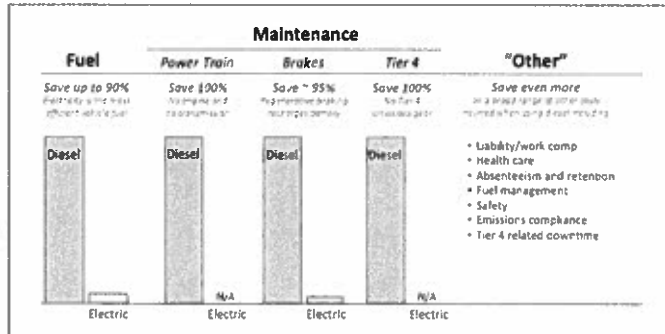
- With moderate use, save \$20,000-\$40,000 per truck annually.
- With heavier use, save \$40,000-\$60,000 per truck annually.

By eliminating diesel, save even more on fuel management, shrinkage, compliance, liability and work-comp, health care, safety incidents, Tier 4 emission system related costs, and more.

Efficient systems reduce cost

Orange EV's systems are more than 400% more energy efficient than traditional diesel systems. Diesel engines consume vast amounts of costly diesel fuel, where Orange EV trucks use less expensive, price-stable electricity.

Fewer parts = Less wear and tear



Other costs include: Liability/work comp, Health care, Absenteeism and retention, Fuel management, Safety, Emissions compliance, Tier 4 related downtime.

