

Work Session of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, August 7, 2012 at 7:00pm.

PRESENT: Mayor Maria Connie Castañeda, Trustee William G. Andrews, Trustee Margaret B. Blackman, Trustee Kent R. Blair, Trustee Carol L. Hannan

ALSO PRESENT: per sign in sheet: Assemblyman Steve Hawley, Chief of Staff Eileen Banker, Joan Hamlin

This was a work session, not a regular meeting. No public comment.
Intended for Board discussion, not action. Therefore, meeting minutes are not required.
If any action is taken, a Board member takes notes and provides to Clerk.

CALL TO ORDER / PLEDGE: Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those that serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

- **GUESTS:**
 - Assemblyman Stephen Hawley & Chief of Staff Eileen Banker – meet & greet

- **ITEMS FOR DISCUSSION / REVIEW:**
 - General conduct at Village Board meetings & consideration of Roberts Rules of Order – Trustee Andrews
 - Potential creative volunteer leadership award – Trustee Andrews
 - Contracting with a Grant Writer/Administrator (budgeted) – proposed RFP - Trustee Blackman
 - Seymour Library proposed 2013 budget
 - Emergency Operating Plan – review cover to cover – includes suggestions by Department Heads

- **EXECUTIVE SESSION:** (if needed)

- **ADJOURNMENT**

Upcoming:

- 7pm Tuesday, 8/14 – Village Board meeting
- 1:30pm Thursday, 8/16 (Rochester) – NYCOM workshop on vacant, neglected, abandoned properties
- 7pm Tuesday, 8/28 – Village Board meeting (w/ Attorney, Treasurer, Dept Heads) – General Code presentation
- 7pm Tuesday, 9/4 – Village Board work session (w/ Attorney & Codes Officer re vacant/abandoned properties)

Leslie Ann Morelli, Village Clerk
From notes of Mayor Castañeda